

## MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th January, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. C. Bough, Mr. W. Cumber, Mr. D. Denton,  
Mrs. J. Fabes, Mr. M. Hillis, Miss R. Mander, Mr. D. Walton (Chairman)  
Clerk: Mrs. L. Martin  
Cllr. I. Brown (County Councillor)  
1 member of the public

The Chairman wished everyone a happy new year.

- 2012/1 Apologies for Absence  
Apologies had been received from Mrs. S. Turney and from Cllr. J. Hanna (District Councillor).
- 2012/2 Declarations of Interest  
There were no declarations of interest.
- 2012/3 Minutes of the meeting held on 14th December, 2011  
These were agreed and signed as a true record of the proceedings.
- 2012/4 Matters arising from the meeting held on 14th December, 2011  
Grants Awarded  
Council noted letters of thanks for grants awarded from: Duffield Place Sunshine Club, Marcham Senior Citizens Club, Abingdon and District Citizens Advice Bureau, Marcham Parochial Church Council, Oxfordshire Repatriation Memorial Bell Appeal, The Anson Trust, South and Vale Carers Centre.
- Budget papers  
The Clerk was asked to email the budget papers agreed at the last meeting to all members.
- A415 – Crossing  
Questions were asked regarding the suggested crossing over the A415. The Clerk reported that she and the Chairman had raised this issue at a site meeting with the highways representative for the area. The Clerk would make enquiries as to whether the County Council was in a position to reply.
- Howard Cornish Road – parked van  
Questions were asked as to progress resolving the vision problems created by the parked van. Mr. Denton confirmed that the police had spoken to and offered advice to the driver.
- 2012/5 Public Participation  
The member of the public present introduced himself. He represented a

development company, and was dealing with agents and a landowner in the area who had submitted a site for screening purposes under the Vale of White Horse District Council's draft interim housing supply policy.

2012/6

Planning Applications

a) Decisions on previous applications

Variation of condition 7 of planning permission 10/02353/FUL Hard and soft landscaping works  
Land adjoining the Croft, Packhorse Lane  
Permitted 21st December, 2011

Members raised queries regarding trees on the site which had been felled, which were expected to remain. The Clerk would check the planning application information.

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

2012/7

County Councillor's Report

Cllr. Brown advised that regarding a crossing over the A415, he held some funding as the County Councillor under the localities budget, which may be able to be used towards the costs.

Cllr. Brown referred to developer contributions required by the County Council for education, libraries, waste, museums and day care should planning consents for development on the Anson field and the new community facilities be granted. He also referred to the population figures generated by the 3rd quarter 2009 public sector index. Comments were made by members that given the expected number of affordable houses which were more likely to be occupied by younger families with children, then the demand on the local primary school probably would be greater than anticipated. Cllr. Brown indicated that two new classrooms and a library would be required at the primary school. He suggested that one way forward would be for any new developer to provide these as part of any housing scheme. Cllr. Brown invited a member of the Parish Council to accompany him on a visit to the County Council to meet with those dealing with s. 106 funding.

Cllr. Brown referred to the housing development at Grove airfield, 1400 homes expected at Wantage and the implications for traffic through Marcham. One suggestion by members to control traffic was to keep the toucan crossing lights in the Abingdon Road permanently on red, changing to green when traffic approached. Members agreed this item could be discussed at the next meeting.

Other county matters raised included the fact that the County Council's budget was about to be set again, and that whilst libraries appeared safe so far,

volunteers would be required next year, otherwise hours of opening would be reduced.

Cllr. Brown left the meeting.

2012/8

District Councillor's Report

In the absence of Cllr. Hanna, the Chairman reported that she had arranged a meeting with the planning officer at the Vale of White Horse District Council to talk over the consultation process regarding the Anson Trust / Taylor Wimpey planning applications for housing and new community facilities. The Chairman confirmed he would attend the meeting as well. The Clerk advised that Cllr. Hanna had given a brief report to read out. This stated that the Vale of White Horse District Council had had communications with Taylor Wimpey. The pre-application advice was that community support was needed and that was a principle accepted in correspondence between Taylor Wimpey and the District Council.

2012/9

Police Matters / Police Neighbourhood Action Group

There had not been a meeting of the neighbourhood action group since the last meeting of the Parish Council. A meeting of the chairmen of local NAGs would be held on 19th Jan. Local Authority support for the scheme had been withdrawn and the groups represented at the local meetings had changed. The service and how it was to be delivered was to be reviewed at the meeting of the chairmen.

2012/10

Oxfordshire Rural Community Council - Transport Team Review

Council noted that the current funding arrangements for 3 transport related posts was coming to an end on 31st March 2012. There was a proposal to merge the roles and reduce the number of posts to 1. Council regretted the loss, but agreed that the reduction seemed to be a bearable economy measure and supported the retention of the community transport adviser role.

RESOLVED:

- (i) that this Council supports the view of the County Council to retain a single post of Community Transport Adviser
- (ii) that the post be retained at the Oxfordshire Rural Community Council

2012/11

Correspondence

- a) CPRE/NALC – Guide “planning explained”
- b) Marcham Community Group – Design specification notes for new community facilities had been received. Members asked that these be circulated to all members. Mr. Bough, as a Director of the Anson Trust commented that the Trust too had received a copy and the comments from Marcham Community Group had been included in its specifications to Taylor Wimpey. He commented that there would have to be a degree of compromise and any design would be constrained by what was achievable.
- c) Vale of White Horse District Council – Summons and Agenda 14th December 2011
- d) Notification from St. Helen Without Parish Council that hedging was overgrowing in Blackhorse Lane. The Clerk had previously contacted the landowners and/or their agents. Council noted the matter and resolved that no further action be taken.

e) “Unlock Democracy” – Confirmation received that the government had been holding constructive negotiations with Leiston cum Sizewell Town Council regarding the proposal to require developers to attend town/parish council meetings and provide resources so that planning applications could be independently assessed.

f) Vale of White Horse District Council – Notification received that supplementary planning documents regarding The Abbey/Charter Shopping Area had been adopted by the District Council.

2012/12

Accounts

Council considered the quarterly report on the accounts from the financial officer. Council noted the list of cheques numbered 2312-2319 to be signed and authorised payments totalling £4723.29 in respect of administration costs, grass cutting, licence fee for use of tennis courts and spending under s. 137 Local Government Act 1972 for a grant and crime prevention information.

2012/13

Matters Raised by members for information

Verge parking

Concerns were raised that vehicles were being parked on grass verges in the village. This was causing damage, particularly during Winter in wet conditions. The Clerk was asked to place an article in Marcham and District News asking residents to be considerate where they parked.

Changes to Speed Limits outside of the village

It was suggested that consideration should be given to reducing speed limits outside of the village from 60 mph to 50 mph. It was reported that there were questions in the community led plan questionnaire regarding traffic speeds. It was thought that there were national constraints as to what could be achieved. Members felt that this matter could be dealt with by the representatives on the community led plan group and the County Council.

Dog Fouling

Concerns were raised regarding dog fouling and the fact that residents were not clearing up after their dogs. The clerk was asked to place an article in MAD News quoting the legislation.

Marcham Primary School

It was reported that parents of pre-school children were concerned regarding the number of places at the primary school available in September 2012. The deadline for allocations was a few days time.

2012/14

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/15

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th February, 2012 in the residents’ lounge, Duffield Place at 7.30 p.m.

The meeting closed at 8.50 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th February, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. C. Bough, Mr. W. Cumber, Mr. D. Denton,  
Mr. M. Hillis, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman)  
Clerk: Mrs. L. Martin  
Cllr. J. Hanna (District Councillor)  
2 members of the public

- 2012/16      Apologies for Absence  
Apologies had been received from Mrs. J. Fabes
- 2012/17      Declarations of Interest  
Mrs. Brown declared a personal interest in the planning application relating to 8 Longfields in that she was acquainted with the applicant. Mrs. Turney declared a personal interest in the planning application relating to 8 Longfields in that she lived near to the application site.
- 2012/18      Minutes of the meeting held on 11th January 2012  
Mr. Bough queried the draft minutes and suggested the following had not been said:  
a) Cllr. Brown in his report had not referred to the requirement for a library at the primary school  
b) Cllr. Brown in his report had not referred to population figures.  
c) Mr. Bough in minute 2012/11 had not said "achievable" but had said "affordable".  
The clerk checked her notes written at the January meeting and members discussed their recollection of the meeting. It was agreed that Cllr. Brown had referred to the requirement of a library at the primary school, that Cllr. Brown had referred to the indexing in tender price contributions rather than population figures, and that Mr. Bough had in minute 2012/11 used the word achievable. Mr. Bough stated he had intended to say "affordable"
- The minutes were agreed and signed as a true record of the proceedings subject in minute 2012/7 to deleting "He also referred to the population figures generated by the 3rd quarter 2009 public sector index." and inserting " He also referred to 3rd quarter 2009 public sector index and developer contributions"
- 2012/19      Matters arising from the meeting held on 11th January 2012
- Grants Awarded  
Council noted letters of thanks from Marcham Community Shop for the grants awarded.
- The Croft, Packhorse Lane – felled trees  
Council noted from checks made, it appeared that none of the trees identified on

the planning application to be retained trees had been felled

A415 – Crossing / Pedestrian Guardrail at Baptist Church

Council noted that the Chairman and Clerk had met with a principal traffic technician from the County Council. The location of the guardrail at the Baptist Church was agreed. The Church had been informed of the location and it too agreed, provided as much room as possible was left for vehicles.

A discussion had also taken place on site regarding a pedestrian crossing over the A415 in the vicinity of The Crown Public House. There may be difficulties in locating it East of the cross roads owing to sight lines. The Chairman asked members to view the location to assess the situation themselves. The County Council, in the first instance, was going to undertake a traffic speed survey as part of its assessment process.

2012/20

Public Participation

There were no issues raised by the public.

2012/21

Planning Applications

a) Decisions on previous applications

11/02777/FUL and 11/02778/LBC installation of photovoltaic panels  
Denman College  
Permitted 9th January 2012

b) Applications dealt with prior to the meeting

12/00196 Extension of time limit for erection of two storey side extension (09/00325/FUL)  
8 Longfields  
For: Mr and Mrs. M. Cousins  
Comments: Council did not support the principle of building extensions to homes on a rural exception site. It however acknowledged that consent had already been granted in the past, so lodging an objection was thought pointless.

12/00188/FUL Demolition of existing garage and erection of new two storey annexe, and single storey store room  
15 North Street  
For: Mr. M. Allen  
Comments: Council supported the application in that the proposal, in appearance, was an improvement on the existing old garage

2012/22

County Councillor's Report

In the absence of Cllr. Brown no report was available.

2012/23

District Councillor's Report

Cllr. Hanna gave a report on a meeting that she and the Chairman of the Parish Council had had with District Council officers regarding the proposed planning applications by Taylor Wimpey. This too had been summarised in the

February issue of Marcham and District News. The principle for community support for any proposals had been confirmed, although a consultation exercise by the District Councillor/Parish Councillor was not viewed as part of the formal planning process. Timescales had been discussed, and further to the meeting with the planning officers the Chairman had written to the planning officer and confirmed the time needed by the Parish Council to undertake public consultation. The application had been confirmed as a “major” application. The District Council’s officers had advised Cllr. Hanna and Mr. Walton of the sites in Marcham that had been submitted for screening under the Interim Housing Supply Policy. They had been advised that the sites would be listed on the District Council’s website soon after their meeting. This appeared to have been delayed. The draft policy was to be considered by the District Council’s Cabinet on 16th March with submission to full Council at a later date. Cllr. Hanna answered questions relating to the IHSP and its position should any application by Taylor Wimpey be successful. There appeared to be an odd situation in planning terms in that any as far as any Taylor Wimpey application was concerned, the principle of community support had been accepted, yet with the IHSP there was no recognition at this stage of how much input the village has.

Cllr. Hanna outlined the work of the working party as far as parish consultation was concerned, the distribution and return or collection of forms and their analysis. Members had sight of the proposed questionnaire and asked questions. It was also proposed to let the Anson Trust have sight of the questionnaire. Queries raised were: a) the availability of large print/braille questionnaires, b) simplifying the questions to seek views on the village support for a community centre and housing in general, otherwise further consultation would be required if other developers progressed the sites that had been submitted under IHSP screening c) the phrasing of questions may lead to influencing of responses d) there should be only one question as put to residents as both applications were linked e) include reference to Hyde Copse rather than behind Longfields.

Council noted that it had previously set aside £1000 in the budget to undertake village consultation. Council agreed that spending of this be authorised in connection with the preparation for obtaining residents’ views on the Taylor Wimpey planning applications.

2012/24

Police Matters / Police Neighbourhood Action Group

Mr. Denton on behalf of the Neighbourhood Action Group confirmed that crime had been at a low level. A new countywide initiative was underway. This adopted a structured system around school such as correct car parking etc. The community was being encouraged to get involved. There had been an exercise with the Police looking at rural crime such as vehicles stolen from farms and hare coursing.

2012/25

Localism Act 2011

Council noted that in November 2011 the Localism Act received royal assent. The legislation, inter alia, gave new freedom and flexibilities for government, abolished the Standards Board, required Parish Councils to display members’ registers of interest on their websites, required the adoption of a new Code of

Conduct, gave new rights and powers for communities, including bidding for community assets. The coming into force of various section of the Act had been delayed. The Chairman summarised the main headings.

2012/26

Vale of White Horse District Council – Interim Housing Supply Policy

Council noted the sites within the parish that had been submitted for screening under the Interim Housing Supply Policy. All sites in total provided for an additional 225 houses. Discussion took place as to how best to proceed e.g. to talk and negotiate with each proposed developer or to react to each site when at a suitable stage. It was thought best to review each site in a planned fashion, as each location would have a different impact. Questions were asked as to the Parish Council's involvement in the screening process. It was thought that there was no formal entitlement to be involved, but there would be an opportunity to feed back.

Council also considered a request from one applicant to meet with the Council. It was generally thought too soon to meet with any developer that had submitted a site for screening as the Interim Housing Supply Policy had not been determined.

RESOLVED:

- (i) that any sites submitted for screening under the draft Interim housing Supply Policy be reviewed in a planned fashion
- (ii) that any review take place after the policy was known
- (iii) that any meetings with proposed developers be deferred until after the policy was known.

2012/27

Taylor Wimpey – exhibition – housing/community facilities

Council discussed in general terms the drawings available at the public exhibition. Following comments at the exhibition and presentation by Taylor Wimpey to Marcham Community Group, the drawings were being amended. It was understood that Marcham Community Group was planning a meeting of user groups on 29th February to hear comments on the final drawings. Council agreed that it should have a representative at that meeting.

Taylor Wimpey had invited suggested projects within the parish for s.106 spending. It was understood that Taylor Wimpey was keen to construct two new classrooms at the primary school, in lieu of a financial contribution towards the education budget, but the County Council was not willing to discuss this until a formal planning application was lodged. Council considered further information as to the primary school and its sustainability was required, as was an indication of how the projected numbers of primary school age children had been reached. Without prejudicing any comments on a future planning application, Council considered likely projects within the parish and agreed that a crossing over the A415, and new safety surfacing under the play equipment were current projects and should any planning application be granted consent, then landscaping of the land remaining in the Anson field could be considered.

RESOLVED:

- (i) that either Mrs. Fabes or Mr. Hillis represent the Parish Council at the meeting to be held on 29th February.



