

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 9th January, 2019 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate

Members are reminded to keep their Register of Interests held by the Vale of White Horse District Council up to date.

3. Councillor Resignation

To note that Mrs. Jane Fabes has formally submitted her resignation as a Parish Councillor. The Clerk has notified the Vale of White Horse District Council. As there is less than 6 months before the next election, steps are not being taken to fill the casual vacancy.
4. Minutes of the meeting held on 12th December, 2018

To agree the minutes of the meeting as a correct record
5. Matters arising from the meeting held on 12th December, 2018

Footpath North Street to A415 – ivy

To note that the ivy is mostly coming from 40 North Street, although some is from the Institute.

Grants Awarded

To note letters of thanks for the grants awarded have been received from: Oxford Association for the Blind, The Abingdon Bridge, Marcham Football Club, Marcham Cricket Club, Be Free, Marcham Society, Marcham Parochial Church Council and Marcham St. John's Ambulance Cadet Unit.

To also note the St. John's Ambulance Cadet Unit has arranged for the grant payment to go to St. John's Ambulance direct, who will then issue the training manikins to the Marcham unit.

Village Green – Possible new street light

The County Council is investigating the possibility of a new street light on the western side of the village green to light the footway.

6. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.

7. Planning Matters

a) Decisions on previous planning applications

To note decisions on previous application

b) Applications dealt with prior to the meeting

None received

d) Applications for consideration at the meeting

P18/V3064/LB Minor internal alterations to ground floor of house.
Morland, Sheepstead Road

R3/.0145 s. 73 application to vary a previous permission to continue the development of a new standalone building to provide 2 classrooms and a single storey extension to create a storage room (permitted by permission P16/V1883/OCC (R3.0089/16)), without complying with condition 1, in order to vary the approved plans and documents to allow for: i) a section of timber cladding to be replaced with brickwork; ii) installation of 4 louvres; iii) installation of two external ramps; and iv) internal alterations to the plant room and wcs.

Marcham Primary School, Morland Road

8. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

9. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

10. Community Facilities

To receive an update report, particularly on the meeting held at the offices of Vale of White Horse District Council.

11. Litter Bins – Anson Field

To consider a request from MCG for the Parish Council to take over the emptying of the bins adjacent to the MSSSC building.

12. Budget 2019/20

(A) To consider the budget for 2019/2020

- a) To resolve to take into reserves any unspent sums from the current year.
- b) Council's obligatory expenditure
- c) Chairman's Allowance
- d) Council's expenditure on non Parish Council owned land
- e) Capital Items
- f) Working balance/contingencies
- g) Earmark reserves for specific items

(B) To set the precept for 2019/2020

13. Parishioner of the Year Award

To note nominations are being received for the Parishioner of the Year Award. These have been referred to the working party who will produce a report for the next meeting

14. Annual meeting of electors

To consider the arrangements for the annual meeting of electors 2019

15. Correspondence

- a) OALC update – December
- b) Environment Agency – newsletter – Flooding at Abingdon
- c) Cllr. R. Webber – Marcham By Pass – Notification that County Council Cabinet was considering delegated compulsory purchase powers for the ByPass and associated roads at its meeting on 18th December, 2018
- d) Oxfordshire Resilience Group – Communities Evening, 15th January, 6.00 p.m. at Kidlington Fire Station
- e) Vale of White Horse District Council – Business Awards – Deadline for nominations 18th January, 2019.
- f) NHS – Conference - “Delivering the long term plan” 3rd April, 2019 Mary Ward House, London.
- g) Police/Crime Commissioner newsletter – December 2018
- h) Healthwatch briefing – December

16. Accounts

a) Internal Audit

To note the Vale of White Horse District Council is not offering an internal audit service to Parish Councils. One quotation from a new company has been received. The Clerk continues to research the possibilities.

b) To approve accounts for payment as per list circulated to members

17. Matters raised by members for information

18. Items for MAD News

19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13th February, 2018 at 7.30 p.m. in the residents' lounge at Duffield Place.

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1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 9th January, 2019
To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 9th January, 2019

Anson Field – litter bins

These were now enclosed within the heras fencing, and could not be used

Mill Road – light for path to west of the village green

A solar light has been fitted by residents in the vicinity of Sharrards Barn to assist with the lighting of the path.

Street Lights not functioning

A list of street light not working has been sent to Oxfordshire County Council, and acknowledged by them.

Annual meeting of electors

To note the school hall is available on 15th May, 2019

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application

b) Applications dealt with prior to the meeting

P19/V0255/T29 Notification by Open Reach to Vale of White Horse District Council of intention to install cabinet at the junction of Howard Cornish Road and North Street, to support fibre broadband

Comments: Council had no comments to make.

c) Applications for consideration at the meeting

P19/V0052/HH Erection of single storey rear extension
9 Kings Avenue

d) Planning Enforcement

To note that the Vale of White Horse District Council has met on site with Pye Homes and discussed the issue of the missing paths/link to the Matthew Homes site.

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. A415 Zebra Crossing

To note and consider comments from residents regarding their experience using the zebra crossing.

To consider any Parish Council action.

10. Oxford Cambridge Expressway

a) To discuss the documents which have been in circulation around members.

b) To note and consider an invitation from Sunningwell Parishioners Against Damage to the Environment, to attend an initial meeting with other local parishes to discuss the position of the western parishes, should the selected route affect the immediate area.

