

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13<sup>th</sup> January, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence

2. Declarations of Interest

To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated.

Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 9<sup>th</sup> December, 2009

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 9<sup>th</sup> December, 2009

Letter of thanks received for grants awarded from

Anson Trust Field Management Committee, Home Start Southern Oxfordshire, Marcham Senior Citizens, Duffield Place Sunshine Club, Abingdon and District Citizens Advice Bureau, and South and Vale Carers Centre.

Flats – Howard Cornish Road

Confirmation received from the Vale Housing Association that they “are working” on the problem of parking on the highways verge at the junction with Sheepstead Road

Duffield Place – TV aerials

Confirmation received from the Vale Housing Association that they cannot trace any problem with the communal aerial in Duffield Place. Residents in the bungalows have their own private aerials and repairs are their own responsibility.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
None received
  - c) Applications for consideration at the meeting  
None received
7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Anson Trust – Proposals for new village facilities  
To note current position.
10. Oxfordshire County Council – Street Lighting  
To note current position regarding switching off some of the street lights.
11. Annual Meeting for Electors  
To consider initial plans for the annual meetings, its date and possible guest speaker.
12. Parishioner of the Year Award  
To appoint a replacement for former member David Hutchinson on the shortlisting working party.
13. Care of the Elderly in Marcham
  - a) To receive a report from Mrs. Evans.
  - b) To consider the Parish Council's position.
14. Grant awarded to Duffield Place residents  
A grant in the sum of £150 was awarded to Duffield residents to improve the condition of the public area of the garden at the November meeting, to be paid on presentation of receipts. The residents have asked that the funds be paid in advance as they do not have funds of their own to finance the project. The residents have approached the Vale Housing Association which has agreed to receive any cheque on their behalf.  
To consider whether the Council wishes to proceed on this basis.
15. Budget 2010/2011
  - a) To consider the budget for 2010/2011
  - b) To set the precept for 2010/2011

16. Meeting with the Vale of White Horse District Council – New Waste Collection Service – 17<sup>th</sup> December, 2009  
To receive a report from Mr. Cumber who attended this meeting.
17. Marcham By Pass  
To consider the position regarding the Marcham By Pass, the lack of recent prominence, and any Parish Council action to remind stakeholders of its need.
18. Oxfordshire Minerals and Waste Development Framework – Informal consultation on land won aggregates spatial strategy options.  
Oxfordshire County Council is preparing the Minerals and Waste Development Framework. Local workshops will be held with stakeholders to inform them of the options. The Council has been invited to send a representative to a meeting on 23<sup>rd</sup> February at 7.30 p.m. in Stanford in the Vale village hall.  
To appoint a representative to attend.
19. Vale of White Horse District Council – Your Vale Your Future: Additional Consultation  
The Core Strategy Preferred Options was published in January 2009. The District Council has amended the document and invites comments on the changes before finalising the draft core strategy.  
To consider any Parish Council comments on the changes.  
(Background papers are available on the District Council's website)
20. Oxfordshire County Council – Pension Fund – Funding Strategy  
To consider a letter from the County Council dated 18<sup>th</sup> December, regarding the Pension Fund and to respond to the questions asked.
21. Correspondence
  - a) Oxfordshire County Council – Pension Fund – Report and Accounts
  - b) Oxfordshire Rural Community Council – Review Autumn/Winter
  - c) NHS Health News
  - d) OALC – Nov/Dec update
22. Accounts  
To approve accounts for payment as per list circulated to members.
23. Matters raised by Members for information
24. Items for MAD News
25. Date of Next Meeting: The next meeting of the Council will take place on 10<sup>th</sup> February, 2010 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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### A G E N D A

Prior to the commencement for formal business, Ms. Jane Barker, village shops advisor from the Oxfordshire Rural Community Council will give a talk about village shops, and in particular community run shops.

1. Apologies for Absence

2. Declarations of Interest

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3. Minutes of the meeting held on 13<sup>th</sup> January, 2010

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 13<sup>th</sup> January, 2010

NALC –Payments by Local Councils

Note received from OALC to confirm that NALC is looking at the situation of modernising payments in general terms, and no further specific information is available. The Parish Council will be advised in due course.

Annual Meeting for Electors

This meeting will take place either on Wednesday 19<sup>th</sup> May or Wednesday 26<sup>th</sup> May.

Care of the Elderly in Marcham

To note that the steering group has been formed and a meeting will take place on Friday 12<sup>th</sup> February.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
  
None received
  - c) Applications for consideration at the meeting  
  
MAR/19610/2 Application to extend the time limit of permission  
MAR/19610/1 for the demolition of existing bungalow and redundant farm building. Erection of 3 bed house  
Rushey, Mill Road  
For: Mr. J. Duffield
7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Anson Trust – Proposals for new village facilities  
To note receipt of a statement prepared by the Anson Trust as to its current options.
10. Oxfordshire County Council – Bus Route 31  
To note the County Council's proposals for Bus stops and to consider if the Parish Council wishes to comment on the second round of consultation.
11. Oxfordshire County Council – Street Lighting  
To receive a report following the inspection of the street lights, and to consider comments to the County Council.
12. Hills Aggregates Liaison Committee  
To receive a report from Mr. Cumber who attended this meeting.
13. Weed Management  
To note that the company Weed Management will be spraying weeds in Oxfordshire in April. To consider whether the Council wishes to instruct the company this season.
14. Oxfordshire Fire Service – Cuts in fire service provision in Abingdon  
To note that a public meeting was held in Abingdon in January to discuss the moving of two full time staff from the Abingdon fire station. To note that Dr. Evan Harris MP has concerns regarding the lack of public awareness of the meeting and consequent consultation. To consider any Parish Council comments.
15. Wantage Advice Centre  
To consider a grant application deferred from the November meeting. The Centre has advised that it helped 10 residents from Marcham in 2009.

16. Correspondence

a) New Road – Parking

A letter from Head of Facilities at Denman College confirming that he has asked Denman staff to park within the grounds. The situation will be monitored and hopefully damage to the verge alleviated.

b) DEFRA – Thames Water – Water Resources Management Plan

Confirmation received that the Public Inquiry will start on 15<sup>th</sup> June 2010 in the Conference Centre, Park End St., Oxford and is expected to last 10 – 12 days.

c) Oxfordshire Waste Partnership – Flytipping

Information as to fly tipping. 4383 fly tipping incidents in Oxfordshire last year costing £250,000 to remove. Campaign to ensure waste is disposed of properly.

d) ORCC – Community Led Planning – Training Event 6<sup>th</sup> March.

e) Letter received from parishioner regarding overhanging foliage and pothole in Haines Court, overgrown hedge at X15 bus stop by Hyde Farm Nursery and lack of bus timetable at this stop. The Clerk has referred these points on to the appropriate authorities, and emailed RH Transport. The timetable case has now been erected.

f) ORCC – publication of 90<sup>th</sup> birthday book - unique county book on Oxfordshire's communities

Invitation to submit an entry for publication. A feature of the community which makes a special or significant contribution to the quality of community life. Also survey form about the community of Marcham.

g) Oxfordshire County Council – Notification of felling of oak tree near entrance to Oxford Instruments owing to the fact that it has been hit by high sided lorries.

