

MARCHAM PARISH COUNCIL

To: All Members of the Council

Please note: Owing to the current Covid-19 Coronavirus situation, and under powers granted by the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of local Authority and Police and Crime Panels Meetings) (England and Wales) Regulations 2020, the Parish Council will meet virtually via Zoom.

You are hereby summoned to attend an online meeting of the Parish Council to be held on Wednesday 13th January, 2021 at 7.30 p.m. for the transaction of the business stated below. Access is available via the following link: <https://zoom.us/j/7812070781>



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate

3. **Minutes of the meeting held on 9th December, 2020**
To agree the minutes of the Council meeting as a correct record

4. **Matters arising from the meeting held on 9th December, 2020**

Grants Awarded – Letter of Thanks

To note that a letters of thanks has been received from Marcham Community Group and South and Vale Citizens Advice Bureau for the grants awarded.

5. **Public Participation**
An opportunity for the public to bring parish matters to the attention of the Council.

6. **Planning Matters**

- a) **Decisions on previous planning applications**
To note decisions on previous application
- b) **Applications dealt with under delegated powers prior to the meeting**
- c) **Applications for consideration at the meeting**
P20/V3185 Single white UPVC conservatory to the rear of the property with an Anthracite Grey Edwardian roof.
20 Plantation Avenue

- d) Planning Enforcement matters
The Vale of White Horse District Council has opened files on 14 Orchard Way, 17 Parkside and 50 Howard Cornish Road.
7. **County Councillor's Report**
To receive a report on County Council matters from Cllr. R. Webber.
8. **District Councillor's Report**
To receive a report on District Council matters from Cllr. Mrs. C. Webber
9. **Community Facilities**
a) Hall Signage
To consider the proposals and quotation from the County Council for signage on the A415/Howard Cornish Road junction, the Howard Cornish Road/Morland Road junction, and at the point of entry into the Anson Field off Morland Road.
b) Snagging List
To receive updated list of items outstanding in regards to the site.
c) To note Marcham Community Group has installed "stop" signs to assist with road safety in the vicinity of the entrance off Morland Road.
10. **Parishioner of the Year**
To receive a report from the working party.
11. **Marcham Churchyard – grass cutting schedule**
To note that Marcham Society is due to discuss the grass cutting arrangements in the Churchyard at its meeting on 11th January, 2021, and have offered to meet with the Parish Council.
To appoint representatives to meet with them in due course.
12. **Risk Assessment**
As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and the Cemetery Committee and its assets and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.
Members are required to:
a) take steps to identify and update key risks facing the Council
b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
13. **Bus Shelter Cleaning – Longfields Eastbound**
To consider a quotation for the cleaning of the Longfields bus shelter.
14. **Harding Way – s. 106 funding for public open space**
a) To consider and accept the Agreement terms with the Vale of White Horse District Council for access to the funding
b) To resolve that the Clerk signs the Agreement on behalf of the Parish Council

15. **Budget 2021/22**

(A) To consider the budget for 2021/2022

- a) To resolve to take into reserves any unspent sums from the current year.
- b) Council's obligatory expenditure
- c) Chairman's Allowance
- d) Capital Items
- e) Working balance/contingencies
- f) Earmark reserves for specific items

(B) To set the precept for 2021/22

16. **Correspondence**

- a) Police Crime Commissioner Update
- b) Oxfordshire Association of Local Councils – December newsletter
- c) Vale of White Horse District Council – Information for parishes:
Census 2021 will be digital first. Letters to be issued with a unique code, so that questionnaire forms are completed on line. The Clerk has completed a questionnaire asking for information about the parish to assist with the organisation of the census.
Covid Grants Vaccination information
- d) South Oxfordshire District Council – Adoption of Local Plan 10th December 2020

17. **Accounts**

To approve accounts for payment as per list circulated to members

18. **Matters raised by members for information**

19. **Items for MAD News**

20. **Date of Next Meeting:** The next meeting of the Council is scheduled to be held on Wednesday 10th February, 2021 at 7.30 p.m.