11. Community Facilities

a) To receive an update report.

b) To consider the appointment of a surveyor to monitor the construction of the community hall building, and to

(i) resolve to set a maximum spend figure

(ii) delegate the final selection to the clerk in consultation with the working party

c) To note the contract between Vale of White Horse District Council (1) Marcham Parish Council (2) previously circulated to members.

12. Cow Lane Allotments

To consider the terms of the contract in regards to pest management on the allotments.

13. Parishioner of the Year Award

To receive a report from the working party

14. Oxfordshire Plan 2050 – Sustainability Appraisal Scoping Report
To consider any Parish Council comments. Deadline for comments 18th February, 2019
<https://oxfordshireplan.inconsult.uk/consult.ti>
15. North Street – footway
To consider progressing arrangements for the North Street footway
16. Correspondence
 - a) Oxfordshire Community First – newsletter -Winter Update
 - b) Vale of White Horse District Council – waste tour dates
 - c) Keep Britain Tidy – Spring Clean 22nd March – 23rd April 2019
 - d) Aspire Oxford – Sleep out - 16th March fund raising event
 - e) South Oxfordshire Citizens Advice Bureau – newsletter
 - f) Oxfordshire County Council – Cothill Road closure 18th February to 22nd February, 2019
17. Accounts
 - a) To receive a report from the working party on the review of the effectiveness of internal audit.
 - b) To select a new internal auditor.
 - b) To approve accounts for payment as per list circulated to members
18. Matters raised by members for information
19. Items for MAD News
20. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 13th March, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

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You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 13th March, 2019 at 7.30 p.m. for the transaction of the business stated below.

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 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 13th February, 2019

To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 13th February, 2019

Annual meeting of electors
To note the school hall has been booked for 15th May, 2019. Mr. C. Brotherton has agreed to be the guest speaker and provide an update on the new community facilities.

A415 – Hedge CotSDale
This hedge has now been cut back.

A415 – Gas trench
The Council's concerns regarding the uneven state of the road following the gas trench across the A415 has been reported to SGN gas networks.

Speed Gun
To note that Wootton Parish Council does not have a speed gun, nor has it pursued the matter.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application

b) Applications dealt with prior to the meeting

P19/V0400/HH Construction of tennis court
Pinetops, Woodside

Comments: Council had no objections provided there was adequate drainage and there would be no water run off problems.

c) Applications for consideration at the meeting

P19/V0464/HH Demolish side garage and build new single storey extension to front and rear, with double side extension and single storey to rear
21 Fettiplace Road

R3.0008/19 s.73 application to continue the development of the retention of a temporary portakabin classroom building (permitted R2.0034/18) without complying with condition 2, in order to vary the removal date of the portakabin classroom building by 52 weeks from the current expiration date 31st July 2019 to 31st July 2020.

Marcham Primary School, Morland Road

7. District Councillor's Report

To receive a report on District Council matters from Cllr. Mrs. C. Webber

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber

9. Oxford Cambridge Expressway

Oxford/Cambridge Expressway local parishes meeting

This meeting had been arranged for Friday 8th March, 2019 at 7.00 p.m at Seacourt Hall, Botley.

To receive a report from Mr. Hoath who attended.

10. Vale of White Horse District Council Local Plan main modifications consultation

To consider any Parish Council comments on the modifications.

Available for viewing at <http://www.whitehorsedc.gov.uk/services-and-advice/planning-and-building/planning-policy>

11. Oxfordshire Plan 2050 – Call for ideas – First Stage Consultation

The purpose is to ask for views on which broad locations should be considered within the Oxfordshire Plan 2050. E.g. These could be locations for large scale housing or employment, infrastructure projects or for strategic environmental or social designations, or land saved for particular purposes.

Available for viewing at

https://oxfordshireplan.inconsult.uk/consult.ti/Oxfordshire_Plan_Intro/consultationHome

12. Community Facilities

a) To receive an update report. Minutes of the MCG Trustee meeting 14th Feb and verbal report of meeting on 7th March to be received.

b) To note that at the MCG meeting on 7th March the developer produced a revised internal layout plan of the hall facilities. Copy emailed to members.

- c) To note that the developer intends to provide a brief update of the community facilities project at the start of each meeting of the Anson Trust.
To note and consider an invitation from the Anson Trust, for the Council to send 2 representatives to each meeting to hear the update report. If agreed, to select 2 representatives to attend.
 - d) To consider future play equipment provision and to resolve to set up a working party to look into what could be provided.
 - e) To resolve to add new play equipment to the list of capital projects agreed and created at the January meeting.
13. Grass Cutting – The Anson Field 2019
To consider correspondence from the MCG’s Field Committee and Anson Trust in regards to grass cutting in the Anson Field during 2019. The letter is supplemental to the grant application lodged in November 2019 by MCG.
14. Play Area
To receive the quarterly inspection report
15. Affinity Water – Consultation
The revised draft water resources management plan for the Affinity Water area is available for viewing at:
<https://stakeholder.affinitywater.co.uk/have-your-say.aspx>
To consider any Parish Council comments
16. North Street Footway
a) To note MJA Consulting has been instructed to progress the design of the footway.
b) To consider resolving to request McTaggart Mickel to construct the footway.
c) To authorise expenditure in the sum of £3100 plus vat for the survey and design work.
17. Parishioner of the Year Award
a) To receive a report from the working party.
b) To consider the Award for 2018
18. Correspondence
a) South and Vale Voluntary Community Sector Conference 13th March, Comerstone Arts Centre, Didcot
b) Vale of White Horse District Council – “recycling wheels” available from libraries. (information as to where to dispose of rubbish and what to recycle)
c) Oxfordshire County Council – Town/Parish event report
d) South and Vale Citizens Advice Bureau – News Update
e) Vale of White Horse District Council – Elections May 2019 information
f) Berks Bucks Oxon Wildlife Trust - Oxford Cambridge Expressway. Decision. not to allow a claim to require an Environmental Impact Assessment, overturned.
g) OALC – February newsletter
h) Grove and Wantage Extravaganza – Saturday 15th June from 12.00 noon
i) Oxfordshire County Council – Road Closure at Challow from 13th April for up to 2 days. . HGV diversion route along the A338.

