

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 11th January, 2017 in the residents' lounge at Duffield Place, Marcham at 7.15 p.m.

Present:

Miss R. Atkins, Mrs. J. Fabes, Mr. M. Hillis, Mr. M. Hoath, Mr. P. Steere,
Mr. D. Walton

Clerk: Mrs. L. Martin

Dr. D. Stork (Chairman of the Group Against the Reservoir Development)
Cllrs. R Webber (County Councillor) and Mrs. C. Webber (District
Councillor)

Joined by a Miss R. Mander at 7.25 during the presentation.

In the absence of the Chairman and Vice Chairman, it was proposed by Mr. Hillis and seconded by Mr. Hoath that Mr. Walton be appointed Chairman for the commencement of the meeting during the presentation by Dr. Stork.

Mr. Walton welcomed Dr. Stork to the meeting, and invited him to speak on the topic of the current status of Thames Water's plans for the reservoir and the views of the GARD group. Dr. Stork provided information on the latest plans for a reservoir and challenged the stated requirements. He referred to the lengthy construction period and time it would take to fill the reservoir. He answered questions and discussion followed on the need for Thames Water to fix the leakages in the London area. Dr. Stork provided a handout and would send this electronically to the Clerk.

Dr. Stork left the meeting at 7.40 p.m.

Miss Mander took the chair for the meeting.

- 2017/1 Apologies for absence
Apologies had been received from Mr. M. Denton and Mrs. S. Hill.
- 2017/2 Declarations of Interest
Miss R. Atkins declared an interest in the agenda item relating to the planning application P16/V3211/HH at 6 Orchard Way in that the applicant was a neighbour.
In the interests of transparency the Clerk placed on record that she was related to the agent for the applicant in regards to the planning applications P16/V3211/HH at 6 Orchard Way and P16/V3072/HH at 6 Parkside.
- 2017/3 Minutes of the meeting held on 14th December, 2016
The minutes of the meeting held on 14th December, 2016 were approved and signed as a true record of the meeting. Mr. Walton

pointed out that in minute 2016/235 relating to the planning application P16/V2052/LB for alterations to the barn at 12 Frilford Road the voting was recorded as “In favour of objecting” and then “ In support of the application” whereas it should be “In favour of objecting” and “Not in favour of objecting”.

2017/4 Matters Arising from the meeting held on 14th December, 2016

Play Area - report

Council noted that the contractor had been instructed to replace the broken slabs at the youth shelter, and enquiries made as to whether the youngsters undertaking the painting were to complete the work required to the bench seats. Council noted that Mrs. C. Ricketts had confirmed that she would arrange for the bench seats to be sanded.

Sheepstead Road – Street Light replacement

Council noted that confirmation had been received from the County Council that the street lights in Sheepstead Road which were in need of replacement would be included in the first batch of repairs for its new interim contractor. It was reported by a member that the 2 broken street lights in Sheepstead Road had been replaced.

Letters of thanks for grants awarded

Council noted that letters of thanks for the grants awarded had been received from the Anson Trust, Citizens Advice Bureau, Marcham Senior Citizens Club, Parochial Church Council, and South and Vale Carers Centre.

Kings Field phase I – Vanderbilt Homes

Service plans for utilities had been received and circulated to members. These was in regards to the public open spaces that the Council were taking on.

2017/5 Public Participation

There were no members of the public present.

2017/6 Planning Applications

a) Decisions on previous applications

P16/V0547/LB and P16/V0546/HH

Demolish previous extension on western aspect and bay

window on eastern aspect and extend principal dwelling and former barn with single and two storey additions, together with various alterations and repairs to external and internal building fabric.

Marcham Mill, Mill Road

Permitted 9th January, 2017

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V3211/HH Single storey rear extension

6 Orchard Way

For: Mr and Mrs. B. Stevens

Members commented regarding overdevelopment of the house in relation to the size of the plot, the provision of additional accommodation without additional parking

The Chairman called for a show of hands of those who supported the application

In support	Against	Abstention
0	6	1

RESOLVED:

that Council objects to the application on the ground of overdevelopment of the site and lack of on site parking

P16/V3072/HH Single storey rear extension

6 Parkside

For: Mrs. M. Cox

Members commented that there were no additional bedrooms and could see no reason to raise objections

The Chairman called for a show of hands for those who supported the application

In support	Against	Abstention
7	0	0

RESOLVED:

that Council supports the application as the proposal appeared appropriate and in proportion to the existing dwelling

P16/V2986/FUL Variation of condition 12 (Drainage) of
P15/V0612/FUL Erection of 61 dwellings
Land off Hyde Copse

For: Taylor Wimpey

A planning condition existed that new required drainage works had to be fully implemented before occupation of any dwelling. A solution to the drainage had been delayed and a request submitted to allow 20 dwellings to be connected to the existing system.

Some members were of the opinion that Taylor Wimpey should be required to comply with the planning condition before occupation of their dwellings, others were of the opinion that as there was a shortfall in capacity, the problem should be sorted as soon as possible, as the overall foul network within the village was affected. The capacity for the connection of 20 dwellings would be determined by Thames Water.

The Chairman called for a show of hands of those in support of the application

In support	Against	Abstention
5	2	0

RESOLVED:

that Council supports the application

P16/V3224/FUL Erection of 49 dwellings with associated means of access, car parking, footpath links, amenity space and landscaping

Land off Sheepstead Road (Kings Field II)

For: Mrs. H. King -Thompson and Mrs. H. Shorthouse

Members appreciated the extant consent for 37 dwellings .

The new proposal appeared to be a good mix of housing, although there were no bungalows, and it met the Community Led Plan aspiration for smaller units. Concerns were raised regarding adequate on site parking, view on the approach to the village from the north, materials to match the existing development to the South, the badger sett on site and adequate

wildlife survey, adequate drainage strategy, good footpath links into the existing path to the East to Howard Cornish Road, provision of a new section of path, path on the Western side alongside Sheepstead Road to Cow Lane, and provision of a build out to slow traffic speed, plus improvements at the St. Peter's Cross Roads.

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
6	0	1

RESOLVED:

that Council supports the application, but the Vale of White Horse District Council be advised of the following issues: inadequate on site parking, and lack of visitor parking, appearance and orientation of the properties with dominant fencing on the approach from the North, materials to be in keeping, requirements for footways and not shared surfaces, bungalows, the need for a wildlife survey in view of the existing badger sett on the site. In addition a requirement for the provision of a path on the Eastern side of the site and to link in with the existing path to run to Howard Cornish Road, footway link alongside Sheepstead Road to Cow Lane, and improvement works at St.Peter's cross roads.

P16/V3147/FUL Replacement dwelling, swimming pool and garage building

Studland House, Woodside

For: Mr. and Mrs. Lamplough

Members had no objection to the proposal, but wished adequate tree protection to be in place, with works to trees in the bridleway access being undertaken in advance of construction. Repairs to the bridleway should be undertaken if damage were caused, no vehicles to reverse onto the A338, and all materials to be in keeping.

The Chairman called for a show of hands for those in support of the

application

In support
7

Against
0

Abstention
0

2017/7

Planning Correspondence

(i) Vale of White Horse District Council – Notification of adoption of Local Plan

Council noted correspondence from the Vale of White Horse District Council advising that at a meeting of full Council held on 14th December, 2016 the Local Plan was adopted.

(ii) Vale of White Horse District Council – Community Infrastructure levy – Consultation on modifications to the draft charging schedule and draft developer contributions supplementary planning document

Council noted the modification to the draft charging schedule. The CIL on housing between 1-10 had been reduced from £260 per sq. m to £120 per sq. m

(iii) Vale of White Horse District Council – s.106 funding report

Council noted a report from the Vale of White Horse District Council on the current position regarding the availability of s. 106 funding for the parish. An electronic version would be sent to all members for their information.

2017/8

District Councillor's Report – Cllr. Mrs. C . Webber

Cllr. Mrs. Webber reported that the work of the planning committee had quietened down recently. She and Cllr. R. Webber (County Councillor) had met with Mr. Stuart Walker planning officer on parish matters. Discussions had been held regarding footpaths between 2 housing development sites south of the A415 (54 units on Willow Farm – Pye Homes - and 37 units on adjacent land – Matthew Homes). These were 2 separate development sites and there was no obligation to link them with paths. This would be a matter for the Parish Council at a later date. The development of 37 units had been required to include 3 lower height bungalows owing to the impact that taller buildings would have on the listed building The Priory. Residents in the new Priory Park development had concerns

regarding the parking of construction traffic during the build period of the new dwellings, and also regarding the permanent access to the site.

Waste bin emptying at Sweetbriar had been a problem over the Christmas period, and the bins had not been emptied for 4 weeks. The District Council was monitoring the situation.

2017/9

County Councillor's Report – Cllr. R. Webber

Cllr. Webber provided an update report on the plans for new community facilities, the preparation of the s. 106 agreement and issue of planning consent.

He referred to the Central Government's Autumn statement, and confirmed that there should be no horrors in this year's budget from the County Council. A full Government bid for Oxfordshire as the unitary authority was expected shortly.

2017/10

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a to allow business to be continued for a further 30 minutes. It was proposed by Mr. Walton, seconded by Mr. Steere and

RESOLVED:

that the agenda be re-ordered so that items requiring immediate resolution were discussed first.

2017/11

Miss Atkins and also Cllrs. R and C Webber left the meeting at 9.15 p.m.

2017/12

Budget 2017/18

Council carefully considered the current balances, the likely balances at the year end, the effect of the Council Tax Reduction Scheme, and the budget for 2017/2018. Discussion took place on the cutting of highway verges and likely contractors.

The Chairman called for a show of hands for those in support of a precept sum requested from the Vale of White Horse District Council of £49130, plus the council tax reduction scheme grant of £370.

In support

4

Not in support

2

RESOLVED:

- (i) that unspent sums from the current year be taken into reserves.
- (ii) that the total amount required from the Vale of White Horse District Council be set at £49500
- (iii) that this be made up of expected grant of £370 and £49130 charged to residents by way of precept.
- (iv) that the Clerk make enquiries as to appropriate contractors for verge cutting.

2017/13 15A Haines Court – Application for Premises Licence under the Licensing Act 2003

Council noted that an application had been lodged with the Vale of White Horse District Council for the sale of on line liquor from 15A Haines Court. Members had some concerns regarding traffic generation.

RESOLVED:

that this Council submits no comment to the Vale of White Horse District Council.

2017/14 Community Facilities

Council noted that the initial draft agreement for the provision of public funds to the community facilities project had just been received from its Solicitor. This was being considered by the Council's working party, and would be put to a future Council meeting.

RESOLVED:

- (i) that an additional meeting of the Council be held to consider the draft agreement if necessary.
- (ii) that the draft agreement be sent to Council members, the Anson Trust, and MCG

2017/15 Grant Application – Parochial Church Council

Council considered a grant application towards the employment costs of children and youth workers in the parish.

RESOLVED:

that under s. 137 Local Government Act 1972 a grant in the sum of £2000 be awarded to Marcham Parochial Church Council towards the costs of the provision of a children and youth worker in the parish.

2017/16 National Association of Local Councils – Notification of publication of Public Service Ombudsman Bill
Council noted plans for the new single Public Service Ombudsman with the abolition of the previous Parliamentary and Health Service Ombudsman and Local Government Ombudsman. The services of the new Ombudsman would be extended to the Town and Parish Sector. The timescale for the passage of the Bill was unclear.

RESOLVED:

that this Council makes no comment to the National Association for Local Councils

2017/17 Parishioner of the Year Award
Council noted that nominations were being received for the Parishioner of the Year Award, and a report would be produced for the Council by the working party for consideration at the next meeting.

2017/18 Annual Meeting for Electors
The Clerk would makes enquiries as to when the school hall would be free.

RESOLVED:

that discussion of the arrangements and likely speakers be deferred to the next meeting.

2017/19 Neighbourhood Plan

RESOLVED:

that this agenda item be deferred to the next meeting.

2017/20 Risk Assessment

RESOLVED:

that this agenda item be deferred to the next meeting.

2017/21 Parking problems in the parish

RESOLVED:

that this agenda item be deferred to the next meeting.

2017/22 Correspondence

a) Oxfordshire County Council – Highway Works in Vale of White Horse District Council Dec 16 – Feb 17

No works related to Marcham.

b) Oxfordshire County Council – Notification of closure order for bridleway 17.

Council noted that an Order for the continued temporary closure of bridleway 17 over the river Ock had been made for a 3 year period until January 2020. The County Council was working with the landowner to restore and repair the listed bridge.

2017/23 Accounts

Council noted the list of cheques numbered 2922 to 2927 to be signed and

RESOLVED:

- (i) that payments totalling £1752.36 in respect of administration costs, grass cutting, materials for tap repairs, and play area checks be authorised.

2017/24 Matters raised by members for information

Morland Road/Howard Cornish Road junction – poor state of repair

It was reported that the tarmac at the junction of Morland Road and Howard Cornish Road was breaking up.

North Street – footway

It was stated that there was a need for a footway between The Gap and Howard Cornish Road.

Tower Close – street nameplate

It was reported that the street nameplate for Tower Close was broken.

201725

Items for Marcham and District News

The Clerk would prepare an article for MAD News

2017/26

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th February, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.00 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 25th January, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss R. Atkins, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis,
Mr. M. Hoath, Miss R. Mander (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. C. Webber (District Councillor), Cllr. R. Webber (County Councillor)
1 member of the public

- 2017/27 Apologies for absence
No apologies had been received.
- 2017/28 Declarations of Interest
Miss R. Atkins declared an interest in the agenda item relating to the community facilities in that she lived adjacent to the recreation field where the new village hall was planned.
- 2017/29 Public Participation
There were no comments from the member of the public present.
- 2017/30 Community Facilities
Council received a report from its representatives on the Community Facilities Steering Group. There were on going discussions between the developer and the District Council regarding the s. 106 contributions required in order for planning consent to be granted, and discussions in regards to the size of the nursery in the Anson field.
- Council had previously resolved to identify £500,000 to support the construction of new community facilities of a hall, car park, landscaping , multi-use games area, and sports pitches, and had discussed its existing reserves, availability of s. 106 funding and any possible shortfall, should s. 106 funding not be readily available. Further information was required as to the contribution by the Anson Trust into the community element of the project, budget information and the latest drawings of what was proposed, as well as an indication of timings of the project. It appeared that the District Council was requiring the Anson Trust to provide a larger nursery than the one previously envisaged, thereby reducing its financial contribution to the public facilities. Discussion took place on funding for fitting out the new hall.

It was reported that the Council's working party met with the Anson Trust's working party to go through the terms of the draft contract, as drafted by the Council's solicitor, for a grant from the Parish Council towards the community facilities. This had been amended by the Trust and the revised version recently received. Council discussed the contract and the key changes. The grant contract, once agreed in broad terms would be finalised by the Solicitors for the Council and the Solicitors for the Anson Trust

Concerns were raised regarding meeting any shortfall in funding, and the fact that stage payments needed to be defined to the Council's satisfaction in advance. Information as to the specification and guarantees provided, was lacking. Independence would be required, and the Council required the right to appoint its own assessor. Long term access to the account and records would be needed in case of future queries.

RESOLVED:

that further information be obtained from the Anson Trust as to the full working budget and plan, the facilities that will be provided, and the timescale involved

2017/31

Street Name for new development of 37 houses south of the A415
Council considered suggestions for a new street name for the houses forming Priory Park East.

RESOLVED:

- (i) that the name Monks Walk be put to the Vale of White Horse District Council
- (ii) that a letter of thanks be sent to those residents who had submitted suggestions for names, explaining that the Council had selected a name in keeping with the Priory and the adjacent Abbots Grange.

2017/32

Planning Application

P16/V0052/A One double sided directional sign
Land at the junction of Howard Cornish Road / A415
For: Taylor Wimpey

Members noted this application was retrospective but appreciated the need for a sign to give direction to the housing development.

The Chairman called for a show of hands of those in support of the application

In support
9

Against
0

Abstention
0

RESOLVED:

that the Council supports the application as a clear direction sign was required to indicate the way to the new housing development.

2017/33 Members had matters that they wished to raise and the Chairman agreed to include an additional agenda item

Matters Raised by Members

Parkside Allotments - clearance

It was reported that the village facebook page had various rumours about the future use of the Parkside allotment site from housing, a car park and the relocation of the war memorial.

1 Tower Close – building works

It was reported that building works had been taking place at 1 Tower Close. It was unclear whether planning consent was required. The Clerk was asked to bring this to the attention of the District Council.

Parishioner of the Year

It was reported that the working party had met. Unfortunately Amanda Rowe who had prepared the Certificate in the past was unable to continue to assist. A suggestion was made that possibly the editor of Marcham and District News may be able to assist.

The working party was reminded to produce a short list of possible recipients for the next meeting, from which the Council would select a winner. The Clerk was asked to contact Amanda Rowe and thank her for her assistance in the past.

Howard Cornish Road / A415 junction – parking

The question of continued parking on pavements and grass verges was raised. This would be a matter for discussion at the next meeting.

Path Churchyard To Cemetery

It was reported that this path was particularly slippery by the concrete culvert. This was due to a collection of leaves from the trees within Denman College.

The Clerk was asked to write to Denman College to ask if the trees could be trimmed back.

2017/34

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th February, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.10 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th February, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis,
Mr. M. Hoath, Miss R. Mander (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. C. Webber (District Councillor), Cllr. R. Webber (County Councillor)
2 members of the public – Mr. N. Rowe (Arthur Anson Memorial Trust and Mr.
C. Brotherton (Thomas Homes Ltd)

- 2017/35 Apologies for absence
Apologies had been received from Miss Ruth Atkins.
- 2017/36 Declarations of Interest
There were no declarations of interest.
- 2017/37 Minutes of the meeting held on 11th January, and 25th January 2017
The minutes of the meetings held on 11th January, 2017 and 25th January 2017 were approved and signed as a true record of the meeting subject in minute 2017/4 Play Area report changing the word “paining” to “painting”.
- 2017/38 Matters Arising from the meetings held on 11th January, 2017 and 25th January, 2017
North Street – footway
Council noted a site meeting had taken place with Oxfordshire County Council to discuss a possible footway. A quotation for the design stage had been given. An estimate for the cost per sq. m. for construction was awaited.
- 2017/39 Public Participation
There were no issues raised by the public present.
- 2017/40 It was proposed and Council agreed that the agenda item relating to Community Facilities be brought forward and discussed as the next item.
- 2017/41 Community Facilities
Council noted that there had been no further meeting of the Community Facilities Steering Group, but its working party looking at building

design had met. Council noted additional information received from the Anson Trust, and a report from its project co-ordinator Mark Patchett answering questions raised at the previous meeting. The draft contract had been agreed by Council on 25th January, but the Anson Trust had submitted suggested alterations. The Council's working party had met on 8th February in the afternoon to consider and amend the alterations. The working party put its recommendations forward. The revised contract terms as amended by the working party were discussed in the presence of Neil Rowe and Chris Brotherton, who with Council's consent contributed to the discussion and aided clarification on points. Council agreed the revised grant contract.

The Chairman asked for a show of hands for those in favour of supporting the latest version of the contract, subject to seeking the Council's Solicitor's view.

In favour	Against	Abstention
8	0	0

RESOLVED:

- (i) that Council supports the latest version of the contract as discussed and agreed in the presence of representatives of the Anson Trust and Thomas Homes
- (ii) that a resolution to sign the contract be postponed until comments from the Council's Solicitor had been received.

Mr. Brotherton addressed the Council. The drafting and agreement of the s. 106 document had been protracted, Work would not start on site until the Lease to MCG was in place, nor would architects be instructed to prepare the final plans until the grant agreement with the Parish Council was in place. In additional pre-start planning conditions would need to be sorted.

2017/42 Mr. Rowe, Mr. Brotherton and Parish Councillor Matthew Hillis left the meeting at 8.20 p.m.