17. Accounts

a) Review of the Effectiveness of the Internal Audit

To receive a report from the working party

b) To approve accounts for payment as per list circulated to members.

18. Matters raised by Members for information

19. Items for MAD News

20. Date of Next Meeting: The next meeting of the Council will take place on 10<sup>th</sup> March, 2010 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

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Other Literature

Oxfordshire County Council - Home 2 School newsletter

Oxfordshire Playing Fields Association - The Playing Field magazine

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1. Apologies for Absence

2. Declarations of Interest

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3. Minutes of the meeting held on 10<sup>th</sup> February, 2010

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 10<sup>th</sup> February, 2010

Marcham By Pass

Acknowledgements for the letter sent regarding the By Pass have been received from Ed. Vaizey M.P., Cllr. D. Robertson Deputy Leader Oxfordshire County Council and current Chairman of the Regional Transport Board, and Cllr. C. Mathew, county Councillor for the Eynsham division. Cllr. Mathew has suggested a joint meeting with other parishes along the A415 to consider a collective approach to the County Council regarding the problems of this road. He is arranging such a meeting.

Village Shop – Questionnaire

A questionnaire was included in the March issue of MAD news.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
None received
  - c) Applications for consideration at the meeting  
None received
7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To receive a report from Mr. Denton on a meeting of the Neighbourhood Action Group.
10. Oxfordshire Fire Service – Fire service provision in Abingdon  
To note the reply from Cllr. J. Heathcoat.
11. Oxfordshire County Council – Minerals and Waste Development Framework  
To receive a report from Mr. Cumber who attended a stakeholder workshop meeting in Stanford in the Vale on 23<sup>rd</sup> February.
12. Care of the Elderly in Marcham  
To receive a report from Mrs. Evans who attended a village meeting to discuss the provision of local assistance for the elderly.
13. Parishioner of the Year
  - a) To note the nominations put forward by the working party.
  - b) To select a recipient for the award.
  - c) To consider how best to prepare the certificate
14. Cow Lane Allotments
  - a) To note complaints from residents who walk the path from Longfields to Cow Lane about allotment holders taking dogs on to the allotment site contrary to the notices. Dogs on the site, even if within enclosed allotments, are barking and jumping up on fences causing problems for the users of the path.  
To consider possible action on the part of the Parish Council.
  - b) To consider a request from an allotment holder to erect a shed 1.8m x 1.2 m on plot 16A as well erecting wire mesh fencing.



15. Correspondence
  - a) Vale of White Horse District Council – Summons and Agenda 24<sup>th</sup> February
  - b) Energy Saving Trust  
Notification of advice for community involvements in tackling climate change and energy saving in community buildings.
16. Accounts  
To approve accounts for payment as per list circulated to members.
17. Matters raised by Members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will take place on 14<sup>th</sup> April, 2010 in the residents' lounge at Duffield Place.

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Other Literature

Hills Aggregates - magazine

MARCHAM PARISH COUNCIL

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3. Minutes of the meeting held on 10<sup>th</sup> March, 2010

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 10<sup>th</sup> March, 2010

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

Work to Trees – Thin crowns 15-20% and reduce limbs  
Sycamore trees rear of 20 Kings Avenue

For: Mr. D. Higginson  
Comments: Council had no objections

Trim Fir tree  
Fir Tree Cottage, North Street (grounds of Denman College)  
For: Denman College  
Comments: Council had no objections

c) Applications for consideration at the meeting

MAR/SAH 1841/39 Erection of boarding house, alterations to car park, new access and ancillary development  
Cothill House School  
For: Cothill Educational Trust

d) Planning Correspondence

Letter from Vale of White Horse District Council confirming that TPO no. 2 has been extended to include reference to wilful damage.

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group

a) To note any comments/report from the NAG group.

b) Oxfordshire Together – Have Your Say – an evening hearing about the work of difference organisations within the Oxfordshire Safer Communities Partnership. An opportunity put questions to a panel comprising the Head of Drugs and Alcohol Team, Police Chief Superintendent, Assistant Director of Public Health, Head of Probation. The Oxford Hotel, Wolvercote Roundabout Tuesday 27<sup>th</sup> April, 6.30 p.m.

10. A415 – Meeting with County Councillors and other parishes – 7<sup>th</sup> April

a) To receive a report from Mr. Denton / Mrs. Evans who attended this meeting.

b) Email from resident concerned with speeding traffic entering the village, particularly at the Eastern side. Request for consideration to be given to additional traffic calming measures to prevent incidents where vehicles could hit those waiting to turn into the lane leading to the Nursery or Howard Cornish Road.

11. Vale of White Horse District Council - New Waste Services - Meeting 1<sup>st</sup> April

a) To receive a report from Mr. Cumber who attended this meeting.

b) To note that further meetings to give an overview of the service, roll out programme and communications with residents, will take place in the week commencing 17<sup>th</sup> May. To select up to 5 representatives to attend one of these meetings. (Wantage Civic Hall Monday 17<sup>th</sup> and 18<sup>th</sup> May at 6.30 p.m. and Abingdon Guildhall on 19<sup>th</sup> and 20<sup>th</sup> May at 6.30 p.m.)