- (ii) that a letter be written to Oxfordshire County Council enquiring about the growth of the primary school and whether it was sustainable should new housing development take place.

2012/28

Community Led Plan

The Chairman gave an update report on the community led plan. The draft questionnaire was likely to be available in April with it going out to households mid June – mid July and the analysis of returns being undertaken by September. Council considered a grant request from the Community Led Plan group for a grant of £89.11 in connection with the setting up of a website for the Plan.

RESOLVED:

that a grant of £89.11 be awarded to the Community Led Plan group to cover the setting up costs of a website relating just to the Plan.

2012/29

Local Government Boundary Commission

Council noted the report from the Local Government Boundary Commission for Oxfordshire County Council. The final recommendation for Marcham was the same as the draft proposal – a new Sutton Courtenay/Marcham division, although minor changes had been made to ensure that St. Helen Without as a parish was not split between divisions.

2012/30

Pedestrian Crossing – A415 – Eastern end of village

The possibility of keeping the crossing lights on red and only changing to green when there was oncoming traffic was discussed. Trials were suggested.

RESOLVED:

- (i) that a letter be sent to the County Council asking that the possibility of keeping the crossing lights on red be considered
- (ii) that should this be possible, then a trial phase be started.

2012/31

Oxfordshire County Council – Draft Equality Policy 2012-2017

Council noted the draft equality policy.

RESOLVED:

that no comment be made

2012/32

Howard Cornish Road – Textile and Recycling Bank

Council reviewed the use of the recycling area, as it had been over a year since the wheelie bins had been issued to households and the queries that had arisen regarding the Salvation Army textile bank. . The area was still very well used. Non recyclable items were left on the ground and the bins were sometimes over full and needed emptying regularly.

RESOLVED:

that an article be placed in MAD News advising

that additional recycling items could be left in clear bags alongside the household wheelie bin.

2012/33 Annual Meeting for Electors

Council considered arrangements for the annual parish meeting. It was noted that one of the village postmen was retiring after many years service. It was suggested that the Chairman could make a modest presentation to him. As for speakers for the meeting, Council brought forward the suggestions from last year.

2012/34 Correspondence

a) CPRE/NALC – Guide to Neighbourhood Planning

b) OALC Training events – Data Transparency 10.00 a.m. 15th May

How to respond to planning application 9.30 a.m. 11th July

The Chairman indicated that he would like to attend the training event on data transparency

RESOLVED:

that Council funds the cost of the Chairman attending the training event on data transparency at a cost of £35 plus vat

c) OALC Update – January 2012

d) Vale of White Horse District Council – Review of District Council numbers briefing session 29th February

RESOLVED:

that the Chairman and Clerk represent the Council at the briefing session on the review of the number of District Councillors

2012/35 Accounts

Mr. Walton gave a report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope, independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils in Governance and Accountability – A Practitioners Guide. Council reviewed the Terms of Reference of the Internal Auditor and the Audit Plan.

RESOLVED:

- (i) that the report of the “Review of the Effectiveness of the Internal Audit Working Party” be accepted.
- (ii) that the Terms of Reference for the Internal Auditor remain as previously adopted.
- (iii) that the Audit Plan as presented be adopted.

Council noted the list of cheques numbered 2320-2326 to be signed and authorised payments totalling £1823.18 in respect of administration costs, play area inspections, new litter bin and allotment water costs.

2012/36

Matters Raised by members for information

Highway area outside The Croft

It was report that grass had been laid only half way along the verge and that there were 2 drains covers broken. The Clerk would draw this to the attention of Millgate Homes.

Mill Road - Location of Litter/Dog Waste Bin

It was suggested that the litter/dog waste bin agreed for Mill Road, not be sited where Council had previously agreed, but that consideration be given to placing it at The Pound on the Western side of Mill Road. Mr. Cumber had marked the location. The Clerk advised that consent had already been obtained from Oxfordshire County Council as the authority responsible for highways and the Vale of White Horse District Council and its contractor in regards to emptying the bin. Council was generally supportive of agreeing the new location.

Anson Field – Dog faeces

It was reported that dog owners were not clearing up after their dogs when walking them in the Anson field.

2012/37

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/38

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th March, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.35 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

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Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton,  
Mrs. J. Fabes, Miss R. Mander, Mr. D. Walton (Chairman)

Clerk: Mrs. L. Martin

Joined by Cllr. J. Hanna (District Councillor)

2012/39      Apologies for Absence

Apologies had been received from Mr. M. Hillis (work) and Mrs. S. Turney. Apologies had also been received from Cllr. I. Brown (County Councillor), and also for late arrival from Cllr. J. Hanna (District Councillor).

Council agreed to defer the agenda item relating to the report from Cllr. Hanna until her arrival.

2012/40      Declarations of Interest

Mr. Cumber stated he may have an interest, depending on how discussion progressed, in agenda items relating to Parish Council consultation on proposed Anson field/new community hall facilities and the Vale of White Horse District Council's Interim Housing Supply Policy in that he was a director of W. Cumber & Son (Theale) Ltd which owned land affected by the proposals. Mrs. Fabes stated she may have an interest in the agenda item relating to the Interim Housing Supply Policy, in that one site submitted for screening, was off Sheepstead Road, and she lived in Sheepstead Road. The Chairman confirmed that the intention was not to discuss the detail of specific sites at the meeting, but invited her to leave the room should she feel it appropriate.

Mr. Cumber stated that his wife had written a letter regarding archive storage which had been copied to the Parish Council, although signed by them both. Should Council do anything more than note receipt of the correspondence then he would leave the room.

2012/41      Minutes of the meeting held on 8th February, 2012

Minutes of the meeting held on 8th February 2012 were agreed and signed as a true record of the proceedings.

2012/42      Matters arising from the meeting held on 8th February 2012  
Oxfordshire County Council – Primary School provision

Council noted that an acknowledgement of the Parish Council's letter to the County Council had been received and a detailed reply was awaited. Members asked questions as to what had been included in the Parish Council's letter to the County Council. It was agreed that the clerk should send a copy to all members.

The Croft – missing turf and broken drain covers

It was reported that the turf area was now complete, and the drain cover replaced. Concern was raised that it was a gated private development, and this

separated some community members. It was agreed that such concerns should be taken into account in future planning applications for gated developments.

2012/43

Public Participation

There were no members of the public present.

2012/44

Planning Applications

a) Decisions on previous applications

12/00188/FUL Demolition of existing garage and erection of new two storey annexe and single storey store room

15 North Street

Permitted 1st March 2012

12/00196/Renewal Extension of time limit of consent 09/00325/FUL for the erection of a two storey side extension

8 Longfields

Permitted 8th March 2012

b) Applications dealt with prior to the meeting

12/00310/FUL Erection of two storey side extension

2 Morland Road

For: Mrs. S. Reese

Comments: Council had no objections

12/00300/FUL Proposed first floor extension to rear

45 Packhorse Lane

For: Mr and Mrs Mcavoy

Comments: Council had no objections

c) Applications considered at the meeting

There were no applications submitted

2012/45

County Councillor's Report

In the absence of Cllr. Brown, the Clerk provided a brief report on his behalf. Cllr. Brown was pursuing the matter of transport from the village to the local designated secondary school. It was understood that a road safety assessment was being undertaken and depending on the results free school transport may or may not be available from September. Council expressed concern regarding children potentially having to walk alongside the A415, cross the slip roads at the A34 and negotiate busy roundabouts where previous accidents had occurred. The Clerk was asked to write to the County Council in support of Cllr. Brown, in maintaining that the walked route was unsafe and asking that the current position of providing free school transport be maintained.

2012/46

Police Matters/Neighbourhood Action Group

It was reported that there had been vandalism at the youth shelter. Paving slabs had been taken up, broken into pieces and thrown on the shelter's roof and into the "bee" game. The Clerk had reported the matter to the Police and a crime number had been issued. She had sought a quotation for replacement slabs. It

was thought that removing all the slabs could be a better idea and replacing with quick drying concrete which could not be prised away from a base. Mr. Denton, as Chairman of the Police Neighbourhood Action Group, had notified those involved with the running of the village youth club, of the damage caused.

2012/47

Hills Aggregates Liaison Committee – 20th February, 2012

The Clerk gave a report on this meeting which she had attended. This Committee would act as a forum of exchange of information relating to sand extraction at Upwood Quarry and comprised representatives from Hills Aggregates, its agent, County Council, Parish Council and local residents. Site work was just commencing and offices, weighbridge were under construction. An invitation had been extended to visit the site later in the year.

2012/48

Local Government Boundary Commission – Presentation on the review of District Ward Boundaries – 29th February, 2012

The Clerk gave a report on this presentation which she had attended. The aim was to ensure that each councillor represented the same number of electors. The review was about to start and would be finished in time for the next election. The Parish Council would be asked how proposed ward patterns reflected community identity, and asked to give evidence of how any recommendations would impact on the community, and to publicise the review.

2012/49

Marcham Community Group Meetings

Miss Mander gave a report on an MCG meeting which she attended on 29th February. User groups had considered the drawings for the hall to ensure that their needs had been catered for. A dedicated youth facility would be included. Some concern was raised that the Parish Council had not contributed and been fully involved in the process. The Chairman reminded members of the Council's impartiality in not dealing with a developer, but that should planning consent be granted then there would be the requirement to review various issues, such as the future maintenance of the remaining half of the Anson field.

Queries were raised regarding the consultation questionnaire for the planning applications. The Chairman advised that the Parish Council, Anson Trust and MCG had had an opportunity to comment. Jane Hanna's working group had reflected the middle ground. Members asked to see the questionnaire, as the Parish Council was funding the consultation. This had not been finalised, but the Chairman offered to email the latest draft version to all members.

2012/50

Vale of White Horse District Council – Interim Housing Supply Policy

Council noted the sites put forward for screening under the draft policy. Also noted was the fact that the Vale of White Horse District Council was seeking parish comment and that weight would be added to sites supported by the Parish Council. A question in the community led plan referred to the opinion on the expansion of the village. Council supported its previous decision in that it was too early at this stage to discuss the sites that had been put forward. Should the policy be adopted, then Council would engage at that stage.

RESOLVED:

- (i) that the Vale of White Horse District Council be advised that the Parish Council considered it too

- soon to comment on the sites put forward for screening
- (ii) that it would engage in the consultation process once the policy was adopted

- 2012/51 District Councillor's Report  
Cllr. Hanna reported on the recent meetings of her working party. The consultation process and timetable was explained. A public meeting would be held where the process could be explained and parishioners' views sought. Cllr. Hanna had spoken with the Head of Planning at the Vale of White Horse District Council regarding the timescale for parish consultation. The District Council was able to extend the timeframe for dealing with a major application subject to the consent of the applicant. Cllr. Hanna was due to meet with District Council officers the following week.
- 2012/52 Parishioner of the Year Award  
Council considered the shortlist candidates put forward by the working party, and the detailed nominations received for them. Council selected a preferred candidate to receive the Parishioner of the Year Award for 2011.
- 2012/53 Annual Meeting for Electors  
Council considered dates and possible speakers for the annual meeting of electors. In view of the likelihood of a public meeting regarding major planning applications close to the date of the annual meeting for electors, it was thought best to combine the two meetings to ensure adequate attendance at both. Depending on when the planning applications were lodged, this could be either 18th April or 2nd May. It was agreed that the main focus would be seeking views from residents on the planning applications and written annual reports from the Parish Council and others would be available. These could be summarised verbally if time permitted.
- 2012/54 Oxfordshire County Council – Rail Strategy  
The Chairman summarised the rail strategy. Council considered the strategy document and
- RESOLVED:
- that no comment be submitted from the Parish Council
- 2012/55 Correspondence
- a) Copy letter from Mr and Mrs. Cumber to Anson Trust / MCG  
Letter requesting space for village archives in any new village hall facility, as the area currently used would probably not be available indefinitely. Council supported the principle of secure storage for village archives in any new hall facility.
- b) Vale of White Horse District Council Summons and Agenda 22nd February 2012
- c) Vale of White Horse District Council – Parish Forum Report
- d) Oxfordshire County Council – Changes to Blue Badge Scheme
- e) Oxfordshire Playing Fields Association – Event “making the most of your field” - Olympic Year 2012 at Kennington Village Hall, 21st March 7.30 p.m.

f) Vale of White Horse District Council – Planning Service Update

2012/56

Accounts

Council considered a different account for its investment. It noted that there was an early closure fee on some accounts. The Clerk was asked to enquire as to the amount of the fee.

Council noted the list of cheques numbered 2327-2332 to be signed and authorised payments totalling £1585.14 in respect of administration costs, play area inspections, and training course fees.

2012/57

Matters Raised by members for information

Postage Stamp Costs

It was reported that as the cost of postage stamps was likely to rise in April, it was suggested that the Parish Council purchases additional stamps in advance.

Council Tax – 2012/13

It was noted that Marcham was 7th highest in the Vale as far as Council tax per household was concerned. It was suggested that Council should consider this before the next budget meeting.

North Street – Speed of Traffic

It was suggested that consideration be given to 20mph speed limit in North Street. This could be a future agenda item. The Chairman pointed out that was featured as a question in the Community Led Plan questionnaire.

Churchyard – work to trees

A question was asked as to whether funding could be provided for chipping trees/growth that were being cut down. The Clerk would check the budget for the closed Churchyard.

2012/58

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/59

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th April, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.35 p.m.

Signed..... Date .....



## MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th April, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes, Miss R. Mander,  
Mr. D. Walton (Chairman)

Clerk: Mrs. L. Martin

Joined by Mr. M. Hillis

- 2012/60      Apologies for Absence  
Apologies had been received from Mrs. J. Allan, Mrs. J. Brown, Mrs. S. Turney and Mr. M. Hillis in anticipation of his late arrival.
- 2012/61      Declarations of Interest  
Mr. Cumber stated he may have an interest, depending on how discussion progressed, in agenda items relating to Parish Council consultation on proposed Anson field/new community hall facilities. He stated he would leave the room if necessary.
- 2012/62      Minutes of the meeting held on 14th March, 2012  
Minutes of the meeting held on 14th March, 2012 were agreed and signed as a true record of the proceedings.
- 2012/63      Matters arising from the meeting held on 14th March, 2012  
Oxfordshire County Council – Primary School provision  
Council noted that a reply was still awaited from the County Council regarding provision within the primary school should housing numbers in the village increase. A reminder had been sent.
- A415 – Traffic Control Signals near Howard Cornish Road  
Council noted the response from the County Council that experimenting with leaving the traffic signal on red was not appropriate. The County Councillor, Iain Brown had taken up the issue, as it had been a former Cabinet member for transport who had suggested the traffic trial.
- 2012/64      Public Participation  
There were no members of the public present.
- 2012/65      Planning Applications
- a) Decisions on previous applications  
                  No decisions had been received
- b) Applications dealt with prior to the meeting  
                  No applications had been received

c) Applications considered at the meeting

P12/V0491 Change of use of garage to living accommodation  
3 Mill Road

For: Mr. S. Middleton

Comments: Council had strong concerns regarding the retrospective nature of the application and the distasteful process followed, and also the possible requirement for a listed building application. Council had strong concerns about the loss of allocated garage parking for no. 3 Mill Road, and the lack of on site parking for any new dwelling should consent be granted for the garage be converted to a dwelling.

2012/66 County Councillor's Report

In the absence of Cllr. Brown, no report was available.

2012/67 District Councillor's Report

In the absence of Cllr. Hanna, no report was available.

2012/68 Mr. Matthew Hillis joined the meeting during discussion on the following item.

