

MARCHAM PARISH COUNCIL

PERSONNEL COMMITTEE

To: All Members of the Personnel Committee

You are hereby summoned to attend a meeting of the Personnel Committee to be held in the lounge, Duffield Place, Marcham on Tuesday 18th February, 2020 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
3. Minutes of the meeting held on 29th May, 2019

To agree the minutes of the meeting.
4. Matters arising from the meeting held on 29th May, 2019
5. Disciplinary policy
 - a) To review the NALC Disciplinary Policy
 - b) To adopt a Disciplinary Policy
6. Grievance policy
 - a) To review the NALC Grievance Policy
 - b) To adopt a Grievance Policy
7. Personnel Sub-Committee
 - a) To appoint the members of the Personnel Sub-Committee
8. Exclusion of the Public
 - a) To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality under the Data Protection Act 1998.

9. Review of Clerk's Employment Contract
 - a) To review the Employment Contract of the Clerk
10. Review of Clerk's Salary
 - a) To review the salary of the Clerk
 - b) To recommend to the Council any changes to the Clerk's salary
11. Matters raised by members for information
12. Date of Next Meeting

To decide the date of the next meeting of the Personnel Committee.