12. Marcham Charity Weekend  
To consider a letter from the organisers requesting: grant funding in the sum of £600, insurance cover for the event, and support from the Council in obtaining a road closure order for a street party.
13. Fence at 20 Howard Cornish Road  
To note comments that this tall fence at the back edge of the footway appears dominant and out of keeping in the street. To consider referring this matter to the Vale of White Horse District Council.
14. National Association of Local Councils – Localism in Action – NALC conference Friday 2<sup>nd</sup> July, Bristol  
To consider sending a representative to the conference. Cost £105.75
15. Community Shop – Survey results  
To consider the results of the shop survey and any further Parish Council action.
16. Oxfordshire County Council – Bus Route 31 – Further Consultation  
To note the County Council’s proposals for bus stops and to consider if the Parish Council wishes to comment on the second round of consultation.
17. Purchase of paper trimmer and laminator  
To consider the purchase of these items
18. Annual Meeting for Electors – Guest Speaker  
To consider a guest speaker for the meeting.
19. Correspondence
  - a) Vale of White Horse District Council – “Morse, Murder and Mayhem” an evening with Colin Dexter, hosted by the Chairman of the Vale DC in aid of Botley Alzheimers Home. Civic Hall Wantage, Wednesday 28<sup>th</sup> April, 2010 at 7.30 p.m. cost £10.50
  - b) Vale of White Horse District Council – Community Flood Workshop  
Workshop Thursday 22<sup>nd</sup> April, 2010 at 6.00 p.m.
  - c) Oxfordshire County Council – Local Transport Plan 3 – Newsletter
  - d) Oxfordshire County Council – Footpath no. 7 Diversion at Garford  
To note that the plans to divert this path are not continuing owing to a change in ownership of the land, and the new owner not wishing to proceed.
  - e) Thames Water’s Resources Management Plan  
To note that additional information – Defra’s briefing for the Inspector is on the Defra’s website.
  - f) Thames Valley Police – Community Policing Awards/Special Constabulary  
Competition currently running for Police awards. Recruitment campaign for special

constables. Rural Abingdon newsletter April 2010.

g) OALC March update

20. Accounts  
To approve accounts for payment as per list circulated to members.
21. Matters raised by Members for information
22. Items for MAD News
23. Date of Next Meeting: The next meeting of the Council will take place on 12<sup>th</sup> May, 2010 in the residents' lounge at Duffield Place. This will be the annual meeting of the Council.

Notes on Declaration of Interest

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Other Literature

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### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Election of Vice-Chairman
4. Appointment of Planning Working Group (2)
5. Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
6. Appointment of Public Transport Representative (1)
7. Appointment of Representative to Hills Aggregates Liaison Committee (1)
8. Appointment of Representatives to the Anson Field Management Committee (2)
9. Appointment of Representatives to the Churchyard Working Party (2)
10. Appointment of Representative for the Reservoir Affected Parishes Group (1)
11. Appointment of MAD News Correspondent (1)
12. Appointment of members to a working party to "review the effectiveness of internal audit".
13. Appointment of members to a working party established by Cllr. J. Hanna to discuss village consultation should a planning application in regard to the Anson Trust's proposals for new community facilities be lodged.
14. Appointment of members to parishioner of the year working party.
15. Appointment of members to staff working party.
16. Apologies for Absence
17. Declarations of Interest  
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19. Matters arising from the meeting held on 14<sup>th</sup> April, 2010

20 Howard Cornish Road – Fence

The District Council has responded that although there are covenants in the Deeds which prohibit the erection of fencing, planning consent for the fence has been given. In the circumstances it has decided not to pursue the matter.

Annual Meeting for Electors

To note that the organisers of the Great Marcham Weekend are able to attend the annual meeting for electors and will give a talk about the event.

Morland Road – Road Closure Order

The Vale of White Horse District Council has confirmed that a road closure order for Morland Road between its junction with Orchard Way, and the entrance to the Anson Field should be issued for between 11.00 a.m. – 17.00 p.m., on Saturday 19<sup>th</sup> June, once formal consultation has taken place.

Grant to Wantage Advice Centre

Letter of thanks received for the grant awarded to the Wantage Advice Centre

20. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

21. Planning Applications

- a) Decisions on previous applications

- b) Applications dealt with prior to the meeting

MAR/14886/1 New ground floor porch and toilet/shower room. Remove first floor bathroom window  
Heathberry House, Oxford Road  
For: Mr. D. Sheerin  
Comments: Council had no objections

- c) Applications for consideration at the meeting

Fell to ground level in sections and treat stump  
1 sycamore tree  
Front garden 60 North Street  
For: Mrs. Maw

MAR/21183 Retention The Croft and erection of 4 x 4/5 bed houses  
Land adjoining the Croft, Packhorse Lane  
For: Millgate Homes

22. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

23. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
24. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
25. Community Shop – Survey results - Meeting  
To receive a report on a meeting with Ms. Jane Barker from the Oxfordshire Rural Community Council.
26. Churchyard
- a) Headstone Safety  
To note a report from Mrs. Rowe that a child attending the Friday club in Church, was leaning on a headstone in the Churchyard when it toppled over. It was suggested that the bad winter weather/frost may have contributed to its instability. To consider carrying out stability testing of the headstones in the Churchyard
- b) To note a letter from Rev. Richard Zair that the Holiday Club will be held in the Church between 23<sup>rd</sup> August – 27<sup>th</sup> August. The Clerk has notified the grass cutting contractor of the dates.
27. Highways Planting  
To note that it has been suggested that for the Great Marcham Weekend that planting could take place at the entrance points to the village. This may then become a permanent thing.  
To therefore consider the idea of highway planting at the entrance points to the village, and the support in principle for those who wish to undertake this.
28. Allotments
- a) To note that there are just 4 allotment plots left at Cow Lane allotment site. 1 is approximately half way down the site and is currently used for parking, 2 more are immediately as you enter the gates and would be difficult to let owing to the numbers of cars that drive across them and the need for the space for vehicles as so many people arrive car. In effect therefore, there is just one whole plot left for letting at the Cow Lane site.
- b) To consider starting a waiting list if necessary, or using part of the paddock land for further allotment plots.
- c) To note that the poplar trees in the field to the South are overhanging the allotments and overshadowing the plots. To consider approaching the owner to ask if appropriate works could be carried out to the trees.
- d) To consider altering the rent sums due from the tenants whose plots are affected by the poplar trees.
29. Longfields Play Area  
To note that the contractor has not installed the fencing on the original line as asked, has not installed the gates as previously as asked. The gates have catches which are inaccessible under the Disability Discrimination Legislation and they now open inwards which enables dogs to gain entry easily to the site. The tension on the gate is not at the required level.



It has been suggested that the contractor not rectify his work immediately, but that the RoSPA safety report be carried out later in the year to first identify problems. If there is to be a delay, then Council has to accept the risks involved, and is required to resolve that no works be carried out at the present time.