2017/43 Planning Applications

a) Decisions on previous applications

P16/V2952/HH and P16/V2953/LB Internal and external alterations to existing outbuilding to provide additional residential use in connection only with 11 Church Street
1718 building, 11 Church Street
Permitted 13th January 2017

P16/V3072/HH Single storey rear extension with two storey centre section
6 Parkside
Permitted 30th January 2017

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V2692/FUL Variation of condition 7 – roads to remain private
Condition 13 no requirement to provide charging points (amended plans to now provide charging points on market housing)
37 dwellings
Land off Packhorse Lane
For: Matthew Homes Ltd
Council had previously objected to the non provision of charging points. An amendment had been received to now include these in the market housing

The Chairman called for a show of hands for those who supported the proposal to now include charging points just in the market housing

In support	Against	Abstention
7	0	0

Council had previously required all internal roads to be constructed to County Council highway standards even if they were to remain private

The current proposal did not confirm anything different and the Chairman called for a show of hands for those who wished to object

Objecting to the roads remaining private without being constructed to County Council standards

In support	Against	Abstention
7	0	0

RESOLVED:

that Council supported the application to provide electric charging points in the market housing, but objected to the roads remaining private if they were not going to be constructed to County Council standards

R3.008/17 Alterations to hard play including removal of existing fencing and installation of new fencing
Marcham Primary School, Morland Road
For: Oxfordshire County Council

The Chairman called for a show of hands for those who supported the application

In support	Against	Abstention
6	0	1

RESOLVED:

that Council supports the application, as it was an important stage in the development of classrooms which were vital to the village

2017/42

District Councillor's Report – Cllr. Mrs. C. Webber
Traffic Survey - Cllr. Mrs. Webber reported that she was arranging a traffic pollution survey and was in need of assistance to help count HGVs in Packhorse Lane near the junction of North Street and the village green, and also to count vehicles at the junction of Barrow Road and Faringdon Road.
Parish Boundaries – Cllr. Mrs. Webber reported that Abingdon Town Council was seeking a community governance review

to extend the town boundaries. One of the areas in question was west of the A34 towards Marcham.

2017/44

County Councillor's Report – Cllr. R. Webber

Cllr. R. Webber indicated that issues such as air quality could be better managed if there was one unitary authority. South Oxfordshire District Council, the Vale of White Horse District Council had joined with the County Council is agreeing the unitary proposals, Oxford City Council, West Oxfordshire District Council and Cherwell District Council were still debating the matter. A suggestion had been to double the number of councillors at the County Council to cover the 5 districts too. This would save having to undertake a boundary review.

2017/45

Neighbourhood Plan

Council considered establishing a working party to investigate the merits of a neighbourhood plan

RESOLVED:

- (i) that a working party not be established at the present time.
- (ii) that the matter be reviewed at the September meeting of the Council

2017/46

South Oxfordshire District Council – draft Statement of Community Involvement

Council noted the draft Statement of Community Involvement and agreed not to make any comment

RESOLVED:

that this Council makes no comment on the draft Statement of Community Involvement

2017/47

Path from Howard Cornish Road West of Longfields towards Cow Lane

Council received a report on a meeting of the Footpath working party. The preference was for one path into which the new housing developments could link. Norway maple trees along

the path had tree preservation orders. The working party recommended meeting with the Arboricultural officer from the

Vale of White Horse District Council on site to discuss the creation of a footpath and the impact on the trees further.

RESOLVED:

- (i) that this Council seeks the development of a permanent weatherproof footpath from Howard Cornish Road to Cow Lane
- (ii) that the footpath be suitable for pedestrians, bicycles, push chairs, mobility scooters and wheel barrows. And link the new Harding Way, The Pastures and Kings Field II developments
- (iii) that the target minimum width is 1.5m
- (iv) that the path be owned by a public authority and that it not be adopted as a footway or bridleway

2017/48

Risk Assessment

Council noted the risk assessment. As far as the accounts were concerned a new external auditor was to be appointed for April 2017 onwards. The internal auditor was being asked to confirm that money given for restricted purposes was used for that. The Council had received a further gift of money and it was advised to increase its fidelity guarantee cover to £500,000. Certain obligations were being put on the handyman and it was recommended that he provide regular reports on all the items he checks. It was recommended that should the Parish Council acquire the public open space on new Kings field I development off Sheepstead Road, then that would be added to risk assessment as a Council asset.

RESOLVED:

- (i) that the risk assessment be accepted as drafted
- (ii) that fidelity guarantee cover be increased to £500,000
- (iii) that the handyman be asked to provide signed check sheets for all the items he inspects.
- (iv) that the risk assessment be updated in due course to allow for the removal of the Longfields open space and the acquisition of any new public open space
- (v) that an approach be made to the Church in regards to toppling testing headstones in the closed Churchyard

- (vi) that the internal auditor be asked to confirm that any restricted monies are used specifically for those purposes.

2017/49

Parking Problems in the parish

Council considered a draft letter to be sent to the roads in the parish where there were known parking problems and congestion. Suggested amendments to the letter were put forward. Discussion took place on the delivery of the letter and which streets were to receive it. The Clerk would check the number of properties involved. The heading of the letter to be Marcham Parish Council with the website and email address.

Council considered correspondence from a resident in Haines Court which expressed concern regarding parking congestion and nuisances.

RESOLVED:

- (i) that a letter in the form attached to these minutes be sent to occupiers in Howard Cornish Road, North Street, Haines Court and the new Willow Farm development
- (ii) that the correspondent be advised that the Council was writing to occupiers and vehicles drivers in areas where there was parking congestion.

2017/50

Fettiplace Road – Proposed parking place for disabled person

Council noted consultation from Oxfordshire County Council regarding a proposed parking bay in Fettiplace Road. Council discussed the location and sought assurances that the applicant was a holder of a blue badge.

The Chairman called for a show of hands of those in favour of the marked disabled parking bay

In support	Against
5	2

RESOLVED:

- (i) that the Council supports the marking of a disabled bay
- (ii) that an enquiry be made of the County Council to ensure that the applicant was a blue badge holder

- 2017/51 Public Rights of Way – Hitchcose Footpath
Council noted that the landowner had now agreed the route of the proposed new footpath through Hitchcose wood and the matter had been referred to the County Council’s legal department to draft the Dedication Agreement.
- 2017/52 Parishioner of the Year Award
Council considered the nominations for the parishioner of the year award and selected the recipient for the 2016 year. The award would be presented at the annual meeting of electors in 2017.
- 2017/14 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued
- 2017/54 Annual meeting of electors
Council considered the arrangements for the annual meeting of electors. The school hall was free on Wednesday 24th May, 2017

RESOLVED:

- (i) that the annual meeting of electors be held on Wednesday 24th May in Marcham Primary School hall.
- (ii) that the decision as to a guest speaker be postponed until the next meeting.

- 2017/55 Best Kept Garden Competition
Council discussed the arrangements for the 2017 competition. In view of the new housing developments taking place, the competition would need to be reviewed, as some properties did not have front gardens.

RESOLVED:

- (i) that Mrs. Hill organise the best kept garden competition for 2017.
- (ii) that the competition and the arrangements for the competition be reviewed at the September meeting.

- 2017/56 Play Area
Council noted the quarterly report on the play area. Items were in good order. Two issues were being monitored. It had been noted that some slabs at the youth shelter required replacement. The contractor had been instructed.

RESOLVED:

- (i) that the play area report be noted

- (ii) that the contractor be reminded that the replacement slabs were outstanding.

2017/57

Correspondence

a) Council noted letters of thanks for grants awarded had been received from: Members of Friday Club, South and Vale Carers Centre, and Home Start Oxfordshire.

b) Letter High Sheriff of Oxfordshire, Mrs. Sarah Taylor – Notification that the theme for her year in office was “unpaid carers”. The Head of Service of Oxfordshire Carers would be contacting the parish council with a view to giving a presentation in due course.

c) Oxfordshire Clinical Commissioning Group – Oxfordshire’s Health and Care Services Consultation.

d) Thames Water Utilities Ltd

Notification that Thames Water was no longer participating as a retailer in non household water supplies. The supply of water to the Cow Lane allotments was being transferred to Castle Water with effect from 1st April 2017.

e) Civic Voice – War Memorial Workshop 1st March, 2017

A war memorial workshop at the Quaker Meeting House, Oxford Mr. Denton confirmed he would attend this.

f) Oxfordshire County Council – one Oxfordshire Unitary Council

Council noted an invitation to send representatives to a meeting on Monday 13th February at 7.00 p.m. at Didcot Civic Hall for feedback on the current proposals. Mr. Steere offered to attend this meeting.

2017/58

Accounts

Council noted the list of cheques numbered 2928 to 2936 to be signed and

RESOLVED:

- (i) that payments totalling £3856.34 in respect of administration costs, grant, play area checks be authorised.

2017/59

Matters raised by members for information

Dog faeces – Residents appeared to not be clearing up after their dog. The Clerk was asked to put an article in Marcham and

District News reminded residents to be more considerate and of of the dangers of disease from faeces

Anson Trust – grass cutting

A query was raised as to whether the Council had received proof of costings or estimates for the 2017 grass cutting. The Clerk confirmed that she had not, and would remind the Trust.

Morland Road junction with Howard Cornish Road - potholes

It was reported that potholes at the junction of Morland Road and Howard Cornish Road had white paint around, so it appeared that the County Council was about to repair them.

2017/60

Items for Marcham and District News

The Clerk would prepare an article for MAD News and include reference to dog fouling and the date set for the annual meeting of electors.

2017/61

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th March, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.15 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 8th March, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss R. Atkins, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin

Joined by Cllr. C. Webber (District Councillor), and Cllr. R. Webber (County Councillor)

- 2017/62 Apologies for absence
No apologies for absence from Parish Councillors had been received. Cllr. Mrs. C Webber (District Councillor) and Cllr. R. Webber (County Councillor) had apologised in anticipation of their late arrival at the meeting, owing to their attendance at meetings elsewhere.
- 2017/63 Declarations of Interest
There were no declarations of interest.
- 2017/64 Minutes of the meeting held on 8th February, 2017
The minutes of the meetings held on 8th February, 2017 were approved and signed as a true record of the meeting.
- 2017/65 Matters Arising from the meetings held on 8th February, 2017
- Parking problems in the parish
A letter to residents in the affected roads had been finalised and duplicated. These were about to be delivered.
- Path Howard Cornish Road to Cow Lane – East of Kings Avenue
The Council's working party had arranged to meet with the arboricultural officer at the Vale of White Horse District Council on 10th March to discuss the extension to the path and the effect on the trees subject to the tree preservation order.
- Best Kept Garden Competition
Mrs. S. Hill gave a report on the organisation of the 2017 garden competition. It was suggested that there be 4 zones in place of 7, with a first, second and third prize in each zone, with an overall winner, together with overall second and third places. Initial judging would be undertaken by councillors. First round judging would be end of June, and second round judging would be early July. Some degree of leeway

would be required for dates. Competition sponsors were suggested, and the Clerk would approach them to enquire about supporting the garden competition.

2017/66

Public Participation

There were no members of the public present.

2017/67

Planning Applications

a) Decisions on previous applications

P16/V3052/LB Alteration to grade II listed barn to form 2
bedroomed annex
12 Frilford Road
Permitted 14th February, 2017

P16/V3147/FUL Replacement dwelling, swimming pool and
garage
Studland House, Woodside
Permitted 28th February, 2017

P16/V2986/FUL Variation of condition 12 (drainage) of
planning permission P15/V0612/FUL to permit the connection
of 20 dwellings to the public sewer
61 dwellings at land west of Hyde Copse
Permitted 6th March, 2017

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P16/V3250/HH Demolish existing conservatory and
replace with single storey rear extension
28 North Street
For: Miss J. Hayes

Council discussed the application and was generally supportive.
The Chairman called for a show of hands of those in support of
the application.

In support	Against	Abstention
9	0	0

RESOLVED:

that Council supports the application as it appeared a sensible development and did not infringe on the conservation area.

2017/68

District and County Councillor's Reports

This item was postponed until the arrival of Cllrs. C and R Webber.

2017/69

Community Facilities

Council received a report on the Community Facilities Steering Group meetings held on 12th January, 2017 and 23rd February, 2017 and also noted the specification of the hall building. It was understood that the Charity Commission had agreed to the Anson Trust's proposals. The afterschool club would not operate from the nursery building, but from the hall, and it would be a condition of any Lease that the hall be used between certain hours for this purpose. Income from this activity would go to those running the hall. The Council's working party had met with the Anson Trust to further discuss the Trust's suggested changes to the grant contract. Revised wording was awaited from them. Mr. Walton offered to make enquiries of the Trust as to progress with its suggested wording for changed clauses.

2017/70

A415 - Issues

Telegraph Poles

Council noted that the County Council had confirmed that developers Charles Church of the Abbots Grange development had placed an order with the utility company to relocate the 2 telegraph poles which were in the middle of the newly created footway to the development on the South side of the A415. No date for their relocation had been given.

Telegraph Pole – junction of A415 and North Street

Reference was made to visibility for motorists leaving North Street and the difficulties looking Westwards in view of the telegraph pole in the footway, and the new wall that had been constructed in the housing development on the former garage site.

The Clerk was asked to bring this to the attention of the county councillor and also check the planning consent for the approved plans and possible breach in regards to the height of the wall.

Air Quality

Council noted an email from a residents requesting support from

the Parish Council in ensuring the Vale of White Horse District Council acted on its action plan produced under the Air Quality Management Area. Council supported the action taken by District Councillor Cllr. Mrs. C. Webber in her traffic survey, whereby traffic would be monitored for a 24 hour period on 10th May. It was suggested that speed guns may be able to be borrowed, and both speed and numbers of vehicles could be monitored at the same time.

Traffic Video

Council noted receipt of a copy of a video which had been sent by a resident living on the A415. This was of a lorry pausing as it negotiated the pinch point East of the Crown public house. It was suggested that if there was more information such as the numbers of particulates, and their origin, and times of the day when pollution was worst, then the public health team at the County Council may assist with some support.

2017/71

Vale of White Horse District Council – Briefing for Parish Councils 6th March – Part II Local Plan

Mr. Walton gave a report on this meeting which he and Mr. Hoath had attended. A further 2000 houses were required within the Vale district with approximately 25% of them in Marcham. District Council officers had offered to meet with the Parish Council to discuss matters. There had not been mention of the reservoir site, additional traffic from other developments such as Grove, nor mention of the other infrastructure needs. There had been some proposals for the Dalton Barracks airfield, but this site was not being released by the Ministry of Defence until 2029 And the current Local Plan was until 2031.

Council noted that the postponed Community Infrastructure Levey examination hearing was now due to be held on 19th April, at Didcot Civic Hall.

RESOLVED:

- (i) that the information about the additional housing sites within Marcham for the Local Plan part II be advertised as widely as possible.
- (ii) that the invitation to meet with District Council officers to discuss the planning policies and the

Marcham sites be accepted, and the Clerk arrange a meeting.

2017/72

Annual Meeting of Electors

Council discussed possible speakers for the annual meeting of electors. It was suggested that District Council officers could attend to present the Local Plan part II proposals and their effect on Marcham, or possibly representatives from the Public Health Team at Oxfordshire County Council could speak on the A415 and public health issues.

RESOLVED:

that the Clerk try and arrange for a presentation on the Vale of White Horse District Council's Local Plan part II at the annual meeting for electors on 24th May, 2017.

2017/73

Cllr. R. Webber County Councillor joined the meeting at 8.30
Cllr. Mrs. C. Webber District Councillor joined the meeting at 8.45 p.m.

2017/74

County Councillor's Report – Cllr. R. Webber

Local Plan part II - Reference was made to the District Council's Local Plan part II proposals for the area, including 520 houses for Marcham and 2000 extra at Dalton Barracks. Marcham appeared not constrained like some sites. There were, however, NOx issues at the pinch point and additional traffic would impact on the Air Quality Management Area. The proposed northern site did not connect with the centre of the village.

Anson Trust – The s. 106 agreement had been agreed and would be signed shortly.

B415/Barrow Road – Shippon Turn

The kerb edges were falling although the road had been resurfaced only a short while ago.

2017/75

District Councillor's Report – Cllr. Mrs. C. Webber
Unitary Authority

There had been a meeting regarding the proposed new Unitary Authority and there had been cross party support for it.

Vanderbilt-Harding Way development

Cllr. Mrs Webber reported that eggs had been thrown at doors, and windows of new houses. This issue had been reported further and was being investigated.

Other housing developments

Residents had been complimentary about the Willows Farm development. It appeared that not all the bungalows available on this site had been for sale on the open market. Comments were made that the attenuation pond on the adjacent site did not appear to be draining, and was a large muddy area. There seemed insufficient space for the public sewer pipe required to be installed by Taylor Wimpey to support its development at Hyde Copse.

2017/76

6 Fettiplace Road

Council considered correspondence from a resident requesting a view from the Parish Council, before any application was made to the Vale of White Horse District Council, as to a suggestion to acquire public open space to create room for parking, and on which to build a garage. Council considered the need to maintain green open space, which added to the street scene.

RESOLVED:

that this Council not support the loss of open green space which formed part of the street scene.

2017/77

Youth Shelter – Litter Bin

Council noted that the litter bin at the youth shelter was effectively destroyed, and had been kicked in. Council considered whether a replacement was necessary. It was thought that litter would just be thrown down on the ground if there were no bin.

RESOLVED:

- (i) that the litter bin be replaced
- (ii) that investigations be made of concrete litter bins and a report be produced for a future meeting

2017/78

War Memorial Seminar 1st March, 2017

Council received a report from Mr. Denton who attended this seminar. Funding was available from the War Memorial Trust up until 2018 for conservation work to memorials. Mr. Denton

would further investigate the possibility of a grant.

2017/79

Footpath 293/10 - Anson Path

Council considered a request for maintenance on this path, as it was wet and muddy. Council discussed the cutting back of overhanging vegetation which would increase light to the path. It was generally thought this its usage would increase with a new community hall and housing on the Anson field. It was also thought that the planning application for the Institute site also included a path which would link North Street to the Anson field path thereby eliminating the steps at the end of North Street.

RESOLVED:

- (i) that advice be sought from Oxfordshire County Council as to measures that could be undertaken to help maintain a mud free, dry path.
- (ii) that the occupiers of 40 North Street be asked to cut back vegetation which was overhanging the path.

2017/80

Morland Road – noticeboard

Council considered a suggestion to site a noticeboard in the vicinity of the school. This would assist residents in the Eastern side of the village, and particularly parents at the beginning or end of the school day. The Chairman had spoken informally to the Head Teacher who, in view of building works taking place at the school, had suggested that the idea be reviewed when building works were finished.

RESOLVED:

- (i) that the Council supports the idea of a noticeboard in the vicinity of the school
- (ii) that a letter be written to the school seeking its support

2017/81

Correspondence

- a) Oxfordshire County Council – SEN and disability information advice and support services information.
- b) OALC – February news

2017/82

Accounts

Council noted the list of cheques numbered 2937 to 2947 to be signed and

RESOLVED:

- (i) that payments totalling £5542.89 in respect of administration costs, works to trees, repairs to youth shelter, repairs to outside water tap, replacement padlocks, allotment water and defibrillator be authorised.

2017/83

Matters raised by members for information

Noticeboard

It was reported that the noticeboard outside of the Institute had become damaged by weather. The Clerk was asked to contact the Anson Trust regarding this.

Weed Spraying

Questions were about weed spraying. This would be done when weeds started to grow in a few weeks. Enquiries would be made of the contractor.

A415 – rubber strips – traffic speed count

Questions were asked about the outcome of the traffic speed count. The Clerk would make enquiries.

Street name plates - Howard Cornish Road and Tower Close

The street name plates at the junction of Howard Cornish Road with North Street and also Tower Close were broken. It was suggested that the Howard Cornish Road name plate which included reference to leading to other roads be updated to include all new roads.

Tower Close – planning enforcement at no. 1

An update report was requested in regards to planning enforcement at 1 Tower Close. The Clerk had not received any information and would make enquiries.

Tower Close – parking

Parking was still taking place on the grass verge at Tower Close. Questions were asked as to who was responsible for enforcing that it was left open grass.

Parkside Allotments

It was reported that roots were still left following the clearing works at the Parkside allotments. The contractor had obtained one price from a sub contractor for clearing these, and he was obtaining a second price. It was suggested that more clearance works should be undertaken next to the sub station.

