

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10th January, 2018 in the residents' lounge, Duffield Place at 7.30 p.m.

Present:

Mr. I. Charles, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton

Clerk: Mrs. L. Martin

Cllr. Mrs. C. Webber (District Councillor)

Cllr. R. Webber (County Councillor)

- 2018/1 Apologies for Absence
Apologies for absence had been received from Miss R. Atkins and Mr. M. Denton
- 2018/2 Declarations of Interest
Mrs. S. Hill declared an interest in the agenda items relating to the budget in that her husband was Treasurer of Marcham Sports Scouts and Social Club, Secretary of Marcham Cricket Club and her son in law was Chairman of Marcham Football Club. These organisations were likely to be grant applicants to the Council during the 2018/19 financial year.
Mr. Charles declared an interest in the grant application from the Tai Chi organiser in that he had attended Tai Chi sessions in the village.
Miss Mander declared an interest in the grant application from the Tai Chi organiser in that her mother attended Tai Chi sessions in the village.
- 2018/3 Minutes of the meeting held on 13th December, 2017
The minutes of the meeting held on 13th December, 2017 were approved and signed as a true record of the meeting,
- 2018/4 Matters arising from the meeting held on 13th December, 2017
Junction A415/Howard Cornish Road
Council noted that the Lux A Plant lorry had ceased to park right at the junction. The Clerk had placed an article in Marcham and District Council, and the Chairman stated she had contacted the Police Community Support Officer.
- A415 - Path on southern side
A response from the County Council was awaited.
The Clerk had also contacted Persimmon homes, who had indicated that they would be finishing the path in accordance with the drawings that had been approved by the Parish Council. No comment had been made in regards to the path, which in one section, was not even the width specified on the original drawings. The Clerk was pursuing this.
- Thames Water – works within the village
Reference had been made in the December minutes regarding the rodding of drains. Several Thames Water vehicles had been seen in the village. Questions were raised as to what they were doing. The Clerk was asked to try and find out.

2018/5 Public Participation
There were no members of the public present.

2018/6 Planning Applications

a) Decisions on previous applications

P17/V2592/HH Extension and alterations to existing house to form first floor accommodation
Hyde Farm Bungalow, Abingdon Road
Permitted 16th November, 2017

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P17V2932/HH Demolish side garage and build single storey extension to the front and rear, and a two storey side extension (parking proposals)
21 Fettiplace Road
For: Mr and Mrs. D. Merriman
Comments: The property would become a 4 bedroom house and yet there were only 2 parking spaces, parking provision was therefore insufficient. Turning space within the site was inadequate, and no tracking was shown on the drawing. Text on the drawing referred to using existing cross over, and the Parish Council objected if this were to mean parking on the cross over.

2018/7 District Councillor's Report – Cllr. Mrs. C. Webber
Air Quality - Cllr. Mrs. Webber had put a motion to the District Council. There were statutory obligations to measure and monitor air quality in the district, to declare Air Quality Management Areas and produce Action Plans. The motion had been that the District Council include in its budget for 2018/19 funding for all projects recommended in the 2015 Air Quality Action Plan that were not yet complete, and to ensure that the Council had a low emissions strategy similar to that of South Oxfordshire District Council to focus the Council's efforts on the reduction of air pollution.
The motion, however, had not been supported by the District Council, despite Public Health England statistics regarding deaths in Oxfordshire caused by pollution.

Cllrs. Catherine and Richard Webber were both attending a meeting with Jason Sherwood, Locality and Roads Agreement Manager at Oxfordshire County Council to discuss the air quality issues.

Food Waste – bags

The food waste collection service was now able to take food in standard plastic bags as the machinery involved was not able to easily handle the compostable bags.

Sharing services

Arrangements were being put in place for Hart District Council, Mendip District Council, Vale of White Horse District Council, South Oxfordshire District Council, East Hants District Council and Havant Borough Council to join in sharing some services and contracts. The planned saving for the Vale of White Horse District Council was £400,000.

Waste Collection

The assisted collection of waste for one resident, which had been reported as not taking place, had been restored, and there had been no further problem over the past month.

2018/8

County Councillor's Report – Cllr. R. Webber

Government Funding – The growth deal and the Oxford / Cambridge expressway were separate issues. The expressway went through green belt areas in Cambridgeshire, Northamptonshire, and Bedfordshire. The future of the scheme was uncertain as, Lord Adonis, who was behind the proposal, had ceased to be interim Chair of the National Infrastructure Commission.

A £215million growth deal had been secured by the Oxfordshire growth board, with central government. This was a 5 year deal, with some strings such as the provision of 100,000 houses. There was some chance of infrastructure before development took place.

County Council finances – These were looking better and there was hope for no further major cuts.

Air Quality – Cllr. Webber had concerns regarding the lack of response from the County Council regarding the traffic survey undertaken on the A415 by Cllrs. R. and C. Webber and local residents. The County Council had undertaken traffic modelling of an HGV diversion and a meeting was to take place with the Locality and Roads Agreement Manager to discuss the findings.

North Street / New Road – street works

A member asked Cllr. Webber if an officer from the County Council could ensure that trenches, which were subsiding following works by Thames Water and BT, were reinstated.

A415 Culham – Sutton bridge

Cllr. Webber referred to a public inquiry commencing on 23rd January in regards to 2 planning applications in Sutton Courtenay. The County Council had agreed that no more development should take place until the growth deal was in place, and a new bridge across the river Thames had been constructed.