19. Accounts
 - a) To receive Clerk's report on budget review
 - b) To approve accounts for payment as per list circulated to members
 - c) To note letter of engagement of external auditor

20. Matters raised by members for information

21. Items for MAD News

22. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10th April, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10th April, 2019 at 7.30 p.m. for the transaction of the business stated below.

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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 13th March, 2019

To agree the minutes of the meeting as a correct record
4. Matters arising from the meeting held on 13th March, 2019

Annual Meeting of Electors
This will take place on Wednesday 15th May at 7.30 p.m. in Marcham Primary School.
Mr. Chris Brotherton, of Thomas Homes will be the guest speaker

Institute Camera - relocation
To note comments from The Crown public house.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Matters
 - a) Decisions on previous planning applications
To note decisions on previous application
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P19/V0759/LB Minor modification on the design of internal door for the new study
Morland House, Sheepstead Road

P19/V0713/HH Single storey rear extension
6 Leas Lane

7. District Councillor's Report
To receive a report on District Council matters from Cllr. Mrs. C. Webber
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber
9. Community Facilities
To receive an update report
10. Land at the start of Parkside
To note and consider correspondence regarding the state and condition of amenity land at the start of Parkside
11. North Street - footway
To receive a report from members who attended a meeting with Mactaggart Mickel
12. Correspondence
 - a) Seafarers UK – Invitation from Seafarers UK for the Council to support this year's campaign to raise awareness of the UK's ongoing dependence on Merchant Navy Seafarers, e.g. flying the Red Ensign on 3rd September.
 - b) Ridgeway Events Calendar
 - c) Police Crime Commissioner Report
 - d) OALC – newsletter
 - e) Rob Finch – Letter of thanks for grant for grant for CPR dummies for St. John Ambulance Cadets. Training dummies were delivered mid March.
 - f) Vale of White Horse District Council – compost giveaway Sat. 11th May 9.00 – 11.00 a.m. overflow car park, Park Drive, Milton Park
 - g) Calor Community Fund – small grants available for off grid community projects, application deadline 29th April, 2019
 - h) Highways England – Notification of bridge refurbishment and resurfacing works, necessitating roundabout and lane closures over the Spring and Summer at the A34/M4 intersection at junction 13.
13. Accounts
To approve accounts for payment as per list circulated to members
14. Matters raised by members for information
15. Items for MAD News
16. Date of Next Meeting: The first meeting of the new Council will be held on Wednesday 8th May, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 8th May, 2019 at 7.30 p.m. for the transaction of the business stated below.

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N.B All Councillors are required to sign a Declaration of Acceptance of Office before acting as a councillor.

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Deferral of Declarations of Acceptance of Office
To set a date when those absent members who have not signed their declarations of acceptance of office are required to do so.
5. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
6. To consider application(s) for co-option to the Parish Council.
7. Election of Vice-Chairman
8. Appointments
 - (i) Appointment of Planning Working Group (2)
 - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
 - (iii) Appointment of Representatives to the Churchyard Working Party (2)
 - (iv) Appointment of MAD News Correspondent (1)
 - (v) Appointment of members to a working party to "review the effectiveness of internal audit". (2)
 - (x) Appointment of members to parishioner of the year working party (2).
 - (xi) Appointment of members to the s. 106 working party to consider planning obligation and funding available for village projects (3)
 - (xii) Appointment of Parish Council representative as MCG Trustee.
 - (xiii) Appointment of MCG Hall committee member
 - (xiv) Appointment of MCG Field committee member

- (xv) Appointment of MCG Finance committee member
 - (xvi) Appointment of representatives to the Parishes Alliance Group (Oxford Cambridge Expressway) (2)
 - (xvii) Appointment of member as point of contact for allotment issues (if required)
 - (xviii) To establish a working party to consider children's play provision to include planning for a youth shelter and to set the terms of reference
 - (xix) To consider arrangements for dealing with staff matters and to set the terms of reference.
9. To review and adopt data protection policy and privacy notice
 10. To adopt standing orders based on NALC 2018 and financial regulations
 11. To review the Council's complaints procedure
 12. To review grants policy
 13. To note and review land and assets of the Council
 14. To consider representation of Council at other outside meetings, and arrangements for reporting back.
 15. To review subscriptions to other bodies
 16. To confirm insurance cover in respect of all insurable risks.
 17. To review email arrangements for the Council, and to consider Clerk's report.
 18. Minutes of the meetings held on 13th March and 10th April, 2019
To agree the minutes of the meetings.
 19. Matters arising from the meeting held on 10th April, 2019
 - North Street - footway
To note the topographical survey is complete, and the matter is at the design stage with the civil engineer.
 20. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
 21. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P19/V0841/HH Single storey rear extension and reconfigure the ground floor of the property to increase the living area. New external door on the side of the property.
7 Anson Close
 22. District Councillor's Report
To welcome the new District Councillor.

23. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
24. Community Facilities
a) To receive update report.
b) To receive a report from the Field Management Committee
25. Oxford Cambridge Expressway
To consider the view of the Parish Council, based on information known to date, in regards to the Expressway,
26. Paths from Howard Cornish Road to Taylor Wimpey and Vanderbilt sites
a) To consider writing to the landowner of the permissive path, to discuss the cross through section from the new Taylor Wimpey site.
b) To note comments from residents regarding the state of the grass in the Taylor Wimpey development.
27. Correspondence

a) Oxfordshire Playing Fields Association - Spring newsletter
b) Highways Agency A34/.M4 junction closed or undergoing works over various weekends in the Spring and Summer.
c) Deputy Police Crime Commissioner – Bulletin
d) Oxfordshire Association of Local Councils – newsletter
e) Thames Water Utilities – Statement of responses on Water Resources Management Plan.
f) Abingdon Community Events – Family Fun Day Dalton Barracks 27th July 10.00 a.m. – 4.00p.m.
Request for sponsorship
g) OALC- newsletter
h) South Central Ambulance Service / NHS newsletter available at <https://issuu.com/scas/docs/wt-spring-2019-issu?e=8642262/69399165>
28. Employee Salary Scales
The National Joint Council for Local Government Services has reached an agreement on salary scales to be implemented from 1st April, 2019. To consider the report of the Clerk on the National Pay Awards.
29. Accounts
a) To approve accounts for payment as per list circulated to members
b) To review signatories to the accounts.
30. Matters raised by members for information
31. Items for MAD News
32. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 12th June, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

PERSONNEL COMMITTEE

To: All Members of the Personnel Committee

You are hereby summoned to attend a meeting of the Personnel Committee to be held in the Baptist Hall, Packhorse Lane, Marcham on Wednesday 29th May, 2019 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

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A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
3. Terms of Reference
 - a) To review the Terms of Reference for the Personnel Committee.
 - b) To recommend any amendments be adopted by the Parish Council.
4. Personnel Sub-Committee
 - a) To consider and adopt the Terms of Reference for the Personnel Sub-Committee
 - b) To appoint the members of the Personnel Sub-Committee
5. Personnel File
 - a) To consider creating a confidential Personnel File for use by the Personnel Committee and the Personnel Sub-Committee.
6. Training
 - a) To identify the training needs of members of the Personnel Committee and Personnel Sub-Committee, and to resolve to secure suitable training courses.
7. Exclusion of the Public
 - a) To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality under the Data Protection Act 1998.

8. Staffing Structure
 - a) To review the staffing structure.
9. Matters raised by members for information
10. Date of Next Meeting
To decide the date of the next meeting of the Personnel Committee.

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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Co-option of new members
To consider applications for co-option to the Parish Council
4. Declarations of Acceptance of Office
To receive declarations of acceptance of office of any new member.
5. Minutes of the meeting held on 8th May, 2019
To agree the minutes of the meetings.
6. Matters arising from the meeting held on 8th May, 2019
7. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
8. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received

- c) Applications for consideration at the meeting
P19/V1168/HH Single storey rear conservatory
8 Leas Lane
- P19/V1305/DIS Discharge of condition 8 footpaths, 15 landscaping,
17 ecology, 18 boundary detail
Erection of 47 dwellings off Sheepstead Road
MacTaggart Mickel
9. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
10. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
11. Oxfordshire County Council – sensitive street consultation
The County Council has a duty to co-ordinate road works across the county, and as part of that can designate streets as “traffic sensitive”, in order to better control the flow of traffic.
To consider any Parish Council comments on the designation of streets in the area.
Available for viewing at:
<https://consultations.oxfordshire.gov.uk/consult.ti/trafficsensitivestreets/consultationHome>
12. Community Facilities
a) To receive update report on the facilities.
b) To receive a report from members who attended a meeting with the Anson Trust and interested parties on 24th May.
c) To consider the position of the Council.
13. War Memorial
a) To note that the War Memorial Trust has awarded a grant of up to £1080 towards the cost of the conservation works.
b) To consider the terms of the grant contract and to resolve to sign the contract.
14. Oxford Cambridge Expressway
To receive a report from Mr. Hoath who attended a meeting on 29th May, 2019.
15. Paths from Howard Cornish Road to Taylor Wimpey and Vanderbilt sites
To receive a report from the working party members who attended a meeting with Taylor Wimpey and to determine the way forward.
16. North Street – footway
To consider the response from Macktaggart Mickel in regards to the North Street footway.
17. Appleton with Eaton Neighbourhood Plan
Under Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 (as amended) a Parish Council is required to consult those, whose interests, the qualifying body considers may be affected by the proposals for a neighbourhood

development plan. Appleford with Eaton Parish Council has therefore invited comments on its draft Neighbourhood Plan.
Available for viewing at <https://www.appleton-eaton.org/neighbourhood-plan>
To consider any Parish Council comments.

