

a) Decisions on previous applications

P3/V2731/O Erection of 54 dwellings, including 40% affordable and all matters reserved except access.

Willow Farm, Abingdon Road

Permitted 17th December, 2014

P14/V25770/LB Installation of conservation rooflight in south facing roof slope

15 Church Street

Permitted 17th December, 2014

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P14/V2763 Erection of double garage and single storey side extension Sheepstead Folly, Sheepstead Road

For: Mr. J. Cooney

Comments: Council had no objections to the application

P14/V2363/RM Reserved matters application for outline consent P13/V2731/O for appearance, landscaping, layout, and scale for 54 dwellings and associated works

Willow Farm, Abingdon Road

For: Pye Homes Ltd

Comments: On some parts of the site there were 8 parking spaces for 11 houses. The distribution of parking needed improvement. A road linking the development to that of Manor Oak Homes to the West was missing from the proposal. There should be a local letting agreement for the affordable homes, so that residents with a Marcham connection had first refusal.

District Councillor's Report – Cllr. Mrs. C. Webber

Cllr. C. Webber gave a report on District Council matters including:

Kings Field – Cllr. Webber had been pursuing the issues regarding flooding, sewage and drainage. She had been assured there was no spring in the field. There would be sufficient drainage under the road. Issues relating to adequate sewage disposal were being debated.

Whilst it had been acknowledged that the pipes were too small, the developer and Thames Water were discussing how best to overcome this. The development could be stopped if a satisfactory solution could not be found. The District Council's tree officer was holding various

meetings to ensure that new planting was in the right place. This included new planting alongside Sheepstead Road.

Packhorse Lane – Air Quality - The District Council would undertake consultation with residents in Packhorse Lane regarding air quality, although only one third of an officer was available for air quality issues. A solution to the problem would be difficult as HGVs could not be stopped.

2015/9

County Councillor’s Report – Cllr. R. Webber

Air Quality – Cllr. Webber commented on air quality. To have an air quality management plan would add pressure to have steps taken to improve the air quality in Packhorse Lane.

Damascus Youth Project – Cllr. Webber asked who the contacts were for the Damascus youth project to approach regarding possible expansion into Marcham. Mr. Denton advised that Mrs. Jill Rowe, Mr. Peter Kidd and Mrs. Christine Ricketts would be the most appropriate. He would pass on the details to Cllr. Webber.

New Community Facilities – Cllr. Webber had attended a meeting of the community facilities steering group, and he and Cllr. Mrs. C. Webber were to attend a meeting of the Anson Trust. He encouraged everyone to keep talking to find a way forward to provide new community facilities, with the Parish Council leading the process.

Kings Field - Cllr. Mrs. C. Webber advised that she had received emails concerning mud in Sheepstead Road from vehicles exiting the Vanderbilt development site. She asked whether the situation had improved. It was noted that it had become worse recently as the development progressed. Mr. Denton also mentioned that residents adjacent to the site had been promised details of who to contact with any queries or problems with the development. These had never been produced.

2015/10

Anson Trust

New Community Facilities

Council noted the letter that had just been received from the Anson Trust. Members had not had time to fully reflect on its contents. The key issues for the Council were: (i) that the offer by the Parish Council was an alternative to the Trust’s current plan, this would only be applicable should the Trust be unable to obtain planning consent to erect housing on the field. (ii) the Community Facilities Steering Group was trying to assess the possible sites for a hall should the Trust’s plan proceed. (iii) Should the plan not proceed then the offer to take over the Anson field by the Parish Council would not come

with a financial contribution from the Parish Council as without planning consent there was little value in the land. (iv) should the Council take on the field, then funding would come from the precept (v) the Council would aim to raise the funds required for new community facilities within 2 to 3 years. The current target was £800,000.

Questions by the Trust as to the Council's ability to fund facilities were unwarranted as a Local Authority should not be required to justify itself to a private charity. The offer to take on the Anson field would be an opportunity to replace the existing pavilion.

RESOLVED:

- (i) that a response be sent to the Anson Trust advising that their letter was being considered and a response would follow.
- (ii) that the key issues set out above be confirmed
- (iii) that the working party formed at the September meeting of the Council to consider the Anson Trust article in the September edition of MAD News, be asked to consider the letter from the Anson Trust and to draft a response for consideration by Council.
- (iv) that an article be placed in MAD News advising that the Council had received a reply from the Anson Trust and that it was working on a detailed response.

Mr. Bough, placed on record that although a member of the Anson Trust he had not been present at the meeting of the Anson Trust when the letter from the Parish Council had been considered, nor had he been involved in the drafting of the response to the Council.

Nominations for Director

Council noted that the Articles and Memorandum for the Arthur Anson Trust Ltd provided for the Parish Council to nominate up to 2 directors for the Trust to serve for a period of 3 years. There was no requirements for the nominations to be accepted by the Trust. An invitation for those interested in being considered had been placed on several occasions in MAD News. There had been no expressions of interest received. Mr. Bough, however, who had been a nominee in the past, and was currently serving as a Trustee, was willing to continue. Mr. Walton proposed, seconded by Mr. Cumber that Mr. Bough be put forward as a nominee to the Anson Trust.

RESOLVED:

- (i) that the Anson Trust be advised that despite advertising for nominees, only one person had expressed an interest
- (ii) that Mr. Colin Bough be put forward To the Anson Trust as the Council's nominee.

2015/11

Community Facilities Steering Group

Council noted the draft terms of reference for the group. These had been sent to the Oxfordshire Rural Community Council and Oxfordshire Association of Local Councils for comment. Council noted the advice from both organisations, particularly in regard to the Parish Council having ultimate control. A comment was made that the paragraph referring to "Purpose" included reference to sports facilities whereas the paragraph referring to "Project Outline" did not. This required amendment.

RESOLVED:

that the draft terms of reference be referred back to the Community Facilities Steering Group together with the advice from OALC and ORCC and a request that they be reconsidered.

2015/12

s.106 Funding

Council noted correspondence from the Vale of White Horse District Council which summarised the amounts of funding within the s. 106 agreements for the District and Parish Council from developments in Marcham. This showed a total of £559634. A comment was made that £213,124 shown for community buildings was no longer relevant as this had been provided for from the proposed development at the Institute and that proposal was no long progressing..

Miss Mander gave a report on a meeting between the Council's s.106 working party and Mr. Ged Cassell, s. 106 funding officer from the Vale of White Horse District Council. It had proved a useful meeting and various questions had been put, such as the need to have planning consent for a village hall in place before being to include such facilities within a s. 106 agreement. Mr. Cassell would put the points to other officers at the District Council and would respond shortly. A pro rata contribution would be asked for from developments at Kings Field (phase II) and The Priory (37 houses). The Clerk was asked to try and obtain the answers for the next meeting.

Miss Mander also gave a report on a meeting with Strutt Parker, agents acting in connection with the Kings Field phase II development. An update on the application had been provided. Strutt Parker were liaising with the planning officer on points raised by her. It was hoped this would go to committee in March. Funding from phase II had also been raised.

2015/13

Police Matters / Police Neighbourhood Action Group

There had been no significant new issues for Marcham. The Police were under budgetary constraints. PCSOs could be made redundant, whereas Police Constables could not.

Mr. Denton had spoken with the Police regarding speed checks for North Street. A new machine had been acquired, and steps were being taken to see if this could be used in Marcham. Speeding in Sheepstead Road was also raised. It was thought sensible to move the 30 mph limit now that the Kings Field phase I development had started. A comment was made that street lighting may be required and therefore the relocation of the speed limit would take place at the end of building works. Cllr. Webber offered to take up this matter with the County Council.

2015/14

Budget 2015/16

Council carefully considered the current balances, the likely balances at the year end, the effect of the Council Tax Reduction Scheme, and the budget for 2015/2016. Discussion was had as to grass cutting and the selection of a grass cutting contractor, as well as funding for the war memorial restoration or relocation which could be provided for over 2 years. Discussion also took place on the provision of a footpath from the Kings Field phase I development at its junction in Howard Cornish Road to link with an existing path in Howard Cornish Road. Council wished to remain alert to the needs for a path.

RESOLVED:

- (i) that the total amount required from the Vale of White Horse District Council be set at £40000
- (ii) that this be made up of expected grant of £1034 and £38966 charged to residents by way of precept.

2015/15

Parishioner of the Year Award

In view of the lack of nominations from which to choose a recipient it was

RESOLVED:

that no award be given for the 2014 year.

2015/16

Annual Meeting of Electors

Council noted when the school hall was free to hold the annual meeting of electors

RESOLVED

- (i) that the annual meeting for electors be held on Wednesday 20th May at 7.30 p.m. in the school hall.

- (ii) that the clerk check past records for possible speakers.

2015/17

Letter from resident regarding Environmental and Social Concerns

Council considered a letter sent by a resident to Ed. Vaizey M.P and copied to the Parish Council. This expressed concern about traffic on the A415, pollution, new housing developments and consequent effect on roads and traffic in the village, and the reinvestment into the community by developers. Council sympathised with the contents and was fully aware of the issues raised, having made similar comments itself in the past.

RESOLVED:

that a response expressing sympathy be sent to the writer and copied to Ed. Vaizey

2015/18

Village Green – Wayleave for British Telecom

Council noted a request from British Telecom to permit a junction box and 3m of duct in the village green to be installed to provide for superfast broadband to be enabled in Marcham. A payment of £408 would be given for the wayleave.

RESOLVED:

- (i) that consent be given to British Telecom to install a junction box and 3m of duct in the village green
- (ii) that the Chairman sign the wayleave agreement.

2015/19

Correspondence

a) Steventon Bridge – The planned closure would not take place in February.

b) Vale of White Horse District Council – Polling Places for 2015. Confirmation had been received from the Vale of White Horse District Council that the polling place for Marcham would be the pavilion in the Anson field. This would cater for the whole parish.

c) OALC – Update December 2014

d) Oxfordshire County Council – Bridleway 292/17

Notification that the closure order would remain effective until 21st January 2016.

2015/20

Accounts

Council noted the report on the accounts for the period ending 31st December, 2014. Council noted the list of cheques numbered 2694 to 2706 to be signed and authorised payments totalling £6909.90 in respect of administration costs, grass cutting, grants, and play area maintenance.

2015/21

Matters raised by members for information

Sheepstead Cottage

The demolition and reconstruction of the cottage had been referred to planning enforcement, and a response was awaited.

Garford Crematorium

The new crematorium was now open. There appeared to be too few car parking spaces within the grounds, as cars had been left on the main A338 road.

Housing Survey

At the last meeting Mr. Bough had offered to draft a survey form to enquire whether there were any people in Marcham who would be interested in bungalow accommodation should any be built. This had been circulated to members by Mr. Bough after the agenda had been sent out. He invited comments on the draft form, and he would progress the matter.

Parkside – hedge

It was reported that the hedge on the westerly allotments at the junction of New Road and Parkside was in need of cutting.

Defibrillator

A suggestion had been made that consideration be given to siting a defibrillator in the village. Mr. Hillis to investigate for the next meeting.

North Street garage site – housing redevelopment

It was reported that a resident had lodged a request with the Vale of White Horse District Council for the proposed new houses at the garage site, when constructed to be called Higgins Row.

2015/22

Items for MAD News

Council noted items to be included in the February issue for MAD News.

2015/23

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th February 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th February, 2015 in the residents lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. W. Cumber, Mr. M. Denton, Mrs. S. Hill, Mr. M. Hillis,
Miss R. Mander (Chairman), Mr. S. Young, Mr. D. Walton.

Clerk: Mrs. L. Martin

Cllr. Mrs. C. Webber (District Councillor)

2 members of the public

- 2015/24 Apologies for Absence
Apologies had been received from Mr. Bough and Mrs. Turney and also from Cllr. R. Webber (County Councillors).
- 2015/25 Declarations of Interest
There were no declarations of interest.
- 2015/26 Minutes of the meeting held on 14th January, 2015
The minutes were approved and signed as a true record of the meeting,
- 2015/27 Matters Arising from the meeting held on 14th January, 2015
Housing Survey
Council noted that 4 responses had been received from older residents wishing to down size in accommodation and looking for bungalows in which to continue retirement. It was suggested that such accommodation may be able to be provided in blocks similar to Sweetbriar with chair lifts to the upper floors, or in one block with a central lift.
- Budget
The Clerk was asked to circulate the budget figures for 2015/16 as agreed at the budget meeting last year, and include them in the minutes.
- 2015/28 Public Participation
Hitchcose woods – path network
Mr. Geof Fitzgerald, Chairman of St. Helen Without Parish Council stated that several paths in the Hitchcose wood area had effectively been closed by the erection of signs by the landowner saying “no public right of way”. These, however, had been torn down by walkers. Local residents recalled walking these paths for decades. He wished to work to a common aim with adjacent parishes in seeing what could be done to re-open the paths. He knew of one resident willing to fund a professional survey of the paths.

2015/29

Re-ordering of Agenda

Mr. Denton moved that the agenda be re-ordered so that the agenda item on Hitchcose paths be taken next.

Mr. Walton seconded the motion.

RESOLVED:

that the agenda item relating to Hitchcose woods be taken next.

2015/30

Hitchcose Woods/Upwood Park - paths

Council noted that this land had changed ownership, and discussed the paths where access now appeared to be restricted, and how best to proceed to ensure that these remained open. There would probably have to be an application to amend the definitive rights of way plan. Council noted that a resident from St. Helen Without parish was probably prepared to undertake a survey of the routes that people walked. It was suggested that the previous owner could be contacted for his view on the paths walked. It may be possible to reach agreement with the current landowner as to which areas could be walked. There was some understanding from the point of view of the landowner in wanting to regularise the situation, and permissive paths may be one option. Discussion took place as to the area formerly used by BMX bikers and whether this should be a recognised recreation area.

RESOLVED:

- (i) that, as far as possible, records of the walked areas be created in order to compare them with the definitive footpath plan.
- (ii) that an article be placed in MAD News to request residents with knowledge of the paths walked to contact the clerk.
- (iii) that no application for a recreation area/village green status be made to the County Council in respect of the BMX area within Hitchcose Woods.

The 2 members of the public left the meeting.

2015/31

Planning Applications

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

- c) Applications for consideration at the meeting
MW.0024/15 s.73 application for the continuation of
development without complying with condition 1 of consent
MAR/529/1-CM
Amended sequence of working and the development of a
specific crushing and screening area
Upwood Quarry
For: Hills Aggregates
Comments: Council had no objections

2015/32

District Councillor's Report – Cllr. Mrs. C. Webber

Cllr. C. Webber gave a report on District Council matters including:
Kings Field – Cllr. Webber stated that the District Council's tree
officer was to visit the site as the developer, Vanderbilt Homes, was
not dealing with the trees in the agreed manner. Branches were being
cut and air digging was not taking place. Mr. Young stated that the
tree officer had postponed his visit, but he understood that Vanderbilt
Homes had agreed to hand digging.

Mr. Young also pointed out for Cllr. Webber's benefit that portacabins
for the site office had been erected. These were 2 storeys high rather
than one as previously stated. A generator was constantly in operation
disturbing residents, and making houses in Kings Avenue shake. She
stated that enforcement action could be taken where there was a breach
of the law, but otherwise there was little that could be achieved.

Air Quality – The District Council was undertaking consultation on air
quality issues on the A415. Suggestions as to how to reduce pollution
would be welcomed.

Housing Developments – Cllr. Webber suggested, as housing
developments were proposed for the parish, it would be useful to
talk to developers regarding the provision of bungalows on sites.

Hustings – Cllr. Webber was aware of one candidate for the elections
who would be willing to participate in hustings if they were being
arranged. The clerk queried the legality of the Parish Council being
involved and the spending of public money on political matters.

2015/33

County Councillor's Report – Cllr. R. Webber

In the absence of Cllr. Richard Webber, Cllr. Mrs. Catherine Webber
read his report.

County Council Budget – This finances and outlook were dire. Two
ideas were being considered to assist with this. One, that Oxfordshire
County Council became a unitary authority. This suggestion had not
been popular with the District Councils who had not been consulted.
The commissioned report into the creation of a unitary authority had

itself cost £40,000. The second was that the post of Chief Executive be removed. The role would be undertaken by the Leader of the

Council. Cllr. R. Webber queried the wisdom of the running of a near £1 billion turnover organisation to a politician.

Base Budgeting – He suggested one possibility was back to basics. Analysing what the function of the County Council was and its obligations, and how it could meet the obligations, and building a budget from the base up.

In addition Cllr. Mrs. Webber raised the following:

Drayton Parish Council – Information was sought by Drayton Parish Council as to the garden competition organised by Marcham Parish Council. This would be sent to them.

Damascus Youth Project – The correspondent for the Damascus charity had spoken to someone in Marcham regarding the expansion of the project to Marcham. They had seemed unaware of the idea. Mr. Denton, as an individual, offered to speak directly to the charity, as this was not an issue in which the Parish Council was involved.

Questions were put to Cllr. Mrs. Webber

Sheepstead Road / North Street - Large lorries going to the building site at Kings Field were destroying the verge edges in Sheepstead Road, and cement lorries were using North Street. The large vehicles should approach the village from the North. The 30 mph limit should be moved further north up Sheepstead Road now rather than wait until the end of the development. A new footway was needed in North Street from The Gap to Howard Cornish Road. Funding had been included in the s. 106 planning agreement for Kings Field.

Cllr. Mrs. C. Webber would take up these issues with Cllr. R. Webber, the County Councillor.

2015/34

The Anson Trust – New Community Facilities

Council had offered to acquire the Anson field should the Trust's plans to sell part of it not reach fruition. Council considered its response to the reply received.

RESOLVED:

that the Council's response be sent as drafted.

Council noted that Cllrs. R and C Webber were hosting a second

meeting to discuss Marcham and its community and sports facilities. The key issues for the Parish Council were discussed.