2018/9

Community Facilities

A copy of the minutes of the Community Facilities Steering Group meeting held on 14th December, 2017 had been circulated to members. It was reported that the Community Facilities Steering Group would

cease, and the committees of Marcham Community Group would take on the negotiating as the MCG would be the tenant of the facilities and therefore responsible for them. A query was raised as to whether the Parish Council would have a representative on each of their committees. The minutes of the CFSG meeting referred to the Parish Council obtaining a quote for the reconstruction of a play area in the north west corner of the Anson field. As the CFSG was ceasing to exist there would be no requirement for the Council to pursue this and report back. There would be room in the Anson field for a junior pitch if the corner of the play area was removed. It was expected that the Sports Scouts and Social Club would close on 31st March 2018. The Baptist Church and hall would remain available for use until the end of the project to construct new community facilities in the Anson field.

In regards to the application for s. 106 funding to the Vale of White Horse District Council, the application had been approved subject to the Parish Council entering into a legal agreement with the District Council regarding the release of the funds. Legal advice on the draft agreement, may be required.

The Chairman asked for a show of hands for those in favour of instructing a solicitor to advise on the draft agreement

In favour	Against	Abstention
7	0	0

RESOLVED:

that the Council instructs Solicitors, if appropriate, once the draft legal agreement with the Vale of White Horse District Council had been received and considered by the working party.

2018/10

Grant Applications

Council noted comments from the Oxfordshire Association of Local Councils regarding grants, and the explanation as to the use of s.137 Local Government Act 1972, and the payment of salaries. Lengthy discussion took place regarding the definition of benefit, and whether this could be interpreted as the benefit received by a group by the employment of one individual. Members were in disagreement, and the Clerk advised that members put together their specific questions and a further approach would be made to OALC.

Council noted a grant request from the organiser of a Tai Chi class in Marcham, as there was insufficient income to pay for the hall hire and the salary of the instructor. Questions were asked as to whether the Council could support a private business in this way.

The Chairman asked for a show of hands of those in favour of awarding a grant to the Tai Chi group, if permitted to do so. 2 members, having declared interests, took no part in the debate or voting in this matter

In favour	Against	Abstentions
4	1	0

Council noted that information from the South and Vale Citizens Advice Bureau as to how the money was used, was awaited, as was the completion of the form trialled with the PCC.

RESOLVED:

- (i) that members approach the Clerk with specific questions to put to the Oxfordshire Association of Local Councils
- (ii) that a question also be raised about a Council possibly grant funding a business which provided for residents.
- (iii) that a grant of £100 as a contribution towards rent costs be awarded to the Tai Chi group, with the sum being sent direct to the hall provider, should the council be able to support this organisation.

2018/11

Local Council Review Magazine

Council noted the current costs of purchasing the Local Council Review magazine, and considered ordering fewer copies in order to reduce costs. It was proposed by the Chairman that only 5 copies be purchased in lieu of the current 11.

RESOLVED:

- (i) that 5 copies of the Local Council Review Magazine be purchased for sharing one between 2 members
- (ii) that the copy currently purchased for the clerk ceased to be purchased.

2018/12

Change to agenda order

In view of the lateness of the hour Council agreed to change the order of the agenda to take the item relating to the budget as the next item.

2018/13

Budget 2018/19

Council carefully considered the current balances, the likely balances at the year end, and the budget for 2018/2019. It focused on the selection of a grass cutting contractor. It was suggested that the agreement for grass cutting be entered into for one year only, in view of the likely construction of a village hall, and possible changes to grass cutting arrangements in future years.

The Chairman called for a show of hands for those in support of a precept sum requested from the Vale of White Horse District Council of £54,500.

In support	Against	Abstention
7	0	0

RESOLVED:

- (i) that unspent sums from the current year be taken into reserves.
- (ii) that a precept be requested from the Vale of White Horse District Council in the sum of £54,500.
- (iii) that Slade Estate Services be appointed grass cutting contractor for the 2018 season.

2018/14

The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued.

2018/15

Management Fees – Harding Way

Council noted and considered correspondence in regards to management fees on the shared common areas within Harding Way. A resident was concerned with the charges collected by an agent management company, and enquired whether the Parish Council could take on the smaller area of grass at the same time as taking over 2 larger areas of open space from the developer. The smaller area of grass was not part of the public open space, and the Council had never been offered it. The developer had established a management company with the intention of residents becoming the directors and taking on the management of certain spaces themselves. Agents were dealing with the grass cutting in the interim. The charges made by the managing agent was a private matter.

RESOLVED:

- (i) that the Parish Council not take on any additional grass area.
- (ii) that the resident be advised to encourage the developer to hand over the grass cutting arrangement to the Harding Way (Marcham) Management Company.

2018/16

Annual Meeting of electors

Council commenced discussion regarding speakers for the annual meeting of electors. Members were asked to give the matter some thought, and to let the Clerk know. The Clerk was asked to contact councillors not present at the meeting. The certificate for the parishioner of the year would be presented, should a recipient be selected. Discussion followed on the preparation of the certificate.

RESOLVED:

that the certificate, if awarded, be prepared and printed the same way as the previous year.

2018/17

Correspondence

a) Letters of thanks for grants awarded had been received from Marcham Bellringers Society, Marcham Cricket Club, South and Vale

Carers Centre/BeFree, and Marcham Rainbows.

b) Thames Valley Police – Survey on increase in council tax to help protect operational policing.

2018/18

Accounts

Council noted the list of cheques numbered 3042 to 3049 to be signed and

RESOLVED:

that payments totalling £2237.63 in respect of administration costs, play area maintenance and grants be authorised.

2018/19

Matters raised by members for information

There were no matters raised.