Cow Lane Allotments

A query was raised regarding the waiting list. The Clerk advised that there was not a current waiting list. It was understood that someone was interested in an allotment plot. The Clerk would make enquiries.

New Road – Parking

Parking congestion was taking place in New Road. Coaches visiting Denman College were unable to turn and access easily. It was not known who owned the cars. It was suggested that registration numbers were taken and passed to the PCSO for action.

2017/84

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2017/85

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th April, 2017 in the residents’ lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the meeting of Marcham Parish Council held on Wednesday 12th April, 2017
in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander
(Chairman), Mr. P. Steere, Mr. D. Walton
Rachel Roberts (Air Quality Monitoring Officer, Vale of White Horse District
Council)
Clerk: Mrs. L. Martin
5 members of the public

- 2017/86 Apologies for absence
Apologies for absence had been received from Ms. R. Atkins and Mrs.
S. Hill. Apologies had also been received from Cllr. Mrs. C Webber
(District Councillor) and Cllr. R. Webber (County Councillor).
- 2017/87 Declarations of Interest
Mr. Walton declared an interest in the agenda item relating to the casual
vacancy in that he knew one of the applicants well.
- 2017/88 Mr. Walton left the room
- 2017/89 Casual Vacancy
Council considered applications from 2 local residents eligible to fill the
vacancy. None of the candidates was present at the meeting.
The Chairman called for a show of hands for each candidate in turn.
There being an equal number of votes cast for each candidate, the
Chairman used her casting vote.
- RESOLVED:
- (i) that Ian Charles be co-opted to join the
Parish Council to serve until the next
election in May 2019.
- (ii) that a letter of thanks be sent to the
unsuccessful candidate.
- 2017/90 Mr. Walton rejoined the meeting.
- 2017/91 Minutes of the meeting held on 8th March, 2017
The minutes of the meeting held on 8th March, 2017 were approved
and signed as a true record of the meeting.

2017/92

Matters Arising from the meetings held on 8th March, 2017

Annual Meeting of Electors

The Clerk confirmed that this meeting had been arranged for 24th May, 2017 at 7.30 p.m. in Marcham Primary School. The planning policy team from the Vale of White Horse District Council had agreed to be the guest speakers and would give a presentation on the Local Plan part 2.

Morland Road – noticeboard

Council noted that Marcham Primary School was in agreement with the idea of a public noticeboard near the school, but requested that discussion be postponed until after the building works of the new classroom were complete.

Weed Spraying

This would be undertaken in early April and then again mid August. The Clerk would enquire the date in April when this was likely to take place.

Howard Cornish Road – Broken Street Nameplate

Council noted that this was being replaced with a street nameplate just giving the name Howard Cornish Road rather than including the list of roads which led off it.

2017/93

Public Participation

Marcham – Air Quality – A415

Rachel Roberts, Air Quality Monitoring Officer from the Vale of White Horse District Council, introduced herself. There were several locations in Marcham along the A415 and Mill Road where diffusion tubes were located and replaced on a monthly basis. The annual limit for Nox was 40 micro grams per metre³. This was averaged over the year. Some areas in Marcham were similar to and just under the limit for several years, however in 2016 these had increased to above the limit at 44 micro grams/m³. Exceedances were worst in February and October and at peak travel times. It was long term exposure to Nox that was hazardous and the average as defined by DEFRA was used in the calculations. At the last traffic count there were 13400 vehicles a day which passed through Marcham on the A415.

Miss Roberts was encouraged by members to meet with the District and County Councillors who were organising an exercise on 10th May to better understand the profile of traffic

Addressing Council

A member of the public queried being allowed to address Council only during public participation. He stated that there may be issues that he wished to speak about, that had not been raised, and it would be preferable to speak at the end of the meeting, and also contribute to each

preferable to speak at the end of the meeting, and also contribute to each agenda item during the meeting.

Vale of White Horse District Council - Local Plan Part II

Mr. Ken Dijksman, planning consultant, spoke regarding sites included in the Local Plan, some of which seemed unjustified. He expressed his concerns regarding the Marcham sites, particularly north of the A415 as it was unrelated to the village. He was promoting a site at Rowstock close to the A34, employment areas, and bus routes which had not been included by the District Council. He believed there were alternate sites, more sustainable than those suggested in Marcham.

Council Tax increase

Queries were raised regarding the increase in council tax, the number of extra houses that now in the village. The Council was asked to publish its accounts in the village newsletter. The Chairman replied that they were available on the Council's website, and the budget was presented at the annual meeting of electors each year.

Footway - Tower Close to Marcham Primary School along Orchard Way

Comments were made regarding the state of the footway between Tower Close and Marcham Primary School. The Clerk was asked to check with the Vale of White Horse District Council as to its road sweeping schedule.

Traffic

It was reported that when traffic lights had been located in Mill Road for sewer repair works, traffic had not been stopped. It was suggested that signs were needed at the A338 and A34 giving advance warning and asking for engines to be switched off. Also when the A34 was closed, then lorries diverted along the A415 and A338. One day 30 lorries had been counted on the A415 in the village, by one resident between 1.30 p.m. – 2.00 p.m. Members commented that this route was the recognised diversion route.

Sustainable development

General comments were made regarding poor quality new housing which was squeezed in, and the lack of bungalows, and play grounds within the new developments. Linking footways were missing. On design matters, there was no provision for birds, and trees had been planted too close to properties in Harding Way. These needed to be clumped together and grass patches remain unmown. Criticism was

levelled at the Parish Council for not doing more and not stating what it did do. It was suggested that road names should not follow people, but should relate to environmental and geological features in the area and follow nature.

2017/94

Planning Matters

a) Decisions on previous applications

P17/V0052/A Double sided directional sign
Junction of A415 and Howard Cornish Road
Withdrawn 16th March, 2017

P16/V3250 HH Demolition of conservatory and erection of
single storey rear extension
28 North Street
Permitted 29th March, 2017

P15/V3042/O Conversion of Anson Institute building to 3
apartments, and erection of 5 dwellings, along with new
community building, MUGA and rearranged sports pitches on
Anson field. Erection of nursery building on Anson field with
all matters reserved.
The Institute, North Street, and Anson field, Morland Road
Permitted 10th April, 2017

b) Planning Applications dealt with prior to the meeting

P17/V0621/HH Alteration and change of use of barn to
residential annexe
12 Frilford Road
For: Professor J. Allen
Comments: Roof height not to increase, and damage to access
way to be restored, window on north side must not be oversized
when compared to existing window, work to garage area must
conform to work done on the barn, no parking on North Street,
and access to Council's allotments maintained.

c) Path Howard Cornish Road to Harding Way and Kings Field phase II
Council received a report from the footpath working party who met
firstly with Mr. Tim Stringer, the arboricultural officer at the Vale of
White Horse District Council, and subsequently with Taylor Wimpey.

A tree preservation order was on 66 maple trees in a line from Howard Cornish Road towards the allotments. No preservation order was on the poplar trees. There was a scrub area to the Eastern side of the path which the officer preferred to leave untouched. It had been noted that Vanderbilt Homes developing to the Western side of the row of trees still had to install a footway around part of the public open space. Discussion had taken place that it would be helpful if this could be a straight path to link the existing path with the Taylor Wimpey site to the East, and also link to a proposed new development to the north. Taylor Wimpey had agreed to talk direct to Vanderbilt Homes. The need for a safety rail at the Howard Cornish Road end of the path had been identified.

c) Applications for consideration at the meeting

P17/V0712/FUL Conversion of car port and storage into residential annex including roof lights to the front and dormer window to the rear.

1 The Green

For: Ms. E. Thomas

Council discussed the application and concerns were expressed regarding adequate on site parking provision should another bedroom be added.

The Chairman called for a show of hands of those in support of the application

In favour	Against	Abstention
7	0	0

RESOLVED:

that Council supports the application, subject to there being adequate on site parking

P16/V3224/FUL Erection of 49 dwellings with associated means access, car parking, footpath links, amenity space, landscaping (amended plans)

Land off Sheepstead Road

For: Mrs. H. King, and Mrs. H. King-Thompson

Council considered the amended plans. Members referred to inadequate capacity within the sewerage system, a lack of bungalows, the footpath at the Eastern side to go behind the car

parking spaces, the footpath led directly into private allotment land which was not permitted, there should be a path alongside Sheepstead Road to Cow Lane. Points from the previous application for this site should be reiterated.

The Chairman called for a show of hands of those in support of the application

In favour	Against	Abstention
5	0	2

RESOLVED:

that Council supports the application, however the concerns outlined above to be referred to the Vale of White Horse District Council

P16/V2791/RM Application following outline consent granted under P14/V2373.O for appearance, landscaping, layout and scale (amended plans).

Land off Sheepstead Road

For: Mrs. H. King, and Mrs. H. King-Thompson

Council discussed the amended plans. It was noted that there was no sewer impact study, and the landscaping proposals could affect the run of into the sewers. Comments on the paths to the allotments and ensuring that they ran to the Eastern side of the site remained.

RESOLVED:

that the Council express concerns regarding:

- (i) the lack of sewer impact study, the and landscaping which could affect run off into the sewers.
- (ii) the route of the footpaths within the site, both directly into the allotments, and the path to the Eastern side
- (iii) the lack of footway to Cow Lane alongside Sheepstead Road.
- (iv) that previous comments regarding design on entry to the village, and open space maintenance be repeated

The Vale of White Horse District Council had identified 2 sites in Marcham on the Eastern side of the village, one on the northern side of the A415 for 400 houses, and the second on the southern side of the A415 for 120 houses. Mr. Walton had produced a written note, and Miss Mander gave a verbal report on the meeting between representatives of the Parish Council and the Vale of White Horse District Council Planning policy team. Marcham had been selected for housing as it could be justified to take some of the unmet housing need in Oxford. Members discussed concerns regarding the inclusion of both sites in the draft Local Plan part 2. The key issues were the poor air quality adjacent to the A415 and the existence of the designation as an air quality management area and the impact of the traffic, the lack of connections and direct road/pedestrian links to the village, the lack of primary school provision. Several land owners were involved with the sites, and it seemed not practical to deliver a developable plan. It was suggested that the Council keep the residents informed regarding Local Plan Part 2 by producing a leaflet to be delivered around the houses setting out the housing proposals for the Local Plan and inviting residents to submit comments to the District Council.

RESOLVED:

- (i) that the Council objects to the inclusion in the Vale of White Horse District Council's Local Plan Part 2, the housing sites north and south of the A415 at the Eastern side of the village comprising 400 houses and 120 houses respectively.
- (ii) that the reasons for objection were the air quality management area, transport and traffic, lack of integration with the village, lack of commitment to infrastructure
- (iii) that a leaflet advising residents of the Local Plan, the sites in Marcham, and reasons for objection be prepared and distributed to households in the village.

2017/96

District and County Councillor's Reports

In the absence of Councillors R and C Webber no reports were available.

2017/97

Community Facilities

Council received a report on the Community Facilities Steering Group meeting held on 6th April, 2017. The design of the hall

had been discussed. There had been a compromise on the nature of the second hall. There was the possibility of extending the facilities at some point in the future. Council recognised the work that had gone into the preparation of the drawing, and appreciated the attempt to locate the windows overlooking the field.

2017/98 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued

2017/99 Anson Trust Contract
Council considered the contract, and comments from its Solicitor. There was one clause regarding encumbrances which still required agreement, otherwise Council was in agreement with the terms drafted.

RESOLVED:

- (i) that the draft contract (version 8) be accepted by Council other than the clause 10 relating to mortgaging the facilities
- (ii) that the working party continue to negotiate the terms of the grant contract.

2017/100 Village Car Parking
Council considered correspondence from residents regarding the letter written by the Parish Council to parishioners concerning parking obstruction and damage to verges. Members thought that in future, a letter sent to most or all residents, should indicate that whilst it was being sent to all, the content may only apply to some.

RESOLVED:

that the correspondence be noted

2017/101 Defibrillator – Morland Road
Council noted that the defibrillator outside of the school was fully functional and that clerk had received an email from South Central Ambulance Service confirming that it had been added to its list of locations.
Council noted that South Central Ambulance Service had offered to provide a 90 minute free AED community awareness training session if the Parish Council provided a suitable venue. Council discussed this possibility.

RESOLVED:

- (i) that the offer of CPR/AED training be accepted
- (ii) that enquiries be made of the primary school for the use of the school hall.
- (iii) that enquiries be made of Marcham Primary School parents teachers association as to whether it would wish to join with the Parish Council in CPR/AED training and to run fund raising activities alongside

2017/102

Youth Shelter – Litter Bin

Council considered a replacement litter bin for the youth shelter. Previous bins made from plastics and metal had been vandalised.

RESOLVED:

That a glass reinforced concrete litter bin with fixing anchors from Wybone be purchased

2017/103

Parkside Allotments

Council considered quotations for removing tree roots from Parkside allotments. The Clerk was in the process of balancing the accounts as at 31st March 2017, and advised on likely balances available.

RESOLVED:

- (i) that the tree roots at Parkside allotments not be cleared for the time being.
- (ii) that the matter be reconsidered when setting the budget for 2018/19.

2017/104

Correspondence

Oxfordshire County Council – Final proposal for a unitary authority in Oxfordshire.

2017/105

Accounts

Council noted the list of cheques numbered 2948 to 2961 to be signed and

RESOLVED:

- (i) that payments totalling £3204.71 in respect of administration costs, training
- 411

course fee, Chairman's allowance, fees for signage, and installation of defibrillator cabinet be authorised.

2017/106

Matters raised by members for information

Increase in precept

It was raised that several residents had commented on and queried the rise in the level of the precept. The overall percentage rise appeared high, but the increase in the parish council precept was £2415.

Marcham Mill

It was reported that work to divert the water course had started.

Cars

It was reported that cars parked in North Street and Church Street had been damaged. It was suggested that a letter be written to the owner of the vehicle parking at the junction of Howard Cornish Road.

101 Police report number

It was reported that a shed on the Cow Lane allotments had been pulled over. It was suggested that the police 101 telephone number for reporting minor incidents be put in MAD News.

New dwellings junction of North Street / A415

It was reported that the wall and fencing at the A415 boundary of New dwellings on the garage site was too high and interfered with vision for motorists leaving North Street. The Clerk would Check the approved planning application drawings.

2017/107

Items for Marcham and District News

The Clerk would prepare an article for MAD News and include reference to the Police 101 telephone number.

2017/108

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th May, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.00 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the annual meeting of Marcham Parish Council held on Wednesday 10th May, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton

Clerk: Mrs. L. Martin

Joined by Mr. Chris Brotherton (Thomas Homes) at 7.35 p.m. and
Cllr. R. Webber (County Councillor) at 8.08 p.m.

- 2017/109 Election of Chairman
The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council
- It was moved by Mr. Walton, seconded by Mr. Hoath and
- RESOLVED: nem.con
that Miss Mander be elected Chairman of the
Council to hold office until the next annual
meeting of the Council
- 2017/110 Declaration of Acceptance of Chairman
Miss Mander made and signed the declaration of acceptance of office as Chairman.
- 2017/111 Apologies for Absence
Apologies for absence had been received from Miss Ruth Atkins, Mr. Matthew Hillis and Cllr. Catherine Webber (District Councillor)
- 2017/112 Community Facilities
Mr. Chris Brotherton from Thomas Homes joined the meeting. Council agreed that Mr. Brotherton could address the Council regarding the new community facilities.
Mr. Brotherton spoke regarding the exhibition of the drawings of the hall which had taken place on 22nd April. One of the main queries raised by the public was regarding the facilities for disabled people. The architect had spoken with the member of the public and was producing a list of items from the conversation. It would be for the Parish Council and other relevant bodies to agree on the need depending on user groups. Mr. Brotherton was of the opinion that the drawings, as presented, complied with legislation and Part M of the Building Regulations.
- The Clerk referred to the requirement for the Parish Council to prove value for money in regards to the grant that it had resolved to award.

Mr. Brotherton confirmed that all tender and documents relating to the pricing would be provided to the Parish Council.

Mr. Brotherton indicated that a possible start date could be April 2018 This was owing to the bats that would be hibernating over the Winter in the Institute building.

Mr. Brotherton left the meeting.

2017/113

Declarations of Interest

There were no declarations of interest.

2017/114

Election of Vice-Chairman

The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Mr. Hoath, seconded by Mr. Denton, and

RESOLVED: nem.con
that Mrs. Hill be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council

2017/115

Appointment of Planning Working Group

RESOLVED:
that the Clerk be given delegated powers in consultation with Miss. Mander and Mr. Hoath to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.

2017/116

Appointment of Representative for the Oxfordshire Association of Local Councils

RESOLVED:
that Mrs. Hill represent the Council.

2017/117

Appointment of Parish Transport Representative

RESOLVED:
that Mr. Walton represent the Council

2017/118

Appointment of Representative to Hills Aggregates Liaison Committee

RESOLVED:
that Mr. Steere represent the Council

- 2017/119 Appointment of Representatives to the Anson Field Management Committee
- RESOLVED:
that Mrs. Atkins and Mr. Denton represent the Council
- 2017/120 Appointment of Members to the Churchyard Working Party
- RESOLVED:
that Ms. Atkins and Mr. Denton represent the Council at meetings with representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard
- 2017/121 Appointment of MAD News Correspondent
- RESOLVED:
that the Clerk write a monthly article on Parish Council business for the village newsletter
- 2017/122 Review of Effectiveness of Internal Audit Working Party
- RESOLVED:
that Mr. Hillis and Mr. Hoath serve on the review of effectiveness of internal audit working party, to review the effectiveness of the internal audit and to report back to Council.
- 2017/123 Appointment of members to represent the Council at meetings of the Community Facilities Steering Group
- RESOLVED:
that Miss Mander and Mr. Walton represent the Council
- 2017/124 Parishioner of the Year Award working party
- RESOLVED:
that Mr. Hillis and Mr. Steere form a working party to consider nominations for the Parishioner of the Year Award, produce a short list for Council, and to administer the arrangements for the Certificate.
- 2017/125 Staff Working Party
- RESOLVED:
that Mrs. Mrs. Hill and Mr. Hoath form a working party to consider staff issues as per the adopted terms of reference

- 2017/126 Appointment of members to. S 106 working party
- RESOLVED:
that Mrs Hill, Miss Mander and Mr. Walton together with the clerk form a working party to consider planning obligation and funding available for village projects.
- 2017/127 Appointment of Representative to Police Neighbourhood Action Group
Council noted that this group for the Marcham area was no longer in operation.
- RESOLVED:
that this appointment remain unfilled as the group no long existed.
- 2017/128 Appointment of observer to attend meetings of Marcham Community Group
- RESOLVED:
that Miss Mander attend meetings of Marcham Community Group as an observer and report back to Council.
- 2017/129 Appointment of member as point of contact for allotment issues
- RESOLVED:
that Mr. Hillis be appointed as the point of contact for issues arising relating to allotments
- 2017/130 Minutes of the meeting held on 12th April, 2017
The minutes were approved and signed as a true record of the meeting, subject in minute 2017/93 Addressing the Council, to deleting the words “preferable to speak at the end of the meeting, and also contribute to each” from the last sentence of the paragraph, as it had been duplicated from the bottom of one page and the top of the next. In addition the word “ are” to be added to minute 2017/93 Council Tax Increase, so that the sentence read “Queries were raised regarding the increase in council tax, the number of extra houses that are now in the village”
- 2017/131 Matters arising from the meeting held on 12th April, 2017
- Dwellings junction of North Street / A415
The height of the wall which affected motorists’ vision had been referred to the Vale of White Horse District Council. That Council was investigating a possible breach of planning condition.
- Vale of White Horse District Council – Local Plan Part 2
The response forms containing the Council’s comments had been submitted to the Vale of White Horse District Council.

Weed Spraying

Council noted that weed spraying was undertaken on Saturday 29th April.

Road Sweeping Schedule

A request has been lodged with the Vale of White Horse District Council as to its road sweeping schedule.