RESOLVED:

- (i) that the Chairman Miss Mander, and the Vice – Chairman Mr. Walton, represent the Council at the meeting.
- (ii) that the issues for the Council were:
 - a) that Marcham needed sports facilities and a village hall within the existing boundary of the village,
 - b) that this was needed even if other organisations such as the Church extended their accommodation.
 - c) that new facilities should be owned by a democratically accountable body and managed by a separate democratically accountable body.
 - d) that the existing green space within the village boundary be preserved as far as possible.
 - e) that the Council could not commit to a view on the proposed housing development on the Anson field until it determined its view on any planning application.

2015/35

Community Facilities Steering Group

Council considered the criteria to be used for assessing possible sites for a new village hall as drafted by the Community Facilities Steering Group. Council noted that the Group had also sent the draft criteria to the Anson Trust.

RESOLVED:

that this Council had no comments to make on the draft criteria to be used when assessing possible village hall sites.

2015/36

Vale of White Horse District Council – Air Quality

Council noted that the Vale of White Horse District Council, in response to air quality studies in Marcham was proposing to declare an Air Quality Management Area for affected parts of the village, along the A415. The District Council was seeking views on the boundary of the AQMA, and on suggested measures to reduce emissions in Marcham. Council considered these issues and:

RESOLVED:

- (i) that the proposed boundary of the AQMA be extended Eastwards to take into account the new housing developments at The Priory and Willow Farm.

- (ii) that Council supports the suggested solutions to reduce emissions (imposition of a weight restriction limit

on the A415 through Marcham, the building of a By-Pass and the commissioning of a study to assess the feasibility of introducing a Low Emission Zone limiting the use of the existing A415 as it passes through Marcham).

2015/37 Police Matters / Police Neighbourhood Action Group
There were no new issues to report.

2015/38 NHS Thames Valley Primary Care Agency
Council had been consulted on 3 different application lodged with the Agency to open a pharmacy at, or within 50 metres of Long Furlong Medical Centre, Abingdon. The site was not in competition with any other pharmacy, it would support patients of the surgery, and did relate to Marcham parish.

RESOLVED:

that this council has no comments to make.

2015/39 Play Area
Council noted the report on the play area. Glass had been found under the multi-play and balance beam, which had been immediately cleared. Repairs to the 4 way springy had already been allocated to a contractor. It had been reported that the padlock and chain from the vehicle gate was missing, and a tree root was coming up from the ground near the pedestrian gate. The clerk would check these items and take appropriate action.

2015/40 Best Kept Garden Competition
Council noted that 5 of the previous zone winners had agreed to be the first round judges, and the final round judge had also been selected. The timing of the judging was discussed, and it was agreed that the end of May/early June would be the preferred period.

RESOLVED:

that the matter of progressing the best kept garden competition be delegated to the Clerk in consultation with Mr. Bough.

2015/41

Annual Meeting of Electors

Arrangements for the annual meeting of electors were discussed. The school hall had been booked for 20th May. Possible speakers were discussed. Suggestions were: talks on local health care, or dementia issues, the 999 service, or a local resident being invited to address those attending the meeting.

RESOLVED:

that in the first instance the clerk try and arrange a speaker from the alzheimer's society on dementia friendly communities.

2015/42

Request for Grant – Home Start

Council considered a request for a grant from Home Start. 4 people from the village had connections with the organisation.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 a grant of £100 be awarded to Home Start
- (ii) that Home Start be reminded that this Council considers grant applications in November each year and that any future application should be lodged at that time.

2015/43

New Road / Church Street – footway obstruction

Council considered complaints regarding vehicles parking in New Road between Parkside and Church Street which were blocking the exit from the footway which ran alongside the allotments. Residents with pushchairs or wheelchairs were having to turn back when finding the path blocked. Parking in this area was also causing a problem when there were funerals and other functions at the Church

RESOLVED:

- (i) that a letter be sent to Denman College reminding them to ensure that their staff park within the grounds of the college wherever possible.
- (ii) that the College be reminded of the problems that the parking of vehicles in New Road caused.
- (iii) if the situation did not improve then appropriate notes be left on the windscreens of the cars.

2015/44

Correspondence

- a) Grants Awarded – Council noted that letters of thanks for grants awarded had been received from Marcham Senior Citizens Club, The Anson Trust, Wantage Independent Advice Centre, Parochial Church Council and South & Vale Citizens Advice Bureau.
- b) Oil Buying Club – An offer had been made to the Parish Council for a representative from the Oil Buying Club to give a presentation to Council regarding a bulk buy oil scheme. Given that it was unlikely that there were many residents in the parish who used oil, it was agreed that no presentation be given.
- c) Vale of White Horse District Council – s. 106 update on funds expected and received from parish developments.
- d) OALC – Update January
- e) Helicopters – Complaints regarding noise from military helicopters had been received from a resident. Council members had not experienced significant nuisance sufficient to complain to RAF Benson. It was generally thought that some slight disturbance during military training was acceptable. The Clerk was asked to advise the resident to contact RAF Benson directly should he/she continue to be affected.

2015/45

Accounts

Council noted the report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope, independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils in Governance and Accountability – A Practitioners Guide. A risk assessment had been carried out within the last 12 months. Copies of the audit plan (ref.2.2) and terms of reference for the internal auditor ((ref:1.3) had been supplied to members. It was suggested that cheque signatories rotate, and that at the formation of each new council, one signatory is removed (other than the Chairman), and a new signatory added.

RESOLVED:

- (i) that the report and recommendations of the Working Party be accepted
- (ii) that the terms of reference for the Internal Auditor (ref: 1.3) and the Audit Plan (ref: 2.2) be accepted
- (iii) that, depending on the composition of each new council after elections, at least one signatory, other than the chairman, be removed from the Council's current bank account and replaced by a different member.

Council noted the list of cheques numbered 2707 to 2716 to be signed and authorised payments totalling £2054.67 in respect of administration costs, play area inspections, parishioner of the year expenses, chairman's allowance, and allotment water expenses Council noted correspondence relating to the Local Government Pension Scheme Administration Strategy received from Oxfordshire County Council and authorised the clerk to sign the agreement on behalf of the Council.

2015/46

Matters raised by members for information

Parkside hedge

This had now been cut, and thanks were placed on record to the clerk for arranging this.

North Street - Footway

A query was raised regarding the installation of a footway between The Gap and Howard Cornish Road. Funding had been set aside with a s. 106 agreement for this. Cllr. R. Webber (County Councillor) to progress this.

Footpath alongside Anson Field

Staggered close boarded fencing had been erected alongside the Anson Field path at the rear of the new development at 23 Packhorse Lane. This had had Pyracantha and Hawthorn type shrubs planted in the gaps. This potentially could become a problem for users of the footpath, particularly young children at a lower height where the thorns were at eye level. The clerk was asked to draw this to the attention of the landowner.

Sheepstead Cottage

The demolition and reconstruction of the cottage had been referred to planning enforcement, and a response was still awaited from them.

Anson Field – Dog Faeces

Dog owners were again letting their dogs foul the Anson field without clearing up after them. Members asked to be kept informed of the times of visits of any District Council envirocrime warden.

Howard Cornish Road – double parking

It was reported that double parking was taking place in Howard Cornish Road approximately opposite Longfields. Cars were parked in the layby with a second car parallel in the road.

New Housing Developments in the village

Reference was made to Kings Field phase I where it was thought that bollards should be included around the edge of the public open spaces.

Reference was made to the to the role of the Parish Council in dealing with the impact of the high percentage increase in dwellings, and the effect on school provision and other needed facilities.

2015/47

Items for MAD News

Council noted items to be included in the March issue for MAD News.

2015/48

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th March 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.40 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th March, 2015 in the residents lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. M. Denton, Mrs. S. Hill, Mr. M. Hillis, Miss R. Mander (Chairman), Mr. S. Young, Mr. D. Walton.

Clerk: Mrs. L. Martin

Cllr. Mrs. C. Webber (District Councillor) and Cllr. R. Webber (County Councillor)

1 member of the public

- 2015/49 Apologies for Absence
Apologies had been received from Mrs. Allan, Mr. Cumber and Mrs. Turney.
- 2015/50 Declarations of Interest
There were no declarations of interest.
- 2015/51 Minutes of the meeting held on 11th February, 2015
The minutes were approved and signed as a true record of the meeting, subject:
1. in minute 2015/35 to adding “(ii) this Council endorses the draft criteria (draft 4 dated 4th February, 2015)”

2. in minute 2015/46 to adding “queries were raised regarding future maintenance and responsibility”.
- 2015/52 Matters Arising from the meeting held on 11th February, 2015
Annual Parish Meeting 20th May, 2015
Council noted that Dementia Friendly – a branch of the Alzheimers’ Association had confirmed their attendance as guest speaker at the annual meeting of electors.
- 2015/53 Public Participation
There were no matters raised by the member of the public who was present at the meeting.
- 2015/54 Planning Applications

a) Decisions on previous applications
P14/V2661/LB Proposed solar panels to roof of barn
Woodside, Frilford
Permitted 27th February 2015

P14/V2548/FUL Erection of two detached dwellings
Land to the rear of The Red House, Packhorse Lane
Permitted 12th February, 2015

P15/V0284/SCR Scoping opinion regarding the erection
of 61 dwellings
Land West of Hyde Copse
No Environmental Impact Assessment required
2nd March 2015

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

d) Other Planning issues

Sheepstead Cottage, Sheepstead Road

The demolition of this cottage and reconstruction had been reported to the Vale of White Horse District Council last year, as the rebuilding did not appear in accordance with approved consent for an extension. No information as to the current position had been supplied by the Vale of White Horse District Council. The Clerk was continuing to chase them

Land at Hyde Copse/Rear of Longfields

Members had attended a presentation by Taylor Wimpey regarding development proposals rear of Longfields. Issues raised at the presentation included the location of the access and public open space which were thought inappropriate, the capacity at the primary school, and the pedestrian access to the South which could be joined with the adjacent path within the Kings Field phase I development and extended in the direction of the Bus stop as well as financial contributions to the village.

RESOLVED:

- (i) that, should an application be lodged, the Council wished to work with the landowner, developer and the Arboricultural Officer at the District Council to ensure an access which worked for all parties.
- (ii) the Council's preference was for an access though Hyde Copse.
- (iii) That the public open space be relocated away from the Northern edge of the site to a more central location

- (iii) that the Council suggests that discussions should be held between Taylor Wimpey, the landowner and Vanderbilt Homes developing the land to the East to establish a joint metalled path to the South linking with the Bus stop
- (iv) that a letter containing these points be sent to Taylor Wimpey, copied to Cllr. C. Webber

2015/55 District Councillor's Report – Cllr. Mrs. C. Webber
Cllr. C. Webber reported on the following:

Proposed Development Hyde Copse/Longfields – The planning officer dealing with the likely planning application was Mr. S. Walker.

Kings Field Development – phase I – Trees

The developer (Vanderbilt Homes), and the District Council's Tree Officer were in discussion regarding the trees and the open green areas into Kings Avenue, and how best to protect the existing trees.

Village Youth

Whilst helping in the community shop, Cllr. Webber had spoken to youths regarding village facilities for them. A skatepark had been suggested. She had suggested the youngsters approach the Parish Council with their ideas.

2015/56 County Councillor's Report – Cllr. R. Webber
Cllr. R. Webber reported on the following:

Annual Meeting of Electors – 20th May, 2015

This was the date for the first meeting of the new Vale of White Horse District Council following elections, Cllr. Webber offered apologies for himself and Cllr. Mrs. Webber for not being able to attend, as they expected to be attending a District Council meeting.

Kings Field development issues – Sheepstead Road access, delivery vehicles using North Street and relocation of 30 mph speed limit

Cllr. Webber had spoken with the site manager. These issues were being dealt with as far as possible. There was no management plan for the whole site, and therefore the 30 mph limit sign could not be relocated by enforcement, nor lorries stopped from using North Street, before the development commenced.

North Street – s. 106 funding for footway

Funding was available for this footway. Cllr. Webber was asked to check when this scheme would be implemented.

Oxfordshire County Council – Chief Executive Officer

Plans to make the Chief Executive redundant were on hold, although the current Chief Executive, Joanna Simmons was leaving the Council. Her post may be offered to someone else.

Community Facilities Meeting hosted by Cllrs. R and C Webber

Cllrs. R and C Webber had hosted a meeting when 2 representatives from village organisations with assets had been invited to attend. The Marcham Sports Scouts and Social Club were upset at not having been included because they had provided much funding for the original community pavilion and maintained it over many years. It had been agreed to include the Anson Trust in future Community Facilities Steering Group meetings, although owing to commercial interests, disclosing certain items would be difficult.

A meeting of the Community Facilities Steering Group had taken place within the last few days. A solution as to the provision of new facilities was required, and continuing to work together until the matter was resolved was imperative. These meetings were not open to the general public, but any interested party could apply to join. The terms of reference for the group had been discussed and issues would be taken back to the respective organisations for comment.

Drayton Road, Abingdon Housing Development

This was going to planning committee next week.

Elections - Purdah

Cllr. Webber made reference to election purdah period. This would be applicable to all elections being held in May.

2015/57

New Community Facilities – Meeting hosted by Cllrs. R. and C. Webber

Miss R. Mander gave a report on this meeting which she had attended. A subsequent meeting of the Community Facilities Steering Group had been held. Discussions had been open but there was a need for commercial confidence. Mr. J. Asher had been elected chairman for a period of one year. The advice from the Oxfordshire Rural Community Council and the Oxfordshire Association of Local Councils regarding the terms of reference had been considered. A secretary/minute taker for the meetings was required. It was suggested that in view of references to commercial confidentiality that the report could be given under confidential business of the Council meeting, or alternatively a written report for the councillors could be prepared by the Council's representatives who attended the meeting.

2015/58 Community Infrastructure Levy Draft Charging Schedule – Vale of White Horse District Council

Council considered the draft charging schedule for the community

infrastructure levy. Queries were raised as to why Didcot was cheaper than rural villages.

RESOLVED:

That this Council supports the proposed charges of £120 per sq. m. for developments in excess of 10 houses and £260 for developments between 1- 10 houses.

2015/59 Neighbourhood Planning Conference

Council noted that a neighbourhood planning conference was being organised by the Vale of White Horse District Council in September.

RESOLVED:

- (i) That the District Council be advised that Mr. D. Walton would attend
- (ii) that questions as to the cost and the time taken to complete a plan be put to the District Council.

2015/60 South Oxfordshire District Council – Local Plan 2031

Council noted that the revised options under this plan were available for consultation purposes. The changes did not relate to the immediate area.

RESOLVED:

that this Council makes no comment on the South Oxfordshire District Council Local Plan 2031

2015/61 Oxfordshire County Council - Local Transport Plan

Council discussed the Transport Plan for Oxfordshire. Concerns were raised regarding references to the A34 road being excluded, although it was recognised that this was the responsibility of the Highways Agency. Concerns were raised regarding Grove Station and it was felt that the wording “to investigate the potential re-opening of Grove Station” was not strong enough. In addition reference at points 18 and 19 to a diamond slip road feature at Lodge Hill on the A34 and park and ride scheme for Oxford should be supported

RESOLVED:

- (i) that this supports a change of wording at 11.51 regarding Grove Station by deleting “investigate the potential” and substituting “actively work with network rail to deliver a station”.
- (ii) that this Council supports the policy to create a diamond interchange at Lodge Hill, Abingdon and to investigate the possibility of a Park and Ride scheme for Oxford sited at that location.

2015/62

Openness of Local Government Regulations 2014

Council considered a draft policy to comply with the Openness of Local Government Regulations and also considered a draft Notice to placed within the meeting room to advise those members and public attending, that the meeting could be recorded.

RESOLVED:

That the policy and notice as drafted and attached to these minutes be adopted with immediate effect.

2015/63

Police Matters / Police Neighbourhood Action Group

Mr. Denton, as Chairman of the Neighbourhood Action Group, gave a report on drug dealing within the wider county where 20 -25 people had been arrested. He had held a long meeting with the neighbourhood Police team the previous week. There were difficulties with the Police budget and cut backs. The local PCSO would be retained, and PC. Morton had returned to duties following a period of absence. Mr. Denton and other members referred to incidents involving village youths. Members were encouraged to report incidents to the Police, so that they were fully aware of happenings within the parish.

2015/64

Village Green – Plaque for Horse Chestnut Tree

Council had previously agreed to permit Marcham Society to replace plaque that was adjacent to the horse chestnut tree on the green which was planted to celebrate the coronation of George VI. A slate had been engraved. Marcham Society now indicated that a frame for the slate was required. They sought consent for either a stainless steel one, or wrought iron one. The cost of each was referred to.

RESOLVED:

that consent be given for the slate plaque to be sited within a stainless steel frame.

2015/65

Correspondence

- a) White Horse Harriers – Notification of half marathon around Grove on 29th March
- b) Rural Oxfordshire Action Rally An independent group of residents and organisations had been created who wished their views on unsustainable development heard.
- c) Oxfordshire Patient Forum Meeting on Tuesday 17th March at 5.30 p.m. at South Central Ambulance Service HQ in Bicester. A meeting for professionals and local people to address health issues in the community.
- d) NHS – www. Patientsactiveinresearch – a new website to match patients to research.
- e) OALC – February Update
- f) Development rear of 23 Packhorse Lane
 Council noted comments from the landowner regarding the concerns raised that pyracantha and similar thorny shrubs had been planted adjacent to the public footpath. These indicated a covenant would be imposed on the sale of the properties to require owners to keep hedges in good order and not overgrow the path. This, Council felt unenforceable in the long term. The plants were easier to remove whilst smaller. Council discussed negotiating alternate planting and engaging with the children such as cubs and brownies for replanting.

RESOLVED:

- (i) that the Council is of the opinion that a covenant on the sale of the properties would not be easily enforceable
- (ii) that the Council offer to negotiate as to replanting the area with appropriate varieties with assistance from the cubs and brownies

g) New Road – parking

Council noted a letter from Denman College who too were affected by vehicles parking close to its entrance. They offered to meet on site. Mr. Denton offered to meet with the Estates Manager to discuss the joint difficulties with numerous cars parked in New Road. It was suggested that a record of registration numbers of cars, inconsiderately parked, be kept.