2012/69 Taylor Wimpey – housing development / proposed new community facilities

Council noted that the application for housing on part of the Anson field together with new community facilities had been lodged by Taylor Wimpey with the Vale of White Horse District Council. Council noted the latest version of the draft consultation questionnaire, and the proposed timetable for parish consultation. Discussion was had as to printing, and delivery. A member asked that an audit of new houses in the village take place and a record kept, in order to correlate the numbers with the new housing requirements as stated in the draft IHSP.

2012/70 Police Matters/Neighbourhood Action Group

It was reported that a new neighbourhood watch scheme had been set up.

2012/71 Community Led Plan

Council noted receipt of a copy of the draft community led plan questionnaire for consultation purposes. Council considered the questions and made suggestions as to possible changes.

RESOLVED:

that the suggested changes be sent to the  
community led plan steering group

2012/72 Great Marcham Jubilee Weekend – Grant Request

Council considered a request from the Jubilee weekend organising committee for a grant of up to £800 to cover certain items such as public liability insurance, hire of portaloos, St. John Ambulance, street closure, music band and alcohol licence.

RESOLVED:

- (i) that a grant of £500 be awarded towards the costs of insurance, hire of portaloos, and street closure or St. John Ambulance if funds remained.

- (ii) that no grant be awarded for the music band costs and alcohol licence
- (iii) that owing to the fact that the organising committee did not have a bank account, that invoices be paid direct by the Council

2012/73

Local Government Boundary Commission – Review of Vale of White Horse District Council

Council noted notification from both the Commission and the Vale of White Horse District Council that an electoral review had commenced of the district, and that comments were invited on a proposed District Council size of 38, a reduction of 13 members. Council discussed the reduction, and was of the opinion that a ward the size of the existing Marcham and Shippon ward was a manageable size. As such, given the number of electors in the district, this would result in a District Council size of 42.

RESOLVED:

that a recommendation be put to the Local Government Boundary Commission of 42 seats

2012/74

Youth Shelter

Council considered estimates for the repair of the youth shelter following vandalism.

RESOLVED:

that the slabs be replaced at a cost of £90

2012/75

Churchyard – Work to Trees

Council considered the request from the Churchyard working group to fund the costs of shredding/chipping tree branches from Churchyard clearance works.

RESOLVED:

that funds of up to £150 be vired from the budget head for the roadside barrier at the Baptist Church as this had been funded by the County Council.

2012/76

Cow Lane Paddocks

Council considered the letting of the Cow Lane paddocks for the 2012/13 year, and noted an offer of £90 from a prospective tenant.

RESOLVED:

- (i) that the Cow Lane paddocks be let until 31st March 2013 for the sum of £90

2012/77

Correspondence

a) Council noted receipt of a letter of complaint regarding noise and disturbance from the waste collection lorry serving Little Angels Nursery, and damage that had allegedly been caused to the highway verge. The matter had been referred to the Anson Trust as owners of the field, and the Little Angels Nursery.

b) Hill Aggregates – Minutes of Upwood Quarry Liaison Committee 20th February

c) Norah McCrystal - Acknowledgement

Letter of thanks received from the family of former Parish Councillor Norah McCrystal for the Council's letter of condolence.

2012/78

Accounts

Council noted that the interest lost on a Nat West Bond owing to early closure was 60 days.

RESOLVED:

that £12,000 be invested in a Nat West Business Direct Reserve Bond for a period of one year.

Council noted the list of cheques numbered 2333 2343 to be signed and authorised payments totalling £3143.11 in respect of administration costs, subscriptions, play area inspections, and grass cutting.

2012/79

Matters Raised by members for information

List of matters raised at meetings

It was suggested that the clerk's notes to meetings contain a list of items previously mentioned by members as a reminder as to what could become future agenda items.

2012/80

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/81

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th May, 2012 in the residents' lounge, Duffield Place at 7.30 p.m. This would be the annual meeting of Council.

The meeting closed at 9.10 p.m.

Signed..... Date .....

MARCHAM PARISH COUNCIL

Minutes of the Annual Meeting of Marcham Parish Council held on Wednesday 9th May, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes,  
Mr. M. Hillis, Ms. R. Mander, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin  
1 member of the public

Joined by Mrs. S. Turney

2012/82

Election of Chairman

The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council

It was moved by Mr. Cumber, seconded by Mr. Denton and

RESOLVED: nem.con

that Mr. Walton be elected Chairman of the Council to hold office until the next annual meeting of the Council

2012/83

Declaration of Acceptance of Chairman

Mr. Walton made and signed the declaration of acceptance of office as Chairman.

2012/84

Declarations of Interest

The Clerk reminded members of the obligations of the Code of Conduct, confirmed that the existing code was in force until the new code under the Localism Act 2011 was adopted, and advised members on the provisions of predetermination.

There were no declarations of interest

2012/85

Election of Vice-Chairman

The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Mr. Cumber, seconded by Mr. Denton, and

RESOLVED: nem.con

that Miss Mander be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council

Mrs. S. Turney joined the meeting.

- 2012/86      Appointment of Planning Working Group
- RESOLVED:  
that the Clerk be given delegated powers in consultation with Mrs. Allan and Mr. Cumber to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.
- 2012/87      Appointment of Representative for the Oxfordshire Association of Local Councils
- RESOLVED:  
(i) that no specific member be appointed as representative  
(ii) that the agenda for these meetings be sent to members and they would decide at that time if they wished to attend
- 2012/88      Appointment of Parish Transport Representative
- RESOLVED:  
that Mr. Walton represent the Council
- 2012/89      Appointment of Representative to Hills Aggregates Liaison Committee
- RESOLVED:  
that Mr. Cumber represent the Council
- 2012/90      Appointment of Representatives to the Anson Field Management Committee
- RESOLVED:  
that Mr. Bough and Mr. Denton represent the Council
- 2012/91      Appointment of Members to the Churchyard Working Party
- RESOLVED:  
that Mrs. Allan and Mr. Denton represent the Council at meetings with 2 representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard
- 2012/92      Appointment of Representative to the Reservoir Affected Parishes Group
- RESOLVED:  
that Mrs. Brown represent the Council

2012/93 Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2012/94 Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Walton and Mr. Hillis serve on the review of effectiveness of internal audit working party, to review the effectiveness and to report back to Council.

2012/95 Planning Consultation Working Party established by Cllr. J. Hanna

Council was reminded that this working party had been established to act as an independent body to undertake parish consultation on any planning applications relating to new communities facilities or associated applications relating to housing, should part of the Anson recreation field be sold.

The purpose of the working party was to advise Cllr Hanna as District Council member and the Parish Council as statutory consultee as to public opinion.

RESOLVED:

that Mr. Walton represent the Council on the working party established by Cllr. Hanna to discuss and undertake parish consultation on planning applications relating to housing/new community facilities.

2012/96 Parishioner of the Year Award working party

RESOLVED:

that Mrs. Allan and Mr. Hillis form a working party to consider nominations for the Parishioner of the Year Award and to administer the arrangements for the Certificate.

2012/97 Review of publication scheme /data transparency working party

RESOLVED:

that Mrs. Brown, Mrs. Fabes and Mr. Walton form a working party to consider issues relating to putting council information into the public domain

2012/98 Marcham Community Group

RESOLVED:

that Miss Mander act as observer on behalf of the Parish Council at the meetings of Marcham Community Group

- 2012/99      Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan
- 2012/100     Minutes of the meeting held on 11th April, 2012  
These were agreed and signed as a true record of the proceedings
- 2012/101     Matters Arising from the Minutes of the meeting held on 11th April 2012  
There were no matters arising.
- 2012/102     Public Participation  
A resident of North Street spoke in regards to weed spraying and made an appeal that weed spraying be postponed to avoid damage to wild flowers. She referred to other villages and towns which were made attractive by the use of flower tubs at the entrances.
- 2012/103     Planning Applications
- a) Decisions on previous applications
- No decisions had been received
- b) Applications dealt with prior to the meeting
- No applications had been received
- c) Applications considered at the meeting
- P12/V034 and P12/V0936/LB Removal of lean to greenhouse and replacement with new lean to conservatory  
Hyde Farm House, Abingdon Road  
For: Ms. C. Goulding-Mew  
Comments: Council supported the application
- P12/V0955 and P/V0956/LB Change of use of barn to ancillary accommodation. Alterations and minor repairs to barn  
Hyde Farm House, Abingdon Road  
For: Ms. C. Goulding-Mew  
Comments: Council supported the application
- P12/V0792 and P12/V0879-LB Demolish existing garage and side porch to main house and replace with new garage including lean to potting shed. Form new link block porch between existing house and proposed



new garage. Reverse door to bedroom 3 and form new en suite within airing cupboard  
Hyde Farm House, Abingdon Road  
For: Ms. C. Goulding-Mew  
Comments: Council supported the application

P12/V0866 Extend, renovate and modernise the existing bungalow to form new chalet style bungalow  
9 Mill Road  
For: Mr. S. Capel  
Comments: Council had no objections

- 2012/104 County Councillor's Report  
In the absence of Cllr. Brown, no report was available. Council noted that Cllr. Brown had sent, just prior to the meeting, a written report for the annual meeting of electors, but this had not been received in time.
- 2012/105 District Councillor's Report  
In the absence of Cllr. Hanna, no detailed report was available. When giving apologies she had indicated that the Interim Housing Supply Policy was to go to full council on 16th May, and that public participation was not an agenda item for that meeting.
- 2012/106 Annual Meeting for Electors  
Council considered issues arising from the annual meeting of electors. It was generally agreed that for the next annual meeting, that a microphone should be used, that the Chairman explain the history of the annual assembly of electors and why the Chairman of the Parish Council chairs the meeting, and that account figure balances be included in the agenda/reports given to the public.
- 2012/107 Police Matters / Neighbourhood Action Group  
It was reported that the Police structure in Abingdon had changed. There was a new inspector, however the neighbourhood team remained the same, and community policing was not affected. The opening hours of the station however had been reduced.
- 2012/108 Morland Road – Road Closure Saturday 2nd June  
The Vale of White Horse District Council had sought comments on an application had been lodged by Marcham Community Group for a road closure for the full length of Morland Road between 8.00 am.– 8.00 p.m. on Saturday 2nd June. Council discussed the proposal and

RESOLVED:

- (i) that it had no objections to the proposal
- (ii) that MCG be asked to advise residents in Morland Road by giving advanced prior notice.

2012/109

Weed Spraying

Council considered two letters of correspondence from residents regarding weed spraying which appealed for areas to be left unsprayed and for wild flowers to be left. Council considered the difficulties for elderly or disabled people if pavements had growth in them. Council also considered tall hollyhocks and wall flowers which protruded and distinguished between flowers growing from private property and any in the highway. There had been difficulties in the past with the street cleansing and the District Council strimming flowers in private gardens which abutting the highway. Council considered planting tubs at locations around the village.

RESOLVED:

- (i) that the Vale of White Horse District Council or its contractor be advised not to trim flowers growing from private gardens when undertaking street cleansing
- (ii) that all pavement and highway areas be weed sprayed other than the area outside 10 The Gap.
- (iii) that a working party comprising Mr. Hillis and Mrs. Turney be set up to consider the possibility of flower tubs in the village, and the implications for the Council as their security, maintenance and costs etc.

2012/110

Information to Parishioners

Council considered communication with residents and distribution of Parish Council information. It already had the noticeboard and website, but these were static. Council noted that a Marcham village facebook page had been set up. It appeared that some residents were actively using this, and it was suggested that this could be used to provide Council information. It was thought possible to post factual information as needed once it was in the public domain. Mrs. Brown offered to do this and to think how best to improve communications.

2012/111

Thames Valle Fire Control Service - consultation

Council considered the consultation.

RESOLVED:

that no comment be submitted

2012/112

Correspondence

a) Oxfordshire County Council – Dial a Ride Service

Council noted from 1st April the Dial a Ride Service would be operated by the County Council's Integrated Transport Unit. It would still operate Monday – Friday and those in receipt of concessionary bus passes would travel free of charge.

b) Oxfordshire County Council – Buy with Confidence Scheme

Council noted a request from the County Council to assist with the promotion of the scheme.

c) Letter from parishioner

Council considered a letter from a parishioner regarding overgrown ivy on the wall at the Parkside allotment, the damage caused to the verge in New Road from parked cars whose owners were visiting or working at Denman College, and a request for a seat/shelter at the bus stop near the bottle banks. Council noted that funds that might be available for a seat/shelter had first been allocated to a new crossing over the A415 should that be possible.

RESOLVED:

- (i) that the handyman be asked to cut back the ivy around Parkside allotments
- (ii) that a letter be sent to Denman College requesting assistance in preventing damage to the New Road verges, by ensuring that vehicles connected with the college parked within the College grounds.
- (iii) that the clerk check on progress with the County Council on the possibility of a crossing over the A415 and the timeframe involved.
- (iv) OALC - Update

2012/113

Accounts

Council considered the receipts and payments accounts for the year ended 31<sup>st</sup> March 2012. Council noted the list of cheques numbered 2344 to 2354 be signed and authorised payments totalling £2563.41 in respect of administration costs, play area maintenance and inspection, grass cutting, planning application consultation costs, grant, and hall hire.

RESOLVED:

that Council approve the receipts and payments accounts for the year ended 31<sup>st</sup> March 2012 as presented.

2012/114

Matters Raised by members for information

Library scamnesty

Oxfordshire County Council had located boxes in libraries inviting anyone with scam leaflets and post to put them in the box.

Jubilee Celebrations

It was suggested that Dalton Barracks should be invited to participate in the jubilee celebrations. The Clerk was asked to mention this to the Marcham Community Group who were organising these.

Anson field - play area

Questions were asked as to the ownership of the play area. The Clerk responded to these.

Taylor Wimpey planning application - Village Consultation – Future Council meeting.

Council referred to the consultation exercise to seek parishioners views on the planning application for 51 houses on the Anson field and a new community hall to the north. This was ongoing and Council discussed when to release the results of the consultation in due course. It was agreed that the details would be made public by as many means as possible once they were known.

2012/115

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/116

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 6th June, 2012 in the residents' lounge, Duffield Place at 7.30 p.m. This would be a meeting to discuss the Council's response to the planning application for 51 houses on the Anson field and a new community hall to the north.

The meeting closed at 9.25 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 6th June, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

-----  
Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis,  
Ms. R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

25 members of the public

The Chairman welcomed all who had attended and explained that it was a parish council meeting and not a public meeting and therefore addressing council was only by prior notice.

2012/117      Apologies for Absence

Apologies for absence had been received from Mr. C. Bough and Mr. W. Cumber, also from District Councillor Cllr. J. Hanna.

2012/118      Declarations of Interest

There were no declarations of interest.

2012/119      Public Participation

Mr. Jim Asher made a statement in support of the planning application by Taylor Wimpey for the erection of 51 houses on the Anson field and a new community hall at the rear of Hyde Copse. He suggested that if the application was only for housing then there would not be support, but as planning policies indicated that there had to be more housing, then formal proposals would emerge. He suggested that the Taylor Wimpey proposal was the only one to conceivably fund new community facilities. The Marcham Community Group which had just over 300 members, had consulted as widely as possible and had taken a vote at its meeting on 26th May. Their members voted 2:1 to agree to the proposals subject to some changes in design details. He requested that any s.106 funds are used to expand the school capacity. He stated that Taylor Wimpey had given written assurances that they would fund classrooms. He hoped the Parish Council supported the application and asked for it to consider the impact on the community if the proposal was rejected.