30. Oxfordshire Rural Community Council 90<sup>th</sup> Birthday Celebration  
Invitation to send two representatives to the launch of the birthday book publication.  
Saturday 3<sup>rd</sup> July 10.00 a.m. – 2.00 p.m. buffet lunch included.  
To nominate representatives to attend.
31. Correspondence
  - a) Oxfordshire Local Environment Group – Conference 2<sup>nd</sup> October at Kirtlington Village Hall.
  - b) Information from the Group Against the Reservoir Campaign  
Invitation to join the campaign against the reservoir proposal
  - c) Oxfordshire Nature Conservation Forum / Biodiversity News
  - d) Soldiers of Oxford Military Museum – Progress Report
32. Accounts
  - a) To approved the receipts and payments account as at 31<sup>st</sup> March 2010
  - b) To consider internet access for the Clerk to the bank account to enable better regular checking of the bank statements
  - c) To approve accounts for payment as per list circulated to members.
33. Matters raised by Members for information
34. Items for MAD News
35. Date of Next Meeting: The next meeting of the Council will take place on 9<sup>th</sup> June, 2010 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

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Other Literature

Oxfordshire Playing Field Association – magazine  
Home 2 School - magazine

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9<sup>th</sup> June, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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A G E N D A

1. Apologies for Absence

2. Declarations of Interest

To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 12<sup>th</sup> May, 2010

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 12<sup>th</sup> May, 2010

Marcham and District News – Post Office article

The article agreed at the last meeting regarding the use of the Post Office had to be excluded from the June edition of MAD news by the editor owing to lack of space.

5. Public Participation

- a) An opportunity for the public to bring parish matters to the attention of the Council.
- b) A presentation by a representative of the Marcham Community Group on its origins, its aims and current position.

6. Marcham Community Group

- a) To note a letter dated 10<sup>th</sup> May, 2010 received from the Marcham Community Group
- b) To consider the request for financial assistance for the first stage of obtaining legal advice as to the best structure for the group.
- c) To consider the invitation for the Parish Council to appoint a representative to join the Group's Steering Committee

7. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

d) Planning Correspondence

A letter from Millgate Homes sent to Cllr. J. Hanna, has been copied to the Parish Council. This company lodged a planning application for development of 4 new houses at The Croft, Abingdon Road. Following a meeting with the planning officer the company has been advised that the application is likely to be refused owing to the low density of development on the site. The company seeks the view of the Parish Council on the suggestion for a higher density development – approximately 10 – 13 dwellings and its views on the suitability of the access for this.

To consider whether the Parish Council wishes to form a view and comment at this stage. Should Council wish to form a view, then to decide on any comments.

8. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

9. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

10. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

11. A415

a) Meeting of A415 parishes 3<sup>rd</sup> June – Stanton Harcourt

To receive a report from Mrs. Evans who attended this meeting.

b) Newbridge – Oxfordshire County Council – 10<sup>th</sup> June, Kingston Bagpuize.

Meeting for parishes to hear the results of the Newbridge consultation and advance information before the matter goes to the County Council's cabinet on 22<sup>nd</sup> June. To appoint 2 representatives to attend at 7.00 p.m. in Kingston Bagpuize Village Hall.

c) Should there appear to be any matters arising from the meeting on 10<sup>th</sup> June on which Council may wish to comment prior to the matter going to the County Council's cabinet, then to resolve to delegate any response to the Clerk.

12. Great Marcham Weekend

A. Chemical Toilets

Council has previously resolved to award a £600 grant towards costs for the village weekend. A request has been received that the Council enters into a hire contract for 3 chemical toilets at a cost of £211.50 for use during the weekend, the Council being fully responsible for them.

Council's insurer has agreed to add them to the Council's policy. The cost for this is to be advised at the meeting.

To resolve:

a) to authorise the clerk to sign the contract

b) to add the chemical toilets to the Council's insurance

- B. Road Closure – Morland Road  
To note that the Road Closure Order for Morland Road for 19<sup>th</sup> June between 11.00 a.m. – 17.00 p.m. was made on 4<sup>th</sup> May.  
To note the Police has contacted the Clerk to offer advice in connection with the road closure. To consider the position regarding level of public liability insurance cover, and provision of stewards for the event.
- C. Display in Church  
To consider mounting a Parish Council display in the Church on Sunday 20<sup>th</sup> June.  
If agreed, to consider how best to arrange this and volunteers needed.
13. Marcham Society - Grant  
In December 2008 the Council gave Marcham Society a grant of £250 to support the Society project to publish a pictorial history of the village. Owing to funds awarded from elsewhere £98 of the Council's grant remains. The Society seeks permission from the Council to now use the £98 towards costs of improving the Society's archive storage.
14. Local Transport Plan 3 Consultation 5 : Scenarios  
To consider any Parish Council comments on the County Council's scenarios under the LTP 3 consultation
15. Mill Road – The Pound  
To consider a suggestion that the Pound in Mill Road should be cleared and a bench seat installed.  
To consider any Parish Council involvement in this.
16. Village Green  
To note comments received again from a resident regarding the damage caused to The Green by vehicles.  
To consider possible Parish Council action.
17. Oxfordshire County Council – Consultation workshop in minerals spatial strategy  
The County Council is holding further workshops to present the refined options following earlier consultation on where sand, gravel, and crushed rock working may take place. 7<sup>th</sup> July 2010 at 2.00 p.m. at Benson village hall or 12<sup>th</sup> July at Standlake Village Hall at 2.00 p.m.  
To appoint a representative to attend.
18. Rural Services Network  
The Network is a not for profit membership organisation, established to both argue the case on behalf of rural services and the financial provision to them, and to network and seek to establish and promote best practice. As the Vale of White Horse District Council currently is a member of the Rural Local Authority arm of the network the Parish Council has been included with automatic free membership. There will be a regular email digest from them. There is also a website, to which the Parish Council will be given access.  
To consider whether the Council supports membership or whether it would wish to remove itself from membership.
19. Correspondence  
a) Vale of White Horse District Council – New Waste Collection Service  
Information as to the publicity of the new scheme.

- b) Vale of White Horse District Council - Vale Community Safety leaflet
- c) Royal Air Force Benson - helicopters  
Copy letter from St. Helen Without Parish Council. RAF Benson confirms that the earliest arrival of any Chinook helicopters would be 2013. There is nothing currently to indicate that the use of Dalton Barracks would increase, however some training may be conducted there as at present. Disruption to residents would be kept at a minimum. Once firm details regarding the arrival of Chinook helicopters is known, RAF Benson will arrange a meeting with a number of local representatives.
- d) ORCC - Spring/Summer Review
- e) NHS Oxfordshire – Health News
- f) OALC May update  
One of the items is a training event for Clerks on Cemetery Management. To consider sending the Clerk to this at a cost of £47.50.
- g) Notification from Marcham Community Group about the day conference for Berkshire Community Council to be held at Reading University on Thursday 8<sup>th</sup> July with the topic of “Common Goals Different Attitudes – the power of community relationships” Cost £89.
- h) Oxfordshire County Council – gateways at entrances to village  
Confirmation received from the County Council that it will cut back the vegetation overhanging the gateways at the entry points to the village and would repaint the gates.
- i) Abingdon and District Citizens Advice Bureau – Annual General Meeting  
Invitation to attend the AGM at the Roysse Room, Guildhall, Abingdon at 7.00 p.m. on Thursday 24<sup>th</sup> June. Refreshments afterwards at the Bureau. Speaker: Naomi Kent – Topic: Parliamentary Outreach

20. Accounts

- a) To receive the report from the internal auditor for the accounts ending 31<sup>st</sup> March 2010 and to consider the position regarding insuring items which are currently not insured.
- b) To approve the annual return and to provide a statement of assurance to the external auditor.
- c) To approve accounts for payment as per list circulated to members

21. Matters raised by Members for information

22. Items for MAD News

23. Date of Next Meeting: The next meeting of the Council will take place on 14<sup>th</sup> July, 2010 in the residents’ lounge at Duffield Place.