RESOLVED:

- (i) that the Council works together with Denman College to try and prevent problematic parking in New Road
- (ii) that Mr. Denton meet with the estates manager to discuss the matter

- 2015/66 Accounts
Council noted the list of cheques numbered 2717 to 2723 to be signed and authorised payments totalling £1728.15 in respect of administration costs, play area inspections, litter collection, and grant awarded.
- 2015/67 Matters raised by members for information
Howard Cornish Road – double parking
Double parking, both in the layby and on the road was still occurring in Howard Cornish Road.
- Anson Field – Dog Faeces
Dog owners were still not clearing up after their dogs. Questions were asked about visits from the dog warden.
- Sheepstead Cottage, Sheepstead Road – possible planning enforcement
Questions were asked as to the progress of these checks. The clerk had not received any response, and would enquire of the Vale of White Horse District Council as to the progress.
- Kings Field housing development
Comments were made regarding the restoration by utility companies, which was poor. It was confirmed that the County Council employed an officer specifically to deal with restoration following work by utility companies.
The direct contact numbers for Vamderbilt Homes which were promised still had not been provided by them.
- Howard Cornish Road/Sheepstead Road/North Street - junction
Car parking was taking place on the amenity areas at the junctions of these roads. Residents should be encouraged to apply for dropped kerbs and to site vehicles in their own gardens.
- Howard Cornish Road/A415 – junction – car parking
Comments were made that parking was still taking place near this junction. This was owing to the fact that building works were taking place at Hyde Farm house.
- Utility company switching
Comments were made regarding several elderly people in the parish who may benefit from changing energy company suppliers. Miss Mander would discuss the matter with Age UK and seek their advice. An appropriate article could be placed in MAD News in due course.
- Condition of Roads/Pavements – Fix My Street
The poor state of roads and pavements could, and was being reported

to the County Council via “Fix my Street” webpage. Photographs could be uploaded.

Superfast Broadband

Comments were made that this was not likely to be available before June.

St. Peter’s Cross Road – Street nameplate

It was reported that the Sheepstead Road street nameplate at St. Peter’s Cross Road was broken. The clerk would report this to the Vale of White Horse District Council.

2015/68

Items for MAD News

Council noted items to be included in the March issue for MAD News.

2015/69

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th April, 2015 in the residents’ lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th April, 2015 in the residents lounge, Duffield Place, Marcham at 7.30 p.m.

Present:

Mrs. J. Allan, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton,
Mrs. S. Hill, Mr. M. Hillis, Mr. S. Young, Mrs. S. Turney
Clerk: Mrs. L. Martin
Joined by Miss R. Mander

In the absence of the Chairman and Vice-Chairman, the clerk advised that a Chairman should be appointed for the meeting.

It was proposed by Mr. Cumber and seconded by Mr. Bough and

RESOLVED nem con

that Mr. Denton be appointed
Chairman for the meeting.

Mr. Denton took the chair.

- 2015/70 Apologies for Absence
Apologies had been received from Mr. D. Walton and Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor).
- 2015/71 Declarations of Interest
There were no declarations of interest from members. The clerk placed on record, in the interests of transparency, that she was related to the agent for the applicant in regards to the planning application P15/V0587/HH for 1 Morland Road
- 2015/72 Minutes of the meeting held on 11th March, 2015
The minutes were approved and signed as a true record of the meeting,
- 2015/73 Miss R. Mander joined the meeting.
- 2015/74 Matters Arising from the meeting held on 11th March, 2015
Dog Fouling
Council noted the report from the envirocrime warden at the Vale of White Horse District Council. Patrols were being undertaken, and fixed penalties would be issued to those not clearing up after their dogs. Action would be taken too, if anyone witnessing someone not clearing up after a dog would make a statement.
The clerk would place an article in Marcham and District News.

Village Green – Plaque for tree

Council noted that the Marcham Society had confirmed that the plaque would be black painted steel rather than stainless steel as they had reported previously.

Sheepstead Cottage – possible breach of planning consent

Council noted the report from the enforcement officer at the Vale of White Horse District Council. Checks were being made as to whether what had been constructed corresponded with the approved drawings. The owner would be invited to submit a retrospective planning application should it be found that there were significant differences.

2015/75

Public Participation

There were no members of the public present.

2015/76

Planning Applications

a) Decisions on previous applications

P14/2763/HH Erection of double garage and single storey side extension

Sheepstead Folly, Sheepstead Road

Permitted 6th March, 2015

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P15/V0517/FUL Demolition of existing house and outbuildings and erection of new dwelling and detached garage

Beechfield House, Oxford Road, Frilford

For: Mr and Mrs. J. Rickman

Comments: Council had no objections

P15/V0587/HH First floor extension

1 Morland Road

For :Mr and Mrs. G. Ewart-Brookes

Comments: Council had no objections

2015/77

District Councillor's Report – Cllr. Mrs. C. Webber

A written report had been received from Cllr. Mrs. C. Webber.

Kings Field development phase I – Problems for residents with intrusive security cameras pointing towards the rear of existing Kings Avenue properties. A meeting was scheduled with representatives of Vanderbilt and the tree officer at the District Council to discuss the location of drainage from the development through the Kings Avenue amenity space.

s.106 contributions – A written signed document from the Parish Council and relevant landowner of any village hall site (even if the site changed), together with a costed scheme would be sufficient to ensure support from the District Council in securing funding from developers for a new village hall.

2015/78

County Councillor's Report – Cllr. R. Webber

A written report had been received from Cllr. R. Webber.

Kings Field developments – Cllr. Webber had highlighted with the County Council the need to progress the s. 278 highway agreement and path, lighting and other works at the entrance to the site

2015/79

Police Matters/Police Neighbourhood Action Group

Council noted that Superintendent Andy Boyd from Abingdon police station had moved to Police headquarters at Kidlington. A new Superintendent had been appointed. A successful police operation had taken place at Redbridge where 10 people had been arrested for various offences.

There had been problems with youngsters in the vicinity of the shop in North Street, and they had also gained access to the Duffield Place elderly persons complex, and had been causing nuisances in the residents' lounge and corridors. Residents had reported these incidences to the Police, and to Sovereign Housing Association who owned Duffield Place. Council thought that the front door being permanently locked could assist with the problem.

Council noted a letter from the Anson Trust advising of damage to the Institute roof and lions at the front of the building. Mr. Bough advised that the letter, although referring to the need for external finance should the lions be repaired, intended to inform that Council that the lions would probably be removed during the period that Trust was resolving its financial position.

Council noted that there had been issues with youngsters gaining

access to Denman College and damage to the churchyard wall too had been found. Mr. Denton offered to speak with P.C. Morton regarding these issues.

RESOLVED:

that the Council notify Sovereign Housing Association regarding the unauthorised access to its premises, and raise the possibility of the front door being permanently accessible by key only.

2015/80

Hitchcops Footpaths

Council considered the map of the footpath of the walked area through Hitchcops Wood which had been supplied by St. Helen Without Parish Council. Council considered making an application to Oxfordshire County Council to amend the definitive rights of way map. The position of the landowner was appreciated by some, and discussion was had with regards to permissive paths.

RESOLVED:

- (i) that in the first instance an approach be made to the landowner to discuss the rights of way issue.
- (ii) that representatives from the local walkers and St. Helen Without Parish Council be invited to participate

2015/81

Community Facilities Steering Group – Terms of Reference

The Chairman gave a report on the terms of reference that had been proposed at the CFSG meeting on 9th March. The Anson Trust had asked for the wording about the relationship with the Parish Council to be in a more open format so that any new facility will be owned and operated by a body democratically accountable to the community. Although the Parish Council was such a body, it had no objections to the change of wording and was happy with the current wording of draft 5 of the terms of reference.

2015/82

Kings Field development – phase I

Council noted that Vanderbilt were preparing marketing material for the sale of properties and were keen to know whether the Parish Council were prepared to take on the path as well as the public open space. They confirmed the path would be wood chippings. Members were disheartened by the lack of clarity, and the lack of engagement with the community. Members re-iterated their preference for a joint meeting to discuss issues.

Council noted that the Vale of White Horse District Council had placed a tree preservation order on the Ash and Birch trees on the Kings Avenue amenity space between 7 and 8 Kings Avenue.

Council noted that the County Council had made a Traffic Order to move the 30 mph limit in Sheepstead Road to a point just north of Cow Lane. Members commented that in addition to the speed limit relocation a “build out” would be required to restrict the speed on entry to the village.

RESOLVED:

- (i) that the clerk try and arrange a meeting between the Parish Council and Vanderbilt to discuss issues relating to the development
- (2) that the Council supports the Tree Preservation Order placed on the Ash and Birch trees in the amenity space between 7 and 8 Kings Avenue.
- (3) that a “build out” be requested as part of any s. 106 funding for Kings Field phase II.

2015/83

Parish Defibrillator

Council considered the provision of a community defibrillator within the parish. This was thought to be a good idea. The community shop was thought to be the most suitable location. The clerk reminded members that there was no funding specifically allocated in the budget, and the spending of next year’s funds was a matter for the new Council. Members were of the opinion that funding could come from the reserves. Marcham Village Shop, itself may wish to organise a defibrillator.

RESOLVED:

- (i) that the Parish Council supports the idea of a community defibrillator.
- (ii) that the Marcham Village Shop management committee be asked whether it supported the idea of a defibrillator outside of the shop and whether it could financially provide one.
- (iii) that should the shop not be able to fund the defibrillator, the Parish Council funds it, either from funds held by the Cambridge Building Society or from general reserves

2015/84

Correspondence

a) Thames Valley Police – Community Policing Awards

Council noted the award scheme was running again and the deadline for entries 27th April.

b) OALC – March update

2015/85

Accounts

Council noted the list of cheques numbered 2724 to 2727 to be signed and authorised payments totalling £1428.26 in respect of administration costs, play area inspection and grass cutting

2015/86

Matters raised by members for information

Longfields Play Area

It was reported that some of the wooden fencing at the front and 2 boards from the northern boundary were in need of attention or were missing. The clerk would ask the handyman to deal with this.

Longfields footpath to Cow Lane

It was reported that a microwave had been dumped along this path. The handyman would be asked to clear this.

Church path to Cemetery

It was reported that this path was muddy and something needed doing to make the path reasonably accessible. The mud was not an acceptable surface. This would be an agenda item for the next meeting. It was suggested that the matter be brought to the attention of the County Councillor. Mr. Denton offered to speak with Mr. Duffield.

New Road – Bus Stop

It was reported that the former bus stop in New Road was still in situ. Members recalled that many months ago a request had been made for it to be removed. The clerk would check the records.

Howard Cornish Road – trees on wide verge near Longfields

It was reported that the double decker buses were hitting the trees which were close to Howard Cornish Road. It was suggested that the trees needed pruning. The clerk would bring the matter to the attention of the Vale of White Horse District Council, the owners of the land.

Parish Council Elections

Mrs. Allan and Mr. Young indicated that they would not be standing as candidates in the forthcoming Parish Council elections. Thanks were placed on record for their support for the Council and efforts on behalf of the community during the time they served

Concerns were raised generally that the requirement to deliver nomination forms for elections by hand caused some candidates problems as they were at work during the hours specified. There were reports that those residents who had tried to return forms had met with obstacles regarding obtaining appointments. It was suggested that these concerns be brought to the attention of the Returning Officer.

2015/87

Items for MAD News

Council noted items to be included in the March issue for MAD News. Reference to dog fouling would be included.

2015/88

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th May, 2015 in the residents’ lounge at Duffield Place at 7.30 p.m.

The meeting closed at 8.45 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the annual meeting of Marcham Parish Council held on Wednesday 13th May, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Ms. R. Atkins, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mrs. S. Hill,
Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander, Mrs. S. Turney, Mr. D. Walton
Clerk: Mrs. L. Martin
1 member of the public
Joined by Cllrs. R. Webber (County Councillor) and Cllr. Mrs. C. Webber
(District Councillor).

The Chairman welcomed members to the first meeting of the new Council.

- 2015/89 Election of Chairman
The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council
- It was moved by Mr. Walton, seconded by Mrs. Turney and
- RESOLVED: nem.con
 that Miss Mander be elected Chairman of the Council to hold office until the next annual meeting of the Council
- 2015/90 Declaration of Acceptance of Chairman
Miss Mander made and signed the declaration of acceptance of office as Chairman.
- 2015/91 Declarations of Acceptance
All members had signed the Declaration of Acceptance of Office before the meeting. There was no requirement, therefore, for the Council to set a date by which Declarations should be received.
- 2015/92 Declarations of Interest
Mr. W. Cumber declared an interest in the agenda items relating to the planning application by Taylor Wimpey and in regard to s. 106 contributions as he was a Director of W. Cumber & Son (Theale) Ltd who was the owner of the land subject to the planning application.
- Ms. R. Atkins declared an interest in the agenda items relating to issues affecting the Anson field in that she owned a property which backed onto the field.
- 2015/93 Apologies for Absence
No apologies for absence had been received.
- 2015/94 Appointments

Election of Vice-Chairman

The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Miss Mander, seconded by Mr. Cumber, and

RESOLVED: nem.con
that Mrs. Hill be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council

2015/95 Appointment of Planning Working Group

RESOLVED:
that the Clerk be given delegated powers in consultation with Miss. Mander and Mr. Cumber to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.

2015/96 Appointment of Representative for the Oxfordshire Association of Local Councils

RESOLVED:
that Mrs. Hill represent the Council.

2015/97 Appointment of Parish Transport Representative

RESOLVED:
that Mr. Walton represent the Council

2015/98 Appointment of Representative to Hills Aggregates Liaison Committee

RESOLVED:
that Mr. Cumber represent the Council

2015/99 Appointment of Representatives to the Anson Field Management Committee

RESOLVED:
that Mr. Bough and Mr. Denton represent the Council

2015/100 Appointment of Members to the Churchyard Working Party

RESOLVED:
that Ms. Atkins and Mr. Denton represent the Council at meetings with representatives nominated by the Parochial Church Council to
211

discuss the maintenance of the closed Churchyard

2015/101 Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2015/102 Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Hillis and Mr. Hoath serve on the review of effectiveness of internal audit working party, to review the effectiveness of the internal audit and to report back to Council.

2015/103 Appointment of members to represent the Council at meetings of the Community Facilities Steering Group (new village facilities)

RESOLVED:

- (i) that Miss Mander and Mr. Walton represent the Council
- (ii) that the Clerk act as substitute

2015/104 Appointment of members to serve on a future working party, if necessary to discuss village consultation on planning applications for village facilities

RESOLVED:

that this working party be formed as and when required

2015/105 Parishioner of the Year Award working party

RESOLVED:

that Mr. Hillis and Ms. Atkins form a working party to consider nominations for the Parishioner of the Year Award and to administer the arrangements for the Certificate.

2015/106 Staff Working Party

RESOLVED:

that Mrs. Turney and Mrs. Hill form a working party to consider staff issues as per the adopted terms of reference

2015/107 Appointment of Charity Trustees for the parochial Charities

Council noted that it had nomination rights for the parochial charities.

RESOLVED:

that Mr. M. Denton, Mrs. C. Denton, Mrs. M. Hall, Mrs. J. Myatt, and Mrs. S. Walton be appointed Trustees of the parochial charities for the period of this Council until May 2019

2015/108 Appointment of organiser for the best kept garden competition

RESOLVED:

that Mr. Bough organise the 2015 best kept garden competition

2015/109 Appointment of members to the s. 106 working party

RESOLVED:

that Miss Mander, Mrs. Hill and Mr. Walton together with the clerk, consider planning obligation and related issues arising from developments within the parish.

2015/110 Minutes of the meeting held on 8th April, 2015

The minutes were approved and signed as a true record of the meeting,

2015/111 Matters Arising from the meeting held on 8th April, 2015

Howard Cornish Road – Overhanging Trees from amenity area

Council noted that the Vale of White Horse District Council confirmed that the trees would be cut back from the edge of the verge on the amenity area where they interfered with the passing of double decker buses.

Duffield Place – Access by youngsters

The Housing Officer from Sovereign housing Association had confirmed that the Association was aware of unauthorised access to the building by youngsters. Certain property repairs had been undertaken, and the Police Community Support Officer had visited residents to give them advice.

Kings Field – planning application – Footpath to Howard Cornish Road

Lawyer for Vanderbilt Homes had confirmed that they were approaching the owners of the land forming the site of the King Field phase II planning application to discuss the footpath from both phases 1 and II of the developments to link with Howard Cornish Road

Village Defibrillator

Council noted that the Community Shop had confirmed that it would provide the village defibrillator.

Longfields – Play Area

Council noted that the repairs to the fencing at the roadside had been undertaken by the Council's contractor. The close boarded fence to the North adjacent to the house, which also needed attention, had been repaired by another party.

New Road – Bus Stop post

The Clerk had contacted the contractor and a meeting was to be held to see whether the post could be removed.

2015/112

Public Participation

There were no matters raised by the member of the public who was present.

2015/113

Planning Applications

a) Decisions on previous applications

P15/V0587/HH First floor extension – extend bedroom and form an ensuite bathroom
1 Morland Road
Permitted 9th April, 2015

P15/V051/FUL Demolition of existing house and outbuildings and the erection of new dwelling and detached garage.
Beechfield House, Frilford Heath
Permitted 5th May, 2015

b) Applications dealt with prior to the meeting

P15/V0697/LB Proposed alterations to existing west window
15 Church Street
For: Mr. J. Duffield
Comments: Council had no objections

P15/V0682 Construction of 4th bedroom and ensuite above existing kitchen to the rear of the property. Install two matching dormer windows to front. Reduce internal eaves area to front of the 2nd bedroom
28 Parkside
For: Mr. C. Gaisford
Comments: Council had no objections and supported the application

c) Applications for consideration at the meeting

P14/V2363/RM Appearance, landscaping, layout and scale. Reserved matters as amended 8th April, 2015
Willow Farm, Packhorse Lane

Comments: Concerns were expressed regarding the lack of an internal link between The Willows and The Priory development sites, the excessive height of most of the dwellings, the shortage of parking at the north east corner of the site, and the potential for parking on the A415. Council requested bollards be installed.