Training in CPR/Defibrillator

Council noted that South Central Ambulance Service had offered to community awareness training session in CPR/defibrillator use on Saturday 17th June at 10.30 a.m. The Parent Teacher Association at the school had agreed to provide refreshments as a way of fund raising and were considering other side stalls.

2017/132

Public Participation

There were no members of the public present

2017/133

Planning Applications

a) Decisions on previous applications

P17/V0621/HH Alteration and change of use of barn to residential annexe
12 Frilford Road
Permitted 3rd May, 2017

RW.08/17 Alterations to hard play and removal of fencing and installation of new fencing.
Marcham Primary School
Permitted 27th April, 2017

b) Planning Applications dealt with prior to the meeting

P17/V0939/HH Single storey rear extension
30 Kings Avenue
For: Mr. M. Walton
Comments: Council had no objection, but expressed a preference for windows to match existing.

P17V0987/LB Installation of kitchen extract unit (retrospective)
The Crown Public House, 1 Packhorse Lane
For: Wadworth & Co Brewery
Comments: Council had no objection

c) Applications for consideration at the meeting

P17V1068/MPO Modification to planning obligation as varied by a Deed of Variation dated 19th May 2016

37 dwellings, Land off Packhorse Lane

For: Matthew Homes Ltd

Comments: Council was of the opinion that it did not have the technical expertise to comment knowledgeably on the changes to the clauses in the modification of the planning obligation

d) Planning Correspondence

Kings Field Phase II

Council noted receipt of a revised site plan, submitted to the Parish Council by the agent for the applicant, which showed a footway alongside Sheepstead Road to Cow Lane, and direct access into the allotments had been removed. A query was raised that a path similar to the one installed by Vanderbilt Homes along the Eastern side of the site, should be provided by the developer.

In so far as s. 106 contributions were concerned, the order of priority would be : footway along Sheepstead Road to Cow Lane, village hall, multi use games area, sport pitches, play area, allotments, mini bus and outdoor gym.

S. 106 funding for health and well being for Abingdon Doctors' Surgery Stert Street, Abingdon

Council agreed to take as an additional item on the agenda, correspondence received from the s. 106 monitoring officer at the Vale of White Horse District Council. The view of the Parish Council was sought on the allocation of s. 106 health and well being funding from the Persimmon development on land north of Priory Lane, and the Vanderbilt Development on Kings Field Phase I Sheepstead Road towards works to create additional consulting rooms.

Members appreciated that the NHS was underfunded but giving s. 106 money to private practices seemed a curious way of proceeding. Members queried the role of the Commissioning Group, why 3 out of 4 doctors' surgeries in Abingdon had each requested £20,000, what the situation would be if the Parish Council objected and why the funding could not go to other health and wellbeing for the parish such as health classes in the village hall, or to the County Council for day centres and care of the elderly. Cllr. R. Webber requested sight of the correspondence in order to undertake further research.

RESOLVED:

- (i) that further information be sought
- (ii) that the Clerk send the correspondence to Cllrs. C and R. Webber.

2017/134 District and County Councillor's Reports
Cllr. R. Webber gave reports on both District and County matters.

Village traffic survey – The Marcham traffic survey was being undertaken over a 25 hour period starting at 6.00 a.m. this morning. The County Council, although only a consultee, could well turn down housing proposals in the immediate vicinity owing to traffic volumes. There had been no survey of traffic since 2008, and the County Council was very interested in the results. HGVs slowed the speed of cars, although when there was a blockage of traffic at the bends, queues soon formed.

Local Plan – The Vale of White Horse District Council was now dealing with the Local Plan Part 2 responses. Cllr. Webber requested that a copy of the Parish Council's response to the Plan be sent to both Cllrs. R and C Webber. Questions were asked as to the future of the Local Plan in regards to a new Unitary Authority. Any new authority would need to merge the 5 Local plans from the respective district areas.

2017/135 Cllr. Webber left the meeting at 8.48 p.m.

2017/136 Community Facilities
The comments made earlier in the meeting by Mr. Brotherton from Thomas Homes were noted. The members were of the opinion that they did not have the specific expertise to comment on the specific legal requirements for provisions for disabled people. Council noted the final draft contract and the changes which had been agreed between the Council's working party and the Anson Trust. These were 2 amendments (i) not to create a charge on the Lease and not subject the facilities to encumbrances which would affect the Lease without the consent of the Council and (ii) not to subject the freehold of the site to a charge without the consent of the Council provided the Lease was still in force and 49 years had not elapsed since the commencement of the Lease.

The Chairman called for a show of hands for those in support of the amendments and for now resolving to sign the contract in its amended form.

In favour
8

Against
0

RESOLVED:

- (i) that the amendments be agreed
- (ii) that the contract now be engrossed for signature

- (iii) that the Chairman and Vice-Chairman be authorised to sign the grant contract on behalf of the Parish Council.

2017/137

Best Kept Garden Competition

Mrs. S. Hill gave a report on the arrangements for the competition that she had organised. Discussion took place on the selection of an external judge, and included reference to previous zone winners, the overall winner, or inviting local businesses such as the garden centre to agree to be the judge. Discussion took place on the difficulties in comparing gardens owing to their different sizes, and the possibility of Ceasing the competition for the foreseeable future.

RESOLVED:

that the best kept garden competition be reviewed at a future meeting

2017/138

Contribution to leaflet for community exhibition

Council considered a request from Marcham and District News to assist with the funding of the leaflet circulated to households advertising the exhibition of drawings for the new community facilities.

RESOLVED:

that a sum of £32 be paid to Marcham and District News to cover the costs of leaflet production advertising the exhibition displaying drawings of the new community facilities.

2017/139

Correspondence

- a) Vale of White Horse District Council – Waste and Recycling Leaflets.
- b) Thames Valley Police and Crime Plan 2017-2021
- c) Oxfordshire County Council – Calendar of events on the Ridgeway
- d) Community First Oxfordshire – Transport network meeting 22nd May at Yarnton village hall at 1.00 p.m. on the topic of filling the transport gap and community transport schemes. Mr. Walton asked for sight of the information for this meeting.
- e) Marcham Baby and Toddler Group – Letter of thanks for grant awarded November 2016
- f) Correspondence received from a resident regarding the parking of a caravan in a garage block, and a vehicle in a layby which had not been driven for months, and had a flat tyre. The

resident had been advised to contact Sovereign Housing Association and the Police respectively. The resident has subsequently confirmed that contact had been made with the Housing Association who was dealing with the issue of the parked caravan.

When listing correspondence which included date references on the agenda, the Chairman asked the Clerk to include the day of the week as well.

2017/140

Accounts

The Clerk presented the receipts and payments accounts for the year ending 31st March 2017 which were considered by Council. These showed balances of £464054.49 represented by £34054.49 in a general fund, and £430000 in a community fund. Questions were asked as to whether the accounts could be presented without reference to vat. Discussion took place as likely questions on the budget and precept levels which could be raised at the annual meeting of electors. Council noted the list of cheques numbered 2962 to 2972 to be signed and

RESOLVED:

- (i) that Council approves the account figures for the year ended 31st March 2017
- (ii) that payments totalling £4006.44 in respect of administration costs, grass cutting, allotment water costs, weed spraying and play equipment inspection.
- (iii) that checks be made of the internal auditor to see whether reference to all vat could be excluded from the accounts.

2017/141

Matters raised by members for information

Milletts indoor play centre at Frilford would be opening in the Autumn. This would bring additional traffic through the village, as did probably the crematorium at Garford. It was suggested that a brown tourist information sign could direct traffic around Marcham and through Gozzards Ford. It was suggested that further research as to who erects them and who controls where they go be undertaken, and discussion take place at a future meeting.

2017/142

Potholes filled

It was reported that some potholes had been filled, however the grade of tarmac seemed inappropriate and it had not been compacted. Mr. Charles would take photographs and send them to the Clerk for forwarding to the County Council.

Howard Cornish Road – northern side path installed by Taylor Wimpey between Longfields and permissive path northwards towards Cow Lane.

This path appeared to have a hole underneath to one side. It was suggested that the other side needed checking and matters reporting to Taylor Wimpey.

Matthew Homes Ltd – Development of 37 units South of A415 Packhorse Lane. It was reported that there had been Sunday working on this site. The Clerk was asked to contact Matthew Homes Ltd with a view to lodging a complaint.

A415 – Pye Homes The Willows- Red plastic barrier
A query was raised regarding a red plastic barrier that was on the footway area outside of The Willows housing development. The Clerk would make enquiries of Pye Homes Ltd.

Persimmon Homes – Development of Abbots Grange
A query was raised regarding the telegraph poles which were still located in the footway, and the final surface which needed installation. The Clerk had not received any further information from the developer, or the County Council, or Scottish Southern and would pursue the matter again.

Harding Way Management Company
It was reported that residents in Harding Way were contributing to a management company for the maintenance costs of the common areas for which it was responsible, but it appeared no works had been done. Residents were unsure what they were paying for. It was thought that the last house on the development, however, had not been sold.
The public open spaces were to be transferred to the Parish Council. The Clerk was asked to check the position with the Solicitor acting for the Council. The Clerk advised that there were outstanding planning issues such as a path that remained to be built, and the Parish Council should not take on the land without having these resolved.

2017/143 Mr. Denton left the meeting at 9.30 p.m.

2017/144 Photocopying
Mr. Walton commented on the poor standards of photocopying on the agenda papers, and suggested that new copying facilities were required. Either shared with other organisations, or the Council to acquire its own.

2017/145 Winifred McKay
The Chairman reported that Winifred McKay who lived in the northern part of the parish at Oakley Park had passed away at the age of 102.

- 2017/146 Howard Cornish Road / A415 grass verge
 It was reported that the grass at the junction of the A415/Howard Cornish road was long again and was restricting visibility for motorists. The Clerk would contact the County Council.
- 2017/147 Howard Cornish Road/Sheepstead Road – junction – van
 Reference was made tot the permanent parking of a van at the junction of Sheepstead Road/Howard Cornish Road which was preventing grass from being cut.
- 2017/148 Items for Marcham and District News
 The Clerk would prepare an article for MAD News.
- 2017/149 Date of Next Meeting
 The next meeting of the Council would be held on Wednesday 14th June, 2017 in the residents’ lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.40 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 14th June, 2017 the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss R. Atkins, Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill,
Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. D. Walton

Clerk: Mrs. L. Martin

Joined by Cllr. R. Webber (County Councillor) and Cllr. C. Webber (District Councillor) and 1 member of the public at 7.37 p.m.

- 2017/150 Apologies for Absence
Apologies for absence had been received from Mr. Matthew Hillis and Mr. P. Steere.
- 2017/151 Declarations of Interest
Mr. Charles declared an interest in the agenda item relating to correspondence from residents and Denman College regarding dredging the lake, in that he had been involved with other residents in this issue.
Miss R. Atkins declared an interest in any matter relating to planning enforcement investigations at 1 Tower Close as she lived in the vicinity.
Mrs. Fabes declared an interest in the agenda item of possibly asking Millets Farm to consider brown tourist signs to direct traffic away from the village in that she lived close to the proposed alternative route.
- 2017/152 Minutes of the annual meeting held on 10th May, 2017
The minutes were approved and signed as a true record of the meeting, subject in minute 2017/119 to amending "Mrs Atkins" to "Miss Atkins"
- 2017/153 Matters arising from the annual meeting held on 10th May, 2017
- Best Kept Garden Competition
Council noted sponsorship from Slade Estate Services and The Crown Public House for competition prizes.
- Grant Contract – The Arthur Anson Memorial Trust Ltd
Council noted that the grant contract had been signed by all parties.
- Grass Cutting – Junction of A415/Howard Cornish Road
Council noted that the County Council had now cut the grass verge at the junction of the A415 and Howard Cornish Road.
- Howard Cornish Road – path installed by Taylor Wimpey
A hole in the path from the Longfields bus stop, at the point where it joined with the path installed by Vanderbilt Homes from its Harding Way development, had been checked by Taylor Wimpey. They had confirmed it would be filled in and the area treated and reseeded where

grass had been damaged, in due course. No exact date could be specified.

Best Kept Garden Competition

Council noted that Mary Embleton, a previous winner and whose garden was not being judged this year, and Joey MacLean of Frilford, had offered to be final round judges.

Junction of A415/North Street – height of garden wall/fencing on new houses.

The Clerk was asked what the current position regarding the height of the boundary wall and fencing which was causing visibility problems. The Clerk responded that the District Council had opened a planning enforcement file and was dealing with the matter.

General comments were made regarding the longstanding telegraph pole in the path, and cottage porch, which too interfered with motorist's vision. The newly installed path in North Street was uneven, and kerb setts were missing where vehicles had gone over the corner of the path. Queries were also raised in regards to construction which had taken place at the rear of the new houses. This appeared to be either a bin store or car port.

2017/154 Cllrs. Richard Webber (County Councillor) and Mrs. Catherine Webber (District Councillor) arrived at 7.37 p.m. along with one member of the public.

2017/155 Public Participation
The member of the public present introduced himself as a new resident, and said he would be moving into one of the homes on the Willow Farm, (Pye) development off the A415.

2017/156 Planning Applications

a) Decisions on previous applications

P17/V0712/FUL Conversion of carport and storage into residential annex

1 The Green

Permitted 22nd May, 2017

P16/V2692/FUL Variation of condition 13 on P14/V1976/O and P16/V0644/O for 37 dwellings for Matthew Homes on land south of Packhorse Lane

Provision of charging points for electric vehicles on market housing units only

Permitted 30th May, 2017

P17/V0939/HH Single storey rear extension with dark grey windows

30 Kings Avenue

Permitted 5th June, 2017

b) Planning Applications dealt with prior to the meeting

P16/V3224/FUL Erection of 49 dwellings with associated means of access, car parking, footpath links, amenity space and landscaping (amended plans 12th May, 2017)

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Mrs. H. Shorthouse

Comments: Council was pleased to note the inclusion of the Sheepstead Road path, and changes to the route of path previously entering into the Council's allotments. Queries were raised on the adequacy of visitor parking, a tree replacement schedule, and sort identification of a particular bin area.

P16/V2791/RM Reserved matters application following outline approval P14/V2372/O for appearance, landscaping, layout and scale (amended plans 12th May 2017)

Land off Sheepstead Road

For: Mrs. H. King-Thompson and Mrs. H. Shorthouse

Comments: Council was pleased to note the inclusion of the Sheepstead Road path, and changes to the route of the path previously entering into the Council's allotments. Comments included path to the Eastern side in front of parking spaces, adequacy of bin areas, and queried tree replacement schedule, as no current landscaping information appeared on the District Council's website.

c) Applications for consideration at the meeting

The Council had not been formally consulted on the following application, but the proposal included works affecting trees in the ownership of the Parish Council, and Council therefore debated the proposals. The Clerk advised that the applicant had offered to meet with representatives of the Parish Council

P17/V1549/DIS Discharge of conditions – archaeology, landscaping and tree protection

6 Mill Road

For: Oxford Advanced Living Ltd

Following general discussion it was

RESOLVED:

- (i) that members meet the applicant on site to discuss works which could affect trees on the village green and which were in the ownership of the Parish Council.
- (ii) that the Vale of White Horse District Council be asked not to determine the application until the Parish Council had had an opportunity to comment on the proposals.

P17V1577/FUL Resurfacing of 2 car parks with
tarmac
Denman College, New Road
For: Denman College

Mr. Hoath had personally visited the car park areas and had spoken with the Estates Manager for Denman College. Members appreciated the need for a hard surface to the car park, but expressed some concern regarding the inadequacy of tarmac as far as drainage was concerned. Assurances were needed that water run off would not go into North Street, particularly from the car park next to the teaching block. It was unclear whether residents close to that car park had been notified of the application.

RESOLVED that:

- (i) Council would prefer to see a permeable surface
- (ii) that assurances be sought that there would be no water run off into the highway.
- (iii) that enquiries be made to check whether nearby residents had been notified.

2017/157 Planning Correspondence

Mr. Charles, having declared an interest in the following item, left the meeting area and sat in the public gallery.

Denman College – Lake clearance - correspondence from residents

Council noted correspondence from residents expressing concern that they had heard that Denman College had plans to pump silt from its lake, and deposit it in the moat which ran alongside the College's access driveway off of The Farthings. This potentially could cause water levels to rise and be a problem for wildlife. The Clerk had raised the issues with the Estates Manager at the College, and had received a reply from the Principal, which confirmed silt was being removed to prevent the risk of flooding during periods of heavy rainfall. The work would be done over a 4 year period. The Environment Agency and Canal River Trust had not had any objections to the work commencing. In view of concerns from local people, the silt would no longer be placed in the moat, but would be deposited around the estate.

RESOLVED:

that a letter be sent to Denman College thanking them for not putting silt into the

moat and asking whether the Council and residents could be notified in future before the dredging or other works took place.

P17/V4199/PDH notification that an application had been lodged under permitted development rights for an orangery style conservatory at 44 Harding Way

2017/158

District Councillor's Report – Cllr. Mrs. C. Webber

Cllr. Mrs Webber stated that there had been periods of purdah owing to the County and General Elections. St. Helen Without Parish Council had been considering undertaking a Neighbourhood Plan, however owing to the District Council's Local Plan part 2 which was ongoing, plans for housing on part of the Dalton Barracks site, and the Ministry of Defence's requirements for an Army presence on the site, she had recommended that that Marcham Parish Council defer its Neighbourhood Plan for the time being.

Mill Road – Walnut tree

Cllr. Mrs. Webber stated that issues in connection with a walnut tree n Mill Road with which she had been involved were now sorted.

2017/159

County Councillor's Report – Cllr. R. Webber

Neighbourhood Plan – Cllr. Webber expressed concern should energetic volunteers undertaking a neighbourhood plan make development more likely. It was important to keep Marcham with Shippon in regards to local planning, as one area could affect the other.

Traffic Survey – The results of the traffic survey on the A415 through Marcham, arranged by Cllrs. R. and C Webber had been lodged with the County Council who were considering them. The statistics may prove helpful in setting conditions associated with any planning application. If 3000 houses were sited on Dalton Barracks, then Shippon too would require a revamp. It was impossible to consult on a neighbourhood plan in circumstances where housing numbers from 0 to 3000 were possibilities.

Signage Funding – The Principal Officer of traffic schemes had acquired more funding for highway signs. Cllr. Webber invited members to identify where signs were needed. He offered to arrange a meeting with the County Council's officer and members to discuss signage requirements. Members' initial thoughts were signs to indicate the way to the future village hall, and a sign on the village green to indicate the way to the Post Office and shop. Members agreed to give thought to signage and produce a list of requirements. A member mentioned that the street nameplate at Elwes Road required replacement. It was noted that this was a District Council matter.

County Councillor funding – Cllr. Webber advised that he had been allocated the sum of £5,000 for projects in his division. This had to be

shared with the other parishes for which he was the County Councillor.

Drayton Parish Council – radar speed gun

He advised that Drayton Parish Council had purchased a radar speed gun at a cost of £100. Marcham Parish Council, whilst being offered by East Hanney Parish Council to go out with some of their members for a trial when using their speed detection gun, had not yet received any confirmation of dates and times. Members suggested that Marcham could possibly purchase its own equipment if the cost were only £100. The Clerk would talk to the Police to see if it went along that route, whether specific training was required, and if the Police would issue letters to motorists found travelling in excess of the speed limit.

Unitary Authority Bid

The Bid by the County Council to become the Unitary Authority for the area has been lodged with Central Government. The Secretary for State for the department of Communities and Local Government Sajid Javid was dealing with it, and a decision as to whether the bid is acceptable in principle would be known in a few weeks.

Denman College – lake clearance

Cllr. R. Webber reported that he too had taken up issues with Denman College regarding the clearance and dredging of the lake.

2017/160

A415 – Traffic Survey

Council noted the results of the traffic survey organised by Cllrs. R and C Webber. The statistics did little to add the argument of air quality, but did regarding the number of HGVs in Packhorse Lane. Questions were asked regarding whether numbers had been double counted, such as people undertaking school runs. Should more traffic be diverted around Gozzards to avoid the A415 pinch point, then concerns were raised regarding the Dog House junction with the A338. A fatality had occurred near the junction. Traffic could potentially be encouraged through Tubney which would be undesirable. Traffic lights may control the staggered junctions. Vehicles avoiding the villages and keeping to the A34 and A420 would be preferable. The situation with traffic would continue to be monitored.