Mr. Bob Anderson made a statement objecting to the planning application. He expressed concern about the design, overdevelopment, crowding, and the fact that the proposal was outside of the local plan and guidelines. He referred to a survey undertaken by "neighbours around the field" group in 2007 where the results showed that the village was against any development. He asked the Parish Council to heed the results of its recent vote which too showed that the parish was against the development proposal. He referred to the general lack of vision, loss of sports seasons during any move, and objections raised by

organisations such as Thames Water. He asked for the Parish Council's support in objecting to the application.

Mr. Mike Hoath made a statement in support of the application. The Anson Trust had been working for a considerable number of years on planning new community facilities and the current proposal delivered an acceptable outcome. Funds were being lost each year and the charity was in difficulties. He thanked the Marcham Community Group for its support, but stated it could not wholly help resolve issues. It was not clear what would happen if the planning application did not go ahead. The current scheme provided for what the village needed at no financial cost. He referred to the fact that there was an obligation to have more housing the village. This scheme provided for housing on half the recreation field, but left the remainder. It also resolved the current and future problems of the school. It was the only option to put money back into Marcham. He asked the Parish Council to support the school, to help maintain the area remaining on the Anson field and to ensure that the low cost housing was for local people. He stated that if the Parish Council rejected the opportunity it would reject the only chance, and it would be rejecting the future.

2012/120

#### Planning Application

P12/V0854 - Demolition of the existing 'Marcham Sports, Scouts and Social Club' and 'Little Angels Nursery' and the redevelopment of half of the Anson Field to provide for 51 residential units with associated means of access from Morland Road, car parking, landscape, amenity space and service infrastructure and application for the erection of a new community hub comprising: a replacement cricket and football pitch, a multi use games area (including floodlights) a childrens day nursery, community halls, youth facilities, a bar area, a kitchen, sports changing rooms and other associated accommodation along with two garage structures to provide storage on land north of Hyde Copse, with associated means of access from Howard Cornish Road, car parking, landscape, amenity space and service infrastructure.

The Anson Field, Morland Road and Hyde Copse, Howard Cornish Road  
For: Taylor Wimpey Oxon

Council noted the results of the parish consultation undertaken by Cllr. Hanna and the Parish Council. These showed that 359 people had voted "yes" in support of the proposal and "412" had voted "no". These figures included 79 "yes" votes and 75 "no" votes received following door knocking on parishioners who had not replied. Some residents had consciously abstained, others could not decide. In some cases votes could not be counted as a box on the consultation form had not been ticked or both had been ticked. The Chairman reported a pleasing response of 62% of the parish which was considerably higher than elections. The voting from the village had been separated from the

remainder of the parish to assess the effect as areas such as Cothill did not necessarily look to Marcham for its facilities.

Members made various comments regarding the proposals and overall future for the parish. These included:

comments as to the position regarding the IHSP, the viability of the proposed new hall, and over specification, the lack of sight of a business plan requested from the Anson Trust last November, any future financial assistance that may be requested from the Parish Council, residents had voted against the proposal in the recent parish consultation.

The Chairman asked each member in turn for his/her specific view and members discussed comments to be submitted to the District Council. Three members of the Council stated that they wished to support the application, three stated that they wished to object to it and two members did not wish to either support or object to the application. The Chairman did not put the application to a formal vote but summarised the issues to be brought to the attention of the District Council.

RESOLVED:

- that the following issues be brought to the attention of the Vale of White Horse District Council
- a) the results of the consultation undertaken by Cllr. Hanna and the Parish Council
  - b) Community Centre – recognition of the need to improve community facilities, but concern over long term financial viability, light pollution from flood lighting and hall, and the impact on nearby housing.
  - c) the adequacy of the primary school to accommodate all children from any new development. The need therefore to ensure that all s. 106 funding allocated for education be spent on Marcham primary school. The need to replace Marcham tennis courts should development take place at the school on the site of the existing tennis courts.
  - d) the scale, bulk, height and density of the proposed housing and the development which was out of character with anything else in the village.
  - e) the lack of parking, particularly for visitors, within the proposed housing development.
  - f) the lack of footways within the site and the lack of direct access from the public highway in Morland Road to the remainder of the field
  - g) the lack of protection for the remainder of the green open space

- h) the lack of reference in the ecological reports of bats and owls on the Anson field, also the lack of ecological reports for the area at the rear of Hyde Copse
- i) the lack of width in the proposed access off Morland Road and the potential for cars to be parked in Morland Road at times when parents take and collect children from school. Speed reduction and parking measures would be required
- j) the gate within the development should be removed
- k) the mix of affordable housing should be changed to include a greater number of 3 bed dwellings, and the buildings to be of code 4 standards with greater effort in eco development included. The site should be treated as a rural exception site and a percentage of the affordable homes being allocated for local people

2012/121

Date of Next Meeting

It was agreed that the next meeting would take place on 13th June, 2012 in the residents' lounge at Duffield Place at 7.30 p.m.

Signed .....

Date .....



## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th June, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mrs. J. Brown, Mr. M. Denton, Mrs. J. Fabes,  
Mr. M. Hillis, Ms. R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

Cllr. J. Hanna (District Councillor)

- 2012/122      Apologies for Absence  
Apologies for absence had been received from Mr. W. Cumber.
- 2012/123      Declarations of Interest  
There were no declarations of interest.
- 2012/124      Minutes of the meeting held on 9th May, 2012  
These were agreed and signed as a true record of the proceedings subject in minute number 2012/90, council's representatives on the Anson field management committee, to deleting Mr. D. Walton and substituting Mr. M. Denton.
- 2012/125      Matters Arising from the Minutes of the meeting held 9th May, 2012 and 6th June, 2012  
Planning Application 51 houses in the Anson field and new community centre rear of Hyde Copse  
Concerns were raised that should the above or any development go ahead in Marcham that the school was nearing capacity and it would need to know it was in a position to support all the children. Reference was made again to all s. 106 monies allocated for education to be set aside for Marcham Primary School. No view had been forthcoming from the school itself as to any additional accommodation it may require should any development proceed. The clerk was asked to write to the chairman of governors to clarify the position and to quantify any additional provision required, copying the letter and any reply to the district and county councillors.
- Thanks were placed on record to the clerk, chairman, Cllr. Hanna and others for their work involved in the parish consultation regarding the planning application.
- Reference to the word "control" was queried in regard to section 4 of the planning statement accompanying the application. Verbal confirmation had been given that the Anson Trust intended to purchase 10 acres of land north of Hyde Copse.

- 2012/126 Public Participation  
There were no members of the public present.
- 2012/127 Planning Applications
- a) Decisions on previous applications
- P12/V0870 Demolition of conservatory and erection of single storey rear extension. Alterations to porch and new tile roof to conservatory  
8 Kings Avenue  
Permitted 18th May, 2012
- b) Applications dealt with prior to the meeting
- P12/V0970 Demolition of conservatory and erection of single storey rear extension. Alterations to porch and new tile roof to conservatory  
8 King Avenue  
For: Mr and Mrs. H Bedford  
Comments: Council had no objections
- c) Applications considered at the meeting
- P12/V1156/HH Demolish existing single garage. Erection of a garage at the rear and alterations  
4 Hyde Copse  
For: Mr and Mrs. K McKenzie  
Comments: Council had no objections
- 2012/128 County Councillor's Report  
In the absence of Cllr. Brown, no report was available.
- 2012/129 District Councillor's Report  
Cllr. Hanna advised that the Interim Housing Supply Policy had been withdrawn. The matter had been referred to scrutiny. At the last meeting of the District Council she had presented a petition from residents regarding the IHSP. The results of the assessment of the sites submitted for screening would be available to the public from 15th June.  
As far as the planning application by Taylor Wimpey was concerned, she had read the letter submitted to the District Council by the Parish Council, and considered the responses. She viewed the responses as a close vote and not a hung vote. She was aware of common issues raised by both those residents in favour and against. She stated she would be objecting to the application, but would put the arguments from both sides.  
Discussion was had on the various parties entitled to speak at the District Council's planning committee and the time allowed for speaking.

2012/130 Police Matters / Neighbourhood Action Group  
It was reported that Police commissioners were now elected and more public participation in the process was being sought. There had been a burglary in Mill Road and also the telephone kiosk in Mill road had been vandalised. It was suggested that an article in MAD news advising residents to be cautious.

2012/131 Oxfordshire County Council – Request from resident for parking restrictions in North Street  
Council considered an invitation from the County Council for the Parish Council to comment on a request from the owners of 17 North Street to install parking restriction measures outside their property. The road at this point was narrow and vehicles parked opposite caused problems for access.

RESOLVED:

- (i) that the Council had no objections with the proposal
- (ii) that the County Council be requested to advise in advance of what measures they were proposing.

2012/132 Code of Conduct  
Council noted that the Department for Communities and Local Government had advised that the new Code of Conduct would be effective from 1st July. The monitoring officers of the County Council and District Councils in Oxfordshire have agreed to ask their respective councils to adopt a code of conduct, however they still awaited the regulations to allow them to include wording on disclosable pecuniary interests. The Code did not currently include provision on non-pecuniary interests. There would therefore be amendments in the future. The Clerk advised that new declaration of interest forms would be issued in due course. These would require completion and return to the District Council. Council debated the adoption of the Code as presented and decided that further clarification of the future disclosable interests was required. The Chairman asked for a show of hands for those in favour of adopting the Code as presented so far.

|           |   |         |   |
|-----------|---|---------|---|
| In favour | 4 | Against | 5 |
|-----------|---|---------|---|

RESOLVED:

- (i) that the new Code of Conduct as presented not be adopted
- (ii) that further information as to disclosable interests be awaited

2012/133 Jubilee Celebrations  
Council considered correspondence from Dr. Dunford regarding tree planting for the Jubilee, and offers from Marcham Society to provide a tree and possible plaques, one of which to replace a plaque for the tree planted to commemorate the coronation of George VI.. Single trees were available from the Woodland Trust.

RESOLVED:

- (i) that a tree be planted on the village green or in the Arboretum
- (ii) that the clerk liaise with Dr. Dunford regarding the arrangements, and obtain advice from local tree grower Mr. M. MacLean

2012/134 Thames Valley Primary Care Agency – Application for inclusion in pharmaceutical list

Council noted that pharmacies before dispensing prescriptions issued under the National Health Service had to be included in the pharmaceutical list of the local Primary Care Trust. Council was required to assist in the determination of whether the area of Southmoor was rural or urban as an application had been received for premises in the vicinity of Draycott Road, Southmoor.

RESOLVED:

that Council would determine that the area was rural

2012/135 OALC – Training Course – Data Transparency

Council noted a report from Mr. Walton who had attended the training course on data transparency. This would be taken forward to the working party looking at Council communication.

2012/136 Correspondence

a) Vale of White Horse District Council – Naming of 39 North Street

Council noted that the Vale of White Horse District Council had approved the name “Courtenay house” to be added to the street address.

b) OALC – Notification of Annual General Meeting 2012

Council noted that the AGM of OALC would take place on Monday 25th June at Stratfield Brake pavilion at 7.30 p.m. There would be a presentation by Oxfordshire County Council on localism in practice.

c) Oxfordshire County Council – Flood Risk Management Strategy Survey

Council noted that Oxfordshire County Council was undertaking a survey to gather information to contribute towards a draft strategy. Information was on the County Council’s website.

d) Oxfordshire County Council – routes to school

Council noted that the assessment of the route to Larkmead school was complete. The route had been unsafe owing to the lack of sufficient gap in vehicle movements at the A34 slip roads to enable children to cross. The route would be assessed again in a few years, as the situation may change.

The County Council would provide transport from Marcham to Larkmead school free of charge to parents for the time being.

e) Village Green – telegraph pole

Council noted that Open Reach had confirmed that the unauthorised telegraph pole would be removed within 6 weeks.

f) Wantage Independent Advice Centre – Annual General Meeting 10th July 2012

Council noted that the Annual General Meeting of the Advice Centre would be held at The Bear Hotel, Wantage at 7.30 p.m. on Tuesday 10th July 2012

g) Vale of White Horse District Council – Licensing Committee and Annual Council Meeting

Agendas for 16th May, 2012

2012/137

Accounts

Council had been provided with a copy of the proposed annual return. It considered the figures on the annual return and the governance assurance statement. Council noted two minor comments from the internal auditor on his report for the 2011/2012 year.

Council noted that the Audit Commission intended to appoint BDO from Southampton as the external auditor for 5 years commencing from 2012/13 year. There was a duty to consult Local Government bodies on the appointment. Council considered whether there were any issues that it wished to bring to the attention of the Audit Commission regarding the appointment.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO Stoy Hayward on the annual return for 2011/12
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that there were no issues regarding the appointment of BDO that the Council wished to bring to the attention of the Audit Commission.

Council noted the list of cheques numbered 2355 to 2364 be signed and authorised payments totalling £3891.83 in respect of administration costs, play area maintenance, grass cutting, weed spraying, and repairs to youth shelter

2012/138

Matters Raised by members for information  
Play Area

Members queried when the repairs to the surfacing under the 2 swings and slide unit were to be carried out. It was noted that the weather had not been suitable to do the work recently. The clerk would chase the contractor.

#### School Fete

A member advised Council that the school fete was being held on 7th July

#### A415 – junction with garage

It was reported that this junction on the south side regularly flooded. This had happened 4 or 5 times in the last month. The clerk was asked to bring this to the attention of the county council.

#### War Memorial

It was reported that the steps at the war memorial were pulling away from the upright. Repair works including works to the steps were required. Mr. Denton stated he would prepare a report for the next meeting.

#### Footpaths

It was reported that the path alongside the Anson field was overgrown. The clerk would check the position.

#### Village Green – telephone kiosk

It was reported that the telephone kiosk had broken glass.

#### Howard Cornish Road – parking

It was reported again that a van parked in Howard Cornish Road near to Morland Road was causing vision difficulties for traffic. Whilst the Police had visited, this was not at the appropriate time. It was suggested that parking restrictions were required and that the clerk should contact the County Council regarding this. Any letter to be copied to the driver of the van.

#### Howard Cornish Road – footpath to allotments

It was reported that trees to the West side of the path were too tall and overshadowing, also there were brambles which needed cutting back. It was suggested that the handyman cut back the brambles and that advice be sought from the District Council and the legislation regarding leylandii.

#### Longfields

It was reported that a rented property in Longfields had undertaken building works of installing a chimney flue. This appeared not to be in accordance with building regulations. Concerns were raised regarding fire hazards.

#### Oxfordshire County Council - Highway Verges

It was reported that some highway verges in the village had been cut but the ones either side of the junction of Howard Cornish Road and the A415 had not.

A415 – Pelican Crossing – light change

Enquiries were made as to the progress on keeping the lights on red, to change to green when vehicles approached. Members were reminded that County Council officers had indicated that this was not possible. It was thought that Cllr. Iain Brown had offered to speak to the Cabinet Member for Transport concerning this. The Clerk would ask Cllr. Brown for an update.

Village Green

It was suggested that a sign be erected on the village green indicating the contact details of the clerk so that problems could be reported. It was also understood that the village shop wished to erect a sign on the green.

2012/139

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/140

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th July, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed..... Date .....