18. Play Area
To receive the quarterly play equipment inspection report.
19. Highway Verges - Proposal by Parochial Church Council to plant sunflowers
Correspondence received from the Church indicating that they would like to plant sunflowers at key points in the village, such as village entrance points, Abingdon Road and Sheepstead Road. This would be in preparation for the Marcham and District weekend in September.
Comments from the Parish Council have been invited, as well as suggestions for other locations.
20. Personnel Committee
 - a) To adopt the terms of Reference for the Personnel Committee.
 - b) To consider a budget for training for members in employment matters.
21. Website hosting and emails
To consider a quotation for the hosting of the website, and 11 email boxes.
22. 7 Packhorse Lane – Damage to guttering
To note comments to a Member that vehicles on the A415 hit the guttering of 7 Packhorse Lane.
To consider any Parish Council suggestions for measures to assist in the prevention of damage to property.
23. Correspondence
 - a) The Bridge, Abingdon – Invitation to attend AGM Thurs 13th June at 7.00p.m. St. Michael’s Church, Park Road, Abingdon.
 - b) Oxfordshire County Council – Emergency Planning
Training exercise - 7th June, requirement for volunteers to participate. (previously circulated to members)
 - c) Vale of White Horse District Council – Announcement of new Leader as Emily Smith
 - d) Oxfordshire County Council – consultation traffic sensitive streets
 - e) Healthwatch Oxfordshire - Briefing
 - f) Queries raised by residents regarding responsibilities for grass cutting in Harding Way, which have received a response from the Clerk.
 - g) Highways Agency – reminder that A34 / M4 junction is closed on various dates for refurbishment works.
 - h) Oxfordshire County Council – Road Closure of unnamed road from the A415 to Barrow Road for resurfacing works between 12th August – 16th August
 - i) OALC – Annual General Meeting – Monday 1st July, 2019 at Warwick Hall, Church Green, Burford at 7.30 p.m.

j) Wantage Independent Advice Centre – Annual General Meeting
Wednesday 26th June, Old Mil lHall, Grove at 7.45 p.m.

24. Accounts

- a) To receive the accounts for the year ending 31st March, 2019
- b) To receive interim report from internal auditor.
- c) To approve accounts for payment as per list circulated to members

25. Matters raised by members for information

26. Items for MAD News

27. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 10th July, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 26th June, 2019 at 7.30 p.m. for the transaction of the business stated below.

Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Community Facilities
 - a) To receive a report from the working party regarding the possible acquisition by the Parish Council of the community facilities.
 - b) To determine the initial requirements of the Parish Council for any transfer to take place.
 - c) To resolve to obtain legal advice in regards to any transfer of title and subsequent running of the facilities.
 - d) To resolve, in principle, subject to that advice, to grant a lease to Marcham Community Group of the Community Facilities and field area.
4. Accounts
 - a) To receive and discuss the report from internal auditor
 - b) To approve the annual governance statement and return year ended 31st March 2019

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the residents' lounge, Duffield Place, Marcham on Wednesday 10th July, 2019 at 7.30 p.m. for the transaction of the business stated below.

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 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 12th and 26th June, 2019

To agree the minutes of the meetings.
4. Matters arising from the meeting held on 12th and 26th June, 2019

Footpath to serve Kings Field developments and the Taylor Wimpey site
To note a site meeting took place regarding crossing the permissive path and linking the sites to one path. A response from the landowner is awaited.
Further correspondence has been sent to the agents dealing with the planning application for Mactaggart Mickel setting out the preferred route for the paths as far as the Parish Council is concerned.
5. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

P18/V2473/O Additional information regarding traffic and land contamination
114 dwellings
Land north of Longfields
Comments: Additional information appeared incomplete, and the Council continued to object.

P19/V1395/LB Investigation works comprising trial holes, slit trenches and cores
Noah's Ark Bridge, A338
Oxfordshire County Council
Comments: Council had no objections, but requested that adequate advance notice of the works and necessary road closures be given, with physical signs at previous road junctions so alternative routes could be found.

c) Applications for consideration at the meeting

None received

7. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
9. Community Facilities
 - a) To receive update report on the facilities.
 - b) To consider the surveyor's report.
10. Pye Homes Willow Farm – Matthew Homes site, Monks Walk
 - a) To note and consider update report from the Vale of White Horse District Council on planning enforcement matters at Willow Farm
 - b) To note that Matthew Homes have constructed paths within their site and have not created the spurs to link with Willow Farm site as per the approved planning drawings.
To consider any Parish Council action.
 - c) To note that Matthew Homes has filled in the attenuation pond created for the adjacent Abbots Grange development.
To consider any Parish Council action.
11. Kings Field phase 2 development
To note comments from the Vale of White Horse District Council regarding names for the Kings Field phase 2 development, and to select alternative names.
12. North Street – footway
To receive update report, and consider possible future action.
13. Joint Cemetery Committee with Frilford parish
To consider, following the comments from the Internal Auditor, the Joint Cemetery Committee arrangements.

14. Children's Air Ambulance – Request to site clothing banks
To consider a request from Children's Air Ambulance to site a clothing bank on land in the ownership of the Parish Council. £50 per tonne of clothing collected would be paid to the Council.
15. Correspondence
- a) Studio Theatre Club Advertisement for “London Assurance” at Unicorn Theatre 17th -20th July
 - b) Trailer Training UK – Safe Towing Campaign. Invitation to join the campaign and help advertise safe towing
 - c) Oxfordshire County Council – Invitation to Open Day at the County's Drayton Depot on Saturday 20th July, at either 10.00 a.m. or 1.00 p.m.
 - f) Keep Britain Tidy – Love Parks week 12th - 21st July
 - g) Oxfordshire County Council - Notification of night time closures of Stert Street Abingdon between 22nd July - 26th July for new water main connections
 - h) Ridgeway Officer – Ridgeway Summer newsletter
 - i) Oxfordshire Community First – AGM 19th July Heyford Park, Upper Heyford at 11.30 a.m.
 - j) Vale of White Horse District Council – Chairman's Awards
Awards Lunch Saturday 5th September, 2019, The Beacon, Wantage. Nominations invited for those who have acted as volunteers for the benefit of their community
 - k) Oxfordshire County Council – Temporary closure of A338 at Noah's Ark Bridge from 21.00 hours on 19th August 2019 to 0530 a.m. 23rd August, 2019 to allow for bridge inspection works
 - l) Oxfordshire County Council – Closure of unnamed section of road A415 to Barrow Road 12th August, 2019 to 16th August, 2019 to facilitate patching works
 - m) Wantage Independent Advice Centre – Annual Report 2018/19
16. Accounts
To approve accounts for payment as per list circulated to members
17. Matters raised by members for information
18. Items for MAD News
19. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 11th September, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