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.
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## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 14<sup>th</sup> July, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
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### A G E N D A

1. Apologies for Absence

2. Declarations of Interest

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3. Minutes of the meeting held on 9<sup>th</sup> June, 2010

To agree the minutes as a correct record of the meeting.

4. Matters arising from the meeting held on 9<sup>th</sup> June, 2010

Junction of Howard Cornish Road / Sheepstead Road / North Street

The grass in the front gardens of the two flats either side of the Howard Cornish Road junction has now been cut by the Housing Association.

5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/21215 Construction of conservatory to rear of property  
20 Fettiplace Road

For: Mr. Crickmay  
Comments: Council had no objections

MAR/15176/4 Demolition of existing garage and workshop. Erection of single storey extension, new glazed roof and wall to previously approved rear extension  
3 Mill Road

For: Mr. S. Middleton  
Comments: Council supported the application.

c) Applications for consideration at the meeting

MAR/21251 Change of Use from agricultural field to playing field, construction of pedestrian access point and improvements to existing access.  
Land opposite Cothill School and 44 Cothill Road  
For: Mr. K. Welby on behalf of Cothill Educational Trust

MAR/21183 Retention of the existing house (The Croft) and erection of 4 x 4/5 bed detached houses with associated garages  
Land adjoining The Croft, Packhorse Lane  
For: Millgate Homes

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

9. Marcham Community Group

- a) To receive a report from Ms. Mander who represented the Council at a meeting of Community Group.
- b) To receive a report from Council's representatives who attended a meeting held between Ms. Teresa Hennessey, Solicitor, and Marcham Community Group.

10. Oxfordshire County Council – Minerals Spatial Strategy

To receive a report from Mr. Cumber who represented the Parish Council at a workshop meeting on 12<sup>th</sup> July.

11. Overhanging Trees

To receive a report from Ms. Mander on trees / shrubs in the village which require canopies lifting or which are overhanging the path.  
To consider any Parish Council action.

12. Great Marcham Weekend – Grant

- a) Council resolved to award a grant of £600 towards the expenses of the Great Marcham Weekend. Invoices received direct from suppliers amount to £617.35. Council is required to consider an additional grant of £17.35 or to maintain the grant figure at £600.
- b) To consider sending a letter of thanks from the Parish Council to the organisers of the weekend event.

13. Oxfordshire County Council – Recycling Permits  
To consider comments on the County Council’s proposal to introduce a new permit scheme to prevent the depositing of trade waste at household waste recycling centres.
14. Correspondence
- a) Thames Valley Police –Newsletter June
  - b) Wantage Independent Advice Centre – Annual General Meeting 5<sup>th</sup> August 2010  
This meeting will take place at the Lloyd Lindsay rooms, Ardington at 7.30 p.m.
  - c) Vale of White Horse District Council – Standards Committee agenda 1<sup>st</sup> July  
The Clerk draws members’ attention to the proposed decentralisation and localism bill which will include proposals to abolish the Standards Board regime. Until new arrangements are in place and relevant legislation passed, the current statutory framework remains operative.
  - b) Vale of White Horse District Council – Letter from Chairman  
Letter from Cllr. Beth Fleming offering to attend village activities and meet members of the community.
  - c) OALC Update – June
  - d) NHS Oxfordshire.  
NHS is encouraging the public to have a say in how their local health services are designed and delivered. A “Talking Health” database will be established and once registered individuals will be kept informed of all consultation and engagement activities which may be of interest.
  - e) Oxfordshire County Council – Preparing for Emergencies – Community Plans  
Invitation to attend an event at the Guildhall, Abingdon Thursday 13<sup>th</sup> July 6.00 p.m.- 8.00 p.m.
15. Accounts
- a) To approve accounts for payment as per list circulated to members
  - b) To note summary of accounts as at 30<sup>th</sup> June 2010
16. Matters raised by Members for information
17. Items for MAD News
18. Date of Next Meeting: The next meeting of the Council will take place on 8<sup>th</sup> September, 2010 in the residents’ lounge at Duffield Place.

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Public Bodies (Admissions to Meetings) Act 1960 Exclusion of the Press and Public  
The Chairman to move that in accordance with s. 1(2) the Public Bodies  
(Admissions to Meetings) Act 1960 and by reason of the confidential nature of  
the remainder of the business, the press and public be excluded from the meeting.  
Remainder of meeting – Staff employment

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Notes on Declaration of Interest

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Other Literature

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> September, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
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A G E N D A

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3. Minutes of the meeting held on 14<sup>th</sup> July, 2010  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 14<sup>th</sup> July, 2010  
Allotment - Trees  
These will be cut back by the handyman as part of his work.
5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

MAR/18664/1 Extend garage flat roof forward to building line at front of house,  
fitting of new garage and side doors  
18 Morland Road  
For: Mr. S. Heffernan  
Comments: Council had no objections

Mr. Cumber, although a member of the planning working group declared a personal and prejudicial interest in the following application and took no part in the formation of the Council's comments to the Vale of White Horse District Council. Ms. Mander acted as substitute.