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 29th June, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Ms. R. Mander, Mr. D. Walton (Chairman).  
Clerk: Mrs. L. Martin  
1 member of the public

- 2012/141      Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan, Mrs. J. Brown, Mr. M. Denton, Mrs. J. Fabes and Mrs. S. Turney
- 2012/142      Declarations of Interest  
There were no declarations of interest.
- 2012/143      Code of Conduct  
Council noted that the Department for Communities and Local Government had decided that 1st July 2012 would be the effective date for the new Code of Conduct. The monitoring officers of the County Council and District Councils in Oxfordshire had requested their respective councils and Parish/Town councils to adopt the code of conduct as attached. Information as to the disclosable pecuniary interests was supplied to members.

RESOLVED:

that

- a) the code of conduct adopted by Vale of White Horse District Council be adopted as the code for members and co-opted members of Marcham Parish Council with effect from 1st July 2012, or such other date as may be specified in regulation, to replace the current code of conduct and
- b) the clerk notify the monitoring officer of Vale of White Horse District Council of the passing of the above resolution"

- 2012/144      Date of Next Meeting  
It was agreed that the next meeting would take place on Wednesday 11th July 2012.

Signed ..... Date .....



MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th July, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. Cumber, Mr. M. Denton, Mrs. S. Turney, Mr. D. Walton  
(Chairman).

Clerk: Mrs. L. Martin and PCSO Carly Milward

Joined by Mrs. J. Brown, Mrs. J. Fabes and Miss R. Mander

- 2012/145     Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan, Mr. M. Hillis and Cllr. J. Hanna (District Councillor).
- 2012/146     Declarations of Interest  
Mr. Cumber declared a pecuniary interest in the planning application for the change of use of 4 agricultural buildings for self storage purposes at Buildings Farm, Gozzards Ford in that he was a director of the applicant company.
- 2012/147     PCSO Carly Milward  
As PCSO Milward had to leave the meeting, Council agreed to take Police matters as the next agenda item. Carly Milward advised that there had been theft of metal taking place in the village including metal from around the boiler house at the Church and from a skip outside a house in Kings Avenue. A white high sided scrap dealer van had been seen. She advised residents to take the registration number. A drunk driver in the village had been caught and banned, and some youngsters were going to receive acceptable behaviour contracts.
- Miss Mander joined the meeting
- Carly Milward suggested that an Olympic litter pick take place and she would assist.
- Mrs. Fabes joined the meeting.
- The Chairman invited late members to declare any interests that they may have in agenda items for the meeting. PCSO Carly Milward left the meeting.
- Mrs. Brown joined the meeting.
- 2012/148     Minutes of the meetings held on 6th June, 13th June and 29th June, 2012  
The minutes of the meetings held on 6th June, 13th June and 29th June were agreed and signed as a true record of the proceedings.
- 2012/149     Matters Arising from the Minutes of the meetings held on 13th June and 29th June, 2012

Village Green – Unauthorised Telegraph Pole  
Council noted that this had been removed

Path alongside Anson Field  
Council noted that this had been cleared.

Path from Howard Cornish Road to allotments  
The clerk reported that the District Council had confirmed that action, where there were problems with leylandii as defined in legislation, could be taken by the Local Authority, when all other methods to resolve any issues had been exhausted, and subject to a payment of £450 by the complainant. It was noted that the path itself was a permitted path, but that local residents had expressed concern regarding the tall adjacent leylandii. Members suggested that the residents approach Sovereign Housing Association and consider clubbing together to fund any investigation by the District Council that may be needed.

Highway Verges  
Council noted that the highway verges at the junction of A415 and Howard Cornish Road referred to last meeting had been cut.

North Street – lines opposite no. 17 (parking restrictions)  
Council noted that the white line proposed for outside the Institute would be funded by the resident who requested the line. This would be advisory only.

2012/150 Public Participation  
There were no members of the public present.

2012/151 Planning Applications

a) Decisions on previous applications

P12/V0955 Change of use of barn to ancillary accommodation.  
Alterations and minor repairs to barn  
Hyde Farmhouse, Abingdon Road  
Permitted 13th June 2012

P12/V0793/LB Demolish existing garage and side porch to main house and replace with new garage including lean to potting shed. Form link porch between house and proposed garage. Reverse door to bed 2 and form new en suite within former airing cupboard  
Hyde Farmhouse, Abingdon Road  
Permitted 20th June, 2012

P12/V0934 and P12/V0936-LB Removal of existing lean to greenhouse and replacement with new lean to conservatory  
Hyde Farmhouse, Abingdon Road  
Permitted 18th June, 2012

P12/V0866 Extend, renovate and modernise the existing bungalow to form new chalet style bungalow.

9 Mill Road

Permitted 31st May 2012

b) Applications dealt with prior to the meeting

No applications had been received

Mr. Cumber left the meeting

c) Applications considered at the meeting

P12/V1254 DCU Change of use of 4 agricultural buildings for self storey purposes with associated parking and turning.

Buildings Farm, Gozzards Ford

For: W. Cumber & Son (Theale) Ltd

Comments: Council supported the application

Mr. Cumber rejoined the meeting

P12/V1235 HH Single storey side and rear extensions

15 Tower Close

For: Mrs. A. Davies

Comments: Council supported the application

2012/152 County Councillor's Report

In the absence of Cllr. Brown, no report was available.

Mr. Bough made a state that he understood the school was in agreement with the idea of 2 new additional classrooms as part of the Taylor Wimpey planning application, but that the layout had not yet been agreed. There was to be a new car park. The County Council appeared positive, although they were still discussing the issue and Taylor Wimpey was holding a meeting with them next month.

2012/153 District Councillor's Report

In the absence of Cllr. Hanna, the clerk reported that the Taylor Wimpey application would not be going to the District Council's planning committee on 19th July. The applicant was making some amendments and these would go out for 3 weeks consultation. Taylor Wimpey was looking at access issues in relation to the hall and some housing issues. It was possible that the application would go to planning committee on 15th August, or otherwise the September meeting. Cllr. Hanna had advised that the planning officers had not formed a view, so they could not indicate whether they would recommend the application for approval or refusal. They had, however, requested the County Council to give very serious consideration to the provision of classrooms should the application be approved, and suggested that the s. 106 education funding needed

to be allocated to the 2 new classroom at the school.

The Clerk was asked to advise the County Councillor of that information and ask for any assistance he could give in ensuring that the education funding from any approved development went to supporting Marcham Primary school.

2012/154 Police Matters / Neighbourhood Action Group

A report had been given earlier in the meeting by PCSO Carly Milward. There were no further police matters raised.

2012/155 Local Government Boundary Commission – Electoral Review, Vale of White Horse

The Boundary Commission had commenced the information gathering stage of the review, and was inviting comments to help identify communities. Council considered possible areas which could form a Marcham ward given the reduction in the number of District Councillors and the consequent increase in the size of the ward.

RESOLVED:

- (i) that consideration be given to joining St. Helen Without parish with Marcham parish to form a new ward.
- (ii) that this be communicated to the Local Government Boundary Commission

2012/156 Oxfordshire County Council – Joint Municipal Waste Management Strategy

The Chairman summarised the strategy document. Questions were asked as to mixed recycling and the need to sort items. Currently all recyclables were put together. It was suggested that work could be done to reduce the co-mingling.

RESOLVED:

that the Council responds to the consultation by suggesting that the existing community “bring” sites have dedicated bins for separate items so that pre-sorting could take place.

2012/157 Parishioner of the Year Award

RESOLVED:

that this item be deferred to a future meeting

2012/158 Community Led Plan

Council received an update on the community led plan. The questionnaire was virtually complete, two questions were still being finalised. The questionnaire would be delivered during the weekend of 8th/9th September Anyone willing to assist with the delivery and collection was asked to contact the community led plan group. Analysis of the completed forms would take place in the Autumn.

A grant of £2500 had been obtained from the Big Society Fund. The Parish Council too had set aside £1500 towards the costs. Council considered the grant funding from Oxfordshire County Council of £2500 and a request from the Community Led Plan group that it be held by the Marcham Community Group.

Various questions as to timing of the issuing of the questionnaire were answered.

RESOLVED: that

- (i) Council funds the printing cost of the questionnaire up to a total spend of £1500 set aside in the budget.
- (ii) Council has no objection to the grant funding awarded by Oxfordshire County Council being held by Marcham Community Group.

2012/159

Correspondence

- a) Vale of White Horse District Council – Neighbourhood Planning Briefing  
Council noted that this event would take place on Monday 16th July at the Guildhall, Abingdon at 6.00 p.m.

RESOLVED:

that the Council not be represented at the event.

- b) CPRE – Development of a Neighbourhood Plan Workshop – 23rd July  
Council noted that CPRE was planning an event for Councils who had a proven commitment to undertaking a plan. Council was not at the stage of such commitment to a neighbourhood plan.
- c) Oxfordshire Association of Local Councils – Update  
Council noted the update. Reference was made to the new Power of Competence under the Localism Act 2011 and the requirement for the clerk to hold certain qualifications and undergo training. The staff working party was asked to look at this when next undertaking staff appraisals.
- d) Wantage Independent Advice Centre – Annual Report
- e) Thames Valley Police – Community Policing Awards  
Council noted the Award scheme for 2012. Mr. Denton would consider whether he would wish to make a nomination, and took the paperwork from the clerk.

2012/160

Accounts

Council receive the quarterly report on the accounts. Council noted the list of cheques numbered 2365 to 2374 to be signed and authorised payments totalling £3267.25 in respect of administration costs, play area maintenance, grass cutting, war memorial maintenance, rent for play area and youth shelter,

cemetery maintenance and parish consultation on planning application

2012/161

Matters Raised by members for information  
Community Shop

Miss Mander gave an update on the situation regarding the proposed community shop. It was anticipated that it would open at the end of July. A shareholders evening would be held the day before. The Post Office was open again after a short period of closure. It would eventually become the first post office local in a community shop in Oxfordshire. It was suggested that the clerk could be in attendance when the shop was open to run surgery type sessions.

Drayton Recycling Centre

It was reported that charges were now being applied to deposit DIY waste at the Drayton recycling centre. Paint cans had been dumped recently at the at Cow Lane allotment entrance and a cupboard left at the bottle banks in Howard Cornish Road. It was felt that the introduction of charges could lead to more fly tipping.

Marcham Primary School Fete

Thanks were given to those who attended Marcham school fete. A total of £1600 less expenses had been raised.

2012/162

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. It was suggested that information be included as to Dial a Ride, the publication of the Code of Conduct, the new rules at the recycling centre, and advance advice about Halloween.

2012/163

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th September, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

The meeting closed at 9.20 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 1st August, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Miss M. Mander Mr. D. Walton  
(Chairman).

Clerk: Mrs. L. Martin

9 members of the public

- 2012/164     Apologies for Absence  
Apologies for absence had been received from Mrs. J. Allan, Mr. C. Bough,  
Mr. W. Cumber and Mrs. S. Turney.
- 2012/165     Declarations of Interest  
There were no declarations of interest.
- 2012/166     Public Participation  
There were 4 members of the public who indicated that they wished to address  
Council. The Chairman reminded councillors and members of the public of the  
purpose of the meeting. There were 3 planning applications for consideration,  
one of which was the amendments to the application by Taylor Wimpey for new  
housing development and a community centre. The Council would not be re-  
debating the main application, but considering the amendments in the light of  
the Council's previous submission.

### Application P12/V0854 – Taylor Wimpey

#### Mr. Christopher Hillier – Anson Trust

Mr. Hillier made a statement on behalf of the Anson Trust. Further consultation  
had taken place with the Marcham Community Group and hall user groups.  
Modifications had been agreed. The amended planning application had shown a  
narrower gravel access road, but this had now changed back to tarmac. The  
width of the road at 4.2 metres plus a 2 metre wide path was sufficient. The  
Trust and Taylor Wimpey would appoint a joint project manager to oversee the  
development and iron out any problems.

#### Mr. Bob Anderson – Speaking on behalf of residents close to the South East corner of the proposed housing site.

Mr. Anderson made a statement regarding the layout of the housing  
development which was of concern. He referred to the height of dwellings and  
block of flats, and loss of light. He asked for the buildings to be moved. He  
indicated the density of the proposals at 45.4 per hectare for the eastern half of  
the proposed development site and 22.9 per hectare for the western half of the  
site. He suggested the South East corner was getting the raw deal with an

oppressive development. He pointed out that the Morland Road development was 15.8 to the hectare and Tower Close 30 to the hectare.

Mr. Anderson referred to the National Planning Policy Framework and the requirements regarding scale and density and the fact that the legislation provided for local communities to identify special green spaces. He reminded members of the results of the Parish Council consultation and those of a previous consultation undertaken by Neighbours Around the Field which showed the village was against the proposal. He referred to a proposed roadway within the development which terminated at the public footpath to the south of the site. He asked that the path be protected from vehicles gaining access to it.

#### Mr. Jim Asher – Marcham Community Group

Mr. Asher made a statement saying that there was no change in the need for community facilities. The Marcham Community Group had expressed a view that the scheme might be acceptable. It was recognised that people may be affected, but the group had not focused on housing, but had commented as a whole. He stated that adequate provision within the school was essential and the suitability of any community building must be fit for purpose. Work had been undertaken to try and ensure that the layout of the community centre was appropriate, but further tweaking was needed. MCG members had been contacted and their responses indicated that they wished the access road to the community centre to be tarmac. There would be a number of vehicle movements and a poor approach road would impact on the letting ability of the hall. The orientation of the cricket oval was incorrect. It needed to be East/West to allow the square to go North/South. He opposed short term expediency at the expense of longer term economics.

The Chairman itemised points that had been raised, and asked members if there were any questions for Mr. A. Cattermole from Taylor Wimpey who was present at the meeting.

#### Mr. Andy Cattermole – Taylor Wimpey

Mr. Cattermole referred to the following points:

Community Centre Access Road – This would now revert back to tarmac. Taylor Wimpey's highway consultants had indicated that a 4.2 wide shared surface was sufficient to serve 50 houses, and that a 4.2 wide road plus a 2m wide path would serve 100 houses and it exceeded the minimum width specified in the government's manual for streets. He said if the road were straight then there would be a risk of on street parking. The District Council's ecological officer and the tree officer had concerns that the road needed to have a lesser impact. The current proposal retained a greater area of woodland, and the parking spaces would be grasscrete.

Cricket Oval Orientation – The plan was illustrative only and could be adjusted. The details of drainage were being worked through.



### Residential proposal – Paths

The Police Crime Advisor had required a pedestrian access on to the public footpath to the south of the site. Bollards would prevent vehicular access. A path to the north of the site had not been included as the rear boundaries of new houses would be exposed, and would go against what the crime advisors were seeking to achieve.

Foundations - Slab levels were to be resolved, as was the impact on drainage. Where Taylor Wimpey could, they would reduce ground levels to ensure a reduction in the height of dwellings.

Height – In terms of the main road through the site, the different buildings and heights added variety and interest. The block of flats acted as a marker. A question was raised by a Member as to the provision of bungalows. The response was that these did not sell well and were not really viable.

Ecology – A further report had been undertaken. The scope had been agreed with the countryside officer.

Housing in general – Housing had been moved away from the boundaries to reduce the impact and loss of light issues. The scheme had been designed for a mix of houses, sizes, and types to make an inclusive development. The Interim Housing Supply Policy, although not adopted, could accommodate 55 houses on the site. Taylor Wimpey were supportive of building an extension at the school and had worked on amending the school's play area and car parking. The principle had been accepted by the County Council, and legal issues were being considered. Negotiations were taking place with Buchanan regarding construction. He acknowledged that 54% of the village was against the development, but he believed that the reasons for them ticking the “no” box had been addressed.