2018/20

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2019/21

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th February, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.00 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 14th February, 2018 in the residents' lounge, Duffield Place at 7.30 p.m.

Present:

Miss. R. Atkins, Mr. M. Denton, Mr. I. Charles, Mrs. J. Fabes, Mrs. S. Hill,
Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor)
1 member of the public

- 2018/22 Apologies for Absence
Apologies for absence had been received from Mr. M. Hillis and Cllr. Mrs. C. Webber (District Councillor).
- 2018/23 Declarations of Interest
Mr. D. Walton declared an interest in the agenda item relating to the allotments in that his wife was an allotment holder.
- 2018/24 Minutes of the meeting held on 10th January, 2018
The minutes of the meeting held on 10th January, 2018 were approved and signed as a true record of the meeting, Council noted that Mrs. J. Fabes had sent apologies via email for the January meeting, but these had not been received in time to be recorded.
- 2018/25 Matters arising from the meeting held on 10th January, 2018
- Thames Water – works within the village
Thames Water had been seen active in Marcham. Leaks had appeared in Longfields and North Street, and pipe relining works were taking place in Kings Avenue.
- Path A415 – South side
Council noted that the developer had stated that the path narrowed to 117cm as tree roots were encountered and the tree was subject to a preservation order. The remainder of the works had been completed to the specified design except the edge of the entrance to Abbots Grange which would be completed in the near future. A road safety audit had not identified any problems with the path.
It was suggested that correspondence received by the Parish Council could be forwarded to the parishioner who had raised the question of the path with a councillor.
- Junction A415/Howard Cornish Road
Council noted that the Lux A Plant lorry had not been seen parking at the junction over the last month. It had, however started to park in North Street.
- Thames Water – works within the village
Reference had been made in the December minutes regarding the rodding of drains. Several Thames Water vehicles had been seen in

the village. Questions were raised as to what they were doing. The Clerk was asked to try and find out.

2018/26

Public Participation

Dog Fouling

A member of the public stated that on various walks around the village there was a lack of dog waste bins, particularly in the centre of the village. A suggestion was made that one should go in the churchyard. The Chairman advised that dog faeces bags could be placed in litter bins around the village, or within a households own black waste bin. Discussion had taken place on the village facebook page, and it was suggested that stickers indicating that dog faeces could go into litter bins could be stuck to litter bins, to advise the public. An appropriate article could be put into MAD News.

2018/27

Planning Applications

a) Decisions on previous applications

P17/V3170/HH Single storey rear extension to allow a concrete block external finish to the west elevation

1 The Gap

Refused

11th January, 2018

P17/V2932/HH Demolish side garage and build new single storey extension to the front and rear with a double storey side extension

21 Fettiplace Road

Refused

24th January, 2018

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P18/V0044/FUL To erection one double and one single new apex sectional garages to replace 2 old existing garages

The Anson Field, Morland Road

For: Marcham Community Group

The Chairman called for a show of hands for those in support of the application

In Support

9

Against

0

Abstention

0

RESOLVED:

Council supports the application believing it to be appropriate for the location and purpose

2018/28

District Councillor's Report – Cllr. Mrs. C. Webber

In the absence of Cllr. Mrs. C. Webber, Cllr. R. Webber gave her report

5 Council Agreement

An agreement for shared services on management between 5 councils was due to save £50m. The expected savings figure had subsequently dropped significantly. Cllr. Webber was taking a question back to the District Council as it was not clear how this had happened. At an audit, it had been reported that too much business was being outsourced, and this left the Council short of officers.

Air Quality

The District Council had committed to undertake various matters relating to air quality, but had not been able to do so owing to a lack of resources. One officer had been employed on a part time basis for both Vale of White Horse and South Oxfordshire District Councils.

New Facilities

Cllr. Mrs. C. Webber and others had received a letter from the Cricket Club expressing concern that they would have nowhere to go during the closure of the Anson field and construction of new facilities. A comment was made that this statement implied that the Cricket Club would be holding up the project. This was not the case. It was claimed that the Anson Trust had said to the Clubs that if they went along with the community facilities scheme then a temporary alternative would be found. The cricket league required certain facilities and it appeared that these were not being provided. A meeting was taking place attended by sports clubs, Anson Trust and developer plus representatives from the Parish Council within 2 days to consider the transition phase. Further comments and discussion was therefore postponed until after the meeting. Cllr. Webber asked to be kept informed of the outcome, and offered to withdraw from the issue if this was being resolved locally.

2018/29

County Councillor's Report – Cllr. R. Webber

A415 – Path on Southern side

Emails concerning the path on the Southern side of the A415, its unfinished state and width had been referred by Cllr. Webber to the roads agreement team at the County Council.

Air Quality

Cllrs. R and Mrs. C Webber had met with the County Council officers. To divert HGVs away from the A415 would impact on households elsewhere, and the "A" road was an assigned route.

Growth Deal

The growth deal for Oxfordshire had secured £30m per year for 5 years. There was a requirement to provide 100,000 houses by 2031, however the Government had a 5 year commitment. It was unclear therefore how this was going to progress.

2018/30

Community Facilities

Council received an update from the s. 106 working party. It continued to work with the Vale of White Horse District Council in regards to the agreement, which it requires, in order to release the s. 106 funding. The working party received the draft Heads of Terms for the Lease for the facilities, and for a Services and Cooperation Agreement. It had considered these, and met with the Anson Trust, MCG and sports club to discuss the terms. A final draft, once agreed, would be presented to Council. Initial discussion had focused on the Parish Council being a party to the Lease in order to be able to step in should the Marcham Community Group cease to be the tenant. The MCG was looking at a Lease from the Anson Trust with a view to a separate pre-emption agreement for the Parish Council.