2017/161

Millets Farm – Provision of Play Barn

Discussion was held regarding the increased traffic through the village as a result of the creation of a children's play barn at Millets Farm, Frilford, which provided for over 300 children. A suggestion had been made to amend the existing brown tourist sign near the A34 or provide new ones to indicate the way to Millets Farm as being through Gozzards Ford, then Frilford avoiding Marcham village centre. The Clerk had provided information on the requirements of the County Council to erect brown tourist signs. These required the applicant to pay a one off non refundable fee at the time of the application, then if approved, quotations were then given by the County Council for all

costings. These included manufacture and erection of sign, plus administration costs, and upfront costs towards maintenance and eventual removal.

Council considered requesting Millets Farm to pursue the idea of new brown tourist signs. Discussion was then had regarding encouraging vehicles leaving Millets Farm to go westwards to the A420 at Kingston Bagpuize, rather than travel through the pinch point at Marcham village, and extended the 40 mph speed limit on the A415 west of the Millets Farm entrance.

RESOLVED:

- (i) that no action be taken in regards to the provision of brown tourist signs.
- (ii) that Millets Farm be asked to impress on motorists leaving the farm site to turn left to join the A420 as the route away from the area.
- (iii) that an extension of the 40 mph speed limit for that area be added to the list of possible speed limit alterations for future consideration.

2017/162

s. 106 Update - Report

Council noted a report on a meeting of the working party that had taken place. Questions had been put to the Vale of White Horse District Council regarding access to the s. 106 funding, and a reply was awaited. Confirmation had been sent that the questions would be replied to by Friday 16th June.

Reference was made to the s. 106 funding and North Street footway. The working party had discussed with Taylor Wimpey the possibility of a developer installing a footway in North Street. For various reasons Taylor Wimpey could not assist. It was suggested that an approach be made to Strutt Parker regarding the Kings Field phase II development and also Thomas Homes regarding the alteration to the Institute to enquire whether they could assist at the time of their developments.

RESOLVED:

that approaches be made to both Strutt Parker and Thomas Homes to enquire whether either could assist with the installation of a footway in North Street as part of their development works.

2017/163

Play Area – Inspection Report

Council noted the quarterly report on the play inspection. Most items were in good order and there were no serious problems. Swings seats were being monitored owing to a slight cut. The roller ball was noisy

and was being treated with silicone spray, rough wooden seats on the youth shelter had been sanded down, and an uneven loose slab at the youth shelter was being rebedded.

2017/164

Correspondence

- a) Thames Water – Meeting – Help shape the future of water and waste services 15th June at 6.00 p.m. at Trinity Church, Abingdon. Mrs. S. Hill may be able to represent the Council at this meeting.
- b) Local Council Review - magazine
- c) OALC – May circular
- d) Seafarers UK – Request for civic buildings and prominent flagpoles to fly the Red Ensign on Merchant Navy Day 3rd September. To be referred to the Anson Trust as they had a flagpole on the Institute building.
- e) Vale of White Horse District Council – Local Plan Part I
- f) Home Start – Invitation to attend the Annual General Meeting on 11th July at 11.30 a.m. at Didcot Civic Hall

2017/165

Accounts

The accounts for the year 2016/17 had been approved at the May meeting of the Council. The Governance Statement, Internal Audit Report, and figures were presented. Council noted the report from the internal auditor on the 2016/17 accounts. The auditor had adjusted the fixed assets figure to include the purchase of a defibrillator, a query had arisen on the level of the fidelity guarantee cover. The Responsible Financial Officer had approached the insurers on 3rd February 2017 in regards to the increase in fidelity guarantee, and this had been raised, and additional insurance premium paid. The internal auditor had raised concerns on the resolution of the Council that the internal auditor should confirm restricted monies were used for that purpose. Grant funds could have already been mis-spent and could not be recovered by the time the auditor saw the accounts. In addition it would be for the Council to ensure that it met any conditions imposed by a grant. The intention of the Parish Council was to ensure that members of the public were aware that grant sums were for items for community benefit and not for keeping the precept at a lower figure, and to be able to confirm to any donor that their funds had been spent on capital items for the benefit of the community.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor BDO on the annual return for 2016/17
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that a clear note of spending of grant monies be sent to any donor in due course, when grant funding had been spent.

Matters raised by members for informationInstitute North Street – weeds front area

It was reported that there were weeds in the path area in front of the Institute. It was suggested that the village volunteer group could possibly undertake the clearing. Mr. Hoath offered to check the position and clear the weeds if necessary.

Parkside Allotments

It was reported that on the Eastern side of Parkside allotment (left hand as entering from New Road) that there was a pile of items including metal things that were in need of clearing. The Clerk reported that all allotments at Parkside were let. The Clerk would check the position and ask the handyman to clear if necessary.

Community Facilities – Anson Trust

It was suggested that an update as to the current position regarding new facilities be put on the village facebook page. It was thought that there would be an article in the next issue of Marcham and District News.

Theft of bikes

It was suggested that in view of recent thefts in the village, then advice to contact the Police 101 number be put on the village facebook page.

Trees/shrubs overhanging paths

It was suggested that where trees and shrubs were overhanging the footway, then the Council should write to the property owners. This was possible in order to assist the County Council. In the first instance an article could be put on the village facebook page and in Marcham District News to encourage residents to keep their trees and shrubs cut back.

Path Church to Cemetery

Trees from Denman College were overhanging the path. It was suggested that a letter be sent to the College asking if they could be cut back.

Fettiplace Road - Parking Area

It was noted that a large trade vehicle was being kept on the highway. Questions were asked as to why it was not being kept within the grounds of the house to which it related. It was understood that a Goods Vehicle Licence may be in existence. The Clerk was asked to check the terms of any Goods Vehicle Licence

It was also reported that white spray paint had appeared in the parking area. This was thought to be the initial markings for the disabled parking space referred to at a previous Council meeting.

Fettiplace Road – Overhanging tree near roadway into Duffield Place garages.

It was reported that a tree on County Council verge was overhanging

the footway and was in need of trimming back. The County Council had already undertaken works to this tree last year.

Howard Cornish Road to Harding Way – new path

It was reported that the path in places was impassable owing to nettles and long weeds. A resident had taken matters into his own hands and had started cutting weeds back. The land was in the ownership of Vanderbilt Homes. The Clerk was asked to see if the handyman could assist with strimming them, as the ownership would be passed to the Parish Council in due course.

Marcham Mill – diversion of watercourse

It was reported that the water was likely to be diverted to the new watercourse in the near future.

Thomas Merrifield – for sale sign

It was reported that the for sale sign for the Kings Field phase I development was still in situ, even though the development was sold some long while ago. . A member had reported this to Thomas Merrifield Estate Agents, but it had not been removed.

Public Footpath alongside Frilford Road Recreation Ground

It was reported that there was growth overhanging the public footpath which ran alongside the Arboretum. The Clerk was asked to contract the landowner.

Village Hall website

The Clerk was asked to include an agenda item for the discussion at the next meeting as to the Council possibly providing funding for creating a new website to provide information as to the progress of the proposed village hall.

Defibrillator training Saturday 17th June

The Chairman reminded members about the community awareness training being provided by the South Central Ambulance Service in using a defibrillator which was being held on Saturday 17th June in Marcham Primary School hall. This had been advertised in Marcham and District News, the Council's noticeboard, more recently in the village shop and via a newsletter sent to parents by the school. It was suggested that this too be put on the village facebook page.

Anson Field Management Committee

It was reported that Mr. Walton and Miss Mander arriving early for a meeting in the sports scouts and social club had interrupted a meeting organised by the Anson Trust. The purpose of the meeting was unclear. The Clerk was asked to advise the Secretary of the Anson Trust of the current representatives for the Parish Council appointed last month to the Anson Field Management Committee. The Clerk, in any event, had not been sent the agenda for any meeting.

2017/167 Items for Marcham and District News
The Clerk would prepare an article for MAD News.

2017/168 Date of Next Meeting
The next meeting of the Council would be held on Wednesday
12th July, 2017 in the residents' lounge at Duffield Place at
7.30 p.m.

The meeting closed at 9.10 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th July, 2017 the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Mrs. S. Hill,
Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor) and Cllr. C. Webber (District
Councillor).

- 2017/169 Apologies for Absence
Apologies for absence had been received from Miss Ruth Atkins.
- 2017/170 Declarations of Interest
There were no declarations of interest.
- 2017/171 Minutes of the meeting held on 14th June, 2017
The minutes were approved and signed as a true record of the meeting, subject in minute 2017/166 in Public Footpath alongside Frilford Road Recreation Ground to amending the word “contract” to “contact”.
- 2017/172 Matters arising from the meeting held on 14th June, 2017
- Village Green trees – development at 6 Mill Road
Council received a report from the Clerk and members who attended a site meeting with the developer. Additional fencing had been requested to protect the village green during construction, as well as works undertaken prior to commencement of construction to the chestnut tree on the northern side of the access. In addition, a tree planted to commemorate the coronation of George VI too required protection and some trimming before construction started, but this did not appear on the plans submitted to the Vale of White Horse District Council. The Clerk reported that the arboricultural officer at the District Council had supported these concerns, and had requested a revised landscaping plan.
- Thomas Merrifield – for sale sign Howard Cornish Road regarding land rear of King Avenue
The Clerk had arranged for the sign to be removed.
- Kingston Road - 40 mph limit extension at Millets Farm
This matter had been referred to the Clerk at Frilford Parish Meeting, as the road in question was within Frilford Parish.
- Path – Churchyard to Cemetery
Council noted that Denman College had confirmed that it was checking with its gardener to see what could be done to deal with the overhanging trees along the path.

South Central Ambulance Service – CPR/Defibrillator training 17th June, 2017

South Central Ambulance Service had cancelled the training planned for 17th June. It was hoped that a new training event could be arranged for the Autumn. A member asked who had been contacted regarding rearranging the training session. The Clerk provided the names. It was suggested that the Clerk contact Community First Responders general enquiries instead of specific people at the Ambulance Service.

2017/173

Public Participation

There were no members of the public present.

2017/174

Planning Applications

a) Decisions on previous applications

P17/V0987/LB Retrospective application for the installation of a commercial kitchen extractor
The Crown Public House, 1 Packhorse Lane
Permitted 13th June, 2017

P17/V1395/DIS Discharge of conditions 7 Private highway construction details and condition 11 Landscape Management Plan of P14/V1976/O
Development of 37 dwellings land off Packhorse Lane
Permitted 26th June, 2017

P17/V1400/PDH Erection of PVC Orangery style conservatory
44 Harding Way
Confirmation that planning consent was not required 23rd
June 2017

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P17/V1802/LB and P17/V1803/HH Variation of condition 2 and 12 of P16/V0546/HH Demolish previous extensions on western aspect and bay window on eastern aspect and to extend principal dwelling and former barn with both single storey and two storey additions (as amended)
Marcham Mill, Mill Road
For: Mr and Mrs. A. Bedford
Council considered the application. It required the alterations to be in keeping with the open aspect of the river area, and for the walls not to exceed the dimensions specified 1.8m and 1.2. Gates should be as shown on the drawing and not vary from those proposed. Conditions should be included to require

consent to be granted by the District Council should there be any variation.

The Chairman called for a show of hands for those who supported the proposal.

In support	Against	Abstention
9	0	0

RESOLVED:

that this Council unanimously supports the application subject to the walls not exceeding the specified heights, and for the District Council to approve the design of the gates.

P17/V1801/DIS Demolish outbuildings, convert existing workshop to 2 bed dwelling and erect 2x3 bed dwellings.
Discharge of condition 10 – access
6 Mill Road
For: Mr. Pike, TWM Solicitors
Council had no comment to make on the removal of a section of wall

The Chairman called for a show of hands for those who supported the proposal.

In support	Against	Abstention
9	0	0

RESOLVED:

that this Council unanimously supports application

P17/V1622/O Erection of 5 bed detached dwelling and single garage
Greystones 8A The Gap
For: Mr. F. Claridge
Council expressed concern regarding the size of the dwelling in the plot, and considered it overdevelopment of the area. There would be excess traffic generation and inadequate parking for a 5 bed unit. The driveway was shared, and no turning space nor had visitor parking had been provided.

The Chairman called for a show of hands for those who objected to the application.

In support of objecting	Against	Abstention
9	0	0

RESOLVED:

- (i) that this Council unanimously objects to application on grounds of over development, generation of increased traffic movements in The Gap, shared access driveway which could cause problems if blocked, inadequate on site parking, lack of turning space and no visitor parking space.
- (ii) that Cllr. Mrs. Webber ask for the application to be determined by committee if necessary.
- (iii) that Cllr. Mrs. Webber be asked to clarify the number of parking spaces needed for a 5 bed dwelling.

RW.005/17 Erection of temporary single classroom
Marcham Primary School, Morland Road

For: Oxfordshire County Council

Cllr. R. Webber advised that Oxfordshire County Council had cut short its agreement with Carillion to provide construction and facilities management until 2022. This had had a knock on effect on the new classrooms planned for the primary school. Temporary classrooms were required to enable the school to fully operate in September at the start of the new year. Cllr. Webber was liaising with the school over the matter, but would keep the Parish Council informed.

Concerns were raised by members that the temporary solution could become permanent.

The Chairman called for a show of hands for those who supported the proposal.

In support
8

Against
1

Abstention
0

RESOLVED:

- (i) that this Council supports the application
- (ii) that the County Council be asked to ensure that temporary portakabin classrooms did not become a permanent solution to the need for new classrooms.

2017/175

District Councillor's Report – Cllr. Mrs. C. Webber

Vale of White Horse District Council – Chief Executive

Cllr. Mrs. Webber reported that the Chief Executive David Hill had left the Council. Mr. Mark Stone was acting Chief Executive until March 2018.

Waste Recycling Vehicles

The District Council had purchased new recycling vehicles which would be supplied and start in the Autumn.

Didcot Garden Town Delivery Plan

The Delivery Plan for the Didcot Garden Town was out for consultation until 31st July, 2017. The Plan provided for 16,000 homes, 75,000 people, 30,000 jobs with as many new green spaces as possible, and new cycle ways.

Grant Schemes

A new round of capital grants schemes was to run alongside the New Homes Bonus. Grants were a minimum of £1000 up to 50% of the of the project costs. She wondered whether this would be relevant for the community facilities.

A415 – Traffic Survey

Whilst acknowledging the results of the traffic survey, the County Council required information from the Air Quality officer at the Vale of White Horse District Council. Advice would be required as to how to bring the air pollution down to acceptable limits.

2017/176

County Councillor's Report – Cllr. R. Webber

Traffic Surveys. – There were several traffic surveys taking place in rural areas locally, and solving each problem individually would cause knock on effects on other villages. There was a need for the County Council to understand the whole picture and there to be direction from Central Government downwards.

The County Council had accepted in principle the traffic survey figures for Marcham. The total numbers for cars and HGVs were very similar. They had accepted it was at grid lock. What needed to be understood was what steps could be taken, such as HGV restrictions until electric cars were in place. As with development proposals for North Abingdon, Shippon and Marcham, the ultimate solution was expensive. The County Council was gradually moving towards saying that unless there was infrastructure in place, then new developments would be restricted.

A planning application for 950 dwellings in North Abingdon would be considered at the District Council's planning committee on 26th July in Amey Hall, Abingdon.

Central Government had launched a transport investment strategy, but there was only £3 billion for schemes across the whole country. It was thought that new road construction could bring further expansion of the village. Oxfordshire would need to decide if it wanted to bid for Central Government funding.

For Sale signs – Signs had been placed on County Council land when they should have been within the property. Cllr. Webber had personally taken down 3 signs in Drayton which were on County

Council land and had received apologies.

2017/177

Community Facilities

Council received a report from the Council's representatives on the Community Facilities Steering Group. It was hoped the building works for the new hall would start in April 2018, with a completion date of Summer 2019. Council considered the latest plans for the hall, and noted some amendments to the internal proposals. Further consideration would be required for the kitchen and bar area, and the toilet provision. Questions were asked as to safeguarding if children were to use the smaller hall as an after school club.

Council considered the grant provisions for the funding it was providing to the hall project and the clause relating to the appointment of a surveyor to verify stage payments of the grant. Council discussed the possibility of a joint surveyor with the Anson Trust. A view was put forward that with the developer, the Anson Trust and grant provider's surveyors there could be several different opinions and it would not be cost effective to have separate representation. Another view was that as the Council was paying a grant it needed an independent surveyor, and it should not jointly appoint someone with the organisation that was receiving the grant. A say in the selection of the chosen contractor was required, as well as an independent person to audit the work undertaken. A specification for the inspections required would need to be written.

Discussion took place on guarantees that the developer would provide. There were two stages, one was supervision and assurances during construction, and the longer term guarantee.

The Chairman called for a show of hands for those who objected to the appointment of a surveyor jointly with the Anson Trust as receiver of the grant.

In support of objecting	Against	Abstention
5	3	1

RESOLVED:

that the Council not appoint a joint surveyor with the Anson trust for the supervision of construction works.

Council noted that the Vale of White Horse District had difficulty in dealing with s.106 enquiries owing to staff shortages. A new member of staff had been appointed, and an undertaking received that questions posed would be answered shortly.

Discussion took place on the terms of reference for the s. 106 working party. These currently provided for the working party to consider planning obligation and funding available for village projects. Council

considered extending these to give authority to the working party to progress whatever was required on a day to day basis, to advance the village hall project. This would include consideration of leases, and contracts. Items requiring major decisions to be referred back to Council.

Council considered the setting up of a website for the for the Community Facilities Steering Group to display material regarding the new village hall proposal. The costs was expected to be £50 plus vat per year. This would include a link from the Parish Council's website. A suggestion to use the Parish Council's website was not agreed, as the project was not entirely the Council's. The hall was being arranged by a joint Community Facilities Steering Group, but built by the Anson Trust on its own land, and the Council was a grant provider.

RESOLVED:

- (i) that Council supports the amended plans as prepared so far.
- (ii) that agreement of any further amendments to the plans including any to the toilet area kitchen and bar be delegated to the Clerk in consultation with Miss Mander and Mr. Walton, the Council's 2 representatives on the community Facilities Steering Group.
- (iii) that advice be sought from Community First Oxfordshire as to guarantees provided with hall construction.
- (iv) that the Developer be asked as to what warranty would be provided.
- (v) that the terms of reference of the Council's s. 106 working party be extended to include undertaking whatever was necessary on a day to day basis to advance the village hall project. Major decisions to be referred to Council.
- (vi) that the Council fund the cost of £50 plus vat for the creation of a website to display matters relating to the new village hall and community facilities project.

2017/178 Council agreed to change the order of items on the agenda to take the issue relating to the North Street footway as the next item before the departure of Cllrs. C and R Webber from the meeting.

2017/179 North Street Footway
Mr. Walton stated that a request for a footway in North Street had originated from the Community Led Plan, and there was £30,000 held

by the District Council for works for footpaths from s. 106 funding from a development within the parish. There were difficulties with the Parish Council progressing this itself, in that the Parish Council could not act as agents for the County Council as the County was not delegating this function, nor did it have the Power of Competence created under the Localism Act 2011. Ways of trying to provide a footway were discussed. It was thought that the design of the footway was the next stage to better understand the costings involved, although if the matter did not proceed, this could be wasted. The design costs could be funded via s. 137 Local Government Act 1972.

RESOLVED:

- (i) that the Clerk proceed to obtain costings for the design of a footway between The Gap and Howard Cornish Road along North Street.
- (ii) that the design be progressed subject to a maximum spend of £3000 plus vat.

2017/180 Cllrs. R and C Webber left the meeting at 9.08 p.m.