2012/167

### Planning Applications

P12/V1506/HH Proposed two storey rear extension

4 The Gap

For: Mr. N. Kingsbury

Comments: Council could see no reason to object to the application and supported the proposal.

P12/V1445/HH Alterations to the existing dwelling including installation of a through floor lift, conversion of garage into new therapy room, lift to be installed within new therapy room. Construction of external ramp to gain access to therapy room to accommodate a disabled person.

Longford House (plot 6), The Croft, Packhorse Lane

For: Mr. V. Chernogor

Comments: Council had no objections in principle to the proposal but asked that in view of the fact that the garage was to be converted, the District Council

should ensure that there was adequate on site parking remaining in accordance with the development guidelines for a house of that size. Also that the use of the proposed therapy room was to be for the occupiers only and that no business use be created.

Amendments to application P12/V0854 – Demolition of existing Marcham Sports Scouts and Social Club and Little Angels Nursery and the redevelopment of half of the Anson Field to provide 51 residential units with associated means of access form Morland Road, car parking, landscape, amenity space and service infrastructure and application for the erection of a new community hub comprising, replacement football, cricket pitches and multi use games area. Land north of Hyde Copse with associated means of access from Howard Cornish Road, car parking, landscaping amenity space and service infrastructure.

The Anson Field, Morland Road and Hyde Copse, Howard Cornish Road

For: Taylor Wimpey

Comments:

Community Centre Concerns were expressed regarding the width of the road and visibility given the kink in the road and the use of it by larger vehicles and emergency vehicles. The surface had changed to hoggin. This would deteriorate quickly, form ruts and encourage the ponding of water. Only a tarmac surface would suffice. Adequate lighting would be required.

Housing Council's previous concerns regarding density, height, dominance, ground levels, house styles and finishes had not been addressed. Council maintained its objection in this regard. Nor had a footpath to enable public access from Morland Road to the remainder of the field been included. The north/south internal access road terminated at the public footpath to the South of the site. Measures were required to ensure that vehicles did not go onto the footpath. The proposal was to remove the tennis courts, but these had not been replaced. There was a lack of visitor parking. The width of the main access road to the site seemed extremely narrow and insufficient to accommodate large vehicles. Two cars would barely pass. Parents drove children to school and parked, then walking the children to school, parking restrictions and speed reduction measures would be required. Council noted the gate within the development and been removed and a further ecology report undertaken. Council considered that should the development be undertaken then the site should be treated as a rural exception site and a percentage of affordable homes should be set aside for local people.

2012/168

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th September, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

Signed..... Date .....



b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

No applications had been received

2012/175 County Councillor's Report

No report was available.

2012/176 District Councillor's Report

In the absence of Cllr. Hanna, the clerk reported that when giving apologies for the meeting, Cllr. Hanna had reminded members about the extraordinary meeting of the Vale of White Horse District Council which was being held on 13th September.

2012/177 Police Matters / Neighbourhood Action Group

No report was available. Reference was made to a possible fire and large flames that had been seen in the Gozzards Ford vicinity approximately 2 weeks prior the meeting. No information as to this event was available.

2012/178 Oxfordshire County Council – Proposed disabled parking bay – Duffield Place

Council noted that the County Council had received a request to install a disabled driver parking bay in Duffield Place. This would be on the Eastern side at the start of the lay close to the junction with Howard Cornish Road.

RESOLVED:

- (i) that Council had no objection to the proposal provided that it met the needs of the person concerned and was sited conveniently for the resident's property.
- (ii) that the County Council be requested to remove the parking bay when it was no longer needed.

2012/179 Play Area – Safety inspection reports

Council considered two safety inspection reports undertaken by RoSPA and MRH Services, and noted the contents. Items raised were of low to medium risk. MRH Services had been instructed some months ago to undertake repairs to the safety surfacing of the swings and slide unit, together with the installation of key links in the swing chains.

The clerk had measured the distance between the roundabout and floor. Whilst the roundabout was level, the distance on the West side was 100mm, the North and East sides were 110mm and the Southern side was 120mm. The preferred distance was between 65mm – 110 mm. In view of the extremely low risk it was

RESOLVED:

- (i) that the slight gap below the roundabout be monitored.
- (ii) that a quotation for replacing the swing chains be obtained.

- (iii) that MRH Services be asked to give a firm date for the repairs to the rubber surfacing under the swings, and slides, and that they be advised that alternative quotations would be sought elsewhere should they not be able to commit to the work by the end of the month.
- (iv) that MRH Services be instructed to tighten bolts on the walkway and springy units.

2012/180 Planning Application – The Anson Field / New community facilities – Taylor Wimpey

The Chairman summarised the content of the planning meeting held on 15th August at Vale of White Horse District Council. The District Council had supported the issues regarding the school. The Clerk stated that no reply had been received to the Council's letter to the governors regarding the classroom needs of the school. Council noted that authority to grant planning consent was, on 15th August, delegated to the Chairman of planning in consultation with certain members. Council noted receipt of an email from Mr. J. Asher regarding the formation of a joint user group to represent users in regard to future discussions with the Anson Trust / Taylor Wimpey. This was to finalise the planning for the inside of the community hall, and to begin to consider future management arrangements. Comments were made regarding the number of potential users of any new facilities and the possible difficulties of one collective voice. Council considered whether it would wish to have a role, and the nature of that role, in connection with the future running of community facilities. There was much discussion and suggestions about potential management possibilities. Discussion took place on the future management on the remaining part of the Anson field. Members were reminded of the Council's previous position for a very long Lease at a peppercorn rent.

RESOLVED:

- (i) that a representative from the Parish Council attends the meetings of the newly formed Joint Users Planning Group as established by Mr. J. Asher, and reports back to Council.
- (ii) that the Anson Trust be asked to attend a meeting to discuss possible management arrangements for the community hall and remainder of the field
- (iii) that the Anson Trust be asked to supply a copy of its business plan
- (iv) that a representative from MCG be invited to attend the meeting, provided there was no objections from the Anson Trust
- (v) that the letter to the Anson Trust also contain a request for the Parish Council to become the lessee of the remaining part of the Anson field for a long term such as 125 years at a peppercorn rent

2012/181 Vale of White Horse District Council – Housing Supply Statement  
Council noted receipt of the Housing Supply Statement which had previously

been emailed to members. Also noted was a statement regarding the IHSP from the Liberal Democrat Group, and the notification of an extraordinary meeting of the District Council to discuss this. The Leader of the Conservative group had sent a response, which too was noted.

2012/182

Oxfordshire County Council – Preparing for Winter

Council noted that Drayton Depot would be open on 22nd September for demonstrations on salt spreading, and for trade displays. Council noted that Oxfordshire County Council was, again offering a free tonne of salt to parishes, with further tonnes available for purchase at the cost of £100.

RESOLVED:

that one tonne of salt be obtained from the County Council, to be supplied at no cost to the Parish Council

2012/183

Parishioner of the Year Award – possible change of name

Mr. Hillis spoke to the agenda item. He suggested that the name of the award be changed to something more inclusive, such as villager of the year. Discussion followed about the origins and purpose of the award, the term parishioner and the difference between the Church and civil parish, and the geographical area that the parish covered.

RESOLVED:

- (i) that the name of the award remain as Parishioner of the Year
- (ii) that when advertising for nominations, an explanation of the geographical area and term parishioner be included.

2012/184

Correspondence

a) Oxfordshire Playing Fields Association

Playground inspection training 22nd September

b) OALC – Update

c) Vale of White Horse District Council – Guide to Code of Conduct

d) Vale of White Horse District Council – Request for questions on the Code of Conduct to assist with the preparation of further guidance. A member asked about the limitations as to pecuniary interests, and if there was a cut off point.

e) Vale of White Horse District Council – Presentation on proposed changes to council tax and the effect on precept. Tuesday 18th September 12.30 p.m. and 18.00 at the Council chamber, Abbey House, Abingdon.

f) Thames Valley Primary Care Agency – Determination of rurality of Southmoor. Confirmation received that the PCT had determined that Southmoor and its surrounds was “rural”

2012/185

Accounts

Council noted the list of cheques numbered 2375 to 2391 to be signed and authorised payments totalling £6043.66 in respect of administration costs, play area maintenance and safety inspections, grass cutting, allotment water rates, tennis court licence fees.

2012/186 Matters Raised by members for information

Community Led Plan - questionnaires

It was reported that these had now been delivered by the CLP group to households.

Marcham Community Shop

It was noted that the community shop was now open between 7.30 p.m. – 1.00 p.m. Issues relating to the transition from a Post Office to a Post Office local remained to be resolved. It was suggested that a letter of congratulations should be sent to the directors for their success in getting the shop opened.

Proposed new Litter Bin North Street end of footpath no.293/10

It had been suggested that there was an increase in litter since the shop had reopened, and that a litter bin near to the start of footpath 292/10 might be needed. The Chairman and clerk would look at the location.

Howard Cornish Road – parking

The Clerk would check whether the County Council could do anything.

The Pound – Clearance

Miss. Mander reported that it was hoped to clear this area when the growth had died back.

North Street - 20mph/priority zone

This matter would be considered once the Community Led Plan group had assessed the responses to the questionnaires, as this featured as a question.

Village Green Signs

Queries were raised as to the positioning of new road signs on the village green. It was thought that these had been installed earlier this year.

2012/187 Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. It was suggested that information be included as to Halloween, bonfire night, and allotment rent collection.

2012/188 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th October, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

Signed..... Date .....

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10th October, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton,  
Mrs. J. Fabes, Mr. M. Hillis, Miss M. Mander, Mrs. S. Turney, Mr. D. Walton  
(Chairman).  
Clerk: Mrs. L. Martin

- 2012/189      Apologies for Absence  
Apologies for absence had been received from Mr. Bough and Cllr. J. Hanna (District Councillor).
- 2012/190      Declarations of Interest  
Mr. Walton declared an interest in the agenda item relating to setting the water charge for the allotments for the current year in that his wife was an allotment holder. Mr. Hillis declared an interest in the agenda item relating to setting the water charge for the allotments for the current year in that his mother in law was an allotment holder
- 2012/191      Minutes of the meeting held on 12th September, 2012  
The minutes of the meetings held on 12th September, 2012 were agreed and signed as a true record of the proceedings.
- 2012/192      Matters Arising from the Minutes of the meeting held on 12th September, 2012  
The Anson Field / New Community Facilities  
Council noted that the request to meet with the Anson Trust to discuss the long term Lease of the remainder of the field and the macro management of future facilities was to be put to the Trust's directors at a full Board Meeting. The Secretary to the Trust would be in contact once this had occurred to let the Council know how it wished to proceed.  
The Clerk reported that she had telephoned the Secretary to enquire whether the Board had met as it was some time since the request to meet had been sent by the Council. There had been a Trust meeting earlier in October, but there had not been time at the meeting to discuss the Council's letter. Council expressed its disappointment at not receiving a response.
- Duffield Place – Disabled Parking Bay  
Council noted that the County Council had confirmed that a review of parking bays for the disabled took place every 3 years, so should the space not be required in the future, it would be removed.
- Play Area – Repairs  
Council noted that the contractor, although having been reminded on several occasions still had not replied. The Clerk would seek alternate quotations.



- 2012/193 Public Participation  
In the absence of any members of the public there were no matters raised.
- 2012/194 Planning Applications
- a) Decisions on previous applications
- No decisions had been received
- b) Applications dealt with prior to the meeting
- P12/V1907/HH Proposed first floor side extension over existing garages  
4 Hyde Copse  
For: Mr and Mrs McKenzie  
Comments: Council had no objections
- c) Applications considered at the meeting
- P12/V2007/HH Demolish bungalow and construct a chalet style  
bungalow  
9 Mill Road  
For: Mr. S. Capel  
Comments: Council supported the application
- 2012/195 County Councillor's Report  
No report was available.
- 2012/196 District Councillor's Report  
When contacting the clerk to give apologies for the meeting, Cllr. Hanna had not wished to bring anything to the attention of Council.
- 2012/197 Police Matters / Neighbourhood Action Group  
Mr. Denton stated that there was to be a meeting of the Neighbourhood Action Group chairmen next week. Voting would take place on a new Police Commissioner next month. Questions were asked on how policing would operate in the future. Mr. Denton referred to one local crime, the breaking into and theft of over £20,000 from the cash point machine at the Frilford garage.
- 2012/198 Remembrance Sunday 11th November 2012  
Council noted the Clerk had applied to the Vale of White Horse District Council for the Road Closure Order for New Road, Church Street, and a section of the A415. The draft Order, and Final Order would be sent to the clerk for laminating and public display. Mr. Denton offered to assist with this. The PCSO would be in attendance to help with traffic control, possibly with another police officer. Mr. Cumber offered to assist with traffic control if required. He would supply the road closure and diversion signs as issued by the County

Council, which were in storage at his farm. The wreath to be laid at the war memorial had been handed to the Chairman. Council considered the amount of the donation awarded to the Royal British Legion Poppy Appeal. It was suggested that the sum of £85 be awarded. A further suggestion of £100 was put forward. The majority of members during discussion supported a donation of £85.

The Chairman asked for a show of hands for those in support of awarding a donation of £85 to the Royal British Legion Poppy Appeal

In favour - 6 members raised their hands

Council noted that the area organiser, Mrs. S. Spurgeon has retired, and Mrs. C. Denton had taken on the role. The appeal collection period was the 26th October – 11th November. Mrs. Denton had placed an article in the October's MAD News and would repeat it in November's issue.

RESOLVED:

that the Council award a donation of £85 under s. 137 LGA '72 to the Royal British Legion Poppy Appeal

2012/198

Vale of White Horse District Council – Proposed Changes to Council Tax and the effect on Precept / Consideration of the precept level in comparison with other parishes and services provided

Council received a report from the clerk who had attended a presentation given by the Vale of White Horse District Council on 18th September. There was a shortfall in central government subsidy to the District Council for those who were in receipt of council tax benefit. As a result an additional charge could be levied on the parish. However central Government was undertaking consultation on a different approach and on the principle that the council tax base for local precepting authorities should be calculated excluding council tax support reductions, and that the billing authority should transfer an amount necessary to offset the cost of reductions into the collection fund. Members had been notified of the consultation and the deadline for responding. No response had been submitted by Council.

Council considered the level of its precept in comparison with other similar sized parishes. Whilst in the Vale of White Horse district (68 parishes) excluding the large towns, there seemed to be 8 parishes with a precept higher than Marcham. The clerk had provided details of some of the services provided by similar sized parishes. It had proved hard to make a detailed accurate comparison when there were population differences, and knowing whether there was other external funding, the demands on the parish and the level of other reserves all of which affected Councils' precept levels. Members did not feel alarmed by the level of the precept set by Marcham Parish Council, and noted that it was a complex topic.

2012/199

Vale of White Horse District Council – Consultation on the updated Sustainability Appraisal Scoping Report

Council considered the Sustainability Appraisal Scoping Report.

RESOLVED:

that no comments be submitted by Council

2012/200

Vale of White Horse District Council – Consultation on its 2013/14 budget

Council considered the consultation documents and the prioritisation of services in the District Council's 2013/14 budget. Council noted that the recycling bins were being inappropriately used, and items were being left which should go to Drayton recycling centre or to landfill. Discussion continued on the possibility of the Parish Council becoming agents for the County Council and the Vale of White Horse District Council in cutting verges, and the likely costs involved and reimbursement received.