MAR/1584/1 Demolition of existing dwelling and replacement with new 4 bed dwelling and associated garaging  
Woodend, Frilford Road  
For: Ms. M. Giddins  
Comments: No objection, but expressed concerns regarding the increased size and footprint of the new dwelling and also the materials which were thought not to be in keeping with the area.

c) Applications for consideration at the meeting

None received

7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Marcham Community Group  
To receive a report from Ms. Mander who represented the Council at a meeting of the Community Group on 6<sup>th</sup> September
11. Community Emergency Plan  
To receive an update progress report from the Council's working party on the drafting of the community emergency plan.
12. Licensing Act 2003 – Draft Joint Statement of Licensing Policy  
The Vale of White Horse District Council in conjunction with South Oxfordshire District Council has drawn up a draft joint statement of Licensing Policy and under the provision of the Licensing Act 2003 is required to consult on it. This is available for viewing at [www.whitehorsedc.gov.uk/Business/Licensing/default.asp](http://www.whitehorsedc.gov.uk/Business/Licensing/default.asp)  
To consider any Parish Council comments
13. Vale of White Horse District Council – New Executive Arrangements  
To note that the Vale of White Horse District Council is currently undertaking a consultation exercise on the proposal for new executive arrangements for the running of that Council.  
To consider the options and to decide on any Parish Council comments.
14. Parishioner of the Year – Community Donation  
To note the request from Mrs. Brod (award recipient) that the community donation (£100) should be given to Marcham Primary School  
To resolve to accept this suggestion.

15. Parish Council Insurance  
At a previous meeting Council raised the question of insuring the bus shelter at the entrance to Longfields, and increasing the public liability cover to £10 million. The premiums for this have now been received. These are £48.09 and £72.22 respectively. To consider whether Council wishes to change its insurance policy.
16. Proposed Council Tax Increase Referendums  
The coalition programme for Government included a commitment to give residents a veto over excessive increases in their council tax bill. Government is now consulting on the principles of the scheme, and seeks views on the practicality and technical feasibility of the mechanisms for triggering and holding a referendum. The consultation document is available online at [www.communities.gov.uk/publications.localgovernment/vetocounciltaxincreasesconsult](http://www.communities.gov.uk/publications.localgovernment/vetocounciltaxincreasesconsult)  
To consider any Parish Council views.
17. Cow Lane Allotments – Water charge  
To fix the water charge for the 2009/10 year.  
(Based on cost of water 2009/2010)
18. Oxfordshire County Council – Service 31 Bus Stop Improvements  
To note that the County Council, whilst having agreed the changes to the bus stop arrangements in Marcham, has put the scheme on hold and this will be reviewed in October.  
The real time information posts have been on order for some while and these will be installed in any event. These are planned for the East bound (Abingdon) stops, opposite the Post Office and at Longfields.  
To consider any Parish Council comments on the installation of the new posts.  
  
To note receipt of copy correspondence from a North Street resident to Oxfordshire County Council complaining about the yellow paint marking proposed for the bus stops in North Street. He regards this as a waste of public money. He has also supplied copies of past correspondence between himself and the County Council.
19. Vale of White Horse District Council – Chairman’s Community Awards Lunch 30<sup>th</sup> October 2010  
The theme for this year’s awards is “caring for the Vale”. Nominations are invited for anyone who lives within the Vale that is considered worthy of recognition for providing care within the local area. This is either caring for people or for the town/village community to make it a better place for residents or visitors.  
To consider any Parish Council nominations.
20. Correspondence
- a) Marcham Society – Grant  
Letter of thanks from Marcham Society for Council’s permission to use the grant funding previously allocated for “Marcham Remembered” for archive storage
- b) Vale of White Horse District Council - New Waste Service  
Confirmation that the new wheelie bins should have been delivered containing more information about the service. The service starts week commencing on 4<sup>th</sup> October.

- c) Oxfordshire Rural Community Council – Annual General Meeting  
 (i) Invitation to attend the AGM on Friday 8<sup>th</sup> October at 11.30 a.m. at The Oxford Centre, 333 Banbury Road, Oxford. The topic is “Rural Communities :Vibrant Assets or Unsustainable Liabilities?” Speakers: Dr. Stuart Burgess, Chairman of the Commission for Rural Communities, Catherine Bearder, MEP and Patron of ORCC, Sylvia Brown, Chief Executive of Action with Communities in Rural England and Dame Helen Ghosh, Permanent Secretary of the Department for Environment, Food and Rural Affairs.  
 (ii) ORCC 90<sup>th</sup> birthday book – celebrating vibrant rural communities  
 (iii) ORCC – Bulletin September.
- d) Wantage Independent Advice Centre – Annual Report 2009/10
- e) Vale of White Horse District Council – Summons and Agenda 14<sup>th</sup> July
- f) Oxfordshire County Council – “The Big Debate”  
 The County Council is planning for significant reductions in its budget. It is inviting people to engage via its website [www.oxfordshire.gov.uk/bigdebate](http://www.oxfordshire.gov.uk/bigdebate) and through a series of public meetings as follows: 7.30 p.m. on 7<sup>th</sup> Sept at County Hall, Oxford, 16<sup>th</sup> Sept at Cornerstone Arts Centre, Didcot and 30<sup>th</sup> Sept at Abbey Hall, Abingdon. Other meeting will take place in Witney and Banbury.
- g) OALC – Notification of training course “Local Councils & Charitable Trusts” Tuesday 9<sup>th</sup> November, South Oxfordshire District Council’s offices. Cost £29.38

21. Accounts  
 To approve accounts for payment as per list circulated to members
22. Matters raised by Members for information
23. Items for MAD News
24. Date of Next Meeting: The next meeting of the Council will take place on 13<sup>th</sup> October, 2010 in the residents’ lounge at Duffield Place.

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Public Bodies (Admissions to Meetings) Act 1960 Exclusion of the Press and Public  
 The Chairman to move that in accordance with s. 1(2) the Public Bodies (Admissions to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the press and public be excluded from the meeting.  
 Remainder of meeting – Staff employment

Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after his/her arrival even if the item in question has been considered.  
 (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

Other Literature

1. NHS – Health News, 2. “The Playing Field magazine (Oxfordshire Playing Fields Association)

MARCHAM PARISH COUNCIL

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3. Minutes of the meeting held on 8<sup>th</sup> September, 2010  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 8<sup>th</sup> September, 2010

Allotment - Trees

These have now been cut back.

Grant to Marcham Primary School – Parishioner of the Year donation

It was suggested at the last meeting that the cheque be sent to the Parents Teachers Association. The school has advised that it has a special purposes account in its own name from which funds are used to support the children. The school has requested that the cheque therefore be paid to that account. The Parishioner of the Year had requested that the grant be paid to the school, and there appears to be no reason not to do this, as the funds would not be used by the County Council or where there was an obligation for that authority to fund school items.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications

a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MAR/113162/6-LB New central heating system, oil fired boiler complete with radiators, new bathroom ceiling, new rainwater goods and down pipes to 2 19<sup>th</sup> and 20<sup>th</sup> century extensions. Structural repairs to roof timbers and general repairs to roof coverings and chimneys.