Miss Mander gave a report on a meeting of MCG which she had attended on 11th January as an observer. The MCG, as tenant and with its new Articles, would continue negotiating the development of new community facilities, with the CFSG being less active. Discussion had taken place about there being places on the future hall management committees for Parish Council members. This could be considered in due course by the Council.

2018/31

Grant Applications

Council noted further comments from the Oxfordshire Association of Local Councils in regards to awarding a grant to the instructor trying to establish a Tai Chi group in the village, and to the question of providing a grant to an organisation to provide a community service, and the funds being used to employ staff. A comment was made that the response from OALC on the latter point had not addressed the question posed. Lengthy discussion followed.

Council noted additional information from the South and Vale Citizens Advice Bureau

RESOLVED:

- (i) that Council not award a grant to the applicant wishing to set up Tai Chi classes.
- (ii) that further consideration be given to the wording in the grant application correspondence for the Friday Club.
- (iii) that a sentence, for clarification purposes, be added to the grant application form as to who and which organisations were eligible to apply for grant funding

2018/32

RAF Brize Norton – Changes to air space consultation and London Oxford Airport consultation

Council noted proposed changes to the military air space required around RAF Brize Norton and the consequent effect on the London Oxford Airport.

RESOLVED:

that this Council has no comment to make

2018/33

Parishioner of the Year

Council considered the nominations for the parishioner of the year award and selected the recipient for the 2017 year. The award would be presented at the annual meeting of electors in 2018.

2018/34

Play Area – Inspection report

Council noted the quarterly report on the play area. Items were in good order. Two issues – see saw and flat swing seats were being monitored, as was the youth shelter. The roller was noisy when rotating, and the recommendation was to remove it for inspection to check on the wearing of the metal.

Mr. Denton reported that there had been broken glass at the youth shelter and graffiti and graffiti “tags” had appeared on the walls, as well as on road signs along the A415. The shelter had been painted approximately 18 months ago and if paint were left over, he would paint out the graffiti.

RESOLVED:

- (i) that MRH services, playground inspector, remove and check the roller barrel to check for wear and resolve the squeak noise
- (ii) the Clerk to locate any spare youth shelter paint and provide to Mr. Denton
- (iii) that the County Council be advised that graffiti tags had been sprayed on the road signs along the A415

2018/35

Dog Fouling

Council considered problems with dog fouling within the village, and the failure of dog walkers to clear up after their dog. There was general discussion regarding the regularity of emptying, checking on the number of bins that were currently available, obtaining stickers to indicate that dog faeces could be placed in litter bins, the provision of more dog waste bins, and enquiring whether the Vale of White Horse District Council could empty the bins if more dog waste bins were provided by the Parish Council. Council discussed the poor state and condition of the dog waste bin on the path near the cemetery.

RESOLVED:

- (i) that the Vale of White Horse District Council be asked if they would take on the emptying of dog waste bins, should the Parish Council provide more.
- (ii) that an article appear in MAD News to indicate that the Parish Council has

discussed the issue and informing residents where dog faeces can be deposited.

- (iii) that stickers be obtained for bins where dog faeces can be deposited
- (iv) that the dog waste bin on the path next to the Cemetery be replaced.

2018/36

Cow Lane Allotments – rats

Council noted correspondence from an allotment holder that there was an increase in rats on the allotments.

RESOLVED:

that the Clerk obtain quotations from pest control services for dealing with the rats.

2018/37

Bridleway 17 – The Mill, Marcham – Closure

Council noted the continued closure of bridleway 17. The Clerk reported that the County Council, as rights of way authority, was negotiating repairs for the bridge.

RESOLVED:

that the matter be left to the County Council to manage

2018/38

Annual Meeting of Electors

Council noted that the school hall was available on Wednesday 23rd May. The question of an appropriate speaker was to be resolved. Enquiries could be made of Cllr. R. Webber, as to speakers on road issues.

2018/39

Correspondence

- a) Letter of thanks for grant from Wantage Independent Advice Centre.
- b) South Central Ambulance – Working together newsletter
- c) Oxford Clinical Commissioning Group – Locality Plan. Consultation on the future of GP and primary care services. Closing date 31st December, 2018. A short summary of the plan to be published in February.
- d) Deputy Police Crime Commissioner – newsletter
- e) Leader funding – availability of grants to support the rural economy.
- f) Oxfordshire Playing Fields Association – newsletter
- g) Oxfordshire County Council – Waste Strategy consultation
- h) Oxfordshire County Council – Oxfordshire Minerals and Waste Local Plan: Part 2 Site allocations: Information consultation and renewed call for site nominations
- i) Letter Marcham Charity Trustees – Notification that as of 24th January 2018, the Marcham Parochial Charities ceased to exist, and all the money held by the Charities was transferred to Oxfordshire Community Foundation.
- j) Thames Water – “Shaping your water future” discussion 20th February at the community centre, Lindsay Drive, Abingdon. 7.00 p.m.

2018/40

Accounts

Council noted the report on a meeting of the Working Party which had undertaken a review of the effectiveness of the internal audit. This had concluded that it believed that the Council's system for internal financial control was satisfactory, and that the internal audit met the standards for scope, independence, competence, relationships, planning and auditing which were recommended by the National Association of Local Councils. A risk assessment had been carried out within the last 12 months. Copies of the audit plan (ref:4 and terms of reference for the internal auditor ((ref:3) had been supplied to members. The Working Party recommended that signatories to the accounts be checked, and a policy be put in place for monitoring any large sums of money gifted for the benefit of the community to ensure that they be spent in accordance with the donor's wishes.