Mr. Cumber and Mrs. Turney left the meeting.

P15/V0612/FUL Residential development comprising the erection of 61 dwellings at land west of Hyde Copse, including associated amenity space, access, parking and ancillary development

Land west of Hyde Copse

For: Taylor Wimpey Oxfordshire

Council discussed this application, and following debate the Chairman asked for a show of hands for those who wished to object to the application

In favour	Against	Abstention
7	0	1

Comments: Council objected on grounds of access through Longfields. It wished access, should the development proceed, to go through Hyde Copse woods. This too would create an opportunity for a tree management plan for the remaining trees. The public open space to be centrally located. Council objected to the height of the 2½ storey dwellings. There was misleading information relating to past proposals for community facilities which did not seem to be part of the current application. Other information provided was out of date, and there had been no recent surveys e.g. nature. A metalled surface permanent path should be located to the West of the site and joint agreement reached with adjacent owners and developers of the Kings Field sites to ensure an access suitable for pedestrians and cyclists to link the 3 developments with Howard Cornish Road. The path to continue to the Longfields bus stop. Dangers existed for pedestrians in the block paved shared surface area. There was no footway and numerous vehicles would be crossing and parking. This should be

pushed further back into the site. Capacity at the primary school was limited. The housing mix was inappropriate as there were no bungalows and no 2 bed properties available for purchase.

Mr. Cumber and Mrs. Turney rejoined the meeting.

P14/V2373/O Erection of 40 dwellings with associated means of access, car parking, new footpath links, amenity space and landscaping (amended plans)

Land off Sheepstead Road

For: Ms. H. King-Thompson and Ms. H. Shorthouse
Council discussed the application and following debate the Chairman asked for a show of hands for those who did not wish to object to the application.

In favour	Against	Abstention
7	0	3

Comments: Council had continuing concerns regarding drainage and the capacity for sewage disposal. Joined up thinking was required for all developments in the area. A footway link to the South to join with Howard Cornish Road and to the Longfields bus stop was required. Consideration should be given, as previously requested, to a footway alongside Sheepstead Road to link the existing footway to Cow Lane, and to the construction of a build out at the entry point to the village to slow traffic speeds. Public open space should be sited to the north of the site to be adjacent to the Council's allotment land. All construction vehicles to be parked on site to prevent damage to verges.

Mr. Cumber left the room

d) Planning Correspondence

Vale of White Horse District Council – Request for s. 106 contributions from planning applications P14/V2373/0 Kings field phase II and P15/V0612/FUL Hyde copse.

Council considered parish contributions from both developments
It was

RESOLVED:

that the following sums be requested

<u>Kings Field Phase II - 37 dwellings</u>	
Village Hall	£53500
Play Area	£3000
Multi-use Games Area	£7800
Allotments	£3200

<u>Hyde Copse - 61 dwellings</u>	
Village Hall	£88200
Play Area	£4800
Multi-use Games Area	£12900
Allotments	£5100

Mr. Cumber rejoined the meeting

e) Vale of White Horse District Council – Street naming of Willow Farm housing development

Council, at the request of the District Council, considered street names for the Willow Farm development. Developers had put forward the names Willow Way, Willow Brook Road, Burden Way and Catkin Way. Council did not support the suggestion of Burden Way. The Clerk had asked Marcham Society for suggestions.

RESOLVED:

that the matter of putting to the District Council possible street names for the Willow Farm housing development be delegated to the clerk

2015/114

District Councillor's Report – Cllr. Mrs. C. Webber

Council noted that Mrs. Catherine Webber had been re-elected as the District Councillor for the Marcham and Shippon Ward.

Parkside - youth

Cllr. Mrs. Webber reported that she had received reports of youths being a nuisance and gathering at the junction of Parkside and New Road on Friday evenings when the chip van was in the village. She had spoken with the Police and the PCSO was due to visit. Residents had also spoken to the chip van owner and he was prepared to relocate the van if necessary.

Duffield Place – property

Cllr. Webber advised that a resident from Duffield Place had approached her regarding mould in her property. This had been referred to Sovereign Housing Association who had undertaken cleaning and were monitoring the situation.

2015/115

County Councillor's Report – Cllr. R. Webber

Cllr. R. Webber reported that he had been appointed Leader of the Liberal Democrat party at the County Council.

2015/116

23 Packhorse Lane – rear fencing

Council noted correspondence from the land owner and his Solicitor regarding the thorny planting at the rear of 23 Packhorse Lane which was abutting the public footpath. The landowner was prepared to have a

straight line of fencing next to the path if the Parish Council would negotiate with the County Council and District Council to seek their approval as the planting had been installed as a result of a planning condition

RESOLVED:

- (i) that the Council's preference was for the planting to be removed, owing to the fact that the planting would soon overhang the path causing problems
- (ii) that the Clerk liaise with the County Council and with the District Council to seek their consent to have the fence realigned to include the planting within the house gardens.

Cllrs. R and C Webber left the meeting.

2015/117

Verge adjacent to 49 Packhorse Lane

Council noted that although The Croft Management had confirmed that the County Council would clear the untidy area left by Millgate Homes, it appeared that the County Council would add the area to the list of land maintained by them, but unless there was a particular danger to the public would not undertake works.

RESOLVED:

that the clerk arrange for the handyman to clear the area

2015/118

Letter from Anson Trust – Damage at Marcham Institute, North Street

Council noted a letter from the Anson Trust regarding damage caused to the Institute building. A report was given that a temporary repair on the roof had been undertaken, and an area underneath where water had seeped through had been repainted. No insurance claim had been made as this would result in an increase in premium. It was planned to remove the terracotta lions at the front, although new pillars may be needed, as well as new replacement lions. The installation of new pillars may be difficult owing to the location of utilities. Comments were made regarding damage also caused to the Denman College and Church wall. Members were asked to encourage anyone witnessing unauthorised activity on the Institute premises to contact the Police.

2015/119

Police Matters / Police Neighbourhood Action Group

Council noted that Superintendent Andy Boyd was now in charge of Neighbourhood Policing. Mr. Denton was due to meet with him the following week. There had been various incidents in the parish, including damage within the Church, attempts to remove a litter bin from the youth shelter, rubber filler removed from safety tiles in the children's play area, the bench seat at Parkside removed from its fixings, general nuisances and foul language. The bench seat had now been taken away by the handyman for repairs. Elderly residents were fearful.

Young families did not wish to go to the play area. Police had increased patrols in the area. General discussion was had as to starting clubs, and the possible input from the Damascus (Drayton, Appleford, Milton and Sutton Courtenay united with Steventon) youth group. Comments were made as to spending a disproportionate amount of money on youngsters that would not engage and on starting clubs that they would not attend.

Questions were asked as to the logging of play area inspections. The clerk confirmed that this was undertaken regularly. Mr. Denton stated that he was aware of a resident who wished to donate a previously used bench seat. He would make arrangements to view it.

2015/120

Annual Meeting for Electors

Council discussed the arrangements for the annual meeting of electors. The guest speaker, Ms. Cecile Mallett, from Dementia Friendly had confirmed her attendance
Miss Mander would organise the refreshments.

2015/121

Best Kept Garden Competition 2015

Council discussed the arrangement for the best kept garden competition. 7 Councillors would act as guides for the 7 zone areas. Most of zone winners from the previous competition had agreed to be zone judges, with the overall winner from the previous competition being the final round judge accompanied by the Chairman.

RESOLVED:

that the clerk seek sponsorship for the prizes, and approach previous contributors.

2015/122

A415 – Lorries mounting pavement close to Baptist Church

Council considered a letter from a resident concerned about large articulated lorries and other HGVs whose cabs went over the pavements, and who mounted the pavement when negotiating the bends in the A415 close to the Baptist Church. It was thought that there had been a general increase in HGVs through the village since the A420 was closed and also as a result of the road works at Milton interchange on the A34. Discussion took place on the general safety concerns for pedestrians on the footway and the possible installation of double height curbs, as well as a ban on HGVs.

RESOLVED:

- (i) that the Council was sympathetic to the concerns of the resident
- (ii) that the concerns be brought to the attention of the County Council and Cllr. R. Webber.

2015/123

The duration of the meeting was 2 hours

RESOLVED:

to suspend Standing Order no 1z to allow business be continued

2015/124

Correspondence

- a) OALC – April Update
- b) Highway Agency – Closure of part of junction 13 A34/M4 Chieveley on certain weekends to permit road works between May and August.
- c) Oxfordshire County Council – Changes to subsidised bus services
Service 31 evenings Monday to Thursday and Sundays to be operated without subsidy. Timetable to be confirmed
- d) Oxfordshire County Council – Draft Traffic Regulation Order – Extension of Duffield Place disabled person parking bay
Council had no further comments, as it had previously had no objections at the informal consultation stage.
- e) NHS England – Long Furlong Medical Centre pharmacy
Application by Salman Healthcare Ltd to provide pharmacy facilities had been approved.
- f) Marcham Society – Unveiling of chestnut tree plaque on the village green 2.00 p.m. on Saturday 16th May, 2015. Mr. Denton, Mr. Hoath, Mrs. Turney and Mr. Walton offered apologies for non attendance.
- g) Sobell House Hospice – sponsored Moonlight Stroll 11th July

2015/125

Oxfordshire Association of Local Councils – Training Courses

Council noted forthcoming training courses for members. Mr. Hoath and Ms. Atkins expressed an interest in attending the course on “Roles and Responsibilities” and The Chairman, Miss Mander, expressed an interest in attending the course on “Chairmanship”.

RESOLVED:

that the sum of £195 plus vat be paid for 3 members to attend training courses.

2015/126

Accounts

The Clerk presented the receipts and payments accounts for the year ending 31st March 2015 which was considered by Council. It was suggested that the gift of £180,000 received by Council be shown separately. Council noted the list of cheques numbered 2728 to 2741 to be signed and authorised payments totalling £5193.60 in respect of administration costs, Cow Lane allotments water, play area checks and litter collection and grass cutting. Members were advised of a high water cost at the allotments. The Clerk had arranged for Thames Water to check the stop valve and meter in the first instance. Council considered signatories to the bank accounts.

RESOLVED:

- (i) that Council approves the accounts for the year ended 31st March 2015
- (ii) that Mr. M. Denton be removed as a signatory from the accounts.

(iii) that Mrs. S. Hill be added as a signatory to the bank accounts.

2015/127

Matters raised by members for information

Village Green – damage

It was reported that damage had been caused to the village green by contractors' vehicles from the nearby Priory development going over it and also parking on it. The clerk was asked to contact Persimmon Homes and request restoration.

North Street – Garage/breakdown recovery service site

It was reported that a pipe was sticking out of the ground at this site which had appeared since demolition works had started. It was thought to be a water supply pipe.

North Street – Path to A415 alongside The Institute

It was reported that the path was becoming narrower owing to ivy overhanging at the North Street end of the path. It was noted that the Anson Trust had severed ivy growing up the Institute car park wall, and was waiting for it to die back. The Clerk was asked to write to the occupiers of the property adjacent to the Institute on its northern side to ask of the ivy could be cut back from the path.

2015/128

Items for MAD News

Council noted items to be included in the March issue for MAD News.

2015/129

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th June, 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

2015/130

The Chairman moved that in accordance with s. 1 of the public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting to permit the Council to consider the confidential items of the Agenda: costings/contracts/tenders

Mr. Cumber left the meeting.

The meeting closed at 9.45 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 10th June, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Ms. R. Atkins, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hillis, Mr. M. Hoath,
Miss R. Mander, Mrs. S. Turney, Mr. D. Walton
Clerk: Mrs. L. Martin

2015/131 Apologies for absence
Apologies for absence had been received from Mr. C. Bough (away) and Mrs. S. Hill (holiday). A member recalled that Cllr. Mrs. C. Webber had indicated that she would be attending planning committee meeting and therefore unable to attend the Parish Council meeting.

2015/132 Declarations of Interest
There were no declarations of interest.

2015/133 Minutes of the meeting held on 13th May, 2015
Mr. Hillis queried minute 2015/113 in regards to planning application P15/V0612/FUL for the erection of 61 dwellings at land west of Hyde Copse. This referred to 7 members in favour. He believed that members had objected to the application and therefore the minute was not correct. The minute actually referred to the Chairman asking for a show of hands for those in favour of objecting. Therefore it read that 7 members were in favour of objecting. Mr. Hillis suggested that the wording of the resolution be clearer so that it was easier to read.

Mr. Walton queried minute 2015/113 in regards to planning application P14/V2373/O amended plans for the erection of 40 dwellings on land off Sheepstead Road. He believed that Council had objected to the amended plans. Discussion followed on the wording of the resolution that had been put to Council.

Mrs. Turney asked that minute 2015/92 be amended to show that she had declared an interest in planning application P15/V0612/FUL,

RESOLVED:

- (i) that minute 2015/92 be amended to show that Mrs. Turney had declared an interest in planning application P15/V0612/FUL
- (ii) that the minutes were an accurate record of the meeting in all other respects and that they be approved as such
- (ii) that checks be made of other local authorities and

how resolutions that were put to the vote were recorded

2015/134 Matters Arising from the meeting held on 8th April, 2015
23 Packhorse Lane – new housing development and rear staggered fence with inappropriate thorny planting

Council noted that the County Council's rights of way officer did not support planting which was detrimental to the public rights on the footpath which ran alongside the Anson field. The Vale of White Horse District Council's planning officer had indicated that she was happy to re-look at the issue of thorny planting and to work with all parties to reach an acceptable solution. A visit to the site by the planning officer was awaited.

Garden Competition

Council noted that first round judging was taking place, and donations of £120 in vouchers for prizes plus a meal voucher for the overall winner had been given so far. Mr. Walton requested that the details of the winning gardens be given to him, so that the website could be updated.

Verge adjacent to 49 Packhorse Lane

Council noted that the contractor had been instructed to clear the area, and to put down grass seed later in the year.

Sheepstead Cottage, Sheepstead Road – planning enforcement

The clerk advised that she had left a message with planning enforcement for an update report on the situation regarding Sheepstead Cottage, but had not yet received a reply.

2015/135 Public Participation
There were no members of the public present

2015/136 Planning Applications

a) Decisions on previous applications

P15/V0697/LB Alterations to west window (dining room)
15 Church Street
Permitted 15th May 2015

P15/V0682/HH Construct 4th bedroom and en suite
bathroom. Install two matching dormer windows .
Reduce eaves area to front of 2nd bedroom
28 Parkside
Permitted 3rd June, 2015

b) Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

No applications had been received

2015/137

Kings Field Phase I - Vanderbilt Homes

Council noted that Vanderbilt Homes had stated that it was not currently possible to agree anything in relation to the path which ran down the east of their site. Council had previously indicated its willingness to take on the public open spaces. One member recalled that the District Councillor, Cllr. Catherine Webber, had learned from Mr. Stuart Walker, planning officer, that he supported the idea of a single path to serve the 3 likely developments of Kings Field phase I, phase II and the land to the East rear of Longfields/Hyde Copse. It was suggested that a letter be sent to Mr. Walker to ask him to pursue the matter.

A comment was made that in regard to the drainage route from phase I, this was crossing the amenity area into King Avenue and that the mature tree, which residents were trying to save, was going to be removed.

RESOLVED:

- (i) that the Council takes on the 2 public open spaces on the Kings Field Phase I development
- (ii) that a letter be sent to Mr. S. Walker, planning officer at the Vale of White Horse District Council stating that the Parish Council was in favour of a single path to serve the 3 developments. The path should be at least 1.5m wide with a surface suitable for pushchairs and cycles, and continue from the southern end of the development eastwards to Longfields bus stop.
- (iii) that a cycle track be included if possible

2015/138

District Councillor's Report – Cllr. Mrs. C. Webber

In the absence of Cllr. Mrs. C. Webber no report was available.

2015/139

County Councillor's Report – Cllr. R. Webber

In the absence of Cllr. R. Webber no report was available.

2015/140

Police Matters / Police Neighbourhood Action Group

It was reported that the newly appointed Police area commander Jim O’Ryan was away on a pre arranged absence. The local neighbourhood police had confirmed to Mr. Denton, the Council’s Neighbourhood Action Group representative that there had been no

recent reports of incidents. The chairman advised that she was aware of youths throwing items at cars in Packhorse Lane,

2015/141

Street Naming – Willow Farm

Council noted that the Vale of White Horse District Council was proposing “Willow Farm” and “Pointer Place” as street names for the new development. Discussion took place on the proposed use of the name “Farm” as the site would no longer be a farm. Whilst members were of the opinion it was not the preferred name, it was

RESOLVED:

that Council had no strong objections to the names Willow Farm and Pointer Place

2015/142

Duffield Place – Bench Seat

Council noted that the bench seat, belonging to the Parish Council, had been removed by Sovereign Housing Association, owing to youths that sat on it. They were causing a disturbance in the vicinity of the Duffield Place elderly persons accommodation. Council discussed the options of temporarily leaving the bench with the Association, donating it to them, or locating it either elsewhere in the village, or siting it back in its original position when problems with youngsters had subsided. Members thought that the intention of Sovereign Housing Association was to site the bench in the corner of the bungalow area in a space near 30 Duffield Place.

RESOLVED:

- (i) that Sovereign Housing Association be asked to return the bench seat to the Parish Council
- (ii) that the bench seat be relocated
- (iii) the preferred site for relocating the bench was the Duffield Place eastbound bus stop where Duffield Place residents could benefit as well as other members of the public.
- (iv) that Sovereign Housing Association be asked to consider siting a bench of their own in the corner space near to 30 Duffield Place.