RESOLVED:

- (i) that no comments on the District Council's budget be submitted by Council and that members submit comments as individuals should they wish to do so.
- (ii) that the Vale of White Horse District Council be advised that the recycling bins in Howard Cornish Road were being used inappropriately by traders.
- (iii) that acting as agents for the County Council and Vale of White Horse District Council be placed on the agenda for the next meeting

2012/201

Anson Field – Street name for housing development

The Vale of White Horse District Council had requested suggestions for a street name for the new housing development. One suggestion put forward for Bronze Barrow Way, a second suggestion was Hardings Way. Council discussed asking Sheila Dunford, and members of Marcham Society who had prepared the Marcham Remembered book, for any local historical connection.

RESOLVED:

- (i) that Mrs. S. Dunford be asked if, from the Marcham Remembered Book published by the Marcham Society, there were any suggestions as to appropriate street names with an historical connection.
- (ii) that owing to the timescale involved, that Mrs. Dunford be asked to reply within one week.
- (iii) that the list of final suggestions for street names be delegated to the clerk in consultation with the Chairman for submission to the Vale of White Horse District Council.

2012/202

North Street – Litter Bin

The Chairman and Clerk had assessed possible places for a litter bin in North

Street, close to the steps at the start of footpath 293/10 which ran alongside the Anson field. A suitable location had been identified, but there was no discernible litter. It was difficult to say that litter along this footpath had come from the shop.

RESOLVED:

that the situation be kept under review.

2012/203

Footway between Fettiplace Road / The Gap - Barrier

Council noted that concerns had been raised regarding the offset barriers at The Gap and which did not allow mobility scooters to go underneath. Council discussed the matter.

RESOLVED:

- (i) that Council supports the removal of the pole at the top of the southern barrier at The Gap end of the footway.
- (ii) that the County Council be asked to assess the removal of the pole.

2012/204

Longfields Play Area

Council noted that the grass was cut by a local resident on a voluntary basis. He had raised concerns regarding a quantity of cat faeces found on a regular basis, and that he was unable to continue to cut the grass unless the problem could be solved. Council discussed the matter and was advised of numerous cat owners in Longfields.

RESOLVED:

that a letter be placed through the door of every house in Longfields, advising of the problem of cat faeces on the open grass play area, advising of the dangers for children, and stating that the area may have to close if the problem continued

2012/205

Cow Lane Allotments – Water Charges

Council considered the charges for water for the 2012/13 year based on the consumption and costs for previous years.

RESOLVED:

that the water charge for a whole plot be set at £13 for 2012/13

2012/206

Correspondence

a) Vale of White Horse District Council – Town and Parish Forum Wednesday 28th November, Wantage Civic Hall at 5.15 p.m.

Council noted details of the forthcoming Forum meeting

RESOLVED:

that Mr. Walton and Miss Mander represent the Council.

316

- b) Oxfordshire Playing Fields Association – Invitation to attend the Annual General Meeting and networking event, Wednesday 17th October at 7.15 pm at Holton village hall
- c) Vale of White Horse District Council – Vale Views
- d) Post Office – Confirmation received that the Post Office would become a Post Office local with new opening hours.
- e) Rural Housing Trust – Longfields shared ownership house for sale  
The Parish Council had been asked by the Rural Housing Trust to assist with the advertisement of the sale of a shared ownership house on the Longfields rural exception site. The sale price for a 70% share was £147,000 plus a £115 per month rental on the remaining 30% share. The deadline for applications was 7th November.
- f) Letter from Mr. Asher  
Mr. Asher, in order to assist in the planning for the new community hall, had enquired about usage of a new hall, the timings, frequencies and the current costs paid for room hire elsewhere. The clerk would respond to the letter.

2012/207

Accounts

The external audit for the year 2011/2012 had now been completed and Council noted that there were no matters which came to the attention of the external auditor which required the issuing of a separate additional issues arising report. Council noted that the Audit Commission had appointed BDO LLP as the external auditor for a period of five years commencing for the 2012/2013 year. Council noted the quarterly report on the accounts from the financial officer.

Council noted the list of cheques numbered 2392 to 2399 to be signed and authorised payments totalling £3551.83 in respect of administration costs, play area maintenance, grass cutting, subscriptions, and printing of community led plan questionnaires.

RESOLVED:

- (i) that the external auditor's report be noted
- (ii) that the completed annual return be approved and accepted

2012/208

Matters Raised by members for information

RH Transport

Council noted that RH transport had gone into administration. The County Council, in a very short space of time, had managed a seamless continuation of the bus services by Stagecoach. The X15 through Marcham was continuing to run.

Community Led Plan

About 90% of community led plan questionnaires had been returned. Volunteers were needed to enter the data.

#### Request for grant for mini bus

The chairman reported that a grant request towards the cost of replacing the community bus had been received. An early indication of the level of support would enable the applicant to gauge how much was available in the budget to purchase a new bus. Council noted that the request would appear as a formal agenda item for the next meeting. Questions were asked for the breakdown of other income, and the hiring costs for the mini bus. The Chairman asked for a show of hands for those in support in principle of a generous grant donation. 6 members raised their hands. The Clerk would obtain the required information for the next meeting.

#### Litter Blitz – 14th October, 2012

Mr. Denton wished to draw Council's attention to a forthcoming litter blitz undertaken by volunteers. They would assemble on Sunday 14th October at 10.00 a.m. in the Anson field. He asked for volunteers to contact him.

#### Longfields – Street nameplate

It was reported that the street nameplate at Longfields was damaged and in need of replacement.

#### Churchyard Paths

It was reported that the paths within the Churchyard were in need of cutting back. The clerk would ask the handyman to look at this.

#### Marcham School – Christmas Fair

It was reported that the School's Christmas Fair would be held on 30th November from 6.00 p.m.

#### Sign for Community Shop

It was reported that the shop would like a replacement post office/shop sign on the village green.

#### Sheepstead Road – speeding traffic

It was reported that when collecting community led plan questionnaire forms, residents in Sheepstead Road had expressed concern about speeding traffic and the potential for vehicle accidents.

#### A415 - flooding

The clerk was asked to check on the position with the County Council regarding dealing with the flooding at West Bow.

#### Howard Cornish Road – van parking

Concerns were raised again regarding a van that was parked opposite Long Barn on the bend in Howard Cornish Road. A caravan was on the driveway whilst the van was in the road.

2012/209

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. It was suggested that information be included as to bonfire night safety, the award by the Parish Council of grants and the British Legion Poppy Co-ordinator would advertise the dates of the Poppy Appeal collection.

2012/210

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th November, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 14th November, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

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Present:

Mr. C. Bough, Mrs. J. Brown, Mr. W. Cumber, Mr. M. Denton,  
Mrs. J. Fabes, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton (Chairman).  
Cllr. I. Brown (County Councillor), Cllr. J. Hanna (District Councillor).  
Clerk: Mrs. L. Martin  
1 member of the public

2012/211

Apologies for Absence

Apologies for absence had been received from Mrs. Allan (away) and Mr. M. Hillis (work commitment)

2012/212

Declarations of Interest

Questions were asked regarding the Code of Conduct, the nature of disclosable pecuniary interests and the need to apply for dispensations. It was suggested that a member without a personal pecuniary interest could participate and vote in all agenda items. The Chairman reminded members of the other aspects to the Code, such as the need for members to conduct themselves in an honest, accountable way. This may not be limited to pecuniary interests. All members should conduct themselves in such a manner that should they be challenged, they would feel happy with their actions.

Mr. D. Walton submitted a request for a dispensation for the next 4 years relating to agenda items regarding Marcham Community Shop in that he was a shareholder in the shop. Some other members stated that they too were shareholders. The current agenda item related to an application by the community shop for an alcohol licence, and the Parish Council was a consultee.

Members were of the opinion that having to apply for dispensations on what could be seen as trivial matters was ridiculous. Council did not accept the dispensation request from Mr. Walton. The Chairman asked for a show of hands from those in moving to next business and abandoning the item. All members raised their hands.

2012/213

Minutes of the meeting held on 10th October, 2012

The minutes of the meeting held on 10th October, 2012 were agreed and signed as a true record of the proceedings.

2012/214

Matters Arising from the Minutes of the meeting held on 10th October, 2012

Footway between The Gap and Fettiplace Road - barrier

Council noted that the County Council had agreed to remove the metal poles at The Gap end of the path but to leave the wooden posts in situ. The clerk had received a report from a parishioner that these works had been carried out.



Howard Cornish Road – parking

Council noted that at the time of inspection by the County Council there was no van parked. Yellow lines were not provided if parking was an evening or weekend problem. The nature of the traffic was local and speed limits were low. Therefore there was little the County Council could undertake to assist.

2012/215 Public Participation

The member of the public present was considering comments on an agenda item. Council agreed to continue with business and refer back to public participation.

2012/216 Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications considered at the meeting

No applications had been received

2012/217 County Councillor's Report

Cllr. Brown reported that in regards to the proposals for housing on part of the Anson field, and the new community facility, he had been actively involved in trying to obtain agreement between the County Council Cabinet, the developer, education officers and the school regarding s. 106 funding to go to new classrooms at Marcham School supplied by the developer. A meeting had been arranged, but had had to be deferred. There could be difficulties in directing s. 106 money to a particular school. If other schools had capacity then the funding could be used elsewhere, but still benefit Marcham children. He was committed to resolving this issue, and pointed out that it needed to be sorted soon as from April 2014 community infrastructure levy would replace s. 106 funding. Cllr. Hanna confirmed that she had in the past, spoken to the planning officer, Stuart Walker. The District Council was supportive of s. 106 funding being used to erect new classrooms at Marcham primary school.

Cllr. Brown continued by referring to the Big Society community fund at the County Council whereby some funds were available to local projects which were supported by the local member and met certain criteria. Cllr. Brown offered to listen to the agenda item relating to grant applications as some unsuccessful applications to the Parish Council could be advised to apply to the Big Society fund.

2012/218 Public Participation

Parkside allotments

The Chairman returned to the agenda item of public participation. The

member of the public present referred to the agenda item relating to Parkside allotments and stated she opposed any sale of the land.

2012/219

District Councillor's Report

Cllr. Hanna congratulated those volunteers involved in the community led plan process for all their efforts. There had been a good response rate. The relevant officers at the District Council were aware of the emerging community plan and asked that as soon as findings were known that she be advised so that an indication could be given to the District Council. She would continue to make the District Council aware of the community led plan.

2012/220

Police Matters / Neighbourhood Action Group

Mr. Denton stated that there had been a burglary at one property in the village, and complaints had been lodged regarding activity in the Anson field, as fireworks had been let off horizontally. Damage had been caused to the cricket out field. It was suggested that in MAD News in November 2013 that parishioners' attention be drawn to the potential danger of damaging materials, buildings and people.

Whilst the County Councillor was in attendance, Council agreed that the agenda item relating to ditch clearance be brought forward.

2012/221

Ditch Clearance

Council considered a request that the Parish Council writes to the County Council to ask land owners to clear the ditches alongside the A415. The area between Marcham towards the A34 was not considered a problem. However, the area just east of West Bow at the western end of the village required a gulley cutting in on the south side of the road. Surface water would then drain away. Also ponding of water may be encouraged as water in the area of the stream passed under the road but did not escape well. Cllr. Brown offered to take up this matter.

2012/222

Anson Trust

Street Names

Council considered the street names for the proposed new road in the Anson field. A list of suggested names and their connection with the village had been assembled from suggestions from members and Mrs. Dunford who had been involved in the writing of the Marcham Remembered book.

RESOLVED:

that the name of Bronze Barrow Way be put to the Vale of White Horse District Council as a possible name for the new road.

Joint Users Planning Group

Council received a report from Miss. Mander who had attended a meeting of JUPG on 24th October as an observer. It seemed that matters were at an early stage of analysing potential users use. There were several overlaps. It

had become evident that local users would provide for only a small proportion of income. It was noted that Little Angels group, a commercial organisation had not been invited to be represented on the JUPG group.

#### New Proposals

Council noted that there were new proposals from those originally submitted. In Marcham and District News, the Anson Trust had stated that the Trust and Taylor Wimpey would be seeking planning permission for an alternative site for the new Community Hub and sports pitches and that it was intended that the application would be lodged by the end of October. Council noted that it was now hoped to lodge the application by the end of the third week in November. This would be for a community hub at the rear of Anson Close with a planned pedestrian access from the village and vehicle access off the A415. The route of the pedestrian access was still under negotiation. It was reported that the application would be for the new hub only, and not for the housing element. It would be linked to the previous application. Council referred to how it would gauge the views of the villagers when the new application was lodged. This would be considered once the application was lodged and more information was available.

#### Management arrangements of the new facilities and remainder of the Anson field

Council noted the response from the Anson Trust. The Trust had suggested that the Council should join a Joint User Planning Group to discuss the management arrangements. One concern raised was that this group did not represent everyone, and that it was considered that there was still a role for strategic management, rather than letting users decide on everything, as potentially they would side with their own organisation. Council agreed that it should persist in trying to arrange a meeting with the Anson Trust to discuss the future management of any new community hub. Council noted that the Anson Trust appeared now, after offering a Lease to the Parish Council, to have received other suggestions and was wanting to carry out further discussions. The future of the remainder of the Anson field had not been at the forefront of the minds of the Trustees in view of having to plan the change of location of the community hub. Council would have to wait to hear further from the Trust on this matter.

2012/223

#### Parkside Allotments

Council considered a request from the owner of 17 Parkside to purchase the allotment plot at the rear of 17 and 18 Parkside. Council noted the clerk's report and the requirements of legislation in regards to any sale of allotment land. There was also a waiting list for Parkside allotments.

#### RESOLVED:

that the allotment land at the rear of 17 and 18 Parkside, remain as allotment land and not be sold

Council considered a request to keep bees on allotment plot 8 Parkside. Council supported the idea in principle, but first wished to obtain appropriate advice and the views of the adjacent allotment holders.

RESOLVED:

- (i) that the views of the adjacent allotment holders be sought.
- (ii) that advice be sought firstly from the bee keeper at Manor Farm, then if necessary from the Bee Keepers Association.
- (iii) that the matter be deferred to a future meeting

2012/224

Marcham Community Shop - Licence

Council, as consultee, considered the notification by the Vale of White Horse District Council that the Marcham Community Shop had applied for a licence to sell alcohol.

RESOLVED:

that the Council had no objections

2012/225

Grant Applications

Council considered grant applications from various organisations. Council noted that the Abingdon Citizens Advice Bureau usually applied for grant funding on an annual basis, but no application had yet been received.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community.

|  |       |
|--|-------|
| Marcham Senior Citizens Club—running costs   | £ 250 |
| Duffield Place Sunshine Club- running costs  | £ 250 |
| South and Vale Carers Centre-running costs   | £ 150 |
| Marcham Parochial Church Council- youth worker   | £1500 |
| Abingdon Street Pastors – running costs  | £ 50  |
| Marcham Parochial Church Council – touring theatre production  | £ 300 |
| Marcham Guides – towards capitation costs  | £ 100 |
| Marcham Parochial Church Council – welcome pack subject to an acknowledge within the pack of the Council’s financial support | £ 315 |

- (ii) that the sum of £1000 be awarded to the Anson Field Management Committee under s. 19 Local Government (Misc.Prov.) Act 1976 towards the expenses of grass cutting in the recreation ground
- (iii) that the sum of £450 be awarded under s. 142 Local Government Act 1972 to the Abingdon and District Citizens Advice Bureau should an application be made.
- (iv) that a grant of up to a maximum of £3000 be awarded under the Local Government and Rating Act 1967 towards the cost of a replacement

community mini bus. The applicant to determine the amount of funding sourced elsewhere, and therefore the balance required from the Parish Council.