RESOLVED:

- (i) that the report and recommendations of the Working Party be accepted
- (ii) that the terms of reference for the Internal Auditor (ref: 3) and the Audit Plan (ref: 4) be accepted
- (iii) that signatories to the account be checked
- (iv) that a policy be produced for the monitoring of donated funds

Council noted the list of cheques numbered 3050 to 3057 to be signed and

RESOLVED:

that payments totalling £2887.86 in respect of administration costs, play area inspection and maintenance, training course fees and grants be authorised.

2018/41

Matters raised by members for information

Public Open Space – Developments south of A415 and Hyde Copse

A query was raised in regards to the 2 paths to link The Willows and Monks Walk developments. The location of these would be checked. The public open space in The Willows appeared to be at the southern end, where there was also spare parking capacity. It was suggested that the The Lux lorry which had been parked on the highway verge could relocate there.

A query was raised as to whether 15% of open space had been provided on the Taylor Wimpey development at Hyde Copse. A fence on the northern side had been erected close to the development. The approved plans would be checked.

Taylor Wimpey, Hyde Copse site - Footpath through to Vanderbilt Harding Way site

It was reported that the Taylor Wimpey site was close to finishing and

the path through to Harding Way was in need of construction soon. The Clerk would raise this matter with Taylor Wimpey, as well as checking with Vanderbilt as to the Transfer of Public Open Space.

Path to Harding Way from Howard Cornish Road

It was reported that the path leading from Howard Cornish Road northwards to Harding Way was in need of clearing owing to leaves. The Clerk was asked to see whether the handyman could sweep this.

Road Signs

It was noted that road signs left around the village following road works had now been cleared.

Dog Fouling

Miss Atkins stated that she would make contact with Berinsfield Parish Council regarding dog fouling, as an article had appeared from them in the Local Association of Local Councils newsletter.

2018/42

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2019/43

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th March, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed Date

MARCHAM PARISH COUNCIL

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in the residents' lounge, Duffield Place at 7.40 p.m.

Present:

Mr. I. Charles, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor), Cllr. C. Webber (District Councillor)

- 2018/44 Apologies for Absence
Apologies for absence had been received from Miss. R. Atkins and
Mr. M. Denton
- 2018/45 Declarations of Interest
Mr. Walton declared an interest in the agenda item relating to
allotments, in that his wife was an allotment holder.
Mr. Hillis declared an interest in the agenda item relating to allotments
in that his mother in law was an allotment holder.
- 2018/46 Minutes of the meeting held on 14th February, 2018
The minutes of the meeting held on 14th February, 2018 were
approved and signed as a true record of the meeting,
- 2018/47 Matters arising from the meeting held on 14th February, 2018
Vanderbilt open space/ Taylor Wimpey path
Council noted that the lawyers for Vanderbilt Homes had confirmed
that the easement for Thames Water had been completed and they
were liaising with the Council's solicitors to transfer the public open
spaces to the Council. The Clerk had contacted Taylor Wimpey. A
new officer was temporarily dealing with the matter. She would check
the information regarding the path from their site linking through to the
path leading to the Vanderbilt site.
- Abingdon Road A415/ Path Persimmon Homes
Council noted an update report from the County Council. Remedial
works were due to be finished. The 415 path width was 1.2.m in the
planning consent. The County Council, had however, requested a 2m
wide path wherever possible, narrowing around the trees, hence the
uneven width. The County Council would first inspect the end of the
path where it goes into Abbots Grange before commenting on the
possibility of a dropped kerb area.
- Members referred to the planned paths within the The Willows, Pye
Homes development, and Monks Walk, Matthew Homes development,
which should link the sites. Each developer had focused only on
its own development, and there was inconsistency with the
construction. Cllr. Richard Webber stated that there was not one
officer at the County Council that was appointed to oversee adjacent
developments, and it would help if there were.

The Clerk would check the s. 106 agreements and planning application to see whether the paths were to join, and approach Matthew Homes to check its intention to build a link to join the path within the adjacent Pye site The Willows.

2018/48

Public Participation

There were no members of the public present.

2018/49

Planning Applications

a) Decisions on previous applications

P18/V0044/FUL Erect 1 double and 1 single new apex sectional garages
The Anson field, Morland Road
Permitted 7th March, 2018

P18/V0371.LDP Loft conversion to existing dwelling
8 Abingdon Road
Development fell within Class C of Part 1 of Schedule 2 of the Town and Country Planning (General Permitted Development) Order 1995 and therefore no planning application was required.

b) Planning Applications dealt with prior to the meeting

P18/V0361/FUL Erection of timber framed general purpose agriculture building
Marcham Mill, Mill Road
For: Mr. A. Bedford
Comments: Council had no objections

P18/V0371.LDP Lawful development certificate
Conversion of loft to additional bedroom
8 Abingdon Road
For: Mr. Walker
Comments: Council expressed concern regarding the velux windows facing the A415, and the lack of parking given the creation of a new bedroom

c) Applications for consideration at the meeting

No applications had been received

2018/50

District Councillor's Report – Cllr. Mrs. C. Webber

Cllrs. Mrs. C and R Webber (County Councillor) were arranging a meeting for local residents to meet with Rachel Roberts Air Quality Officer from the Vale of White Horse District Council, and Jason Sherwood, Locality and Road Agreements Manager from Oxfordshire

County Council to discuss Packhorse Lane, air quality and traffic issues. The meeting was likely to be before the end of the month, and a venue was being sought.