Hyde Farm House, Abingdon Road  
For: Mrs. C. Goulding-Mew  
Comments: Council had no objections

c) Applications for consideration at the meeting

MAR/21341 Proposed rear extension (part two storey) and internal alterations  
3 Parkside  
For: Mrs. D. Cox

MAR/21343 Demolition of garage. Erection of two storey extensions. Erection of new double garage  
68 Howard Cornish Road  
For: Mr. B. Phipps

Details Pursuant to Conditions 5, 21, 23, 25, 38 & 39 of Planning Permission  
MAR/5529/1-CM  
Upwood Quarry  
For: Hills Aggregates

MAR/843/7 Change of use of redundant pig buildings to provide 20 partitioned stables with associated feed and tack storage for equestrian livery use and land for an outdoor exercising school measuring 50 metres x 40 metres  
Buildings Farm  
Gozzards Ford  
For: Mr W. Cumber

7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

10. Marcham Community Group

a) To receive a report from Ms. Mander who represented the Council at a meeting of the Community Group on 12<sup>th</sup> October

b) To note an invitation from the Group for members to attend their meeting on 22<sup>nd</sup> October in the school hall, which is open to the public.

11. Oxfordshire County Council – The Big Debate
  - a) To receive a report from Mr. Walton on a meeting he attended.
  - b) To consider any comments from the Parish Council on the County Council's budget cuts
  
12. Parish Council Insurance – Bus Shelter

To note that the insurers have confirmed that the shelter would be covered for vandalism, if the Council wished to add the shelter to the policy at a cost of £48.09
  
13. Junction of Howard Cornish Road / Anson Close – Parking problems

To consider a letter from a resident and any Parish Council action regarding the dangers of parking at and opposite this junction.
  
14. Play Areas – The Anson Field and Longfields – RoSPA safety report

To receive and consider the report from RoSPA on the play areas.
  
15. Letter from the Anson Trust – Anson Field – Emptying of litter bins

The Anson Trust's 2 litter bins next to the pavilion have been emptied in the past by the Trust's caretaker and the rubbish disposed of the bulk bin by the Institute. The Trust no longer operates a waste disposal facility at the Institute, and the Trust is asking whether it is possible for the 2 bins to be included in the Parish Council's emptying of its bins at the play area.  
To consider the letter.
  
16. Correspondence
  - a) Thames Valley Police – Neighbourhood Update October.
  - b) OALC – September's news update
  
17. Accounts
  - a) To receive a report from BDO external auditors on the accounts for the financial year 2009/10
  - b) To receive report on summary of accounts as at 30<sup>th</sup> September, 2010
  - c) To approve accounts for payment as per list circulated to members
  - d) To note that the Bank of Ireland is proposing to transfer part of its UK banking business to a new UK subsidiary – Bank of Ireland (UK) Ltd. This will be authorised and regulated by the FSA. The Council's account with this bank will transfer to the subsidiary.

To approve accounts for payment as per list circulated to members
  
18. Matters raised by Members for information
  
19. Items for MAD News
  
20. Date of Next Meeting: The next meeting of the Council will take place on 10<sup>th</sup> November, 2010 in the residents' lounge at Duffield Place.

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Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary



- as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

Other Literature

1. Hills Aggregates Magaince
2. St. John Ambulance magazine
3. Oxfordshire County Council – Home 2 school magazine

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10<sup>th</sup> November, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declarations of Interest  
To receive any declaration of Personal or Prejudicial Interests in respect of items on the Agenda for this meeting. (Please refer to the notes at the end of agenda).

Members are reminded that should they have a personal interest in an item they must disclose the existence and nature of that interest to the meeting prior to the matter being debated. Where that personal interest is also a prejudicial interest then the Member must withdraw from the room in which the meeting is being held and not seek improperly to influence any decision about the matter. Council has adopted clause 12(2) of the Model Code of Conduct for Parish Councils 2007 and anyone with a prejudicial interest will be permitted to address Council during the section set aside for public participation.

3. Minutes of the meeting held on 13<sup>th</sup> October, 2010  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 13<sup>th</sup> October, 2010

#### RoSPA report – Anson Field play area

RoSPA has confirmed that the words “reinstate worn guard at entrance gate” should have read “reinstate worn ground at entrance gate”.

#### Anson Close /Howard Cornish Road – parking

The Police have visited the junction on 4 occasions since the last meeting and have not found any parking issues. They have undertaken to continue monitoring the situation, but for the time being there is nothing that can be done.

#### Litter Blitz – Collection arrangements

The Vale of White Horse District Council has confirmed that the new contractor, Verdant, uses two types of bags for collection of the litter, clear ones for recyclables, and blue for general rubbish. Anyone undertaking a litter blitz will be issued with both

types of sack, and will have to sort litter as it is collected. Arrangements for the loan of litter picks, and collection of litter after the event, remain as before.

#### Churchyard – Ivy

To note that Mr. MacLean has recommended removing a section of ivy approximately 6 " deep around the base of the tree and leaving the remainder to die off. The dead ivy can then be removed without damaging the tree.

#### 5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

#### 6. Planning Applications

##### a) Decisions on previous applications

##### b) Applications dealt with prior to the meeting

None received

##### c) Applications for consideration at the meeting

None received

##### d) Comments delegated last meeting

Hills Aggregates – Details pursuant to conditions 5, 21, 23, 25, 38 & 39 of Planning Permission MAR/5529/1-CM

Comments: Council had no comment to make on the details submitted

#### 7. County Councillor's Report

To receive a report on County Council matters from Cllr. I. Brown

#### 8. District Councillor's Report

To receive a report on District Council matters from Cllr. Ms. J. Hanna.

#### 9. Police Matters / Police Neighbourhood Action Group

To note any comments/report from the NAG group.

#### 10. Marcham Community Group

To receive report from Ms. R. Mander as Council's representative on a meeting she attended on 19<sup>th</sup> October.

To note the public meeting took place on 22<sup>nd</sup> October.

To discuss any issues arising from it.

#### 11. Local Government Boundary Commission – Oxfordshire County Council review

The review aims to make local elections fairer by ensuring all County Councillors represent a similar number of people and that the County Council has the right number of councillors to represent the area effectively.

To consider any Parish Council comments

#### 12. Grant Applications

To consider grant applications from:

The Anson Trust  
Marcham Senior Citizens Club  
Duffield Place Sunshine Club  
Marcham and District News  
Berks, Bucks Oxon Air Ambulance  
St. John Ambulance

Also to set the amount of grant awarded to the Royal British Legion Poppy Appeal

13. Remembrance Sunday

To note that the Road Closure Order for the A415 between Church Street and North Street, together with Church Street and New Road has been made. This will operate anytime between 10.30 a.m. – 12.30 p.m.