2017/181 Best Kept Garden Competition

First round judging had taken place and 3 gardens chosen from each zone to go through to the final round. This was taking place shortly. Council considered the future of the competition which had been taking place since 2000. There would be little impact if the competition ceased to run. Enthusiasm among residents for the competition had waned. Front gardens on new developments were small, and sponsorship for the competition had changed over the years. Discussion took place on ceasing the current competition, and resurrecting it at some special event which required celebration, such as the next coronation. Funding could be put aside each budget to focus on land that the Parish Council managed for the benefit of all.

RESOLVED:

- (i) that the best kept garden competition, after this year's competition, be halted
- (ii) that consideration be given at budget setting time to putting the competition funding to other uses.

2017/182 Oxfordshire Association of Local Councils – Annual General Meeting 3rd July, 2017

Mrs. Hill gave a report on this meeting which she had attended. Cllr. T. Fort from Sonning Common Parish Council spoke about his book "The Village News". Discussion had taken place too on Neighbourhood Planning.

RESOLVED:

that Mrs. Hill provide a copy of her notes of the meeting to the Clerk for circulation to members.

2017/183 Vale of White Horse District Council – response to s. 106 questions in relation to Abingdon Doctor’s Surgery
Council noted the response to questions it had posed in May regarding the claim from Abingdon surgeries for s, 106 funding from Marcham developments. This confirmed that any comments from the Parish Council would be taken into account before a decision was made. However, the Clinical Commissioning Group was responsible for health care and they had been notified about the contributions available. These were for capital funding, so health care classes within a village hall would not fall into the category.

2017/184 Fettiplace Road – Parking of Commercial Vehicles
Council noted that an Operator’s Licence to keep a vehicle in excess of 3.5 tonnes existed for an owner of premises in Fettiplace Road. The continuation date was February 2018. The Clerk had outlined the requirements needed for the issue of a Licence. Council was aware of concerns raised by local residents regarding parking.

RESOLVED:

- (i) that residents be advised of the existence of the Operator’s Licence and its period of validity.
- (ii) that they be advised to direct their comments to the Traffic Commissioner.

2017/185 Correspondence

- a) Abingdon Witney College – Information on adult learning part time courses 17/18.
- b) Oxfordshire County Council – Summer Ridgeway letter.
- c) Vale of White Horse District Council – Notification of Resignation of Chief Executive.
- d) Vale of White Horse District Council Parish Forum 12th July - reminder.
- e) Oxfordshire County Council – Hitchcops Footpath
The dedication agreement for the path through Hitchcops wood had been signed and completed. The County Council was to amend the rights of way map and install waymarking and other signs such as dog control.
- f) Vale of White Horse District Council – Parish Partner, planning event.
Mr. M. Hoath had agreed to attend this meeting in September.
- g) National Plant Monitoring Scheme – newsletter
- h) Vale of White Horse District Council – A415 telegraph poles in footway
The District Council had closed its planning enforcement file in the

matter of removal of the telegraph poles in that the County Council had power via its s. 278 road agreement to ensure the works were carried out. The Clerk outlined the history of communication with the County Council, Vale of White Horse District Council, Scottish Southern Energy and approaches to the developer.

2017/186

Accounts

Council noted the list of cheques numbered 2984 to 2993 to be signed and

RESOLVED:

that payments totalling £3543.34 in respect of administration costs, allotment water supply repairs, expenses for parishioner of the year certificate, and annual meeting of electors, play area checks, litter bin, and grass cutting.

2017/187

Matters raised by members for information

The Willows – Development by Pye Homes south of Abingdon Road

It was reported that where drain covers and ring seals had been fitted, concrete residue had been left, leaving a much smaller drain outlet. The Clerk was asked to bring this to the attention of Thames Water.

Howard Cornish Road - parking

A substantial number of vehicles were parking at the junction of Howard Cornish Road and A415 causing traffic problems for other road users. It was thought to be a temporary issue as Pye Homes, opposite this junction, were completing the final surface of the access road to its new development.

Pye Homes Development – Abingdon Road

It was reported that a large 4x4 vehicle had started reversing over the path and grass off the A415 to gain access to the property, rather than park at the rear in the allocated space. Delivery vehicles too were stopping on the main road. Discussion took place as to the possibility of the installation of bollards, as had been the case with the properties further along the road opposite the Baptist Chapel. Further consideration would be required as to what could be achieved.

St. Peter's Cross Roads – Diversion sign

A diversion sign was still in place at these cross roads. The start date for the commencement of works was queried.

Lamp posts

It was reported that a lamppost close to 22 Frilford Road was covered in ivy. A lamp post in Chancel Way had been affected by a fallen tree. It was noted that the lamp post in Longfields too had not been replaced

after the previous post had been knocked down by a delivery lorry going to the Taylor Wimpey site.

2017/188 Items for Marcham and District News
The Clerk would prepare an article for MAD News.

2017/189 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 13th September, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

P17/V2023/HH Single storey rear extension
1 The Gap
Permitted 6th September, 2017

P17/V2185/HH Single storey extension and conversion of
outbuilding
Withdrawn 29th August 2017

P17/V1622/O New 5 bed dwelling
8A The Gap
Withdrawn 29th August, 2017

b) Planning Applications dealt with prior to the meeting

P17/V2023/HH Single storey rear extension
1 The Gap
For: Mr. D. Hale
Comments: Council had no objections

P17/V2112/FUL Variation of condition 4 of planning
permission P15/V3042/O to vary the approved drawings. Full
application for planning permission for conversion of the
Anson Institute building to 3x apartments (2x 2 bed, 1x 1bed)
and erection of 5x new dwelling houses (4x 3 bed, 1x 4 bed),
and for the erection of 5x 4 bedroom dwellings along with new
community building, MUGA and rearranged sports pitches on
Anson Field. Outline application for the erection of nursery
building on Anson Field with all matters reserved
The Anson Field, Morland Road
For: Mr. C. Brotherton
Comments: Council had no objections, but still required to be
consulted on reserved matters, internal layout and materials.

P17/V2159/RM Reserved Matters applications following
outline approval P15/V3042/O for the nursery building only.
Conversion of the Anson Institute building to 3X apartments (2
x 2 bed, 1 x 1 bed) and erection of 5x new dwelling houses
(4x3 bed, 1x4 bed), and for the erection of 5x4 bedroom
dwellings along with new community building, MUGA and
rearranged sports pitches on Anson Field. Outline application
for the erection of nursery building on Anson Field with all
matters reserved.
The Anson Field, Morland Road
For: Mr. C. Brotherton
Comments: Council maintained its concerns regarding
weather boarding. All materials and design had to be fully
compatible with that of the hall.

P17/V2155.HH Single storey extension to rear, and conversion of outbuilding and erection of lean to roof.

2 Parkside

For: Mr. D. Nicholson

Comments: The application appeared confusing as the drawings indicated a very wide dropped kerb and access and parking on the public open amenity land to the side of the property. This had not been mentioned in the application. Concerns were raised regarding the felling of trees, and the general impact of the development on the conservation area.

P17/V2296/LB Replace 2 pvc pipes with cast iron pipes, works to roof and replace roof over balcony

Sheepstead House, Sheepstead Road

For: Ms. J. Schreier

Comments: Council had no objections

P17/V2297/LB Add base kitchen cupboards, stove, sink, fridge and dishwasher to existing living room

Sheepstead House, Sheepstead Road

For: Ms. J. Schreier

Comments: Council had no objections

P17/V2072/HH The demolition of the entire existing attached outbuilding that is currently used as a garage A new outbuilding will comprise; entrance, kitchen-dining area, sitting room, two bedrooms and a shower room. 2. The entire demolition of the existing conservatory to the rear of the main property and replacing it with both single and two storey rear extension that would accommodate a new kitchen-dining area and an office space on the ground floor and an additional bedroom to the first floor.

Prospect Cottage, 5 Priory Lane

For : Mr.and Mrs. C. Mason

Comments: Council objected. A 6 bed dwelling represented overdevelopment of the site with inadequate on site parking and no turning space. The property had been flooded previously, and no flood risk assessment had been submitted. There would also be impact on the listed Priory close by. There was potential for the property to become 2 separate dwellings.

c) Applications for consideration at the meeting

No applications had been received

d) Planning Correspondence

(i) Planning Enforcement

1 Tower Close – occupation of garage as dwelling and extension

Council noted advice from the District Council that the works

undertaken (conversion of garage and extension) were permitted development. As such conditions on parking standards could not be imposed. Council expressed concerns that the size of the extension seemed large in comparison to what was thought to be permitted.

RESOLVED:

that the Clerk check the sizes of extensions which were allowed under permitted development

North Street – former garage site – wall and fencing not in accordance with approved drawing causing visibility issues for motorists.

The District Council had requested compliance with approved drawings, or a planning application lodged to seek permission for the works as carried out.

- (ii) Vale of White Horse District Council – Local Plan Part 2 presentation Abingdon and Witney college 6.30 p.m. 19th September, 2017
Council noted this meeting. No member was available to attend. The Clerk was attending in another capacity and would report back.
- (iii) South Oxfordshire District Council – Consultation on Revised Draft s. 106 planning obligations. Supplementary Planning Document and Community Infrastructure Levey Regulation 123
Council noted these documents

RESOLVED:

that this Council had no comment to make

2017/197

Parkside – Open public grass spaces close to junction with New Road.
Council noted further complaints regarding parking on the open public grass spaces at the start of Parkside. Council considered the use of these spaces for private parking, or maintaining them as public open space. Uncontrolled cars parking on the areas resulted in the area becoming muddy and unsightly. Council also discussed the allotments at Parkside and the use of any space allotments. Fruit trees could be planted .

RESOLVED:

- (i) that investigations be undertaken regarding the acquisition of the public open space areas on the East and West sides of Parkside.
- (ii) that should this be possible, then consultation take place with the residents as to the future of the area.

2017/198

District Councillor’s Report – Cllr. Mrs. C. Webber
In the absence of Cllr. Mrs. Webber, Cllr. R. Webber gave a report. Major housing applications in other parts of the Vale of White Horse

District Council area had been refused consent. In Marcham there were concerns regarding traffic and air quality. It was hoped that the Marcham sites included in the Local Plan part 2 would not progress, and the focus would be on Dalton Barracks for the housing land supply figures. The Marcham Bypass, whilst being saved land in the Local Plan was not likely to proceed in the near future.

2017/199

County Councillor's Report – Cllr. R. Webber

Highways – The County Council was indicating that the road network area West and South of Abingdon was at capacity, unless Central Government provided infrastructure money for changes.

Unitary Authority – The application for Oxfordshire to become a Unitary Authority was still being considered, and was about 3rd or 4th in the queue. Central government was currently focusing more on Brexit, but announcements on other applications were expected later this year.

Traffic – The focus should be looking at bus routes, cycle ways, air quality and park and ride schemes and keeping cars out of the centre of Oxford.

2017/200

Cllr. R. Webber left the meeting at 8.12 p.m.

2017/201

Following the departure of Cllr. Webber, members continued to discuss Local Plan Part 2. The Clerk reminded members that the responses on the Local Plan were on the website of the Vale of White Horse District Council. There were several objectors to the Marcham sites north and south of the A415 being included for housing, as well as several supporters. Information gained at the presentation given by the District Council on 19th September, could go into the October issue of Marcham and District News if appropriate.

2017/202

Community Facilities

Council received an update from the Council's representatives on the Community Facilities Steering Group. The minutes from the June and September meetings of the Group would be circulated by the representatives for members to see. Work was likely to commence in April 2018. As from 1st September Marcham Sport Scouts and Social Club would take on the responsibility of the buildings in the Anson field until work commenced. Archaeological pits would be dug. A new nursery would be constructed, then the old nursery building demolished.

It was noted that work may be needed to be carried out to the play area. If the Parish Council continued to be involved in this, at its budget meeting it would need to know the likely future of the play area, if it were to be moved, or whether the youth shelter would eventually need to be demolished. A clear steer from the Community Facilities Steering Group was required. General comments were made on the requirement for planning consent for a play area if it were not Council land, and the possible siting of some play equipment on open space areas in the new housing developments should there be insufficient space on the Anson field.

A plan of layout of all items on the Anson field was required. Council noted that the District Council was now holding s. 106 funding from the Taylor Wimpey and Pye developments. The Council's s. 106 working party was continuing to meet and had considered the suggested Heads of Terms for a Lease from the Anson Trust to the Marcham Community Group. It was also looking at preparing a bid to the District Council for s. 106 funding. Council noted that the Steering Group was considering ways of operating the new hall facilities, sports pitches, play area and muga. A suggestion had been put forward that the Council should appoint a Trustee for the Board of Marcham Community Group. Council discussed the advantages and disadvantages of this, and whether the appointed person would be a parish councillor. An alternative suggestion was for the Council to have an observer at Trust meetings, if that were legally possible. The Clerk was asked to seek advice from other Councils who appointed Trustees, as to how they found it operating within their own parish. Also advice from OALC could be sought. A decision would need to be made at the October meeting.

RESOLVED:

- (i) that a plan showing the final layout of all facilities be obtained from the Anson Trust
- (ii) that advice be sought from OALC as to the appointment of a charity Trustee and the implications for meetings of the Parish Council in regards to the Code of Conduct.
- (iii) that comments be sought from other parishes as to any conflict of interest discovered between a Council and Trust matters where a councillor was appointed a Trustee, or other concerns regarding the way of operating.

2017/203 Play Area RoSPA safety report

Council noted the RoSPA safety report on the play area. The Clerk and Mr. Hoath had met with the contractor who undertook the quarterly play area inspections to discuss the RoSPA report and examine the equipment with the following recommendations:

Youth Shelter – no action other than monitor

Entrance – Install plastic matting to allow grass growth to assist with erosion

Multi-play slide unit – gaps in tiles too small to fill, anyone falling would still be adequately protected – monitor

Rocker 2 seat – no crack or missing cap as per RoSPA report – monitor

Rocker 4 seat – item missing, with contractor for replacement

Rocker Rabbit – Tile surface broken – obtain quotation for repair

Toddler Swing – No corrosion found, loose side supports were part of the manufactured design. Cradle seats had some wear.
Roundabout – clearance underneath was stated to be incorrect by a few millimetres. The removal and reinstatement would cause greater problems. Recommendation was to leave alone given the risk level. Comments were made that the ears on the springy rabbit came back into a child’s face when he/she was rocking backwards
Council noted estimates for repairs in the sum of £798.47. Council discussed the removal of the rocker rabbit.

RESOLVED:

- (i) that the quotation for repairs in the sum of £798.47 be accepted
- (ii) in addition, investigations be made as to what could be done with the rocker rabbit to prevent the ears being a problem or if unsolvable, that it should be removed.

2017/204

Marcham Community Group – Grant application

Council agreed to consider an additional agenda item relating to a grant application in the sum of £960 for legal expenses in connection with advice regarding the Governance of Marcham Community Group as the Group may need to restructure to run new community facilities. Council discussed the application. There were differing views. Some members that that the delivery of a new hall was the largest project in the parish, and as there was grant money in the budget, the Council should support it. Other members queried the fund raising strategy of MCG, and the fact that with 90 members they were not representative of the community.

Mr. Walton proposed, and Mr. Charles seconded that a grant of £960 be award to Marcham Community Group to cover legal expenses in connection with resolving Governance arrangements.

Mrs. Hill put an amendment, stating that the letter of application referred to a second grant application would follow in regards to legal advice for the Lease arrangements. The amendment was that £960 be awarded by way of grant as a total sum for all legal advice, There was no seconder for the amendment.

The Chairman called for a show of hands for those in favour of awarding a grant to Marcham Community Group in the sum of £960 to cover its legal expenses in regards to advice on Governance.

In favour	Against	Abstentions
5	2	1

RESOLVED:

- (i) That a grant of £960 be awarded by way of grant for legal expenses to Marcham Community Group
- (ii) that Marcham Community Group be

- asked as to the level of its financial plan and how it intended to provide financially for its future commitments.
- (iii) that a copy of the invoice for legal services be sent to the Parish Council
 - (iv) that a reminder be given as to the grant cycle of the Council, and the deadline for applications

2017/205

Allotment Tenancy

The allotment tenancy agreements provided for 12 months notice to be given to surrender the plot. Notice had been received by the Clerk from a tenant who wished to immediately surrender plots 13A and 13B. Also a new enquiry had been received from a prospective tenant whose preference was to take on the recently worked surrendered plot rather than a plot which had not been worked for some time.

RESOLVED:

- (i) that an immediate surrender of the plot be accepted as there was a tenant in waiting.
- (ii) that the new agreement be signed and completed before the surrender became effective.

2017/206

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued

2017/207

Correspondence

- a) Sendiass / Oxfordshire County Council – Advice regarding special educational needs. Drop in and talking point sessions. www.oxfordshire.gov.uk/sendias
- b) Oxfordshire Playing Fields Association – Annual General Meeting Wednesday 20th September at 6.00 p.m. at Exeter Hall, Kidlington
- c) Vale of White Horse District Council – Unsung hero awards
The Chairman of the Vale of White Horse District Council is hosting a lunch on Saturday 4th November at the Beacon, Wantage for those who deserve to be recognised for their achievements in their community.
- d) Rural Oxfordshire Network – Focus on rural isolation and mental health - Seminar Wed. 20th September at Beckley Village Hall commencing 9.30 a.m. Cost £5.
- e) Oxford University – Curiosity Carnival – Research/public engagement event Fri 29th September. Various activities. In
- f) Oxfordshire County Council – Introduction of charges for the deposit of household waste at recycling centres from 1st October, 2017
- g) Age Concern – Dignity in Care Awards 2017. Deadline for nominations 2nd October.

2017/208

Accounts

Council considered insurance renewal, and looked at 3 quotations provided.

Council noted the list of cheques numbered 2994 to 3007 to be signed and

RESOLVED:

- (i) that the insurance be placed with Ecclesiastical Insurance on a 3 years agreement basis in the sum of £1532.87 for the first year.
- (ii) that payments totalling £3543.34 in respect of administration costs, allotment water supply, play area inspections and grass cutting be paid.

2017/209

Matters raised by members for information

Institute, North Street – weeds

It was reported that the weeds at the front of the Institute site were very tall. The Clerk would check with the Anson Trust as to its plans for this area.

Speed Limit A415 Marcham to A34

A query was raised regarding the reduction in speed limit on the section of the A415 from Marcham to A34. The Clerk would check with Cllr. Webber.

Speed detection gun

A query was raised regarding the progress with East Hanney Parish Council and undertaking a visit when they went out with their speed detection gun. Reference was made to borrowing a speed gun that Drayton Parish Council had. St. Helen's Without parish had acquired a vehicle activated sign, and questions were asked as to how this had been obtained. The Clerk would make enquiries on these points.

North Street – footway

It was mentioned that at the last meeting, Council had agreed to fund up to £3000 on the design costs of a footway. The Clerk stated that one quotation had been received, and others were awaited.

Harding Way to Howard Cornish Road - path

The land adjacent to the footpath between Harding Way and Howard Cornish Road was in need of strimming, as weeds were growing again. This was the land that would come to the Parish Council from the developer. The Clerk was asked to see if the handyman could trim the area.

Kings Avenue – Howard Cornish Road – footpath

It was reported that the laurel bush at the edge of the path between Kings Avenue and Howard Cornish Road had been cut back.

Hyde Copse - Taylor Wimpey development - drainage

This development required major additional drainage work and consent had been given provided the drainage works were undertaken before occupation of the dwellings. A later release of planning a condition provided that 20 homes could be occupied before the works were required. 12 homes on the site already had occupants, and concerns were expressed that 20 homes or more could soon be occupied without the additional drainage works having been undertaken. The Clerk would make enquiries of Taylor Wimpey, and Thames Water.

Sheepstead Road – damaged edges - lorry diversion

It was reported that during the period lorries were diverted along Sheepstead Road, road edges became damaged.

Arboretum – hedge from field alongside footpath

It was again reported that the hedge from the field west of the Arboretum was overhanging the footpath, and making it difficult for pedestrians to use the path.

Sheepstead Road – opposite Harding Way – pothole

It was reported that there was a pothole opposite the junction of Harding Way.

Sheepstead Road – grass bank alongside Kings Field phase II to the allotments.

It was reported that this grass bank was in need of cutting.