Grants available from the Vale of White Horse District Council

Cllr. Mrs. Webber spoke regarding the North East Area Committee, New Homes Bonus and Capital Fund and grant funds available. She understood financial assistance may be required for the Cricket and Football Clubs for the transition phase between ceasing to play in the Anson Field and the new pitches being available. Grant workshops were being run in April by the District Council, and it was suggested that they would be helpful for anyone seeking financial support.

Planning Committee

Cllr. Mrs. Webber advised that additional planning committee meetings were being arranged owing to the increase in applications, in particular, developers of larger estates wanting to change planning conditions.

2018/51

County Councillor's Report – Cllr. R. Webber

Unitary Authority

Cllr. Webber stated that Government had agreed to the proposal for 2 unitary authorities within Dorset, and it was likely to force Northamptonshire County Council to be abolished and for unitary authorities to be formed.

Potholes

Cllr. Webber had received an email from a resident requesting that potholed be fixed. The priority spending was on social services. A suggestion was put forward that dust carts could have cameras fitted which monitored each road as they went on their rounds.

A415 – Speed Limit

Cllr. Webber had arranged a meeting on Friday 16th March with a Highway officer at the County Council. A request for a speed reduction pm to 40 mph would be discussed. The cycle track/footway was dark, grass and hedging encroached over the path, and there had been a fatality of a cyclist. Comments were made that anyone using the narrow cycle track/footway was put at risk when large lorries were travelling at speeds of 60 mph. Cats eyes were required. It was noted that the road between Drayton and Milton had had a speed reduction to 40 mph. A speed limit of 50 mph was suggested as an alternative. Cllr. Webber advised that he had been allocated a financial pot of £15,000 per annum for 2 years to be spent within his division. He was minded to allocate the funds for health and safety issues, and suggested that Marcham could formally apply for 25% of the funds, and that sum should cover the costs of the arrangements required, press notices etc. for a speed reduction if agreed by the County Council.

2018/52

A415 - ~Seed Limit, Marcham to A34

Members generally discussed a possible speed limit reduction and

questioned if a 40 mph limit would be observed, whether it would be preferable to request a 50 mph limit, and also discussed the moving of the 30 mph limit further eastwards possibly even to the Shippon turn.

The Chairman, asked for a show of hands for those in favour of a 50 mph limit on the A415 between Marcham and the A34.

In favour - 5

She asked for a show of hands for those in favour of a 40 mph limit on the A415 between Marcham and the A34

In favour - 3

Cllr. Webber advised that he was bound by a duty to all the county, and was not bound by the vote of the Parish Council. Members also raised the question of the speed limit along Sheepstead Road to St. Peter's cross roads, and there was general consensus that the speed limit on that road should be 40 mph.

The fact that the vehicle activated sign at the entrance point to the village on the eastern side was not working, was drawn to the attention of Cllr. Webber.

2018/53 Cllrs. R and C Webber left the meeting.

2018/54 Oxford Cambridge Expressway – Letter from CPRE
Council considered a letter from the CPRE requesting support from the Parish Council in seeking a public inquiry into the proposal and the routes. A query was raised as to the options for the routes, and whether land west of the A34 could be affected. The Clerk confirmed that one of the options was west of the A34, and would obtain the plan of the options.

RESOLVED:

- (i) that the Clerk obtain a plan showing all possible options for the Oxford Cambridge expressway.
- (ii) that this Council is in full agreement regarding a public inquiry into the proposal
- (iii) that a letter of support for a public inquiry be written to the Secretary of State for Transport and copied to Ed Vaizey MP.

2018/55 Community Facilities
Council received a report from the Council's s. 106 working party. It was still continuing to work with the Vale of White Horse District

Council in regards to the release of s. 106 funds. The legal department had been supplied with various copy documents, and a decision as to how the District Council intended to protect the release of the funds was awaited.

Council considered the latest plans for the hall, the Heads of Terms for the Lease and the Service cooperation Agreement.

RESOLVED:

that Council recommended the following amendments and MP Consultancy Services, agents for the Anson Trust be advised accordingly:

Hall Plans –

- a) rotate 180° the room adjacent to the office marked Ref 1. This would allow for additional toilet accommodation.
- b) reinstate double doors at the entrance
- c) reinstate, double doors from the bar/lounge to the outside
- d) reinstate at least one double door from the main hall direct to the outside i.e. remove side window next to door opening, as there may be large items to take in and out of the hall direct from the outside.
- e) consideration be given to the provision of steps and storage at a higher level within the store area.

Lease – queries be raised on

- f) the fact that some clauses, particularly 10 referred to the Parish Council, and the Council was not likely to be a party to the Lease.
- g) the operation of a pre-emption agreement
- h) provisions for the Council to have access to check the property
- i) the requirement for a definition for “reserve/sinking fund” and inconsistent use of the wording
- j) obligation on the part of the tenant to insure the contents
- k) obligation on the part of the tenant to pay whatever premium demanded by the landlord to insure the building. The tenant should be part of the insurance discussions.

In addition Council had concerns regarding the overall exterior appearance of the hall and the use of fibre cement wood effect weatherboarding, the colour of which had yet to be decided. Council was hoping for a coloured commuter graphic image of the finished hall to enable further discussion on the external finishings.

2018/56

Data Protection – Training

Council received a report on the data protection training event from members and clerk who had attended. New legislation would come into effect from 25th May, 2018. This would bring data protection in line with advancing technology.

RESOLVED:

That a working party comprising Ms. R. Mander, Mrs. J. Fabes, Mr. D. Walton and the Clerk be established to consider and report back on the obligations of this Council under the new legal provisions.