- (iv) that no grants be awarded to Thames Valley Air Ambulance, Sue Ryder Foundation, or the Wantage Independent Advice Centre

2012/226 The Pound – Mill Road

Council discussed the clearance of The Pound and the request by the recipients of the Parishioner of the Year to nominate The Pound for receipt of the donation awarded by Council. Council was of the opinion that it should be possible for the village volunteer group to clear the Pound. Mr. Cumber offered to lend machinery. Council noted that the parishioners of the year would like to see a seat or planting in the area.

RESOLVED:

- (i) that the clearance works be arranged by the village volunteer group
- (ii) that Council set aside £100 nominated by the parishioners of the year towards the costs of improving the Pound.
- (iii) that the parishioners of the year be advised that £100 had been set aside for the pound, but that if at a later stage they had a different preference then they should advise Council, as clearing the Pound ready for planting would take some considerable time by volunteers

2012/227 Marcham Bus Stops

Council reviewed the bus stops and the possible installation of clearway markings. There appeared to be no known parking problems, although there was double parking at Longfields, and an occasional vehicle had been seen at Cotsdale. Council had previously been of the opinion that it would not like to see clearway markings at the stops in the village.

RESOLVED:

- (i) that Council would not like to see clearway markings at the stops in the village
- (ii) that Council would monitor the stops for parking problems.

2012/228 Neighbourhood Plans

Council noted that Drayton Parish Council was undertaking a neighbourhood plan and that the plan area followed the line of the parish boundary.

RESOLVED:

that the line of the Drayton parish boundary seemed most appropriate for its neighbourhood plan area.

2012/229

Risk Assessment

Council carried out a risk assessment as outlined in the National Association of Local Councils Guide on Governance and Accountability. Council considered risks to its assets and liabilities on an individual basis. The Clerk had updated the insurance valuations.

RESOLVED:

that the risk assessment as presented be adopted

2012/230

Correspondence

a) Oxfordshire County Council – Entry to Primary Schools

Council noted the application dates for entry into primary schools

b) Thames Valley Primary Care Trust – Pharmacy at Southmoor

Council noted that no appeals had been lodged, and the decision that Southmoor was rural still stood.

c) OALC – Winter General Meeting Monday 19th November 2012 at Stratfield Brake, Kidlington

d) ORCC – Annual Review 2011/2012

e) Community Shop

Confirmation received from the Post Office Authorities, that the Post Office would re-open on 9th November. Also received an invitation from the Secretary to Marcham Community Shop Ltd for members to attend the formal opening by Ed Vaizey M.P at 3.00 p.m. on Friday 16th November, 2012.

f) Oxfordshire County Council – Better Broadband – Invitation to nominate a broadband champion within the parish to receive email information about the County Council's actions to improve the broadband service within the county.

RESOLVED:

that Mr. Cumber be nominated broadband champion.

2012/231

Accounts

Council noted that from the next tax year April 2013 HMRC required real time information which required on line filing and reporting of payroll information each time salary payment were made.

Council noted the list of cheques numbered 2400 to 2407 to be signed and authorised payments totalling £2810.00 in respect of administration costs, play area maintenance, grass cutting, allotment water charges, cemetery maintenance, and a grant.

2012/232

Matters Raised by members for information

Royal British Legion Poppy Appeal

It was reported that a collection figure of over £3000 was expected from the Marcham, Garford, Frilford area.

War Memorial

It was suggested that the war memorial required remedial work, with replacement flagstone path suitable for wheelchairs, and renovation works on the memorial/wayside cross itself. The Clerk would discuss the matter with Mr. Denton and obtain split quotations to be presented to Council.

Churchyard Trees

It was suggested that a survey of the trees in the Churchyard was needed, and an assessment of required work to trees undertaken. Council noted that 3 quotations for any agreed works would be obtained. Mr. Denton would speak to a tree surgeon regarding the initial survey.

Remembrance Sunday

The arrangements for Remembrance Sunday had worked well. It was noted that the Police/Community Support Officer who attended was there to enforce any breach of the Traffic Regulation Order rather than to assist with the event.

Longfields Cats

Thanks were placed on record to the clerk for the letter delivered to residents in Longfields regarding cats in the play area.

Howard Cornish Road – Recycling Bins

It was reported that the signs on the recycling bins had faded and were in need of refreshing. The new sign should include reference to trade waste being deposited in the bins.

2012/233

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News.

2012/234

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th December, 2012 in the residents' lounge, Duffield Place at 7.30 p.m.

Signed..... Date .....

## MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th December, 2012 in the residents' lounge, Duffield Place, Marcham at 7.30 p.m.

-----  
Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. J. Fabes,  
Mr. M. Hillis, Miss R. Mander, Mr. D. Walton (Chairman).

Clerk: Mrs. L. Martin

1 member of the public

Joined by Mrs. J. Brown

2012/235

Apologies for Absence

Mrs. Brown had offered apologies for her anticipated late arrival.

2012/236

Declarations of Interest

There were no declarations of interest.

Written requests for dispensations

Council noted the advice from the National Association of Local Councils that dispensations were required from the Council in order to discuss the budget and set the precept owing to the fact that the members were property owners and council tax payers in the parish and that the previous exemption had been repealed by the Localism Act 2011. Council also note the contrary advice from the Monitoring Officers in Oxfordshire that stated it was not Government's intentions to place extra burden on local councils and that in their opinion a dispensation was not required to discuss the budget and set the precept. Council discussed the matter and the Chairman asked for a show of hands for those in favour of accepting the advice from the National Association of Local Councils that required the Council to grant dispensations to its members to discuss the budget and set the precept.

In favour

3

Against

4

RESOLVED:

- (i) that the advice of the National Association of Local Councils not be accepted
- (ii) that the Council proceeds without granting dispensation to its members to discuss the budget and set the precept.

2012/237

Minutes of the meeting held on 14th November 2012

Mr. Walton queried the content of minute 2012/225 and the reference to awarding a grant of £450 to the Abingdon Citizens Advice Bureau should an application be made. He recalled that Council had agreed to give the Abingdon Citizens Advice Bureau a grant regardless of whether they formally applied or not. The Clerk advised that the funds had been set aside. The Clerk was asked to contact Citizens Advice Bureau and remind them that funds were available.



- 2012/238 Matters Arising from the meeting held on 14th November 2012  
There were no matters arising.
- 2012/239 Public Participation  
The member of the public present made a statement regarding the proposed new development at The Priory. He asked, that should the development go ahead, then there should be access for mobility scooters, and cyclists without dismounting, to get from the development out into Priory Lane. This would enable a safer link from the cycle/pedestrian crossing on the A415 through to Mill Road without having to negotiate the bends around the A415.
- 2012/240 Planning Applications
- a) Decisions on previous applications
- No decisions had been received
- b) Applications dealt with prior to the meeting
- P12/V2284/EX Extension of time limit of P12/V0114/EX for the demolition of the existing bungalow and erection of 3 bed house  
Rushey, Mill Road  
For: Mr. J. Duffield  
Comments: Council had no objections
- c) Applications considered at the meeting
- P12/V2348/FUL Demolition of brick storage building. Proposed internal alterations to existing dwelling. Erection of new 2 bed dwelling  
25 Fettiplace Road  
For: Mr. G. Ayres  
Comments: Council objected to the application as the proposed dwelling was imposing and dominant in the street scene, with proposed construction at the back edge of the footway. It was to be built out beyond the building line of 24A, 24B and 24C Fettiplace Road. There would also be the loss of off street parking for no. 25 itself.
- 2012/241 County Councillor's Report  
In the absence of Cllr. Brown no report was available.
- 2012/242 District Councillor's Report  
In the absence of Cllr. Hanna no report was available.
- 2012/243 Police Matters / Neighbourhood Action Group  
There were no Police matters raised.
- Mrs. J. Brown joined the meeting.
- 2012/244 Oxfordshire County Council – Bus Subsidies  
Council noted that Oxfordshire County Council would be re-tendering for the

X15 Abingdon to Witney route in the new year, following the collapse of RH Transport. The contract would be awarded from June 2013 until the contract start date that corresponded with the next scheduled review in June 2014. The County Council had invited comments and suggestions from the Parish Council.

Council discussed the matter and

RESOLVED:

that the County Council be asked to consider that the X15 service serve the residential area of Marcham along the route of the Stagecoach 31 service rather than go along the A415.

2012/245

Planning Application for erection of 19 dwellings at The Priory

Council considered how best to obtain the views of residents and when it was able to determine its comments on the application bearing in mind that the District Council was not prepared to grant an extension of time. The deadline for a Committee report was 16th January. Concerns were raised at the piecemeal way applications were being lodged. It was reported that some results from the Community Led Plan questionnaire should be available early in the new year. Mr. Cumber offered to speak to the local residents in the vicinity of the site to obtain their views. The Chairman reported, that at a recent Parish forum organised by the Vale of White Horse District Council an indication had been given that the housing target figures would be agreed by the end of 2014. It was unclear whether there was a cap on the numbers of houses for Marcham.

RESOLVED:

- (i) that the application be placed on the agenda for the next Parish Council meeting on 9th January.
- (ii) that the District Council be advised that the Council would submit its comments as soon as possible after that date.
- (iii) that an article appear in Marcham and District News advising residents of when the application would appear on the Parish Council's agenda, and inviting residents to attend and address Council, or to write to the Parish Council. In addition they should be advised to submit their comments to the District Council, copied to the Parish Council.

2012/246

Local Government Boundary Commission

Council noted that the proposal for the District Council was for 38 members and a single member ward of Marcham and part of St. Helen Without. There were minimal changes to the existing boundary line. Council discussed the proposal and were pleased to note that the new ward was very similar to the existing ward.

RESOLVED:

that a letter be sent to the Local Government Boundary Commission stating the Council's satisfaction with the proposed new ward boundary,

and thanking the Commission for listening to the Council's wishes.

2012/247

A415 Pedestrian Crossing

Council noted that the County Council had funds to install a zebra crossing between The Crown and the south side of the A415 and were going ahead with the advertising of this scheme. Council supported the principle of a crossing but wondered whether a pelican crossing would be safer. Council discussed places for advertising the proposal and also the need for permanent signage to advise motorists of the crossing.

RESOLVED:

- (i) that the County Council's information as to the zebra crossing be advertised in Marcham and District News, on the noticeboard, on the website, and community shop.
- (ii) that the County Council be asked to ensure that any works undertaken be carried out in such a way as to maximise the chances of changing to a pelican crossing at a future date if required.
- (iii) that the County Council be asked to have permanent signage to advise motorists that they were approaching a crossing.

2012/248

Parkside Allotments – Bees

Council noted that the tenant of plot 7 Parkside had raised no objection to the tenant of plot 8 keeping a bee hive at his plot provided that it was located in such a position so that the primary flight path of the bees was not over plot 7. Council re considered the request to keep a bee hive on plot 8 and discussed screening around the hive to control the flight path.

RESOLVED:

- (i) that permission be given to the tenant at the allotment plot 8 Parkside to keep one bee hive provided that it did not cause a nuisance to the adjacent allotment plot
- (ii) that the tenant be asked to consider screening the hive to help control the flight path.

2012/249

Churchyard – Proposed works to trees

Works to trees in the Churchyard had not been undertaken for some while. It was thought that some works were required to tidy and improve the area. A report and recommendations from a tree surgeon had been obtained and was being considered by all parties to ensure that everyone agreed what was required. The work could be undertaken in stages if necessary. Estimates were being obtained. Comments were made that the kitchen annexe at the Church needed screening with planting and perhaps this could be undertaken at the same time, with plants that would not interfere with the fabric of the building.

2012/250 Village Green – Cherry Tree  
Council noted that the cherry tree at the Southern end of the village green had honey fungus and was almost dead.

RESOLVED:

that this be removed at a cost of £150 plus vat

A query was raised regarding planting of a jubilee tree which had previously been agreed. The clerk would ask Mr. MacLean tree grower for advice.

2012/251 Stay warm and well this Winter  
Council noted information regarding a “warm homes healthy people” advice scheme issued by the Energy Officer at the Vale of White Horse District Council.

RESOLVED:

that the information be distributed to the Senior Citizens Club, Duffield Place Sunshine Club, village café and pensioner groups, as well as some copies being placed in the community shop.

2012/252 Fire and Rescue Service Community Risk Management Plan 2013/2018 and Action Plan 2013  
Council noted the plan.

RESOLVED:

that no comment be made

2012/253 Vale of White Horse District Council - Arts, Sports and Leisure Participation Consultation  
Council noted the consultation document.

RESOLVED:

that no comment be made

2012/254 Vale of White Horse District Council – Sports and Leisure Facilities Consultation  
Council noted the consultation document. The Chairman summarised the contents.

RESOLVED:

that no comment be made

2012/255 Budget 2013/2014  
Reference was made to the Armed Forces Community Covenant and the grants scheme arranged by the Ministry of Defence. The funding was to support community projects which champion civilian-military partnerships. In view of the proximity of Dalton Barracks to the parish, it was suggested that this fund be kept in mind for local projects.

Council carefully considered the current balances, the likely balances at the year end and the budget for 2013/2014. Council noted that owing to the

Government's change to replace the present council tax benefit scheme with a local council tax support scheme, it would have the effect of reducing the number of Band D properties in any area which directly paid council tax. The shortfall would be funded by additional grant from the Department of Communities and Local Government to billing authorities who would be expected to pass on a relevant proportion to parishes in their area. Council noted advice not to set the precept until the council tax base was known and also how the District Council was going to share the available grant. It was suggested that a sum be included in the budget for litter bins.

RESOLVED:

that further consideration of the draft budget and setting of the precept be deferred to the next meeting.

2012/256

Correspondence

a) OALC – Update

b) MRH Services – Letter

Council noted an apology from MRH Services that the firm had been unable to undertake the repairs to the rubber tiles under the swings and slide unit in the play area. This was due to unforeseen circumstances. The firm had offered to repair the surfacing as soon as possible, weather permitting at the cost originally quoted. The Clerk did have details of other firms which could undertake the repairs.

RESOLVED:

that MRH Services be asked to carry out the relaying of the safety tiles under the swings and slide unit as soon as possible in the new year.

2012/257

Accounts

Council noted the list of cheques numbered 2408 to 2422 to be signed and authorised payments totalling £5719.87 in respect of administration costs, play area maintenance, grass cutting, and grants awarded.

2012/258

Matters Raised by members for information

Packhorse Lane – Hedge outside no. 7

It was reported that the hedge outside no 7 Packhorse Lane on the bends on the A415 was in need of cutting back.

Item tracking

Members asked that a list of items discussed and pending appear on the clerk's report.

Dog Faeces

It was reported that dog faeces left around the village was increasing. The dog waste bin at the Cemetery had not been emptied for some while.

Bus Stops RTI – Shelter

It was reported that the Real Time Information at the bus stop did not appear to be

working. The bus shelter at Longfields also was in need of cleaning.

Broadband

Mr. Cumber, as broadband champion, said that he had received 6 expressions of interest in superfast broadband.

2012/259

Items for MAD News

Council noted the items for inclusion in the next edition of MAD News. It was suggested that an article on dog faeces and clearing up be included.

2012/260

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th January, 2013 in the residents' lounge, Duffield Place at the slightly later time of 7.45 p.m.

Signed..... Date .....