Cow Lane allotments – gate

It was reported that the gate had not been repaired. The Clerk confirmed that the handyman had been asked to repair this some weeks ago. He did, however, undertake grass cutting in the Summer months, so his free time to undertake other tasks was limited. The member reported that St. Helen Without Parish Council had had a gate repaired, and it was suggested that the Clerk contact that Council to see which contractor they had used with a view to instructing another contractor, should the Council's handyman not undertake the repair in a short timeframe.

2017/210

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2017/211

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th October, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.55 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th October, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. I. Charles, Mrs. J. Fabes, Mrs. S. Hill, Miss R. Mander, (Chairman),
Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor)
Joined by Ms. R. Atkins at 7.37 p.m.
1 member of the public

Prior to the commencement of formal business Ms. Abigail Brown, Arts Officer for the Vale of White Horse District Council gave a presentation on s. 106 funding from local developments which had been earmarked for the arts. As populations increased there was a consequent increase in cultural need. There was a change in the National Planning Policy Framework of the definition of cultural wellbeing. As well as art statues and art objects, street furniture, festivals, activities, lighting, seating were now included within the definition.

Sums achieved to date from s. 106 funding were: £12,900 from Kings Field, £5400 from Priory Lane, £11,100 from Packhorse Lane, £11,100 from Sheepstead Road, £18300 from Hyde Copse and £300 from the Institute site. Sums totalled in the region of £58,000. The process in deciding suitable projects was to create a steering group, draft a brief, advertise for an artist, undertake interviews, then formally appoint the artist and then progress the project. Questions were asked as to whether funding could pay for lighting rigs within a hall setting. Usually other funds were used for paying for the arts to happen, but any hall would be publicly accessible, so testing the idea was a possibility. A further question was asked about archives. Whilst heritage can inform art, funding did not amount to paying for cupboards, but could possibly be used to signpost exhibitions etc. It was a theme that could be explored and if appropriate, agreed in writing with developer. The responsibility for maintaining the art would be with the landowner where it was situated.

- 2017/212 Apologies for Absence
Apologies for absence had been received from Mr. Denton, Mr. Hoath and Cllr. C. Webber (District Councillor).
- 2017/213 Declarations of Interest
Mr. Walton declared an interest in regards to the agenda item on allotments, in that his wife was an allotment holder. Ms. R. Atkins declared an interest in the agenda item relating to 1 Tower Close in that she lived next to this property.
- 2017/214 Minutes of the meeting held on 13th September, 2017
The minutes of the meeting held on 13th September, were approved and signed as a true record of the meeting,

2017/215 Matters arising from the meeting held on 13th September, 2017

Cow Lane - Allotment gate

The gate had been repaired and re-hung. There had been difficulties in unlocking the new padlock, and this had been returned to the supplier.

Hedge overhanging footpath adjacent to Arboretum

A response from the landowner was awaited.

Play Area

An order for the agreed repairs had been placed.

Institute weeds

With the consent of the Anson Trust, the Clerk had arranged for the Council's contractor to trim just the front of the Institute area.

A415 – Speed limit

The matter of the speed limit had again been referred to Cllr. Webber. He had copied the clerk into his correspondence with the County Council.

Speed Monitoring

The East Hanney neighbourhood action group had invited Marcham to view the speed monitoring process in Hanney. . Mrs. Hill, who previously expressed an interest was unable to attend on 25th/26th October, the date specified. Ms. Atkins asked for the times for early morning monitoring as she may be able to attend prior to work commitments. The Clerk would obtain these. The Clerk was asked to contact Mr. Denton to see whether he would wish to attend.

2017/216 Public Participation

The member of the public present expressed concern regarding the vehicular access from Harding Way into the proposed new Kings Field II development. It was stated that there should be another access road straight into the site from Sheepstead as Harding Way was barely wide enough for 2 cars to pass.

The second point raised related to traffic speeding down Sheepstead Road into the village. A chicane has been requested at the time of the planning applications, but not agreed by Oxfordshire County Council. Speed monitoring could take place, when the Council had access to speed monitoring equipment.

2017/217 Planning Applications

a) Decisions on previous applications

P17/V1577/FUL Tarmac 2 car parks

Denman College

Permitted 4th October, 2017

Mr. Walton enquired about drainage conditions attached to the

consent for tarmac car parks. The Clerk would check and advise him accordingly.

P17/V2296/LB Replace two PVC pipes with cast iron pipes,
works to roof and replace roof over balcony
Sheepstead Hosue, Sheepstead Road
Permitted 4th October, 2017

P17/V2297/LB Add base kitchen cupboards, stove, fridge, sink
and dishwasher to an existing living room
Permitted 4th October, 2017

P16/V2791/RM Reserved matters for Kings Field II
(P14/V2372/O – Erection of 37 dwellings)
Sheepstead Road
Withdrawn 26th September, 2017

P17/V2072/HH Demolition of outbuildings and new extension
5 Priory Lane
Withdrawn 20th September, 2017

R3.0053/17 Erection of temporary classroom
Marcham Primary School, Morland Road
Permitted 29th September, 2017

b) Planning Applications dealt with prior to the meeting

P17/V24446/LDP Single storey rear extension
3 Abbots Grange
For: Ms. C. Blackmore
(householder notification under permitted development)
Comments: Council expressed concern regarding the possible
accumulative effect of loss of drainage should each property
undertake an extension, and recalled the requirement for a flood
risk assessment when the 18 properties in this road were
granted consent.

P17/V2492/HH Proposed rear extension, access road,
hardstanding for car and conversion of side brick store into
utility room
2 Parkside
For: Ms. S. Woods
Comments: Council maintained its objections as stated in the
previous application: loss of public amenity land, and felling of
trees

P17/V2495/HH Single storey front extension with alterations to
existing porch
50 Howard Cornish Road
For: Mr. D. Coates
Comments: Council had no objections

c) Applications for consideration at the meeting

P17/V2592/HH Extension and alterations to form first floor accommodation

Hyde Farm Bungalow, Abingdon Road

For: Mr. P. Collett

Council had no objections but queried the effect on the grade II* listed farmhouse adjacent.

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
7	0	0

Comments: Council supported the application as it was appropriate to the setting, but queried the effect on the grade II* listed Hyde Farm house.

P17/V2579/SCO Scoping opinion request for the development of up to 700 homes, an eastern link road between the A420 and the A415, a two form entry primary school, a local centre and associated open space and landscaping

Kingston Bagpuize

For: Lioncourt Strategic Land Ltd

Council discussed the impact on the A415, the air quality, and generally on village of Marcham should the development at Kingston Bagpuize proceed. Traffic was already queuing at the Frilford traffic lights and significant road congestion had been noticed from other housing developments.

Comments: Council asked for any Environmental Impact Assessment submitted with the planning application to include highway and air quality studies relating to Marcham and the A338 Frilford cross roads.

d) Local Plan Part 2 – Presentation 19th September

Mrs. Fabes, Mr. Hoath and the Clerk attended the presentation on Local Plan Part 2. Slides from the presentation had been circulated to members. Presented were proposals for housing to meet Oxford's unmet housing need. Of note for Marcham was the fact that the site for 400 houses north of the A415 at the eastern side of the village had been removed, and the site to the south of the A415 for 120 houses had been reduced to 90. The reasons given being the County Council's concerns regarding traffic and air quality and the need to safeguard land for the Marcham ByPass. The publicity period on Local Plan Part 2 had commenced on 11th October, for a period of 6 weeks.

RESOLVED:

that consideration to comments from the Parish Council be deferred to the next meeting.

e) Vale of White Horse District Council – Parish Partner Training 28th September, 2017

Council received a report from the Clerk. She and Mr. Hoath had attended the planning training event. 5 parish partners had been appointed to deal with enquiries from parish councils. They were receiving training in planning issues and would take responsibility for finding the answer to a query or referring the query to the planning officer. Brief presentations on permitted development, planning enforcement, conservation, ecology, forestry, urban design and landscape had been given.

Taylor Wimpey – Hyde Copse development – drainage

Thames Water had undertaken further studies in regards to drainage requirements. It appeared that owing to a change in methodology, calculations showed that no further drainage works were necessary. A request had been lodged with Thames Water seeking clarification of the new methodology. Ms. Emily Hamerton, planning development manager, at the Vale of White Horse District Council had been approached in regards to the required release of a planning condition. This stipulated that only 20 properties be connected to the drainage before drainage works were carried out. Drainage within the village was discussed at length, the problems with overall capacity and the requirement for Thames Water to solve the issues and explanations as to the changes in methodology were required. Ms. Hamerton or the planning officer would report back to the Parish Council.

g) Planning Correspondence

(i) South Oxfordshire District Council /Vale of White Horse District Council Proposed Joint Housing Delivery Strategy

Council noted the strategy, and commented that there was a need for bungalows within Marcham.

(ii) Vale of White Horse District Council – Adoption of Community Infrastructure Levy Charging Schedule

Council noted the Community Infrastructure Levy Charging Schedule was adopted on 27th September, 2017 to come into effect from 1st November 2017.

(iii) Planning Enforcement

1 Tower Close - Council noted that the building at the rear of the garage was viewed as an outbuilding. The work fell within permitted development and the converted garage was occupied by members of the same family and not a separate unit. 3 parking spaces were possible within the curtilage of the property, and there were no previous planning conditions that prevented the alterations that had been carried out.

Members expressed concern regarding parking on the amenity area at the junction of Tower Close and Orchard Way. It was suggested that bollard around the public open space were required.

North Street - Garage Site

The District Council had been asked to provide an update on the position regarding the wall and fencing which restricted vision for motorists leaving North Street. Ms. Atkins asked for information as to the developer for the site.

2017/218

District Councillor's Report – Cllr. Mrs. C. Webber

In the absence of Cllr. Mrs. Webber, Cllr. R. Webber gave a report. Local Plan Part 2 – The publication period was 11th October to 22nd November. An exhibition would take place on 6th November in Abingdon College.

Vale of White Horse District Council Audit Report – This indicated that the District Council was short of officers. It was now taking steps to employ additional staff.

Garages for Rent in Marcham – Cllr. Webber had been approached regarding garage rental in Marcham. There were garage blocks owned and managed by Sovereign Housing Association. Any approach would be to that organisation.

2017/219

County Councillor's Report – Cllr. R. Webber

Oxfordshire County Council – Minerals and Waste Local Plan

The amounts to be quarried had been fixed and that put an end to speculative applications. The issue now was where the quarries be sited.

Reservoir – This issue was still a current topic. Historically the public purse and tax payers had paid for both sides of the argument. MPS Council and Thames Water were now getting together to look at the issue and steps were being taken to speak out early in the process to say the public purse should not fund both sides of the reasoning.

SMAA housing figures – Central Government had produced a new method of calculating the housing need figures, and it appeared that the figures for Oxfordshire could be reduced, and the unmet need for Oxford may no longer be required. A decision would be known by February or March 2018.

Councils bid for infrastructure – Councils had formed a group and lodged a bid for £450 million for infrastructure.

Air Quality Management Area – Progress was being made in regards to the A415. A complete analysis of the figures given to the County Council by Cllr. Webber following the traffic count had been requested.

2017/220 Cllr. Webber left the meeting at 9.03 p.m.

2017/221 Community Facilities

a) Update Report - Council received a report from Miss Mander, on the current position regarding the community facilities. The proposed start date for construction was April 2018. Marcham Sports Scouts and Social club had taken over the running of the pavilion building and field from September until the commencement date for the building works. An archaeological survey would be required first, as well as storage facilities for current equipment. Garages were proposed for storage. The roof of the Institute building would be removed to prevent bats from roosting. The Baptist Church was available for rent for a while. A survey of the field was being carried out to ensure everything fitted where required. The new community building would be called Marcham village hall. The whole site including pitches, and multi-use games area would be referred to as MarchamCentre. Discussion had taken place too on fundraising strategy and governance of Marcham Community Group.

b) Thanks from Marcham Community Group for grant – Council noted a letter of thanks from MCG for the grant awarded towards its legal costs.

c) s. 106 application – Council received a report from its working party on the current situation regarding availability of s. 106 funding towards the project. The application form and notes had been circulated to members. Thomas Homes were to produce details of pricing and MCG was writing a letter of support.

2017/222 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued
Miss R. Atkins left the meeting.

2017/223 Community Facilities Contd.

d) Level of Funding/size of hall

Council considered the likely level of funding available and whether there was a possibility of increasing the size of the hall. Discussion centred around identifying the risks involved, the assurances as to available funding, the proximity of any extension to the cricket pitch boundary, and the funding requirements for the interior

e) Appointment of Trustee to MCG

Council considered the appointment of a Trustee to the Marcham Community Group Charity. Advice had been given by the Oxfordshire Association of Local Councils as to the separate rolls of a Trustee and

a Councillor and the need to take into account the Code of Conduct as a dual hatted person, when acting as a Councillor at a Council meeting. The Articles of Association appeared unclear as to which organisation did the actual appointing, and whether the Council just nominated a Trustee. It was understood that MCG were going ahead with alterations to the Articles of Association which would permit the Council to have the opportunity to appoint a Trustee should it wish to do so.

RESOLVED:

- (i) that the application for s. 106 funding towards to the hall and multi-use games area facilities now be lodged.
- (ii) that the Council's representative on the steering group make enquiries of Thomas Homes as to any additional costs involved regarding an extension to the hall.
- (iii) that the Council agrees to nominate at its annual meeting in May, a Trustee to serve on the MCG Charity for a period of 3 years.

2017/224

Cow Lane Allotments

Council considered charges for water. The water billing had been transferred from Thames Water to Castle Water. Charges seem to vary from those charged by Thames Water. The Clerk suggested monitoring the use of the water until Castle Water had been the supplier for 12 months, and then setting a charge to be implemented from the September rent collection date 2018.

The Clerk had collected allotment rents earlier in the evening and comments had been received that there was glass on the northern half plot adjacent to the central parking area. It was thought that a professional company may be required to do the work

RESOLVED:

- (i) that the water charges be reviewed again after balancing the accounts as at 31st March 2018
- (ii) that ways of clearing glass on allotments be investigated

2017/225

Correspondence

a) Local Council Review magazine – Autumn 2017

b) Oxfordshire County Council – Adoption of Oxfordshire Minerals and Waste Local Plan Part 1 – Core Strategy

c) Community First Oxfordshire - Event on how to recruit volunteers Tuesday 14th November 9.45 a.m.

2017/226

Accounts

Council noted the annual return and report certificate from the external auditor BDO who had confirmed that on the basis of their review of

the annual return, in their opinion the information in the annual return was in accordance with proper practices and no matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.

Council noted the list of cheques numbered 3008 to 3017 to be signed and

RESOLVED:

- (i) that the annual return and external audit report be accepted
- (ii) that payments totalling £6575.67 in respect of administration costs, grants, allotment water and grass cutting be authorised.

2017/227

Matters raised by members for information

Grant to Anson Trust

A grant had been allocated to the Anson Trust in the Autumn 2016 for grass cutting. From September 2017 the grass cutting in the Anson Field had been taken over by Marcham Sports Scouts and Social Club. It was suggested that a proportion of the grant be reclaimed. Discussion took place as to whether the grant was retrospective i.e. at the end of the grass cutting season for the grass recently cut, or whether it had, in fact been paid in advance for 2017 season. The Clerk commented that when balancing the accounts at the year end, the grant cheque had been unrepresented. The Clerk would check past minutes for details of the grant awarded.

Harding Way – dead trees on amenity space on the right hand side on entering. These were either the responsibility of the management company or Vanderbilt. Questions were asked as to whether they were going to be replaced.

2017/228

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2017/229

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 8th November, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.15 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 8th November, 2017 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis,
Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Dr. Derek Stork, Chairman, Group Against the Reservoir Development
(GARD)
1 member of the public

Prior to the commencement of formal business Dr. Derek Stork, Chairman of the Group Against the Reservoir Development, provided an update on Thames Water's reservoir plans. A draft Water Resources Management Plan for 2019-2024 was to be submitted to the Secretary of State in December 2017. The document will be out for public consultation until March 2018. It was likely that the upper Thames Reservoir would feature in the draft Plan, either as a concrete plan for new water sources for the 2020s or in a roadmap style plan for future water resources. The Environment Agency and the water sector's regulator OFWAT would make recommendations on the consultation's results by June 2018, and then DEFRA would use the results to input to its decision. Should the reservoir feature prominently in the draft Plan, Gard and the Vale of White Horse District Council would seek a Public Inquiry. GARD had widened its campaign and had met with DEFRA and OFWAT. It had the support of Ed Vaizey MP, and was a named organisation on the list of official consultees. Dr. Stork encouraged Parish Councils to make their views known and to reform the "Reservoir Affected Parishes" group which had been created initially some years ago. A public meeting was going to be held on 15th November in Drayton and another meeting in Steventon at the end of January.

The Chairman thanked Dr. Stork for his presentation and he left the meeting at 7.45 p.m.

- 2017/230 Apologies for Absence
Apologies for absence had been received from Ms. R. Akins, Cllr. R. Webber (County Councillor) and Mrs. C. Webber (District Councillor).
- 2017/231 Declarations of Interest
Mrs. Hill declared an interest in regards to the agenda item on grant applications from Marcham Football Club and Marcham Cricket Club, in that her son in law was the applicant for the Football Club and her husband the applicant for the Cricket Club.
Miss Mander declared an interest in regards to the agenda item on the grant application from the Marcham Senior Citizens Club in that her mother was a member of the Senior Citizens Club.
Mr. Denton declared an interest in regards to the agenda item for a

grant application from the Marcham Bellringers Society in that he was a member of the Parochial Church Council, but was not connected to the Bellringers Society.

2017/232

Minutes of the meeting held on 11th October, 2017

The minutes of the meeting held on 11th October, 2017 were approved and signed as a true record of the meeting, subject:

- a) in minute 2017/221 “Community Facilities” changing “ The whole site including pitches, and multi-use games area would be referred to as Marcham Community Centre” to “The whole site including pitches, and multi-use games area would be referred to as Marcham Centre”.
- b) in minute 2017/222 adding a letter “T” at the beginning of the first sentence.

2017/233

Matters arising from the meeting held on 11th October, 2017

Taylor Wimpey Development Hyde Copse – Drainage – planning condition

Council noted that the Vale of White Horse District Council had been reminded that a response on the question of the release of the planning condition was awaited.

Comments were made that rodding of drains had taken place in Howard Cornish Road. The Clerk was asked to check that Kings field II development had the Taylor Wimpey Pastures development at Hyde Copse had all been properly included in the planning for drainage.

Hanney - Speed checks

Mr. Denton advised that he has visited East Hanney on the appointed day to be present whilst vehicle speed checks were carried out. Unfortunately the session had been cancelled and he had not been notified. East Hanney Speedwatch group would advise him when the session had been re-arranged.

2017/234

Public Participation

The member of the public present did not wish to address Council.

2017/235

Planning Applications

a) Decisions on previous applications

P17/V2495/HH Single storey front extension with additional exterior alterations
50 Howard Cornish Road
Permitted 11th October, 2017

P17/V2159RM Reserved matters application following outline approval P15/V3042/O for nursery building only. Conversion of Anson Institute building to 3 apartments, and erection of 5

new dwelling houses, community building, MUGA and rearranged sports pitches on Anson Field.
Permitted 27th October, 2017

P17/V8102/LB and P17/V1803/HH Amendments to previously approved application to demolish previous extension on the western aspect and bay window on eastern aspect and to extend the principal dwelling and former barn with both single and two storey additions, together with various alterations and repairs to the external and internal building fabric. Increase length of western extension and remove rooflights from garage/workshop
Marcham Mill, Mill Road
Permitted 31st October, 2017

P17/V2446/LDP Single storey rear extension with flat roof
3 Abbots Grange
Proposal came with General Permitted Development Order 1995 and no planning application was required.
Decided 31st October, 2017

P17/V2579/SCO Scoping Opinion Request for development of up to 700 homes, an eastern link road between the A420 and A415, a two form entry primary school, a local centre and associated open space and landscaping
Land east of Kingston Bagpuize
The scoping opinion dated 27th October, 2017 had specifically required the applicant should refer to the consultation response from Marcham Parish Council regarding the impact on Marcham, its traffic and air quality, and also the A338/A415 junctions when submitting the Environmental Impact Assessment with the application.