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 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Vacancies for Members on the Parish Council
To consider any applications for co-option on to the Council.
4. Declarations of Acceptance of Office of any new members.
5. Minutes of the meeting held on 10th July, 2019
To agree the minutes of the meetings.
6. To note advice from OALC and NALC regarding minutes and to consider minute 68/2019 of the April meeting.
7. Matters arising from the meeting held on 10th July, 2019
Vale of White Horse District Council – Community Awards Lunch
A submission on behalf of the Parish Council was lodged by the Vice-Chairman nominating certain drivers of the community mini-bus.
8. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
9. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

MW.0069/19 Details pursuant to condition 19 (water monitoring) of permission MW.0119/15 for extraction of soft building sand and limestone and infilling with inert waste.

Hills Quarry, Besselsleigh

The report identified exceedances of permitted levels of chemical elements.

Comments: Marcham Parish Council was concerned that (i) possible changes to trigger levels increases what might be permitted. The permit should not be amended just to meet what has been found on the ground. Whatever the trigger changes - they must not lead to reduce water quality.

(ii) In the event of a major flooding event (eg after heavy rain), there was no risk of adverse run-off into the sensitive areas.

c) Applications for consideration at the meeting

P19/V2049/LB and P19/V2137/FUL Conversion of existing listed barn to new 3 bed detached dwelling
12 Frilford Road

P19/V2132/HH To erect a solid panel side and roof extension to the side and rear elevations
21 Fettiplace Road

10. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
11. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
12. Oxford / Cambridge Expressway
To note update report from Mr. Hoath
13. Community Facilities
 - a) To receive update report on the facilities.
 - b) To consider the surveyor's report from August inspection
 - c) To note the site is open on Wednesday 18th September at 7.00 p.m. for Members to visit.
14. North Street – footway
To receive update report
15. Path - Vanderbilt site into Mactggart Mickel Development
To receive update report.
16. Path Howard Cornish Road to Vanderbilt site
To discuss comments from the resident at the Western side of Longfields, that the maples and other trees along the path block light from their property, and drop bits on their vehicles, shed and house.

17. Joint Cemetery Committee with Frilford parish
To consider, following the comments from the Internal Auditor, the Joint Cemetery Committee arrangements.
18. A415 – Zebra Crossing
To discuss correspondence received from a resident regarding incidents with vehicles whilst using the zebra crossing.
19. War Memorial
To consider improvements to the surround to the war memorial,
20. The Gap – Marcham – Lack of footway near junction with North Street
To discuss correspondence from a resident regarding the lack of a footway in The Gap.
21. Christmas Lights / Tree
To consider the possibility of Christmas Lights or Christmas Tree in the parish
22. Grant Application Form
To review the grant application form
23. Play Area
To receive RoSPA safety report and quarterly report on the play area.
24. Cow Lane - Pony Paddocks – Grass Keep
The tenancy of the paddocks has run 364 days at a time. The tenancy is due for renewal. The tenant has requested a shorter tenancy as she has found an alternate field, and no longer wishes to use the paddocks after 7th January, 2019.
To consider the request.
25. Vale of White Horse District Council - Polling Places Review
Views are being invited on the suitability and accessibility of the polling station for the local residents. Deadline for comments 27th September, 2019.
26. Harding Way – Public Open Space – Church BBQ 17th August, 2019
A request was received from The Church to hold a BBQ for residents in the new housing development of Harding Way on 17th August. Members were notified, and agreement reached that this event could proceed provided proof of insurance and an adequate risk assessment were provided. These were submitted to the Clerk by the Church.
For the sake of the record Council is requested to ratify the decision to permit the BBQ event.
27. Correspondence
 - a) Scottish Southern Electricity Networks - Workshop Event

SSEN are required to consult with stakeholder groups, and have invited Parish Councillors to the Kassam Stadium on 17th September, 2019 9.30 a.m. for 10.00a.m. Comments will be invited, and critique and recommendations required in order to shape their future business plans.

b) BBOWT – Notification that the appeal to the High Court to require an Environmental Impact Assessment for the Oxford Cambridge Expressway was dismissed.

c) Oxfordshire County Council – Availability of salt, and salt bins for “gritting” in local areas in the Winter. One bag of salt free of charge, bins available at cost.

d) Police and Crime Commissioner – Bulletin

e) Oxfordshire Environment Board – Board established to inform decision makers / Growth Board in regards to the natural environment. Membership is invited.

f) Police and Crime Commissioner – Thames Valley – newsletter

g) OALC – August Newsletter

h) Oxfordshire County Council - Road Closures:

Southern end of North Street (south of the shop to the A415 junction) from 7th October to 8th November, 2019 24 hours a day for gas replacement works.