2015/143

Oxfordshire County Council – Grass Cutting

Council noted complaints that had been received regarding the length of grass at the junction of Howard Cornish Road and the A415. The clerk and chairman had measured the grass at 1.1m – 1.2m high. This was severely restricting visibility for motorists. A resident had started to cut it on 4th June. Following complaints to the County Council, it was cut by them on 8th June, after they had brought forward their cutting

schedule. Members were of the opinion that it was a sad state of affairs when residents had to start and cut the grass for which the County Council was responsible. The grass would require cutting more regularly to ensure safety at the junction. Discussions took place as to how this could be achieved. The options appeared to be the Parish Council employing a contractor, or the Vale of White Horse adding the area to its schedule as that Council also undertook grass cutting on its amenity spaces in the parish. Members wished to know exactly when the County Council was due to cut.

RESOLVED:

- (i) that information as to the grass cutting schedule be obtained from the County Council
- (ii) that the County Council be advised that the Vale of White Horse District Council also cuts in the area, and that investigations be undertaken to see whether the Vale of White Horse District Council could cut the highway verges at the same time.

2015/144

Community Facilities Steering Group

The Council's representatives on the Group reported that consultation was taking place on the latest Anson Trust plans for community facilities on Saturday 13th June in the Church. As some stage the future ownership and management of any community facilities would need to be determined. It was considered prudent to begin to think about the "ownership" body, as a mechanism needed to be in place before any construction started. The CFSG had requested assistance from the Parish Council in applying the site needs criteria to the possible village hall sites as previously identified. It was suggested that should the Council set up a working party to undertake this task, then the working party could also begin to consider ownership issues of any new facilities. Questions were asked as to whether the Parish Council was the correct body to take on a long lease of facilities. Statements were made regarding checking the ownership of other village halls, and also how they were run. Questions were asked as to how any s. 106 funding is paid. Whether this would be to the Parish Council or direct to outside applicants should there be relevant projects.

RESOLVED:

- (i) that a working party comprising the Chairman Miss Mander, Mrs. Hill, Mr. Walton, and the clerk Mrs Martin be formed to:
 - a) apply the village hall site criteria to the sites identified as possibly being suitable for a village hall.

b) begin to consider appropriate corporate bodies or other entities who could own any new community facilities

2015/145

Cow Lane Paddocks

Council considered the letting of the paddocks and the offers that had been submitted. Members stated a preference for rent to be paid up front.

RESOLVED:

- (i) that the highest offer be accepted, provided the rent was paid up front
- (ii) that should the clerk not be able to negotiate the rent up front, then the paddocks be let to the person who offered the next highest rent. Again with the rent being paid at the start of the tenancy.

2015/146

Correspondence

a) OALC – May Update

b) Oxfordshire County Council – New Mobile Library timetable from 6th July. As the service was fortnightly, the changes in Marcham would commence from Thursday 16th July. The mobile library would stop at the pre-school Morland Road, and at Sweetbriar, North Street. The clerk was making enquiries as to whether the pre-school stop was a public stop or just for the pre-school.

c) Oxfordshire County Council – Authorisation to relocate the 30 mph entry feature to Marcham at Sheepstead Road. The Clerk was asked to remind Cllr. R. Webber, as County Councillor, that a build out had been requested.

d) Biffa – Compost giveaway Saturday 13th June, 9.30 a.m. at Rye Farm car park, Abingdon

e) Vale of White Horse District Council – invitation to attend Vale Parish Forum on Thursday 2nd July at Abingdon, Guildhall, between 6.00 p.m. – 9.00 p.m. Ms. Ruth Atkins offered to attend and represent the Parish Council.

f) Wantage Independent Advice Centre – AGM 30th June 2015 at 7.30 p.m. at The Beacon, Wantage

2015/147

Accounts

Council had been provided with a copy of the proposed annual return. It considered the figures on the annual return and the governance assurance statement. Council noted the report from the internal auditor On the 2014/15 accounts. This raised minor queries on calculations and entries made in the accounts. Council discussed changes of signatory and noted that the Bank of Ireland regarded the Council's account inactive and as the Bank was no longer active in business banking in the UK, the options were to leave the signatories as at present, or to withdraw the funds and reinvest elsewhere.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO Stoy Hayward on the annual return for 2014/15
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that research be undertaken into suitable accounts where reserves could be held.
- (iv) that the Council's funds held with the Bank of Ireland be withdrawn once an appropriate alternative account had been found.

Council noted the list of cheques numbered 2742 to 2749 be signed and authorised payments totalling £3243.27 in respect of administration costs, play area maintenance and rent, grass cutting, cemetery maintenance.

2015/148

Matters raised by members for information

Willow Farm – Demolition burning

It was reported that the demolition contractor undertaking work for Pye Homes at Willow Farm had undertaken burning on several occasions in connection with demolition works. The latest incident was early morning on Monday 8th June when thick black smoke was visible as well as tall flames. The Clerk was asked, in view of the urgency, to write immediately to the Environment Agency to request an investigation.

Christmas Lights Competition

It was suggested that the Council could run a Christmas Lights competition with residents paying a fee to enter, the money being donated to charity. It was suggested that this be held on alternate years to the garden competition. The member was asked to prepare a formal proposal for consideration by Council.

Allotment - bonfire

The Chairman stated that she had heard that the cub pack was hoping for consent to light a fire on the allotments. The members expressed no real concern about the idea.

Litter Pick

The Chairman placed on record her thanks to the volunteer group and particularly Mr. Denton for organising the village litter pick. Some complaints had been lodged with the chairman and re-directed to Mr. Denton regarding the sacks of litter which had been left whilst waiting for collection.

Community Shop - Defibrillator

It was reported that a defibrillator had been installed outside the

community shop in North Street. It was suggested that an article be placed in MAD News for those interested in training. Mr. Hillis would check whether the defibrillator had been added to the national database.

Packhorse Lane – mirror

It was suggested that consideration be given to siting a mirror on a property close to the bend at The Crown to enable vision for pedestrians around the corner. One previously located there had disappeared. Miss Mander would ask the house owner if they would grant permission.

Baptist Church – last service

It was reported that the last service in the Baptist Church would be held on 5th July.

Thanks to previous Parish Councillors

Discussion took place on ways to thank past councillors for their efforts and whether gifts were appropriate. It was considered that a letter of thanks was sufficient. The clerk would thank the two members who did not stand for re-election in May.

North Street – lack of vision for motorists by the Institute

It was reported that a large white 4x4 vehicle parked on the northern side of the Institute in North Street obscured vision for motorists driving in a Southerly direction. It was agreed that it may be possible fo the PCSO to have a word with the owner.

2015/149

Items for MAD News

Council noted items to be included in the July issue for MAD News.

2015/140

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th July 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

2015/141

The Chairman moved that in accordance with s. 1 of the public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting to permit the Council to consider the confidential items of the Agenda: approval of notes of the confidential section of the meeting held on 13th May, 2015

The meeting closed at 8.55 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th July, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Ms. R. Atkins, Mr. C. Bough, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath,
Miss R. Mander, Mr. D. Walton
Clerk: Mrs. L. Martin
2 members of the public

- 2015/142 Apologies for absence
Apologies for absence had been received from Mr. W. Cumber, Mr. M. Denton and Mrs. S. Turney. Apologies had also been received from Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor).
- 2015/143 Declarations of Interest
Ms. R. Atkins placed on record that she lived adjacent to the Anson field, and declared an interest in regard to community facilities within the field should discussion take place on this item.
All members placed on record that as the Parish Council had lodged the planning application for the handrail at the steps on the public footpath off North Street, then they all had an interest in that application.
- 2015/144 Minutes of the meeting held on 10th June, 2015
The minutes of the meeting held on 10th June were approved and signed as a true record of the meeting,
- 2015/145 Matters Arising from the meeting held on 10th June, 2015

Sheepstead Road – Build Out
Council noted the response from the County Council. This indicated that the officers believed that a build out would not be suitable for the location. The clerk was asked to enquire why they held this view.

Letters of thanks to past councillors
The Chairman had written a personal letter of thanks to past members who did not stand for re-election to the Council.

Garden Competition
The judging of the first round and second round of the competition had been completed, and winners selected. Letters to the winners were about to be despatched. Prizes would be presented at the September meeting of the Council.

Oxfordshire County Council – Grass Cutting

The County Council's grass cutting schedule was twice a year in June and September. The June cut had been brought forward owing to complaints and the length of the grass. It was suggested that the contact details for the County Council be put in Marcham and District News so that residents could lodge their concerns direct. The Clerk was asked to investigate the possibility of the Parish Council cutting the verge area at the junction of Howard Cornish Road and the A415.

Mill Road – parking by contractors

Owing to drainage works being undertaken at the entrance to The Priory, developers vehicles could not park in the field adjacent to the development site. It was understood that arrangements had been made for vehicles to be left within the car park of the Institute owned by the Anson Trust. For the sake of clarification, the clerk was asked to liaise with the secretary to the Anson Trust to check parking arrangements agreed with the developer of The Priory.

2015/146

Public Participation

Application P15/V1444/FUL New dwelling at 7 Packhorse Lane

A member of the public spoke on behalf of residents in Sweetbriar and expressed their objection to the planning application for a new dwelling at 7 Packhorse Lane. Comments raised included: impact on the amenities of the residents, obstruction of light, loss of privacy, noise, felling of trees, age of occupants of Sweetbriar's elderly persons complex who owing to their ages were not at work and spent much time in their properties, and impact on the conservation area, large house on a small plot. The Chairman advised that all concerned residents should write their own letters to the District Council.

2015/147

Planning Applications

It was suggested that the agenda order be changed so that the item relating to the recording of resolutions in regards to planning applications be taken before the consideration of planning applications. Council agreed that the agenda order be changed.

a) Decisions on previous applications

No decisions had been received

b) Applications dealt with prior to the meeting

No applications had been received

c) Recording of resolutions in regards to planning applications

Mr. Walton stated that the issue was not perhaps the recording of Council's resolution, but the wording of the motion put to Council. He tabled his proposal on motions and voting.

Members had not had sight of this previously, and the clerk advised that the information should have been submitted to be included with the agenda to give members a chance to consider it. There was much discussion on how motions should be put to Council. The planning response form to the District Council gave a choice of 4 options. (i) to support, (ii) has no objections (iii) has no objections but wish to have comments taken into account (iv) to object for the following reasons. It was generally thought that to tie in the motion to the wording on the response form from the District Council was most appropriate. Mr. Walton would email his suggested choice sheet to members.

c) Applications for consideration at the meeting

P15/V1444/FUL Erection of new dwelling
Peartree Cottage, 7 Packhorse Lane
For: Sweetcroft Homes Ltd
Council discussed this application. The Chairman asked for a show of hands for those supporting the application

In support
0

The Chairman asked for a show of hands for those wishing to object

In favour of objecting
5

The Chairman asked for a show of hands for those not wishing to object

In favour of not objecting
0

Abstentions
2

Reasons for objecting were:
Overdevelopment of the site, size of dwelling, increase in traffic onto Packhorse Lane, tandem parking in access road was unreasonable, proximity to elderly persons accommodation complex, dislike of proposed building materials which needed to be in keeping

P/15 V/1266/LB Erection of new handrail on wall to facilitate additional support when ascending or descending existing public footpath steps from North Street.

44 North Street
For Marcham Parish Council

The Chairman called for a show of hands for those supporting the application
In favour of supporting

6

In favour of objecting

0

Abstentions

1

e) Sheepstead Cottage - planning enforcement

Council noted the response from the District Council. Although the cottage had been demolished, the level it had been taken down to would still constitute an extension to a building under planning legislation. As such, no breach of planning had occurred and the development had been built in accordance with the approved plans.

RESOLVED:

- (i) that the report be noted
- (ii) that Mr. Hillis advise the resident who first contacted him
- (iii) that the clerk advise former Parish Councillor Jenny Allan who had raised the issue.
- (iv) that the response from planning enforcement be published in Marcham and District News owing to the number of queries raised regarding the development at Sheepstead Cottage.

f) Vale of White Horse District Council – Local Plan

Council noted that the Secretary of State had appointed Mr. Malcolm Rivett as the Inspector to conduct an examination into the soundness and legal compliance of the Local Plan. Mr. Ian Kemp was the programme officer. Initial hearings would be held between 22nd September and 1st October at The Beacon, Wantage. This would deal with the strategic matters and would not examine individual settlements.

g) Vale of White Horse District Council – Community Infrastructure levy charging schedule – modifications

Council noted that the CIL draft charging schedule was submitted for examination on 17th April 2015, accompanied by a statement of modifications. Council noted that if it wished to be heard by the Inspector in regard to the modifications then it was required to notify the Vale of White Horse District Council by 20th July.

2015/148

County Councillor's Report – Cllr. R. Webber

Cllr. R. Webber had produced a written report for the meeting which had been circulated to members. The County Council was considering solutions to the Frilford junction issues. Whilst there was no budget for feasibility studies on air quality, if the District Council could fund such a study and an HGV diversion provide feasible, then traffic and air quality issues together would make a diversion more deliverable in finance terms.

Cllr. Webber was proposing a motion to the County Council requesting that the Leader and Chief Executive Officer together with others such as local MP put pressure on Central Government to address the issue of imbalance in the allocation of New Homes Bonus when 20% goes to the County Council, yet the County Council had the major part of spending on roads and schools.

2015/149

District Councillor Report – Cllr. Mrs. C. Webber

Cllr. Mrs. C. Webber had produced a written report for the meeting which had been circulated to members. She was pursuing the matter of the metalled path to serve the 3 likely housing developments north of Howard Cornish Road. She was attempting to contact Taylor Wimpey without success, regarding its proposed development.

She encouraged an air quality action plan as she had become aware of schools in London that had closed owing to poor air quality and a planning application in Kent, refused on appeal owing to the fact that the area was in an air quality management area.

2015/150

Community Facilities

Council received a report from its representatives on the Community Facilities Steering Group. The proposal appeared to be to lodge any planning application, and then change the details at a later stage.

This seemed unsatisfactory as it was difficult to amend an application after it had been first lodged. Issues to be taken forward by the CFSG representatives were that in within a new village hall meeting room space would be required as well as storage/office space.

Council discussed the analysis document of possible village hall sites. This identified possible sites and ranked them by suitability.

Council considered options for building, owning and running future community facilities. These included creating a new village hall charity, using an existing charity within the village (possibly changing its objects), the trustees to be either directly elected by the members, nominated by other bodies within the village, or the Parish Council itself

acting as sole trustee. As far as the actual building of a hall was concerned, the options were that the eventual occupying charity took responsibility for construction, or the Parish Council took responsibility. The site would be owned either by the Anson Trust, the Parish Council or any new charity. Comments were made that the site ownership was best separated from the running, in order to protect the site, should there be poor management, and that consideration should be given to options that ensured vat was refundable. Council discussed seeking legal advice on the options. It was stated that the Anson Trust required a view from the Parish Council as to its preferred option.

RESOLVED:

- (i) that the analysis of possible sites for a village hall as produced by the working party be agreed
- (ii) that all possible options be considered for the building of, owning, and running of facilities
- (ii) that legal advice be sought if necessary
- (iii) that the clerk in consultation with the chairman be given delegated power to instruct lawyers to obtain advice on the issues outlined above should the Council become involved in the building and running of facilities.
- (iv) that a sum of £2000 be earmarked for this purpose.

2015/151

Police Matters / Police Neighbourhood Action Group

Ms. Atkins had reported incidents involving youths to the Police. This had been on a 999 call owing to the severity of the incident. It was suggested that an article be placed in MAD News advising residents to report incidents of extreme poor youth behaviour, using 999 if necessary.

2015/152

Bench Seat – Howard Cornish Road / North Street

Council considered correspondence regarding youth behaviour and gatherings around the bench seat at the junction of Howard Cornish Road and North Street. The removal of the bench seat had been requested. Members were of the opinion that the seat was regularly used by a variety of people, and its removal would not resolve the problem of youth behaviour. Consideration was being given by the Neighbourhood Action Group and Police to meet with the families and youths.

RESOLVED:

- (i) that the Council shares the concerns of the Resident

- (ii) that the resident be advised that the Police and Neighbourhood Action Group had plans to meet with the relevant families.

2015/153

Willow Farm site - Burning

Council noted that the clerk, following a suggestion at the last meeting, had contacted the Environment Agency and Pye Homes regarding unauthorised burning of demolition waste. The Environment Agency had confirmed that the burning of some green waste was permissible, but demolition waste could not be burnt. The Agency had requested in the future that an early report would be preferable so that an inspection could be carried out. They had written to the company concerned, John Stacey & Sons Ltd. advising them of the offences which they committed. A note of the breach had been recorded by the Environment Agency and it would be used as evidence gathering for action should future breaches occur.

The Clerk read a letter from Pye Homes which apologised for the actions of their sub contractor.

RESOLVED:

- (i) that the action of the clerk be ratified
- (ii) that the reports from the Environment Agency and Pye Homes be noted
- (iii) that Pye Homes be advised that the Council hoped that they would not employ this firm, in the future, or other firms which breached regulations
- (iv) that the contact details for the Environment Agency be placed in Marcham and District News.

2015/154

Oxfordshire County Council - Consultation on subsidised buses and Dial a Ride

The County Council needed to save £6million on supported transport services. It was carrying out consultation on the best way to reduce the bus subsidy costs and its expenditure on the Dial a Ride service. Council discussed the options for reduction in subsidy. It was generally thought that the peak time subsidised services for those needing to access work and college should be retained. It was noted that the Witney to Abingdon X15 service arrived in the village at the same time as the Wantage to Abingdon X31 service, and it would be helpful for Marcham residents if the timings could be adjusted.

Mrs. R. Atkins left the meeting

It was noted that the Dial a Ride service was not cost effective, and that one person from Marcham used this service.

RESOLVED:

- (i) that the Council recognises the need to support those who travel to work and college

- (ii) that the Council supports whichever option provided least cuts to services
- (iii) that no comment be made on the Dial a Ride service
- (iv) that enquiries be made as to whether the X15 and X31 timings could be adjusted to ensure that both Eastbound buses did not arrive in Marcham around the same time.

2015/155 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued.

2015/156 Cow Lane Paddocks
Council considered correspondence from the likely tenant requesting permission to site moveable stables on skids in the paddocks and pointing out minor issues such as weeds, thistles, and some litter in the field as well as the occasional loose fence post.