Arrangements have been made for the provision of road signs. Unfortunately owing to loss of PCSOs it is unlikely that assistance with traffic control will be available.

To consider traffic control arrangements.

14. Oxfordshire County Council – Street Lights

Oxfordshire County Council has confirmed that any further changes to street lights can be accommodated, should the Parish Council wish. To discuss any alterations over and above those already agreed.

15. BT Race to infinity – High speed broadband

To consider information supplied by the Vale of White Horse District Council regarding increased internet speed and to consider any Parish Council action.

16. Vale of White Horse District Council – Review of Polling Places

The Vale of White Horse District Council has to ensure that electors have such reasonable facilities for voting as is practicable and have regard to the needs of electors who are disabled. It is undertaking a review of provisions.

To consider any Parish Council comments or observations on the existing arrangements in Marcham.

17. Oxfordshire County Council – Concessionary Bus Passes

To note that the issuing of bus passes will be administered by the County Council and not Vale of White Horse District Council from April 2011. The County Council is proposing to create a common scheme for the whole of Oxfordshire. Information at: <http://myconsultations.oxfordshire.gov.uk>

To consider any Parish Council comments on the proposed alterations.

18. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and its assets and take appropriate steps to manage those risks.

The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.

c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

19. Correspondence

- a) Oxfordshire Playing Fields Association – Annual General Meeting and retirement of Roger Davis – Tuesday 30<sup>th</sup> November, in Steeple Aston village hall at 7.30 p.m.
- b) OALC – October’s news update
- c) Vale of White Horse District Council – Summons and Agenda 20<sup>th</sup> October, 2010
- d) Thames Valley Police – Neighbourhood Action Group update November

20. Accounts

- a) Council agreed last meeting to contribute to the course fees should Marcham Community Group wish to attend the OALC training course.  
Two members wish to attend at a cost of £88.12. To ratify this amount
- b) To approve accounts for payment as per list circulated to members

20. Matters raised by Members for information

21. Items for MAD News

22. Date of Next Meeting: The next meeting of the Council will take place on 8<sup>th</sup> December, 2010 in the residents’ lounge at Duffield Place.

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Notes on Declaration of Interest

- (i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary  
as soon as practicable after his/her arrival even if the item in question has been considered.
- (ii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial

Other Literature

The Playing Field – magazine  
ORCC – Autumn/Winter Review magazine

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8<sup>th</sup> December, 2010 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin  
Clerk of the Council  
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### A G E N D A

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3. Minutes of the meeting held on 10<sup>th</sup> November, 2010  
To agree the minutes as a correct record of the meeting.
4. Matters arising from the meeting held on 10<sup>th</sup> November, 2010  
Cllr. I. Brown  
Cllr. Brown had tendered late apologies for absence from the November meeting. His report had been circulated to members.

#### Royal British legion Poppy Appeal

To note receipt of a letter from the Poppy Appeal acknowledging receipt of the donation awarded.

#### Oxfordshire County Council – Street Lights

To note that Mr. Walton and Ms. Mander checked the two street lights in Orchard Way and the garage block rear of Howard Cornish Road. Their recommendations were not to include lamp 6 in Orchard Way in the list of those that should be switched on, and to ask for a shield to be fitted to lamp 7 Haines Court to deflect light away from properties.

5. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

FRI/MAR/21385 Demolition of existing conservatory and boiler room.  
Erection of a two storey rear extension.  
Kernanderry Faringdon Road  
For: Mr. V. Denecker  
Comments: Council had no objections
  - c) Applications for consideration at the meeting

MAR/4625/1 proposed first floor extension and alterations  
41 North Street  
For: Oxford Diocese
7. County Councillor's Report  
To receive a report on County Council matters from Cllr. I. Brown
8. District Councillor's Report  
To receive a report on District Council matters from Cllr. Ms. J. Hanna.
9. Police Matters / Police Neighbourhood Action Group  
To note any comments/report from the NAG group.
10. Oxfordshire County Council – Draft Local Transport Plan  
All transport authorities are required to produce a Local Transport Plan (LTP) in which they set out their objectives and plans for developing transport in their area over a stipulated period. The draft local transport plan for 2011 – 2030 is currently out for consultation.  
To consider any Parish Council comments on the draft document.
11. Oxfordshire County Council – Meeting for Public Transport Representatives  
To receive a report from Mr. Walton on a meeting for public transport representatives that he attended.
12. Marcham and District News – Grant Application  
To note that Mr. Walton, Mr. Bough, Mrs. Allan, Ms. Mander and the Clerk met with the editor of MAD News. To receive a report on the meeting.
13. Oxfordshire County Council – Premium Bus Routes  
To note the email received from the County Council on 24<sup>th</sup> November, as previously circulated to members. To note and consider the revised email sent on 1<sup>st</sup> December.

14. Grant Application  
To consider a grant application from the Independent Advice Centre, Wantage.
15. Absence of Dropped Kerbs – vehicles bumping up over kerbs  
To note that several properties do not have dropped kerbs, and yet vehicles bump up over footways and in some cases over private non highway land. In order to have a vehicular access off a highway, consent from the County Council is required. To consider drawing the attention of the County Council to the problem.
16. Casual Vacancy  
To consider the casual vacancy caused by the resignation of Peter Rowe.  
a) To consider whether to leave the seat vacant until the next election May 2011 or to co-opt to fill the vacancy that has occurred.  
b) Following the resignation of Peter Rowe Council is require to:  
(i) elect a Vice-Chairman  
(ii) appoint a replacement to the Working Party which reviews the effectiveness of the internal audit  
(iii) appoint a replacement to the Staff Working Party
- 17 Correspondence  
a) Note from Laura Hutchins, area Highway Steward at Oxfordshire County Council, outlining her role.  
b) Vale of White Horse District Council - Letter confirming the success of the new waste service, and also confirming free parking in each of the market towns on Saturdays in the run up to Christmas.  
c) Vale PE & School Sport Partnership - information  
d) OALC – November/December Update  
e) Vale of White Horse District Council – Summons & Agenda 8<sup>th</sup> December, 2010
18. Accounts  
To approve accounts for payment as per list circulated to members
19. Matters raised by Members for information
20. Items for MAD News
21. Date of Next Meeting: The next meeting of the Council will take place on 12<sup>th</sup> January, 2011 in the residents' lounge at Duffield Place.

Notes on Declaration of Interest

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Other Literature

Unvaled – magazine of the Vale of White Horse District Council  
Vale of White Horse District Council – Community Safety news sheet (autumn 2010 edition)