A415 Monks Walk to Church Street, 8th November to 10th November, 2019 nighttime (20.00 hrs. – 06.00 hrs.) for resurfacing works.

Bus diversions – along the A415 during the North Street closure, and Howard Cornish Road, Sheepstead Road, Faringdon Road, A338 during the night time closure of the A415.

28. Accounts

To approve accounts for payment as per list circulated to members

29. Matters raised by members for information

30. Items for MAD News

31. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 9th October, 2019 at 7.30 p.m. in the residents’ lounge at Duffield Place.

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3. Vacancies for Members on the Parish Council
To consider any applications for co-option on to the Council.
4. Declarations of Acceptance of Office of any new members.
5. Minutes of the meeting held on 11th September, 2019
To agree the minutes of the meetings.
6. Matters arising from the meeting held on 11th September, 2019
7. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
8. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

None received

9. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
10. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
11. Community Facilities
 - a) To receive update report on the facilities.
 - b) To receive a report from the working party in regards to the draft Transfer and Lease documents, and to consider the documents.
12. Baptist Church Hall
To note the Lease for the hall between the Baptist Union and All Saints Church, comes to an end in November, before the new hall will be ready for occupation (Spring 2020).
To consider any Parish Council involvement in arrangements for the interim period.
13. Parish s, 106 Funding
To receive a report from the s. 106 funding working party following a meeting with representatives from the Vale of White Horse District Council regarding available funding other than that for the new community facilities.
14. Neighbourhood Plan
To consider the undertaking of a Neighbourhood Plan by the Parish Council.
15. Play Area
To note advice from MRH Services who undertake the quarterly inspections, in regards to the spring at the base of the rocker.
16. Allotments
 - a) To consider a request to erect a greenhouse on an allotment plot at Cow Lane
 - b) To consider a request from an allotment tenant at Parkside for a gateway direct from his property to the allotment.
17. Christmas Lights / Tree
To consider the possibility of Christmas Lights or Christmas Tree in the parish
18. Remembrance Sunday – 10th November, 2019
 - a) To note the Road Closure Order application has been lodged.
 - b) To consider any arrangements for the parade to the war memorial
19. Connecting Oxford
To consider correspondence from Cllr. Yvonne Constance, Cabinet Member for Environment at Oxfordshire County Council, and any Parish Council comments.
20. Correspondence
 - a) Vale of White Horse District Council - Code of Conduct Training
The District Council is running a course on the Code of Conduct in November, and has initially invited the Chairman and Clerk. Further places may be available once numbers of those who are attending have been assessed.
 - b) Strutt Parker – Information on sign board for Mactggart Mickel site off Sheepstead Rd

c) Citizens Advice Bureau – AGM and 80th Anniversary Celebrations Tuesday 15th October 6.00 p.m in the Guildhall, Abingdon.

d) Bridleway 17 – Ock Bridge at end of Mill Road

Correspondence from the County Council to confirm that it has agreed with the landowner's representatives, that emergency repairs before the Winter to stabilise the bridge will take place, with a view to undertaking the full repair and reconstruction of the structure next Summer.

e) Oxfordshire Plan 2050

To note a revised timetable for the Plan has been received. In November/December 2019, there will be engagement on key technical challenges.

f) Healthwatch Oxfordshire – Newsletter

g) Oxfordshire County Council – Community Safety Service

Notification that the service is sending out “Footsteps” guide regarding child pedestrian safety to key organisations.

h) Police and Crime Commissioner – Bulletin September 2019

i) Correspondence received in regards to footpath links from new developments.
To note and consider correspondence

21. Accounts

a) To approve accounts for payment as per list circulated to members

b) To receive report from Moore Stephens, External Auditor

c) To note grant funds available in the 2019/20 year.

22. Matters raised by members for information

23. Items for MAD News

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4. Minutes of the meeting held on 9th October, 2019
To agree the minutes of the meetings.
5. Matters arising from the meeting held on 9th October, 2019

Lease of Baptist Church Hall

To note that the Baptist Union has agreed with the Parochial Church Council to extend the Licence access arrangements to the hall until May 2020.

6. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
7. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received
 - c) Applications for consideration at the meeting

P19/V2478/FUL Demolition of existing garage, replacement new parking. amenity space and associated dwelling
Land off The Farthings

8. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
9. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
10. Community Facilities
 - a) To receive update report on the facilities.
 - b) To consider surveyor's report following his inspection of the construction
 - c) To receive a report from the working party in regards to the draft Transfer and Lease documents. To consider the Transfer document as supplied by the Council's solicitor and to resolve to execute the same.
 - d) To resolve to delegate to the Clerk in consultation with the s.106 working party to negotiate with the Anson Trust, the schedule of payments in regards to the Council's grant to the Trust,
11. Oxfordshire County Council – Consultation on reduction of 60 mph to 50 mph speed limit
To note and consider the proposal by Oxfordshire County Council to reduce the speed limit between the village and the A34 from 60 mph to 50 mph.
12. Grant Applications

To consider applications for grants from:
 - a) Marcham Little Angels
 - b) South and Vale Be Free Young Carers
 - c) Marcham Cricket Club
 - d) South and Vale Citizens Advice Bureau
 - e) Marcham Community Group
 - f) Marcham with Garford Parochial Parish Council
13. Junction of Morland Road/Howard Cornish Road – parking and other issues
To consider correspondence received from a resident
14. Footpath Howard Cornish Road to Harding Way – request for lighting
To consider correspondence received from a resident
15. Vale of White Horse District Council – Homeless and Rough Sleeping Strategy 2020-2025
To consider any comments from the Parish Council on the draft Strategy
16. Neighbourhood Plan
To receive a report from the working party.
17. Christmas Lights / Tree
To receive a report from Miss Mander, and to further consider the possibility of Christmas Lights or Christmas Tree in the parish.
18. Correspondence
 - (a) Police and Crime Bulletin for October

(b) Vale of White Horse DC – New climate Emergency Advisory Committee first meeting 15th October.