2018/57

Grant Application

Council considered a grant application from Revd Richard Zair towards the running costs of the Youth Club and Friday Club. A member made a suggestion that Council should again consider the introduction of a grant policy, and that applicants should apply for only one grant per annum. Discussion took place as to how the application towards running costs related to the previous application lodged in the Autumn 2017, and whether sufficient information had been provided, and whether there was a requirement to complete the Council's grant application form for the current application. There were differing opinions. Some members thought the grant form should be used only from the next financial year, others thought the grant form was relevant to the current application. Some thought further information should be sought.

The Chairman called for a show of hands for those who were satisfied that a grant of £1500 should be paid to Marcham PCC towards the running costs of the Youth Club and Friday Club

In favour	Against	Abstention
6	1	1

Council also considered the details of the mental health workshops, submitted by Mr. Robert Finch, one of the Youth Workers, to satisfy the Council's previous grant condition which requested further information. This gave details of the trainers and the course content, dates, times and locations. Members wished to receive a report, after the events, of how many attended, and comments as to their success or otherwise.

RESOLVED:

- (i) that the sum of £1500 by way of grant for running costs, including staff wages, of the Youth Club and Friday Club be awarded under s. 19 Local Government (MP) Act 1976 to Marcham PCC
- (ii) that the sum of £500 by way of grant for mental health workshops now be awarded under s. 137 Local Government Act 1972
- (iii) that the Youth Worker be asked to provide a report on the events held, together with information as to numbers who attended

2018/58 The duration of the meeting had been 2 hours and Council resolved to suspend standing order no. 1a in order to allow business to be continued

2018/59 Cow Lane Allotments – Charges for Water and Rent
Council considered its allotment charges, and expenditure it had undertaken over the previous years. Income from allotments did not match expenditure, and they were now being subsidised.

RESOLVED:

- (i) that rent charges for allotments be increased by up to 50% with effect from April 2019
- (ii) that water charges be increased by 50% with effect from the quarter day in September, to be collected from the rental collection day in October 2018.

Council considered a quotation for dealing with rats on the allotments. Whilst the Council as landowner had a duty to assist the tenants, to do so would be costly. The problem of rats needed a holistic approach, as sheds with straw and paper for those allotment holders who kept chickens, and compost piles did not help. It was suggested that a letter be written to each allotment holder based on the advice of the pest control officer. Mr. Charles offered to prepare a list of questions on which to seek advice.

Council considered a request from an allotment holder to relocate a shed on a previously surrendered plot, currently with no tenant, to his own.

RESOLVED:

- (i) that permission be given to relocate the shed
- (ii) that a letter in the first instance be written to the previous tenant and shed owner to advise him of the likelihood of his shed being relocated.

2018/60

Dog Fouling

Council noted the response from the Vale of White Horse District Council in regards to the provision of dog waste bins and litter bins. Dog waste bins were no longer being installed, and if an area was particularly bad with either dog waste or litter, then a litter bin would be installed and emptied by the Vale of White Horse District Council. That Council was no longer taking on the emptying of bins installed by Parish Councils, even the parish funded the bin and were recharged the emptying costs. The Clerk had obtained some stickers from the Vale of White Horse District Council which could be placed on litter bins to indicate that dog waste too could be deposited there.

Owing to the lateness of the hour, the Council agreed to defer the remainder of the discussion on dog fouling

RESOLVED:

- (i) that discussion as to dog fouling be deferred to a future meeting.
- (ii) that a list continue to be prepared as to the location of bins where dog waste could be deposited.

2018/61

War Memorial

A preliminary enquiry as to the possibility of obtaining a grant from the War Memorial Trust had been lodged.

RESOLVED:

that this item be deferred to a future meeting.

2018/62

Annual Meeting of Electors

Council noted that the Emergency Planning Officer (Jonah Maddox), at the Vale of White Horse District Council had offered to be the guest speaker.

RESOLVED:

- (i) that the offer of the Emergency Planning Officer to be the guest speaker at the annual meeting of electors be accepted.
- (ii) that the Emergency Planning Officer be asked as to what items should be held within the parish to assist in times of emergency.

2018/63

Adverse Weather - gritting

RESOLVED:

that this item be deferred to a future meeting.

2018/64

Thames Water Management Plan

RESOLVED:

that this item be deferred to a future meeting.

2018/65

Correspondence

- a) Letter of thanks for grant awarded from South and Vale Citizens Advice Bureau.
- b) Letter from General Aviation Alliance re: Brize Norton and Oxford Airport consultations.
- c) Thames Water – Water Resources Management Plan briefing - Reading
- d) Deputy Police Crime Commissioner – Newsletter
- e) OALC – February newssheet
- f) Vale of White Horse District Council – Parish Forum Thursday 5th July, 6.00 p.m.at the Beacon, Wantage

2018/66

Accounts

Council noted the list of cheques numbered 3058 to 3064 to be signed. Council considered signatories to the bank current account and

RESOLVED:

- (i) that payments totalling £2135.14 in respect of administration costs, play area inspection, allotment water and subscriptions be authorised.
- (ii) that the signatories for the Nat West current account be amended to Ian Charles, Sandra Hill, Ruth Mander, and David Walton.

2018/67

Matters raised by members for information

Mr. Denton, in his absence had sent an email advising of the following 2 items.

28/28A North Street – building work

A builders bag containing rubbish had been left on the footway for over a month.

Howard Cornish Road - Sheepstead Road/North Street - condition

Vans and cars were being driven over the grass verge area at this junction churning up the grass, leaving ruts and a general muddy mess. Encouragement should be given to dropped kerbs and proper hardstandings. Bags of rubbish too had been left in this vicinity.