RESOLVED:

- (i) that consent be granted to erect stables for 2 ponies
- (ii) that no concrete slab base be permitted
- (iii) that at the end of the tenancy the paddocks be returned to at least the standard they were at the commencement of the tenancy
- (iv) that the field be let as it is, and the tenant be responsible for clearing any litter, weeds, and thistles and also for minor repairs to the fence

2015/157 Allotments
Council noted the Marcham Cub Pack wished to hold 3 small bonfires on which to cook on the corner of the unused south western allotment area near to the end of the pedestrian path coming in from Sheepstead Road. Council noted that Thames Water had replaced the stop valve in Sheepstead Road where water accessed the site. It had been suggested that the ball valves on the water troughs in the allotments/paddock be replaced to ensure that there was no leaking. Mr. Walton offered to check those in the allotments. The Chairman agreed to check the paddock water trough.

RESOLVED:

- (i) that consent be granted to Marcham Cubs to hold 3 small bonfires for cooking purposes on the allotments in the south western corner
- (ii) that the replacement water stop valve in Sheepstead Road be noted.
- (iii) that Mr. Walton and Miss Mander undertake checks to the ball valves in the water troughs to ensure that no leaks were present.

2015/158

Correspondence

a) Vale of White Horse District Council – Naming of Faringdon Road house

Council noted that the new house in Faringdon Road had been named bluebell house.

b) Vale of White Horse District Council – Street Naming

The Vale of White Horse District Council had confirmed that the new housing development at The Willows was to be named Abingdon Road for the properties facing the A415, then Willow Farm, and also Pointer Place for the properties to the south of the site.

c) Age UK – Community Information

Online research tool to find out about opportunity for elderly and carers www.ageuk.org.uk/oxfordshire

d) Vale of White Horse District Council – Planning design guide

e) Vale of White Horse District Council – Homeless Strategy

Comments had been invited on this document.

RESOLVED:

Council had no comment to make

f) Oxfordshire County Council – Salt bags/bins for Winter

Council considered acquiring a tonne bag of road salt, free of charge, from the County Council, and the purchase of salt bins.

RESOLVED:

- (i) that a tonne bag of winter salt be obtained from the County Council provided Mr. Cumber was agreeable to the storage
- (ii) that Council does not purchase a salt bin

2015/159

Accounts

Council noted the list of cheques numbered 2750 to 2757 be signed and authorised payments totalling £3264.93 in respect of administration costs, play area maintenance grass cutting, chairman's allowance, and weed spraying.

Council considered possible accounts for the funds currently held with the Bank of Ireland.

RESOLVED:

- (i) that the account with the Bank of Ireland be closed
- (ii) that the sum currently held with the Bank of Ireland be transferred to Cambridge Building Society in a Local Council easy access saver account.

2015/160

Matters raised by members for information

Allotments – Parkside – waiting list

It was reported that on the Marcham village facebook page, concerns had been expressed that allotment plots at Parkside were being

unworked, and that there was a waiting list. The clerk would inspect the plots and contact the tenant appropriately.

North Street – footway

Members recalled that funding from the Kings Field phase I development had been put into a s. 106 agreement to support a footway along North Street. A request was made, that this now be put into action.

2015/161

Items for Marcham and District News

The clerk would prepare an article for MAD News.

2015/162

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th September, 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9 .55 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 9th September, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. C. Bough, Mr. W. Cumber, Mr. M. Hoath, Miss R. Mander, Mr. D. Walton
Clerk: Mrs. L. Martin
Joined by Mr. M. Hillis at 8.10 p.m.
11 members of the public

Prior to the commencement of formal business, the Chairman, Miss Mander, presented the prizes to the zone winners and overall winner of the best kept garden competition. 10 members of the public then left the meeting.

- 2015/163 Apologies for absence
Apologies for absence had been received from Ms. R. Atkins, Mr. M. Denton, Mrs. S. Turney and from Mr. M. Hillis in anticipation of his late arrival. Apologies had also been received from Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor).
- 2015/164 Declarations of Interest
All members declared that they were acquainted with Mr. Hillis, the applicant for the planning application P15/ V1729 in that he was a fellow parish councillor.
- 2015/165 Minutes of the meeting held on 8th July, 2015
The minutes of the meeting held on 10th June were approved and signed as a true record of the meeting,
- 2015/166 Matters Arising from the meeting held on 8th July, 2015

Sheepstead Road – Build Out
Council noted the response from the County Council. This stated that a build out would not be suitable as the road was very straight with good visibility. A build out would be ineffective. A car travelling southwards into Marcham, with no vehicle travelling in the outbound lane, would not reduce speed.

North Street – footway
The County Council had indicated that there was £7000 available towards the cost of the footway. Initial costings had been provided at £30,000. The Parish Council had requested £30,000 to be included in the s. 106 agreement for Kings Field housing development, and this

appeared to be been put into the agreement with the Vale of White Horse District Council. Members suggested the Parish Council undertake the work themselves. The Clerk explained the County Council's agreement with Skanska, and design arrangements. A member suggested a site meeting take place if necessary.

Car Parking for The Priory development

Council noted the response from the Anson Trust. This related to the possible use of the Institute car park for contractors vehicles. The matter had been overtaken by events and was no longer current.

2015/167

Public Participation

Loss of Wildlife – A member of the public stated his concern regarding developments which were under construction without any consideration for wildlife or the trees. He felt that everyone was being swamped by housing, and he was upset that the trees were being cut down. He asked the Council to put a stop to it, as the wildlife was disappearing.

2015/168

Planning Applications

a) Decisions on previous applications

P15/V0411/HH Single storey extensions to front and rear of the property and internal alterations
32 Fettiplace Road
Permitted 21st August, 2015

P14/V1976/) Outline application for erection of 37 dwellings, with associated works, garages, access road and public open space
Land at The Priory, off Packhorse Lane
Permitted 28th August, 2015

P15/V1266/LB Erection of new handrail on wall, to assist with use of public footpath steps
44 North Street
Permitted 14th July, 2015
Condition as to method of fixing released on 1st September, 2015

P14/V2626/FUL Implementation of seasonal holiday accommodation
Hitchcose Farm, Cothill Road
Withdrawn 15th July, 2015

b) Voting on planning applications

Council considered the order of questions and resolutions put to Council in regards to voting on planning applications.

RESOLVED:

that the chairman should adopt the following order:

- (i) Do you support the application?, if yes, then agree comments to be submitted
- (ii) If no, then the question would be, Do you object to the application?
- (iii) If objection is agreed, then outline the reasons for objection
- (iv) If objection is not agreed, then ask if Council wishes to comment

c) Applications dealt with prior to the meeting

P15/V0411/HH Single storey extension to front and rear of property and internal alterations
32 Fettiplace Road
For: Mr. C. Webb
Comments: Council had no objection

P15/V1715/FUL Demolition of existing house and outbuildings and erection of new dwelling and detached garage. (amendment to previously approved application)
Beechfield House, Oxford Road, Frilford
Mr and Mrs. J. Rickman
Comments: Council had no objection

P15/V1803/LB Install new secondary staircase, glazing to windows, new flooring and new roof light
15 Church Street
For: Mr. J. Duffield
Comments: Council had no objection

P15/V1444 Erection of single storey dwelling (amended)
7 Packhorse Lane
For: Sweetcroft Homes Ltd
Comments: The amendment did not take into account Council's earlier objections, and the objections were therefore maintained.

d) Applications for consideration at the meeting

The Clerk placed on record that she was related to the agent for the applicants in regards to the following 2 planning applications.

P15/V1743/LB Install one conservation roof light
21 North Street
For: Dr. M. Embleton
In favour of Supporting 5 Against 0

Comments: Council had no comment to make

P15/V1729/HH Convert existing garage/store to utility/kitchen area 77 Howard Cornish Road

For: Mr and Mrs M. Hillis

In favour of Supporting 4 Against 0 Abstention 1

Comments: Council expressed concern regarding the proposed car parking at the front which was very close to the junction of Howard Cornish Road and Anson Close

P15/V1758/FUL Demolition of existing outbuildings, conversion of existing workshop into 2 bed dwelling and erect pair of semi-detached 3 bed dwellings

6 Mill Road

For: Mr. P. Holmes

In favour of supporting 0 Against 4 Abstention 1

Comments: the site was overdeveloped, there was inadequate parking provision. Damage could result to the village green and trees.

Unacceptable impact on The Green area owing to the roof on the workshop being raised higher. Concerns for parking in Mill Road.

P15/V1867/HH Demolition of existing store at side of dwelling and erection of 2 storey extension to provide additional living accommodation

16 Parkside

For: Mr. M. Rhodes

In favour of Supporting 0 Against 3 Abstentions 3

The Chairman called for a show of hands for those who wished to formally object to the application

In favour of objecting 2 Against 3 Abstention 1

Comments: Council had concerns regarding the impact on the street scene in the conservation area, particularly the roof lights at the front.

P15/V1981/LB and P15/V1977/HH Single storey partly glazed oak frame garden room extension

The Old Bakehouse 4 North Street

For: Mr. J. McNeil

In favour of supporting 6 Against 0

Comments: Council had no comments

P15/V1924/HH Demolition of existing bungalow, replace oak frame building and alterations to existing dwelling

The School House, Oakley Park, Faringdon Road

For: Mr and Mrs P and J Darby

The Chairman called for a show of hands for those in favour of supporting the application

In favour of supporting 6 Against 0
Comments: Council had no comment to make

MW.0119/15 section 73 application for the continuation of development without complying with Condition 1 (approved plans) of Planning Permission MAR/5529/1-CM (The extraction and processing of soft building sand and intermittently occurring limestone and the removal of surplus soils, the infilling with inert waste subject to prior on-site sorting and recycling, the provision of all ancillary facilities necessary for extraction and infilling including but not limited to office, weighbridge, access ways, recycling plant and the restoration of the site for nature conservation and agricultural uses), in order to enable amendments to sequence of working and development of a specific crushing and screening area

Upwood Quarry

For: Hills Quarry Products Ltd

In favour of supporting 6 Against 0
Comments: Council had no comments to make

- 2015/169 County Councillor's Report – Cllr. R. Webber
Cllr. R. Webber had produced a written report for the meeting which had been circulated to members. This included reference to austerity measures at the County Council and cuts to children's centres, recycling centres and reduction in highways maintenance budget.
- 2015/170 District Councillor Report – Cllr. Mrs. C. Webber
Cllr. Mrs. C. Webber had produced a written report for the meeting which had been circulated to members. This included reference to the District Council investigating whether it could fund a feasibility study into the possibility of traffic using the Gozzards Ford Road, to improve air quality in the Air Quality Management Area of Packhorse Lane. Reference was also made in the report to planning applications and housing issues and lack of cooperation by the developers in regards to Hyde Copse development where a request had been made to include bungalows.
- 2015/171 Vale of White Horse District Council – Request for Street Names for new developments
Council discussed a street name for the new development of 4 dwellings rear of 23 Packhorse Lane. Members were of the opinion that as the development was off Packhorse Lane then Packhorse Close would be appropriate. It was suggested that Marcham Society via Eric Dunford and Marion Pointer be asked for suggestions

RESOLVED:

- (i) that Packhorse Close be put forward to the Vale of White Horse District Council for the street name for the 4 dwellings rear of 23 Packhorse Lane.
- (ii) that Marcham Society be asked for thoughts on street names for the development at Hyde Copse.

2015/172

Development rear of 23 Packhorse Lane – fence at rear

Council noted that the planning officer from the Vale of White Horse District Council had visited the site. She had suggested that the fence at the rear remain in the current position with the recesses, but that existing thorny planting be removed provided planter/climbers be put in. This would achieve a softer form of landscaping which would be aesthetically pleasing.

Council discussed the proposal, and was content to accept what was now offered, but commented that whatever was replanted should be of low maintenance otherwise the workload required for the upkeep would increase

RESOLVED:

- (i) that the Council supports the proposal to remove the thorny planting in the recesses in the fence rear of 23 Packhorse Lane and facing the children's play area.
- (ii) that replacement planting of climbers be low maintenance ones to avoid an increase in the workload for the upkeep

2015/173

Oxfordshire County Council – Minerals and Waste Core Strategy Submission document

Council considered the Minerals and Waste Core Strategy Submission.

RESOLVED:

That this council submits no comments on the Minerals and Waste Core Strategy document.

2015/174

Oxfordshire County Council – Town and Parish Council Event 21st September 2015

Council noted that the County Council was looking at ways to deliver public services locally, and was hosting an event at County Hall, Oxford for Parish and Town Councils. Members found the date difficult.

RESOLVED:

that this Council not be represented at the County Council's meeting for Town and Parish Councils on 21st September.

2015/175 Vale of White Horse District Council – Sunday Trading
Council noted that Government was considering delegating powers to local (District) Councils to decide what hours shops could open on Sundays. Council considered the proposal. It was generally thought that inconsistencies would result, as one particular shop could be open in one town but not the next.

RESOLVED:

that this Council supported Sunday trading hours being controlled nationally and powers not being transferred to local councils.

2015/176 Oxfordshire County Council – Household Waste Recycling Centres
Council noted that the County Council was proposing to cut the number of recycling centres from 7 to 3, and to change the opening hours at the remaining sites. Council discussed the proposed cuts and the likely effects. Members were of the opinion that fly tipping would increase, and closures should not take place. If hours had to be reduced, then the retention of weekend opening was essential.

RESOLVED:

- that this Council advise the County Council that
- (i) closure of sites would encourage fly tipping
 - (ii) that sites should remain open at the weekend if opening hours had to be reduced.

2015/177 Community Facilities
Council received a report from Miss Mander who had attended the Community Facilities Steering Group meetings on 29th July, and on 17th August. Feedback had been given from the public consultation and exhibition on 25th July and information given from a meeting between Brotherton Homes and the planning officer. Details of the management of any new community facilities would be required as part of the planning application. A meeting had taken place between the village halls advisor from ORCC and the Community Facilities Steering Group.

Council considered a grant request from Marcham Community Group for funding towards legal costs in seeking advice on options and management structures in the context of the building, management and operation of a new community facility in Marcham. Concerns were raised that MCG already had funds of their own to research management options, and that a grant could set a precedent for other charities. The Council should remain independent and not appear to be taking sides.

The Clerk reminded members that Council in July had already resolved to seek legal advice on various issues, and should be cautious about double funding. After some discussion it was

RESOLVED:

- (i) that a grant of £600 be awarded to Marcham Community Group towards legal costs in seeking advice on options and management structures in connection with new community facilities
- (ii) that Marcham Community Group be required to share any information obtained with the Parish Council and also to put this in the public domain.
- (iii) that the clerk in consultation with the chairman be authorised to commit to a grant of £900 for MCG should additional funds be required

2015/178

Police Matters / Police Neighbourhood Action Group

Council noted that Mr. Malcolm Denton has resigned from the Neighbourhood Action Group. Council discussed whether a replacement representative should be appointed.

RESOLVED:

that discussion as to whether a replacement representative for the neighbourhood action group be appointed, be deferred to the next meeting.

2015/179

Play Area Inspection

Council noted the RoSPA report, and quarterly report, for the play equipment. Levelling of surface under balance beam was required as well as greasing bearings on roller barrel. Gaps existed in between rubber safety tiles and it was recommended to fill these. The clerk had obtained a quotation for the tiles.

RESOLVED:

- (i) that the handyman be asked to undertake the levelling and minor repair works
- (ii) that the quotation in the sum of £240.45 from MRH Services be accepted

2015/180

Allotments

Council noted that the water bill at the allotments had again been high. Temporary repairs had been undertaken to two ball valves to the water troughs. Council considered a quotation for replacements ball valves on all troughs.

RESOLVED:

that the balls vales on 4 water troughs at the allotments be replaced at a cost of £310.

2015/181

Neighbourhood Planning Conference – 2nd September, 2015

Mr. Walton gave a report on the Neighbourhood Planning Conference which he had attended. This had included explanations about a Plan, how it was created, and the advantages and disadvantages of doing one.

RESOLVED:

that discussion as to the merits of undertaking a Neighbourhood Plan for Marcham be deferred to the next meeting.

2015/182

Hitchcose Woods – paths

Council noted that no response had been received to correspondence sent to the owner of the Hitchcose Woods suggesting a meeting to discuss rights of way through the woods. A resident in the adjacent parish was likely to lodge a request with the County Council for the definitive public rights of way map to be amended.

RESOLVED:

- (i) that this Council actively supports and encourages the resident in seeking amendment to the definitive rights of way plan
- (ii) that this council be kept informed as to progress as to the request to the County Council

2015/183

Churchyard Works

Council noted that further clearance works in the Churchyard were recommended by the Churchyard working party. One quotation had been received.

RESOLVED:

- (i) that the recommendation of the working party be accepted
- (ii) that more than one quotation be obtained
- (ii) that the clerk, in consultation with the Chairman be authorised to spend up to £800 for the works

- 2015/184 Correspondence
- a) Environment Agency – Oxford and Abingdon Flood Alleviation Schemes information
This included a proposal for a flood storage area south of the A415 and west of the Marcham interchange junction on the A34
- b) Age UK – Community Information network – Autumn partnership meeting
This would take place on Tuesday 13th October, at the Corn Exchange, Faringdon at 10.0 a.m.
- c) Biffa – Compost giveaway – 3rd October, Rye Farm Car Park at 9.00 a.m. – 11.00 a.m.
- d) National Institute for Health Research – Public Lecture on Antibiotic Resistance
17th September at 6.30 p.m. in lecture theatre 1, Nuffield Orthopaedic Centre.

- 2015/185 Accounts
- The external audit for the year 2014/2015 had now been completed and Council noted that there were no matters which came to the attention of the external auditor which required the issuing of a separate additional issues arising report. Council considered the amount of a donation to Royal British Legion Poppy Appeal.