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P17/V2932/HH Demolish side garage and build new single storey extension to the front and rear with a double storey side extension
21 Fettiplace Road
For: Mr. D. Merriman
Council queried the conversion of the garage room into a separate training room, and queried the purpose of this. Members were unsure whether a business was being created, and noted access was not from the main part of the house. Concerns were raised regarding the loss of onsite parking and the fact that 4 bedrooms were being created which would increase the parking requirements.

The Chairman called for a show of hands for those who supported the proposal.

In support	Against	Abstention
8	0	1

RESOLVED:

- (i) that this Council supports the application.
- (ii) that concerns be raised regarding:
 - a) the purpose of the room outside of the main part of the dwelling be queried, particularly as to its potential business use.
 - b) the conversion of the garage and resulting loss of on site parking
 - c) the creation of a fourth bedroom without additional parking provision.
 - d) how adequate on site parking was going to be provided.

P17/V2490/LDO Local Development Order for Didcot Technology Park. Council noted legislation requires Vale of White Horse District Council to consult all Parish Councils in the Vale District.

RESOLVED:

that Marcham Parish Council had no comments at this stage.

d) Planning Correspondence

Vale of White Horse District Council- Local plan part 2

Council noted comments on the Local Plan part 2 during the publication period were due to be returned to the Vale of White Horse District Council by 22nd November, 2017. Council discussed comments and agreed that the proposal for 90 dwelling was an improvement on the proposed 520 dwellings. However concerns were still raised regarding the effect on the air quality and the management plan within Marcham. The affect on Marcham of other identified development sites within the Local Plan should be taken into account. The Chairman stated that residents should be thanked, via the village newsletter, for their efforts in writing in to the District Council regarding the proposal for 520 houses. The Clerk confirmed that this had been done in the October issue.

RESOLVED:

- (i) that the Council believes the reduction in the number of proposed dwellings from 520 to 90 is an improvement.
- (ii) that the Council believes that even 90 dwellings would have a detrimental

- (iii) impact on the air quality and air quality management plan within Marcham that when considering other proposed development sites within the vicinity that the impact on Marcham and its road network should be taken into account.

Council noted an invitation by the Vale of White Horse District Council to attend a meeting with policy planning officers of the Vale of White Horse District Council in regards to the changes to the Local Plan Part 2 and how Marcham was affected.

Council agreed that such a meeting would be beneficial and it was

RESOLVED:

that the Clerk arrange a meeting with District Council policy planning officers.

Planning Enforcement – North Street former garage site

The Vale of White Horse District Council had confirmed that the development had not fully implemented the landscaping as detailed on the approved drawings. The wall and fencing at the front, whilst not being approved, did not generally exceed 1 metre, and were lawful under the Town and Country Planning (General Permitted Development)(England) Order 2015. The District Council was proposing no action. The matter had been referred to Cllrs. Webber. Cllr. Richard Webber was checking the County Council's comments at the time of the application, and seeing whether the County Council could do anything to improve the vision for motorists leaving North Street.

2017/236

District Councillor's Report – Cllr. Mrs. C. Webber

In the absence of Cllr. Mrs. Webber no report was available.

2017/237

County Councillor's Report – Cllr. R. Webber

In the absence of Cllr. R. Webber no report was available.

2017/238

Grant Applications

Mrs. S. Hill (Vice-Chairman) took the chair for the consideration of the grant request from Marcham Senior Citizens Club in that the Chairman had declared an interest in this item. The Chairman took the chair for all other items. It was proposed by Mr. Steere and seconded Mr. Hoath that the costs involved in the design of a footway for North Street be considered first, as part of the allocation for spending under s. 137 Local Government Act 1972. Council considered the quotations received for the footway design, and then considered grant applications received. Comments were made that some grant recipients from previous years, had not lodged applications this year. Council took these into account when considering its grant budget.

Following discussion of the quotations received for the design of the footway in North Street and grant requests it was

RESOLVED:

- (i) that MJA Consulting be instructed to undertake footway design of the North Street footway
- (ii) that under s. 137 Local Government Act 1972 the following grants be awarded where there is benefit to some or all of the community:

Marcham Senior Citizens Club—running costs	£175
Marcham Parochial Church Council – coach costs for outing for children from Friday club	£250
South and Vale Carers Centre – running costs	£150
Marcham Football Club – equipment costs	£300
Marcham Cricket Club – grass cutting	£500
Marcham Rainbows - running costs	£400
with a request that the Rainbow group approach the Parochial Church Council with a view to writing off the rent debt	
Marcham Bellingers Society – replacement bell ropes	£250

The following grants be paid provided satisfactory answers to requests for further information were received.

Marcham Primary School – facilities for changing children who had needs with personal care £500

Additional information to be provided: assessment as to need undertaken by the school, advice obtained as to the required facilities, how the decision to purchase a specific facilities was reached, and the level of support from the Governing body

Marcham PCC towards the provision of workshop sessions on the topic of adolescent mental health £500

Additional information as to the courses when organised, the numbers of youngsters benefitting, the number of courses and information as the professionals running the workshops

- (iii) that under s. 142 Local Government Act 1972 a grant of £100 be awarded to the Wantage Independent Advice Centre
- (iv) that no grant be awarded to the Oxfordshire Association for the Blind, Homes Start Oxfordshire, and Sue Ryder Foundation
- (v) that the sum of £1500 be set aside from the budget for a grant to the PCC for its community worker if applied for.
- (vi) that the sum of £750 be set aside from the budget for a grant from the South and Vale Citizens Advice Bureau if applied for.

2017/239

Community Facilities

Council noted that the s,106 request for funding has been lodged and the Vale of White Horse District has confirmed that 10 working days were required to process the application.

Council noted that MCG had prepared draft Articles of Association for approval by its membership. This provided for the Parish Council to nominate one Trustee who would serve for a period of one year. The period to commence once the Charity had accepted the nomination and communicated the acceptance to the Clerk. There was no maximum term and the Trustee could be re-nominated from year to year.

Council noted information from Thomas Homes Ltd that the proposed hall within the new community facilities could be made larger at a cost not exceeding £130,000. Discussion took place as to the Parish Council's financial position, s. 106 funding available and whether the issue of a larger hall should be pursued.

It was proposed by Mr. Walton, seconded by Mr. Hillis that the Council agrees to fund up to an additional £130,000 to enable the hall extension to be built at the same time as the original construction. The Chairman called for a show of hands of those in support

In favour	Against	Abstention
8	0	1

2017/240

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued

2017/241

General Data Protection Regulations

Council noted that under the new regulatory scheme, which would come into effect on 25th May, 2018, Parish Councils would count as public authorities, and would need to comply with the provisions of the new General Data Protection Regulations. Council considered how best to review all the requirements for the Council.

RESOLVED:

that this matter be deferred until training courses were offered by the Oxfordshire Association of Local Councils.

2017/242

Events
Remembrance Sunday

The road closure order for the A415, New Road and Church Street had been obtained for Sunday 12th November. Notices regarding the road closure had been displayed. Mr. Denton confirmed that the Police would be in attendance, and that he would put out the road closure signs.

Defibrillator Training

The Clerk confirmed that the training had been confirmed for 10.00 a.m. on Saturday 18th November. Mr. Denton asked that his name be added to the list of those attending.

2017/243

North Street Footway

This item had been discussed under grant applications and spending of s. 137 funding.

2017/244

Correspondence

Oxfordshire County Council – Disabled Parking Bay – Haines Court

Council noted the information consultation regarding the creation of a disabled persons parking bay in Haines Court. The Council had no objections to this, but did comment that parking was generally restricted within Haines Court and it was hoped that no problems were created either for the access to the disabled space or for other vehicles parking.

2017/245

Accounts

Council noted the interest on the notice Cambridge Building Society account had changed to a variable account following the cessation of the tracker feature.

The Oxfordshire Association of Local Councils was organizing a training session on VAT on Wednesday 15th November, the Chairman and Clerk had expressed an interest in attending.

Council noted the list of cheques numbered 3018 to 3026 to be signed and

RESOLVED:

- (i) that payments totalling £3729.51 in respect of administration costs, hall hire for defibrillator training, play area repairs and checks, and grass cutting be authorised.
- (ii) that the sum of £70 plus vat be authorised for the Chairman and Clerk to attend the VAT training course on 15th November, 2017

2017/246

Matters raised by members for information

Halloween 31st October, 2017

It was noted that children participating in Halloween on 31st October, behaved responsibly and politely, and it was suggested that a note commenting on the politeness be placed in Marcham and District News.

Mill Road - Demolition of The Forge

Queries were raised in regards to amendments to planning applications which were not notified to the Parish Council, resulting in

different construction from that expected. It was reported that the Forge at 6 Mill Road had been demolished, and no one appeared aware of the planning approval for this. The Clerk would check the planning application records.

Bus Stop markings

It was reported that painted line markings had appeared on kerbs at bus stops. It was unknown for what purpose.

2017/2247 Items for Marcham and District News
The Clerk would prepare an article for MAD News.

2017/248 Date of Next Meeting
The next meeting of the Council would be held on Wednesday 13th December, 2017 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.45 p.m.

Signed Date

convert the Institute, North Street, to residential accommodation, and erect 5 dwellings and community facilities on the Anson Field
Permitted 16th November, 2017

b) Planning Applications dealt with prior to the meeting

P17/V2492/HH Proposed rear extension (amended)
2 Parkside
For: Mr. S. Wood
Comments: Council maintained its previous objections as the drawings continued to show parking in the front garden which would necessitate access over the public amenity area

c) Applications for consideration at the meeting

P17/33170/HH Single storey rear extension to allow concrete block finish to west elevation
1 The Gap
For Mr. R. Ford
The use of concrete rather than brick on the western elevation was noted. Concerns were raised regarding the possible obstruction of The Gap with building materials and/or skips. It was suggested that traffic management be considered for the construction period.

The Chairman called for a show of hands for those who supported the proposal.

In support	Against	Abstention
7	0	0

RESOLVED:

- (i) that this Council supports the application.
- (ii) that concerns be raised regarding possible obstruction of The Gap, during construction and that a traffic management scheme be required.

d) Local Plan Part 2

Council received a report from its members who attended a meeting with the Vale of White Horse District Council. It had been a positive meeting. The requirements for the 5 year land supply had been met, and it was less likely that developers would be able to force through applications. There were proposals for growth, but infrastructure needed much improvement. The Dalton Barracks site would be released earlier than envisaged, with a suggested date of the MOD leaving the site by 2026. The Park and Ride was not indicated to be sited at the Marcham interchange, and members

stated that pressure should be maintained for the Park and Ride to be further north closer to the north Abingdon junction with the A34.

2017/255

A415 – Path and Verge

Highway verge – junction of A415/Howard Cornish Road

Council discussed various complaints regarding a truck belonging to A Plant Lux, traffic management firm of Kingston Bagpuize, which was being parked overnight. The parking was either on the highway verge, which caused mud, ruts and destruction of the grassed area, or over a footway or immediately at the junction half on the verge and half on the road, both of which caused obstruction. Members were of the opinion that formal action needed to be taken. It was thought that the driver was a local person, and the Chairman would make enquiries and try and trace the driver of the vehicle. It was suggested that the Parish Council could possibly consider cutting the verge at this junction. The Clerk referred to the requirement to take on all verges as agents for the County Council, and not just one area.

RESOLVED:

- a) that local enquiries be made as to the likely person responsible for the vehicle.
- b) the PCSO be approached to see whether assistance could be given
- b) if details of the driver were known, then the Council approach the driver with a request that the vehicle be parked elsewhere
- c) if the driver could not be located, then the Council approach A Plant Lux.

Path on Southern side of A415 installed by Persimmon Homes

Concerns were raised regarding the quality of the new footway alongside the A415. In one area the tarmac was less than 1m wide. The path was not consistent in width, and there were various “cut outs”. The general thinking was that the Council had been let down by the planning officer dealing with the application. The approved width of the path was 1.2 m. One area of the path had a width of less than this. There was still a slope where the path from the Abbots Grange development joined the path from the Pye Homes development. Also the Abbots Grange end, the path had not been finished. Missing was a kerb edge, tactile area, and slope to the road.

RESOLVED:

- a) that the County Council be approached regarding the poor standard of the path.
- b) that, depending on the response, Matthew Homes be approached with a view to making good the path.
- c) copies of correspondence be sent to Cllr. R. Webber

2017/256 District Councillor's Report – Cllr. Mrs. C. Webber
In the absence of Cllr. Mrs. Webber, Cllr. R. Webber would provide her report on arrival at the meeting.

2017/257 County Councillor's Report – Cllr. R. Webber
To be given later in the meeting, after the arrival of Cllr. Webber.

2017/258 Community Facilities
Miss Mander, as a Council representative on the steering group gave a report. The Steering Group working party, had been meeting fortnightly. She and Mr. David Walton had attended. Sports pitch positioning on the western side was being considered, as were adjustments to the play area, and youth shelter.
Miss Mander gave a report, on the application to the Vale of White Horse District Council lodged in regards to the s. 106 funding. This had been distributed internally at the District Council for formal consultation purposes, the application would go to the Head of Planning, and then to Senior Management Team for determination. One query had been raised in regards to an agronomist's report for the sports pitches. Depending on when this was undertaken, there may not be the full amount of s. 106 funding available immediately. Council considered possible spending options for the village hall, multi-use games area and playing fields, in regards to a possible increase in hall size. Whilst s.106 funding had been requested for the full sum available, depending on when it became available, Council may be required to contribute up to £347, 000 should it wish the hall to be of a larger size. This would reduce the balance left in reserves.

The Chairman asked for a show of hands of those members who supported providing the balance required to extend the hall from its reserves, should not all s. 106 funding be immediately available.

In favour	Against	Abstention
7	0	0

A member requested that the Council be given a copy of the written quotation for the extension, in addition to the community facilities steering group.

RESOLVED:

- (i) that Council supports spending from its reserves should not all s. 106 funding be available immediately.
- (ii) that a copy of the written quotation for the cost of the hall extension be provided to Council, in addition to other relevant parties.

2017/259 Marcham Community Group – Annual General Meeting
Miss Mander gave a report, as observer for the Council, on the annual general meeting, of the Marcham Community Group. A proposal had

been put forward, and accepted by the members, that there be a change in the objects and articles of the Group, to alter the appointment of Trustees. This had been agreed. Once amended, in future there would be one Trustee nominated by the Parish Council, as well as other changes.

2017/260

Risk Assessment

Council noted the risk assessment. As far as the accounts were concerned a new external auditor was to be appointed for April 2018 onwards. The open space areas on Kings Field I development were still in the ownership of the developer, but would be considered when appropriate. The Longfields play area had been deleted, as the owner had disposed of the site to Taylor Wimpey for the access road to its new development. The Parish Council had had only a temporary licence to occupy the site. New data protection requirements would come into effect in May 2018, and the risk assessment would be reconsidered once the impact of the new requirements were fully understood. It was suggested that another column could be added to show the likelihood of an incident multiplied by the severity of the occurrence.

RESOLVED:

- (i) that the risk assessment be accepted as drafted
- (ii) that in due course, consideration be given to the risks associated with the acquisition of new public open space areas, and the impact of the General Protection Data Requirements due to come into force in May 2018.

2017/261

Grant Applications

(A). Council noted 2 grant applications, one from Marcham Parochial Church Council towards the provision of a youth worker, and a second from South and Vale Citizens Advice Bureau. A query was raised as to whether a Parish Council could fund staff salaries. It was also unclear, exactly where any grant would be used, e.g. rents, electricity, heating, staff costs, or materials used by the youth worker.

RESOLVED:

that further information be obtained from the applicants as to where any grant money would be used.

(B) Council noted additional information provided by Marcham Primary School in regards to it grant request. An assessment of the need had been undertaken, and advice sought as to the equipment required, as well as support from the Governing body.

RESOLVED:

that the grant of £500 to Marcham Primary School now be paid.

Council noted additional information from Marcham Rainbows in regards to its grant request. The entire debt owed in rent would not be able to be written off, however the District association may be able to offer a loan. Thanks were given to the Parish Council for the grant awarded which would help enormously in keeping the Rainbow unit functioning.

(C) Council considered the use of an application form for grant requests, rather than submission by letter as was the case currently. A draft form had been circulated, similar to those used by other councils. This was in 2 parts. Part A required information as to the total cost of the project, the amount of grant, other fund raising, assessment of local benefit, previous grants awarded, and subscriptions charged to members. Part B was the full contact details of the organisation.

RESOLVED:

- (i) that Revd. Richard Zair be asked to complete the grant application form in regards to the application for the youth worker, to enable better consideration of his application. This would act as a trial for the form which, if successful could be used for all future grant applications.
- (ii) that in regards to both outstanding applications, information as to the precise use of the funds be requested.

2017/262 Oxfordshire Association of Local Councils – Training – Vat
Miss Mander and the Clerk gave a report on the VAT training sessions that they had both attended. An overview of the legislation and HMRC guidance booklets had been given, as well as key concepts explained, common problems identified, recovery of vat, partial exemptions and opting to tax.

2017/263 Correspondence
a) Letter of thanks for grants and donations awarded had been received from Marcham Bellringers Society, and the Royal British Legion Poppy Appeal. The sum of £5534 had been collected locally for the Poppy Appeal.

b) OALC – November circular. Members noted the training event for the data protection requirements coming into force in May 2018.

6 members expressed an interest in attending the course. The Clerk mentioned that numbers may be limited, as it was for all parish councils in Oxfordshire. Enquiries would be made.

c) Historic England – War Memorial

Council noted the intention of Historic England to formally list the war memorial. Mr. Denton stated that he had arranged a meeting with someone to discuss war memorial works. The Clerk advised that she had no knowledge of this meeting, and she had already obtained an estimate for cleaning and repointing the memorial from a local Stonemason.

2017/264

Accounts

Council noted the list of cheques numbered 3027 to 3041 to be signed and

RESOLVED:

that payments totalling £4069.33 in respect of administration costs, chairman's allowance, grass cutting, cemetery maintenance and grants be authorised.

2017/265

Matters raised by members for information

Harding Way – first section of grass between Sheepstead Road and housing.

Mr. Steere stated that he had been approached by a resident in Harding Way concerned about grass cutting undertaken by the management company. The Clerk confirmed that she had received an email from the resident, and had responded to this.

Harding Way - Vanderbilt – Transfer of public open space

No further information had been received regarding the transfer of open spaces. The delay had been the adoption of the public sewer by Thames Water. The Clerk would contact the developer's solicitors to make enquiries as to progress. Taylor Wimpey had almost finished their site, and were close to providing a path through to the public open space at the eastern side of the Vanderbilt development.

2017/266

Cllr. R. Webber arrived at 9.15 p.m.

2017/267

District Councillor Report (Cllr. Mrs. C. Webber)

In the absence of Cllr. Mrs. Webber, Cllr. R. Webber referred to: Biffa Waste Collection – a disabled resident who should have the benefit of assisted waste collection, had experienced difficulties with the service. The Head of Waste services was taking up the issue with Biffa.

Drain/Sewage smells Kings Avenue

A resident had reported drainage problems to Cllr. Mrs. Webber. Thames Water had been notified, and Dyno-Rod had been seen clearing the drains.

2017/268

County Councillor's Report (Cllr. R. Webber)

Oxfordshire had been mentioned in the Government's Autumn budget, and had been allocated funding, although the funds available seemed insufficient for all projects. It was thought that £212m would be available for Oxfordshire over the span of 5 years. Details would be available in January. Didcot Garden Town was a reality.

In regards to the Oxford/Cambridge expressway, there was a feeling that the public had not been consulted. New housing was planned for the urban space alongside the route, yet there were already houses in the local plan. One option for the Oxford section of the expressway was west of the A34 through the Dalton Barracks site, although the various options would be considered at a future date, probably in 2 years time.

Unitary Authority – The idea of the Unitary Authority for Oxfordshire appeared to have been moved to one side for the time being.

2017/269

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2017/270

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th January, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date