(c) Oxfordshire Playing Fields Association – Andrew Parsons is appointed the new adviser

(d) Community First Oxfordshire Autumn Newsletter

(e) OALC - Circular

(f) Vale of White Horse District Council – Adoption of Local Plan 15th October, 2019

(g) Vale of White Horse District Council – Christmas Tree collection – garden waste recycling.

To consider a possible central point in the village where residents without brown garden waste recycling bins could take their Christmas trees for recycling.

(h) Oxfordshire County Council - The Gap footway, junction with North Street – to be inspected with contractor. A report following the visit is awaited.

19. Accounts

a) To approve accounts for payment as per list circulated to members

b) To note budget monitoring.

20. Matters raised by members for information

21. Items for MAD News

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 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on 13th November, 2019
To agree the minutes of the meetings.
4. Matters arising from the meeting held on 13th November, 2019

Christmas Tree Collection

Christmas tree collection will take place from the "bring" site where the Salvation Army textile bank is located in Howard Cornish Road on Thursday 9th January, so all trees have to be deposited by 8th January.

Thanks for grants awarded

Letters of thanks for grants awarded at the last meeting have been received from: Marcham Cricket Club, Be Free, Marcham PCC, and South and Vale Citizens Advice Bureau.

5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications

b) Applications dealt with prior to the meeting

P19/V2978/LB Installation of 2 external and 2 internal CCTV cameras
All Saints Church, Church Street
Comments: Council had no objections

c) Applications for consideration at the meeting

P19/V3109/FUL Conversion of garage, workshop and store into 1
dwelling with retained workshop space and associated landscaping
Peartree Cottage, 7 Packhorse Lane

P19/V3128/FUL New 4 bed house and parking
Land rear of 8a The Gap

7. District Councillor's Report – Cllr. Mrs. C. Webber

To receive a report on District Council matters from Cllr. Mrs. C. Webber.

8. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber.

9. Community Facilities

a) To receive update report on the facilities, including a report on a meeting with the Anson Trust and Thomas Homes to discuss the payment schedule to release the grant sum awarded.

b) To note the planning application for the floodlighting on the MUGA has been lodged.

c) To note report on selection of independent surveyor for monitoring the construction of the MUGA.

d) To resolve that the Chairman and Vice-Chairman execute the contract between Vale of White Horse District Council and Marcham Parish Council for the release of the s.106 funds.

e) To receive a report from the play area working party on a proposal for a new location for a youth shelter, and to agree in principle, a preferred location. To note a suggestion that s. 106 art funding could be used to construct a youth shelter.

10. HR – Training

To noted that HR training will take place in January,
To consider particular topics for inclusion

11. Oxford Cambridge Expressway

a) To receive a report from Mr. Hoath who attended a meeting of NAWPEG (North and West Parishes Expressway Group)

b) To consider correspondence from the “No Expressway Group”

c) To consider correspondence from the Oxford Green Belt Network Group asking whether the Parish Council's supports or opposes an expressway through the parish.

12. Play Area Inspection

To receive play area inspection report.

13. Vale of White Horse District Council – s. 106 funding for outdoor tennis and rugby
To consider a request from the Vale of White Horse District Council for Parish Council's approval to the draw down of s.106 funds to be spent in Abingdon, but raised from Marcham developments.
14. A415 / North St – junction – vision for motorists leaving North St
To consider queries raised in regards to obstructions to vision for motorists emerging from North St onto the A415, and to determine any Parish Council action.
15. Estate Agents Sign Boards
To consider any Parish Council action in regards to estate agents advertisement boards which are appearing on highway land, some distance away from the properties to which they relate.
16. Vale of White Horse District Council – Code of Conduct Training
To receive a report from members who attended the Code of Conduct Training session.
17. Local Electricity Bill
To consider correspondence from Power For People and a request for Marcham Parish Council to support the Bill
18. Joint Burial Committee with Frilford parish
To receive a report from the Chairman and Clerk who attended a meeting with representatives of Frilford parish to discuss the operation of the Joint Burial Committee.
19. Parish Council meeting night
To consider the possibility of changing the meeting night of the Parish Council, once the new hall is complete, owing to trying to accommodate all organisations with their bookings.
20. Correspondence
 - a) OALC – November update
 - b) Oxfordshire County Council – Hitchcopse Wood. The County Council has undertaken to install signage/waymarkers by the end of the year
 - c) Police and Crime Commissioner – Bulletin November
 - d) Vale – News
 - e) Healthwatch Oxfordshire briefing
21. Accounts
 - a) To approve accounts for payment as per list circulated to members
 - b) To consider a request from Slade Estate Services Ltd to undertake one further cut of the village green before the end of the year.
 - c) To receive a report on the investigation into the difference of £40 in the annual return as identified by the external auditor.
22. Matters raised by members for information
23. Items for MAD News
24. Date of Next Meeting: The next meeting of the Council will be held on Wednesday 8th January, 2019 at 7.30 p.m. in the residents' lounge at Duffield Place.