RESOLVED:

- (i) that the external auditor's report be noted
- (ii) that the completed annual return be approved and accepted
- (iii) that a donation of £100 be given to the Royal British Legion Poppy Appeal

Council noted the list of cheques numbered 2758 to 2775 be signed and authorised payments totalling £7510.95 in respect of administration costs, uncontested election fee, allotment water rates, play area inspections, and grass cutting.

- 2015/186 Matters raised by members for information
Electronic communication with parishioners
- It was suggested that discussion should take place at a future meeting as to ways of disseminating Parish Council information to residents, particularly via social media. It was suggested that the opinion of Ms. Atkins be sought.

- 2015/187 Items for Marcham and District News
- The Clerk would prepare an article for MAD News to include reference to receipt of grant applications for November, and an appeal for residents to be considerate for neighbours during Halloween and bonfire night.

2015/188

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th October, 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9 .30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 14th October, 2015
in the residents' lounge at Duffield Place, Marcham at 8.00 p.m.

Present:

Ms. R. Atkins, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton, Mr. M. Hoath,
Miss R. Mander, (chairman), Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District
Councillor)

- 2015/189 Apologies for absence
Apologies for absence had been received from Mrs. S. Hill,
Mr. M. Hillis (work commitments) and Mrs. S. Turney (work
commitments).
- 2015/190 Declarations of Interest
Mr. Walton declared an interest in the agenda item relating to the
allotments in that his wife was an allotment tenant.
Ms. Atkins declared an interest in the agenda item relating to planning
application P15/V2326/LB Form new dormer window at 21 North Street
in that she knew the applicant well.
The clerk placed on record that she was related to the agent for the
applicants in connection with the planning applications at 21 North
Street and 8 Morland Road
- 2015/191 Minutes of the meeting held on 9th September, 2015
The minutes of the meeting held on 9th September, were approved and
signed as a true record of the meeting, subject in minute 2015/166 to
including the word "have" in the sentence ".....s. 106 agreement for
Kings Field housing development, and this appeared to "have" been put
into the agreement with the Vale of White Horse ..."

It was also suggested that in minute 2015/168b regarding the voting on
planning applications, there had been a decision that the chairman
should decide which order the voting should take place, and whether to
put "support" or "object" to the vote first.
- 2015/192 Matters Arising from the meeting held on 9th September, 2015
North Street - footway
Council noted that no contribution from the Kings Field phase I
development was due until occupation. The District Council therefore
was not in possession of any funds. A request had been made for
funding to be set aside when it was received. The County Council was
Investigating whether the footway could be installed for the funding
likely to be available.

2015/193 Public Participation
There were no members of the public present.

2015/194 Planning Applications

a) Decisions on previous applications

P15/V1829/HH Convert existing garage/store to a utility/kitchen area
77 Howard Cornish Road
Permitted 16th September, 2015

P15/V1803/LB Installation of new secondary staircase, glazing to windows and new flooring
15 Church Street
Permitted 21st September, 2015

P15/V1444/FUL Erection of single storey dwelling
Peartree Cottage, 7 Packhorse Lane
Permitted 1st October 2015

P15/V1924/HH Demolition of existing bungalow, replacement oak framed building and alterations to existing dwelling
School House, Oakley Park, Frilford Heath
8th October 2015

MW.119/15 s.73 application for the continuation of development without complying with condition 1 of MAR/5529/1-CM
Upwood Quarry, Besselsleigh
Permitted 9th October, 2015

b) Voting on planning applications

Council further considered the issue of questions and resolutions put to Council in regards to voting on planning applications. The clerk had experienced some difficulty in administering the responses as Council had previously “supported” an application and yet had itemised points of concern.

RESOLVED:

that in order to be completely consistent with the response forms for the Vale of White Horse District Council that the word “fully” be inserted before support and that reasons for fully supporting be given if necessary.

c) Applications dealt with prior to the meeting

P15/V2136/HH 2 storey side extension
5 Hyde Copse
For: Mr. M. Higgs
Comments: Council had no objection

d) Applications for consideration at the meeting

P15/V22041/LB and P15/V2206/FUL Installation of photovoltaic panels in various locations
Denman College
For: Ms. D. Rowe
In favour of Fully Supporting 5 Against 1 Abstention 1
Comments: Council fully supported the energy saving measures proposed

P15/V2326/LB Form new dormer window
21 North Street
For: Dr. M. Embleton
In favour of Fully Supporting 6 Against 0 Abstention 1
Comments: Council had no comment to make

P15/V2312/HH 2 storey rear extension
8 Morland Road
For: Mr. and Mrs. J. Withers
In favour of Fully Supporting 7 Against 0 Abstention 0
Comments: The proposal was sensible for the size of the plot and in keeping with extensions undertaken on other similar properties

P15/V1867/HH Demolition of existing store at side of dwelling and erection of two storey extension to provide additional living accommodation (amended)
16 Parkside
For: Mr. M. Rhodes
In favour of Fully Supporting 1 Against 4 Abstention 2
In favour of Objecting 3, Against 2 Abstention 2
Comments: Council objected on the grounds submitted previously: the terracing effect in the street scene and the use of roof lights which did not appear elsewhere in the vicinity.

2015/195

District Councillor Report – Cllr. Mrs. C. Webber

Local Plan – The first stage Inquiry had now finished. There was general feeling that the Strategic Housing Market Assessment figures would be accepted. The second stage of the Inquiry would commence around February 2016.

Grants – Cllr. Webber referred to grant funding, such as new homes bonus, and capital grants which was now available from the District Council. Various questions were put to her regarding grant applicants, the deadline within which the grant had to be spent and related issues. She undertook to enquire of the District Council as to the answers.

Duffield Place – Cllr. Webber had been assisting a resident who claimed she had regularly seen youngsters in her garden.

Air Quality – Cllr. Webber would pursue a joint meeting of Oxfordshire County Council and Vale of White Horse District Council to discuss air quality issues. There had been changes in officers at the County Council and opinions differed as to whether an HGV diversion for the A415 could be part of the strategic work at the Frilford cross roads at the time of the Grove airfield development. The type of diffusion tube for air quality monitoring was not to be changed.

2015/196

County Councillor's Report – Cllr. R. Webber

Business Rates - The Chancellor had announced that Local Councils can keep business rates which would be good news.

Budget – Careful thinking as to cuts and the long term effect would be required when setting the budgets. Cllr. Webber advised that cuts should not be made unless really necessary.

Review of County Council – A review had taken place. This advised that savings could be made and income increased by relocating the offices and leasing the central Oxford premises, charging for services which it currently does not do. Comments had been made on the County Council existing contracts.

2015/197

Footpath link Kings Field phase I, phase II and Hyde Copse developments

Council noted that the planning officer at the Vale of White Horse District Council had met with the developers to discuss the footpath link. Unfortunately the Parish Council had not been invited to this meeting, even though it had been trying to meet with the developer Vanderbilt for some time. Council considered a plan submitted by the planning officer. This showed one small section of a path through the public open space area of Kings Field phase I. There had been no provision for a path to the North to Kings Field phase II, and no provision to the South to link to Howard Cornish Road. No lighting had been provided and concerns were raised regarding children walking home from school in the dark Winter months. The path needed to be well built and sustainable with low level lighting. Discussions regarding one section of the path were considered pointless and out of context. Conversations were needed regarding the whole path, The planning officer had asked whether the Parish Council would be willing to take on the maintenance of the path. The Chairman put this question to the vote.

In favour 6 Abstention 1

RESOLVED:

- (i) that the Parish Council would be prepared to take on the maintenance of the path provided it was well built and had low level lighting.
 - (ii) that the Parish Council needed to be present at meetings and be involved in discussions regarding the path.
 - (iii) that the planning officer be advised accordingly, and that Mr. Walton and Mr. Bough attend future
- 254

meetings regarding the footpath.

Cllr. Mrs. Webber raised the issue of trees in the amenity area off Kings Avenue. One had been removed to install drainage pipes for the new development. A replacement tree had been promised. She asked Council if she should pursue the planting of a second tree. Council agreed.

2015/198

Vale of White Horse District Council – Street Names for new development

Council noted that the Hyde Copse development had been allocated the names, Greenwood Grove, Leas Lane, and Plantation Avenue. The development at the rear of 23 Packhorse Lane had been allocated the name The Paddocks. Council considered a street name for the development rear of The Red House, Packhorse Lane.

RESOLVED:

that the names Old Bakehouse, Wrights Villas, or Green Lane be put forward as possible names to the Vale of White Horse District Council as possible names for the new development rear of The Red House Packhorse Lane

2015/199

Neighbourhood Plan

Council considered the advantages and disadvantages of a Neighbourhood Plan. Concerns were raised regarding the lack of follow up from the community led plan, the time available to undertake a Plan given other village commitments, and the number of people available to become involved and support it.

RESOLVED:

that the matter be deferred and discussed at a meeting in the Summer 2016

2015/200

Ms. Atkins had to leave the meeting, and Council agreed to bring the item relating to communication with the public forward as the next agenda item.

2015/201

Communication with the public

Council noted comments from Ms. Atkins who had considered electronic communication and use of social media as additional ways of communicating with local residents, particularly as there would be more and more residents in the parish with an increase in the number of houses in the near future. Ms. Atkins would put together further ideas for detailed discussion at a future meeting.

2015/202 Pye Development A415 – X15 bus stop relocation
Council noted that the Westbound X15 bus stop located where the new access into the Pye development needed to be sited, had to be moved a few metres eastwards towards the traffic light controlled crossing point.

RESOLVED:

Council had no objection to the relocation

2015/203 Vale of White Horse District Council – Public Art Contributions
Council noted that £11,100 had been received by the Vale of White Horse District from the development at The Priory towards public art. Council also noted an invitation to meet with the Arts Officer to discuss art projects which could be undertaken.

RESOLVED:

that the District Council's Arts Officer be advised that as there were several developments taking place with other s. 106 agreement art funding finance, and other projects such as a new village hall on going, that to defer a meeting would be preferable

2015/204 Oxfordshire Association of local Councils – Training Event
Mr. Hoath and Ms. Atkins reported on the training courses that they had attended. The Chairman reported on the Chairmanship training course she had attended and referred to procedures and Code of Conduct issues.

2015/205 Ms. Atkins and Mr. Cumber left the meeting

2015/206 Community Facilities
Council received a report from its representatives on the Community Facilities Steering Group. As part of any planning application the District Council would require confirmation as to the future management structure of any hall, and information as to finances for construction and maintenance. Council discussed the future managing body of new facilities, based on the options put to the July meeting of the Council. This would be either an existing charity or a new body. Mr. Walton proposed, Mr. Denton seconded, that the Council supports Marcham Community Group becoming the managing charity. The chairman called for a show of hands.

In Support 5 Against 0

The charity's directors were re-appointed one third at a time, by the members. In order to encourage everyone in the parish having a right to vote for the directors, Mr. Walton proposed that the Council encouraged Marcham Community Group not to have a membership fee. This was seconded by Mr. Denton. The chairman called for a show of hands.

In Support 4 Against 0 Abstention 1

Council considered a financial contribution towards the hall construction

and how to protect any public money invested. Some monies would be available from s. 106 contributions. Council discussed seeking advice on how best to protect any public investment. The Chairman called for a show of hands for those in support of obtaining advice.

In Support 5 Against 0 Abstention 0

RESOLVED:

- (i) that Council supports Marcham Community Group becoming the managing trustee of new community facilities.
- (ii) that Council supports Marcham Community Group being encouraged to waive its membership fee to allow for all the electorate to become members if they wished, and thereby to be able to have voting rights.
- (iii) that the Council seeks to identify £500,000 to support the construction of new community facilities, and to take legal advice on how to protect any public investment.

Mr. Denton left the meeting.

The Chairman invited comments from members as to how the Parish Council would wish to gather residents' views on any future planning application, and noted that the applicant had already held exhibitions. It was agreed to defer this for the time being, and to see what comments were received when the application was lodged. Council may need to undertake formal consultation in due course.

2015/207

Police Matters/Neighbourhood Action Group

Council considered whether it should have a formal representative on the NAG group.

RESOLVED:

that the matter be reconsidered at the annual meeting in May

2015/208

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued.

2015/209

Allotments

The Clerk had collected allotment rents just prior to the meeting. No issues had been raised by allotment holders. Council considered the water charge based on the previous year's expenditure on water. Council noted the number of unworked plots, and information as to the waiting list. Council considered that having a member consider the allotment site at Cow Lane and make suggestions as to management could be helpful

RESOLVED:

- (i) that the water charge for Cow Lane allotments for the 2015/16 year be set at £13.00 per plot without a hosepipe and £20 per plot with a hosepipe
- (ii) that the suggestion that a member look into management possibilities at the Cow Lane site be accepted

- 2015/210 Correspondence
a) Oxfordshire County Council – Entry to infant or primary school 2016
The deadline for applications to enter infant or primary school in September 2016 was 15th January 2016
b) Vale of White Horse District Council – Town and Parish Forum 16th November 2015 at The Beacon, Wantage 6,00 p.m.
Mr. Walton expressed an interest in attending this meeting.
c) Vale of White Horse District Council – Code of Conduct training 10th November for Chairmen and Clerks
- 2015/211 Accounts
Council noted the list of cheques numbered 2776 to 2784 be signed and authorised payments totalling £3716.75 in respect of administration costs, cemetery maintenance, grass cutting, grant, work on allotment water taps, checks in play area and litter picking
Council received a report on the accounts as at 30th September, 2015
- 2015/212 Matters raised by members for information
Mr. Walton requested that there be an agenda item for the next meeting to discuss a pedestrian route to Cow Lane as the new path, alongside Sheepstead Road, from the Kings Field Phase I development stopped at the allotments.
- 2015/213 Items for Marcham and District News
The Clerk would prepare an article for MAD News.
- 2015/214 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 11th November, 2015 in the residents’ lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.15 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th November, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Ms. R. Atkins, Mr. C. Bough, Mr. W. Cumber, Mr. M. Denton,
Mrs. S. Hill, Mr. M. Hillis Mr. M. Hoath, Miss R. Mander, (chairman),
Mrs. S. Turney, Mr. D. Walton
Clerk: Mrs. L. Martin
1 member of the public
Joined by Cllr. R. Webber (County Councillor)

- 2015/214 Apologies for absence
There were no apologies for absence from Parish Councillors. Cllr. R. Webber, when joining the meeting, offered apologies from Cllr. Mrs. C. Webber (District Councillor)
- 2015/215 Declarations of Interest
Mrs. Hill declared an interest in the agenda item relating to the grant application from the Marcham Baby and Toddler Group in that she was related to the Chairman of the group. Mr. M. Hoath and Mr. C. Bough declared an interest in the agenda item relating to the grant application from the Anson Trust in that they were directors of the Trust. Ms. R. Atkins declared an interest in the agenda items relating to grant applications from the Parochial Church Council in that was a member of the Church. Mr. M. Denton declared an interest in the agenda items relating to grant applications from the Parochial Church Council in that he was a member of that Council. Mr. W. Cumber declared an interest in the agenda item relating to the footpath linking the new Kings field developments, Hyde Copse development with Howard Cornish Road and the Longfields bus stop in that he was a director of W.Cumber& Son (Theale) Ltd the owner of the Hyde Copse land.
- 2015/216 Minutes of the meeting held on 14th October, 2015
The minutes of the meeting held on 14th October, 2015 were approved and signed as a true record of the meeting. A query was raised on minute 2015/194 planning application P15/V2326/LB Form new dormer window. It was suggested that the letter "a" be inserted between "form" and "new". Council agreed to leave the minutes as drafted.
- 2015/217 Matters Arising from the meeting held on 14th October, 2015
North Street - footway
Council noted that the Clerk and Chairman had met with a civil engineer to discuss the proposed North Street footway. She was undertaking initial investigations to assess the practicalities, and likely costings.

Once all information was known, the Parish Council would be in a position to decide whether to proceed independently with the footway.

Grants Awarded

Council noted letters of thanks received from Marcham Community Group and the Royal British Legion Poppy Appeal. Mr. Denton reported that the local collection for the Poppy Appeal had been successful with a sum of £4600 being raised.

Vale of White Horse District Council - Grants

Mr. Walton reported that he, the Chairman and Cllr. Mrs. C. Webber had met with grants officers from the District Council. The fund was worthwhile pursuing for grants towards a village hall project.

2015/218

Public Participation

Priory Park

A member of the public spoke regarding the loss of the rural footpath across what had become Priory Park. The original line across the field had been diverted around the edge of the development during construction, but had been essentially restored to its original line. Concerns were raised that there were no pavements, no grass verges and houses had short driveways. The public footpath was now shared with cars, and pedestrians were consequently in danger. The use of the path would increase with more and more residents in the village.

The Abbots Grange road name plate would benefit from being relocated. It had been sited immediately adjacent to one saying Packhorse Lane and it was confusing.

Council commented that an approach should be made to the planning officer to see if anything could be done to ameliorate the situation, such as marking a footpath on the road for pedestrians with painted lines. Correspondence to be copied to the County Council's rights of way officer. The route was the only route for pedestrians on the south side of the A415. Council also shared the concerns regarding the wrong location for the Abbots Grange street nameplate. The Clerk would raise these matters with the District Council.

2015/219

Planning Applications

a) Decisions on previous applications

P15/V1867/HH Demolition of existing store at side of dwelling and erection of two storey extension to provide additional living accommodation

16 Parkside

Permitted 26th October, 2015

P15/V1981/LB and P15/V1977/HH Single storey partly glazed oak frame garden room extension

The Old Bakehouse 4 North Street

Permitted 29th October, 2015

P15/V2204/LB and P15/V2206/FUL Installation of roof mounted photo voltaic panels in various locations
Denman College, Church Street
Permitted 30th October, 2015

P14/V2373/O Outline application for 37 dwellings
(Kings Field phase II) south of allotments
Land off Sheepstead Road
Permitted 6th November, 2015

P15/V1758/FUL Demolition of existing outbuildings,
conversion of existing workshop into 2 bed dwelling and
erection of pair of semi-detached 3 bed dwellings
6 Mill Road
Permitted 30th October, 2015
The Clerk advised that a planning condition required the provision of visibility splays at the access/exit. This would be monitored as the site was immediately adjacent to the village green.

c) Applications dealt with prior to the meeting

No applications had been received

d) Applications for consideration at the meeting

No applications had been received

2015/220

County Councillor's Report – Cllr. R. Webber

Cllr. R. Webber placed on record the apologies from Cllr. Mrs. C. Webber.

Air Quality

Measures to improve air quality and an action plan fell to both the County Council and District Council. The District Council had created the action plan but had no funds in the budget, and the cost of action therefore fell to the County Council. A meeting of officers from both Councils had been proposed to discuss the issue as previous suggestions to upgrade the Faringdon Road to an "A" road no longer seemed possible. The volume of traffic would increase substantially when Grove airfield developments reached fruition. The "nothing can be done about it" approach was not acceptable.

Zebra Crossing – A415

This would be safer if it had LED lights, as it would become more visible, but the cost was prohibitive.

Unitary Authority

A unitary authority approach for local government within Oxfordshire was promoted as a way to reduce costs. The District Councils did not

support the idea. Cllr. Webber encouraged the public to raise the issue and bring the matter to the attention of local councils and politicians.

Questions and points raised with Cllr. Webber

Drawings of road layout for Frilford Cross Roads – Cllr. Webber would let the Parish Council have sight of these when available.

The Croft s.106 funding – If funding of £7,000 from The Croft could not be used for the North Street footway, then would it be able to be attached to works to improve air quality.

2015/221

Footpath link Kings Field phase I, phase II and Taylor Wimpey Development

Mr. Bough and Mr. Walton reported on a meeting which they had attended with developers and agents to discuss the footpath link from 3 new developments to Howard Cornish Road. Vanderbilt Homes were committed to providing a path for phase I Kings Field to land in the ownership of the Vale of White Horse District Council. Taylor Wimpey had committed to linking their site through to any new path and to providing a link to the Longfields bus stop. Consideration was given to a path to link to the north east corner of the allotments. The provision of lighting was difficult owing to the need to dig at least 600mm deep for cables which was affected by tree roots. There were 2 parallel rows of trees. Those closest to Kings Avenue needed to be retained. It had been suggested that the leylandii trees on the eastern side of the proposed path could be felled. Vanderbilt Homes who were constructing Kings Field phase I were likely to build their section of the path during April/May 2016. Taylor Wimpey had committed to building the path to Longfields as soon as possible. Questions had been posed as to the cost of lighting. It was suggested that solar lighting could be a possibility. A letter was to be sent to the planning officer setting out the Parish Council's position. It was proposed that the Council take on the ownership of the path provided the leylandii were taken down and lighting costs known.

RESOLVED:

that a letter be sent to the planning officer confirming that the Parish Council would in principle take on the path provided the costs of the lighting were acceptable, and confirmation of the felling of the leylandii given

2015/222

Allotments

The footway alongside Sheepstead Road ended at the allotments. The agent for the landowner of Kings Field phase II development was checking on the probability of the footway continuing to Cow Lane as part of the phase II development.

Council considered a representative to monitor allotment use and to make suggestions for future use and management.

It was proposed by Mr. Walton and seconded by Mr. Denton that Mr. Hillis monitor allotment use.

RESOLVED:

- (i) that Mr. Hillis monitor allotment use and make suggestions as to future management of the allotment sites.
- (ii) that this appointment be reconsidered at the annual meeting of the Council.

2015/223

Community Facilities

Miss. Mander gave a report on the recent meeting of the Community Facilities Steering Group. The group was looking at the legal side of a managing group for new facilities. A business plan had been drafted. Council noted the plan. Correspondence relating to the business plan and a financial statement was being prepared to be lodged shortly after the planning application. As part of the financial statement as to the capital position for the project, the Council had been asked to provide a letter confirming the Parish Council's position as to helping provide financial support. The required sum from the Parish Council was in the region of £500,000 to ensure a complete project. The Clerk had drafted a letter which had been circulated to members. Minor amendments were suggested.

RESOLVED:

that a letter confirming the Parish Council would use its best endeavours to provide up to £500,000 for a new village hall project be sent to the Vale of White Horse District Council.

2015/224

Vale of White Horse District Council – Licence to erect bus shelter, Howard Cornish Road at Duffield Place Eastbound bus stop

Council noted receipt of the draft Licence from the Vale of White Horse District Council. The Clerk advised that the Council had to act in the public interest and should consider whether or not to appoint a solicitor to represent the Council in negotiations. The Clerk had listed various queries with the draft document. Council appreciated it was not a complex document, and was only granting consent to site a bus shelter/litter bin on District Council land.

RESOLVED:

- (i) that a solicitor not be appointed to represent the Council at this stage
- (ii) that the matter, in the first instance, be delegated to the Clerk in consultation with the Chairman to negotiate the wording of the Licence.

2015/225

Cllr. R. Webber left the meeting

2015/226

Grant Applications

Council considered grant applications from various organisations.

RESOLVED:

- (i) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community:
Members had differing opinions in regards to the application by Parochial Church Council towards the costs of an outing for the children from Friday club. The chairman called for a show of hands for those who supported a grant of £250 towards the cost of a coach to take village children to a pantomime.

In favour	Against	Abstention
6	1	1

Oxfordshire Association for the Blind	£100
Marcham with Garford Parish (childrens worker)	£1500
Marcham Senior Citizens Club–running costs	£250
Marcham Baby and Toddler Group – running costs	£200
Marcham Parochial Church Council – coach costs for outing for children from Friday club	£250
Marcham Parochial Church Council – repair works to beams in the church (church currently used as community hall)	1000.00

- (ii) that under s. 19 Local Government (Misc.Prov.) Act 1976 a grant of £1000 be awarded to the Anson Trust towards the expenses of grass cutting in the Anson field recreation ground
- (iii) that under s. 142 Local Government Act 1972 a grant of £600 be awarded to the South and Vale Citizens Advice Bureau, and £150 to the Wantage Independent Advice Centre.
- (iv) that under s. 27 Local Government and Rating Act 1997 a grant of £450 be awarded to the Marcham Community mini-bus towards the cost of a step to access the bus

2015/227 Ms. R. Atkins left the meeting

2015/228 Risk Assessment
The Clerk produced the annual draft financial risk assessment report. Mr. Hoath offered to prepare the risk assessment as he had undertaken this type of work previously.

RESOLVED:

- (i) that the clerk's draft report not be accepted
(ii) that the matter of the Council's financial risk assessment be allocated to Mr. Hoath to prepare.

- 2015/229 Training Events
 The Chairman had attended a training event on planning issues, and along with Mr. Cumber, Mr. Hoath and the clerk had attended a training event on the Code of Conduct. A brief report on both events was given.
- RESOLVED:
- that the cost of the planning training event (£35 + vat) be funded by Council.
- 2015/230 Hitchcose Wood paths
 The Clerk gave a report on a meeting that she, the Chairman, Cllr. G. Fitzgerald Chairman from St. Helens Without Parish Council, and Mr. N. Cross from Dry Sandford had with Mr. Ogilvie-Thompson, the landowner of Hitchcose Wood. The owner had intended to create a wildlife area open to school children for organised visits, and had erected signs restricting access. He had concerns regarding dogs which were running off the public footpath and causing damage. He was seeking advice from his lawyer regarding rights of way and the County Council's definitive plan, in view of comments about the length of time the paths had been walked. Mr. Fitzgerald undertook to encourage dog owners to keep them on a lead and supported the suggestion that schools and organised visits would benefit from the facilities. The landowner would contact the Clerk once advice from his lawyer was received.
- 2015/231 Correspondence
 a) Vale of White Horse District Council – Town and Parish Forum 16th November 2015 at The Beacon, Wantage 6.00 p.m.
 b) LEADER Grant Funding – Launch 25th November 11.00 a.m. Hanney Memorial Hall
 c) Oxfordshire County Council – Publication of Dial a Ride consultation findings and cabinet papers
- 2015/232 Accounts
 Council noted the list of cheques numbered 2785 to 2793 be signed and authorised payments totalling £3582.71 in respect of administration costs, allotment water costs, grass cutting, and work to Churchyard trees.
- 2015/233 Matters Raised by Members
Churchyard Trees – work
 It was reported that the clearing of 2 clumps of bushes remain to be done. These had had to be left owing to wasps nests.
- Sheepstead Road – footway
 An optical illusion had been created following the installation of the new footway. Drivers were dazzled when heading southwards and were drawn towards the ditch. It was suggested a white line be painted at the edge of the footway to distinguish it.

Fly tipping - Howard Cornish Road – Recycling Salvation Army and Anson Field

It was reported that fly tipping had taken place at the Salvation Army textile bank at Howard Cornish Road. The Clerk had reported this to the District Council. Rubbish had also been left by the pavilion in the Anson Field.

Longfields

It was reported that vehicles were being left in the entrance to Longfields. This caused an obstruction for those leaving Longfields and reduced visibility. The Clerk was asked to place an article in MAD News

Community Shop Hours

It was reported that hours of the community shop were changing. The shop would close at 5.30 p.m. instead of 6.00 p.m. weekdays, and would open between 8.00 am. And 12.00 p.m. at weekends. The changes would be introduced from 16th November.

2015/234

Items for Marcham and District News

The Clerk would prepare an article for MAD News and include reference to parking at Longfields.

2015/235

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th December, 2015 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 9th December, 2015 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Ms. R. Atkins, Mr. C. Bough, Mr. M. Denton, Mrs. S. Hill, Mr. M. Hoath, Miss R. Mander, (chairman), Mr. D. Walton
Clerk: Mrs. L. Martin
Cllrs. R. Webber (County Councillor) and Mrs. C. Webber (District Councillor)

- 2015/236 Apologies for absence
Apologies had been received from Mr. W. Cumber, (holiday) Mr. M. Hillis (work commitments) and Mrs. S. Turney.
- 2015/237 Declarations of Interest
Mr. Bough made a statement that he was a director of the Anson Trust, and that had been recorded in the register of members interests kept by the Vale of White Horse District Council. He continued to say that he did not have to declare an interest in Anson Trust items at each meeting unless it was a pecuniary interest.
- 2015/238 Minutes of the meeting held on 11th November, 2015
The minutes of the meeting held on 11th November, 2015 were approved and signed as a true record of the meeting, subject in minute 2015/215 Declarations of Interest to including the word "she" in the sentence "Ms. R. Atkins declared an interest in the agenda item relating to grant applications from the Parochial Church Council in that "she" was a member of the Church".
Cllr. R. Webber suggested that the minute recording those present at the meeting where it read "Joined by Cllr. R. Webber" appeared to suggest that he had gatecrashed the meeting.
The Clerk was asked to record in the minutes, the time of arrival for late comers to the meeting, and also the time of leaving should anyone leave before the end of the meeting.
- 2015/239 Matters Arising from the meeting held on 11th November, 2015
Abbots Grange street nameplate adjacent to Packhorse Lane street namplate
Council noted that the Vale of White Horse District Council had confirmed that it had agreed with Charles Church developer to relocate the Abbots Grange street nameplate to a more appropriate location.
- Fly Tipping
Council noted that the Vale of White Horse District Council had removed the fly tipping both at the Salvation Army textile bank in Howard Cornish Road and the junction of Howard Cornish Road/North Street.

Footpath through The Priory – right of way no. 293/9

Council noted that the planning officer at the Vale of White Horse District Council did not support a marked division of road and path through the new housing development as this would give priority to vehicles and the intention was for a shared surface. Comments from the rights of way officer were awaited.

Sheepstead Road – Optical Illusion heading southwards from Cow Lane

The County Council had advised that no further works would be carried out in Sheepstead Road until the works under the s. 278 road agreement for the new development were complete and a road safety audit undertaken.

Members commented that the verges outside the Vanderbilt development were damaged from vehicles going over them.

A415 – Zebra Crossing

Comments were made that a man had been nearly knocked down on the zebra crossing. Council discussed different types of LED lights and improved illumination for belisha beacons. It was agreed to explore all options available for improved lighting when the Council was in a position to pursue the matter.

2015/240

Public Participation

There were no members of the public in attendance.

2015/241

Planning Applications

a) Decisions on previous applications

P15/V2312/HH Two storey rear extension
8 Morland Road
Permitted 9th November, 2015

P15/V2326/LB Form a new dormer window
21 North Street
Permitted 13th November, 2015

P15/V2136/HH 2 storey side extension
5 Hyde Copse
Permitted 17th November, 2015

c) Applications dealt with prior to the meeting

No applications had been received

d) Applications for consideration at the meeting

P15/V266/HH Rear dormer window to previous extension. Internal alterations and construction of rear dormer window to garage
Pinetops, Woodside

For: Mr and Mrs. J. Pollard

In favour of Fully Supporting 7 Against 0

Comments: Council fully supported the application as there was no effect on the street scene or environmental issues arising.

(e) Planning Correspondence

Notification had been received for a Certificate of Lawful Development for 2 storey rear extension. This was a request for the local planning authority to confirm the legal position, and no comment from the Parish Council had been invited.

2015/242

District Councillor's Report – Cllr. C. Webber

Packhorse Lane – air quality

Cllr. Webber reported that a meeting would take place between Jason Sherwood, infrastructure manager at the County Council, officers from the Vale of White Horse District Council, herself and Cllr. R. Webber (county councillor) to discuss A415 traffic, air quality and what could be achieved to improve the situation.

The Priory

Now that new development had taken place near the entrance to The Priory, the owner of The Priory had expressed concern regarding the new street nameplates that were causing confusion and resulting in Royal Mail post for The Priory going astray. A request had been made for a sign indicating the way to The Priory to be erected on the A 415.

Development rear of 23 Packhorse Lane and The Red House, Packhorse Lane.

Cllr. Webber had received comments that trees at the rear (northern side) of these development had been felled. The resident reporting the issue believed the trees had Tree Preservation Orders on them. She would raise the matter with the tree officer at the District Council.

2015/243

County Councillor's Report – Cllr. R. Webber

County Council Budget

Cllr. Webber stated that clarification on the Government's autumn statement was required. Some of the New Homes Bonus funding would go to County Councils. Sensible decisions and timings were difficult given the budget setting period. He was hopeful of the County Council being able to save the children's centres, recycling centres and the bus transport in rural areas.

2015/244

Community Facilities

Council noted advice from lawyers regarding the protection of any public funds used in connection with the construction of new facilities. It was proposed that the advice be shared with the Community Facilities Steering Group if required.

The Chairman called for a show of hands of those in favour of sharing

the advice with the steering group

In favour
7

Against
0

RESOLVED:

that advice given to the Parish Council from its lawyers be shared with the Community Facilities Steering Group.

2015/245

Vale of White Horse District Council – Parish Forum 16th November, 2015

Mr. D. Walton gave a report on the parish forum which he had attended. Local Plan – The second stage of the enquiry would start in February 2016.

Planning Enforcement – The view on planning enforcement was taken from the National Planning Policy Framework. Action needed to be proportionate and reasonable where situations failed to meet the planning requirement.

Affordable Housing allocation – a representative from the Vale of White Horse District Council on an exhibition stand prior to the forum meeting, had indicated that the first 20% of the affordable housing on new developments would be allocated to those with a local connection. It had been implied that the local connection took precedence over those on the housing list using the usual bidding system.

The clerk was asked to seek clarification for this, and include an article in MAD News if possible, as there may be local people who were unaware of the position.

2015/246

Play Area Report

Council noted the quarterly report on the play area. Areas showing early sign of wear would be monitored. One self closing gate was not working properly, and could allow dogs into the site.

RESOLVED:

that the gate be repaired

2015/247

H.M. The Queen's 90th Birthday celebrations

Council noted that during the weekend of 11th and 12th June, there would be national and local Cathedral services of thanksgiving. The Lord Lieutenant of Oxfordshire was encouraging Councils and parishes to support celebrations in the form of street parties and other local events. Members thought that the Marcham Community Group had already begun to think of appropriate celebrations.

RESOLVED:

- (i) that the clerk contact Marcham Community Group
- (ii) that consideration be given to funding events when setting the budget.

2015/248 Transfer of Public Open Space – Kings Field (phase I)
The clerk reported that a letter had been recently received from lawyers acting for Vanderbilt Homes regarding the transfer to the Parish Council of the 2 areas of public open space in the Kings Field phase I development. Issues surrounding the footpath to the East were still outstanding.

RESOLVED:

- (i) that the issue regarding the footpath to serve all 3 developments required sorting in the first instance
- (ii) that there was a requirement of one transfer document to the Parish Council
- (iii) that the letter sent to the planning officer regarding the Parish Council taking on the footpath be sent to Vanderbilt's lawyers.

2015/249 Correspondence
a) Vale of White Horse District Council – Notice of consultation until 18th December on draft supplementary planning document for Botley Centre.
b) Oxford Flood Alleviation newsletter – Public Consultation on the next stage of the Oxford Flood Relief Scheme. Oxford Town Hall 19th January, and Abbey House, Abingdon 20th January 2016, plus other local dates and locations.
c) Oxfordshire County Council – Subsidised Bus
Cabinet decision to withdraw all subsidies, and also from Dial a Ride.
d) High Sheriff of Oxford – Awards – Deadline for nominations 15th January 2016
e) OALC – November Update
f) Letter Sovereign Housing Association – Requirement to undertake risk assessment for meetings held at Duffield Place. This was handed to Mr. Hoath to consider.

2015/250 Accounts
Council noted the list of cheques numbered 2794 to 2807 to be signed and authorised payments totalling £7736.28 in respect of administration costs, grass cutting, play area checks and grants awarded.

2015/251 Matters Raised by Members
North Street – repairs following works by BT
A query was raised as to possible road repair works following trenching by BT/ Open Reach. The clerk had reported the matter to the County Council.

2015/252

Items for Marcham and District News

The Clerk would prepare an article for MAD News. To be included, if possible, was information as to the position on housing allocation for people with a local connection within the affordable housing sections on new housing developments within the parish. This was dependent on accurate information being received from the Vale of White Horse District Council in time.

2015/253

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th January, 2016 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 8.45 p.m.

Signed Date