Parishioner of the Year

Information was being gathered in for the citation for the parishioner of the year certificate.

Packhorse Lane nos. 12-28A

It was reported that the path outside these properties was slippery.

2018/68

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2019/69

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th April, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 10.05 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th April, 2018
in the residents' lounge, Duffield Place at 7.30 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr. D. Walton
Clerk: Mrs. L. Martin
Cllr. R. Webber (County Councillor), Cllr. C. Webber (District Councillor)

- 2018/70 Apologies for Absence
Apologies for absence had been received from Miss. R. Atkins,
Mr. I. Charles and Mr. P. Steere.
Apologies had also been received from Cllr. Mrs. C. Webber (District
Councillor), and Cllr. R. Webber (County Councillor).
- 2018/71 Declarations of Interest
Mr. Walton declared an interest in the agenda item relating to
allotments, in that his wife was an allotment holder.
Although not subject to the Members' Code of Conduct, the Clerk,
in the interests of transparency, placed on record that she was related to
the agent for the applicant in regards to the planning application for
Stone Cottage, Abingdon Road.
- 2018/72 Minutes of the meeting held on 14th March, 2018
The minutes of the meeting held on 14th March, 2018 were
approved and signed as a true record of the meeting,
- 2018/73 Matters arising from the meeting held on 14th March, 2018
There were no matters arising.
- 2018/74 Public Participation
There were no members of the public present.
- 2018/75 Planning Applications
- a) Decisions on previous applications
No applications had been determined since the last meeting.
- b) Planning Applications dealt with prior to the meeting
No applications had been received
- c) Applications for consideration at the meeting
P18/V0624/HH Demolition of existing garage, construction of
two storey extension to form grand parent annex. Construct
new garage and extend dropped kerb to A415.

Stone Cottage
For: Mr and Mrs. A. McRae

Members discussed the size of the garage and large extension as well as the impact at the entrance to the village, some were of the view that it was over development of the plot, and that the proposed windows were not compatible with those elsewhere in Marcham. Others were of the opinion that keeping the entrance to Marcham semi-rural would be difficult given the new housing developments on the opposite side of the road. Air quality was an issue on the A415.

The Chairman called for a show of hands of those in support of the application

In support	Against	Abstention
4	1	1

RESOLVED:

- (i) that this Council supports the application
- (ii) that the District Council be requested to include conditions:
 - a) for an electric charging point in view of there being an air quality action plan for the area.
 - b) for screening of the garage from the road.
 - c) for appropriate materials compatible with the existing to be used.

P18/V0769/HH and P18/V0770/LB Alterations to wall to form new access, drive and erection of 2 bay open port garage 12 Frilford Road

For: Mr. A. Allan

Members discussed the impact on the conservation area and listed building, and whether the scale of work was excessive, the reduction in height of the wall and creation of an opening and new exit on to the A415.

The Chairman called for a show of hands for those in support of the householder application

In support	Against	Abstention
4	1	1

RESOLVED:

- (i) that this Council supports the

- application
- (ii) that the District Council be requested to include a condition as to an electric charging point in view of there being an air quality action plan for the area.

In regards to the listed building application it was

RESOLVED:

- (i) that this Council does not object to the application provided the conservation officer is content for the work to proceed, and the impact on the setting of the listed building is not significant.
- (ii) that the District Council be asked to ensure that quality materials compatible with the listed building be used, should consent be granted.

2018/76

District Councillor's Report – Cllr. Mrs. C. Webber and County Councillor's Report – Cllr. R. Webber

Cllrs. Mrs. C and Mr. R. Webber had provided a written report, which had been circulated to all members. This referred to:

Oxford Cambridge Expressway

Concerns regarding lack of consultation and speed of delivery of infrastructure had been raised locally. The Highways Agency had confirmed that comments from Parish Councils would be accepted if received by 12th April.

Reservoir

Thames Water had no plans to include any funding for the Marcham Bypass in the proposals. The Water Resources management Plan was out for consultation until the end of April. The group against the reservoir development was keen to gain the support of all Parish Councils who were directly affected should the reservoir go ahead.

Access into Anson field

Cllrs. C and R Webber had both been contacted by the local Police, who were concerned on safety grounds by the fence between the entry driveway and the earthworks on the field, during the archaeological dig. Possibilities of relocating the fence had been explored but the situation was irresolvable, and the closure of the driveway prematurely with key access to those who needed it was the safest solution.

Members discussed the report and commented it was disappointing that the access gate into the Anson recreation field had been locked, but it was accepted that a common sense approach was needed, as well as monitoring the situation.

Cllrs. Mr. R. and Mrs. C., Webber had arranged a meeting held in the Church with Ms. Rachel Roberts, Air Quality Monitoring Officer from the Vale of White Horse District Council, and Mr. Jason Sherwood, Locality and Road Agreements Manager at Oxfordshire County Council. In attendance had been approximately 40 Marcham residents.

Miss Mander, had been in attendance and gave a summary of the meeting. There appeared to be no real solution to the traffic problem through the village on the A415. Modelling had established that banning HGVs would mean too many such vehicles in other areas, including Abingdon where there was an air quality management area too. Questions from the audience had been answered. One point made was there could be a sign at each end of the village advising that it was an air quality management area.

RESOLVED:

- (i) that no comment be made on the Oxford Cambridge Expressway at this stage.
- (ii) that owing to the existence of the Air Quality Management Plan for the A415 through Marcham, the Parish Council was extremely unlikely to support the reservoir unless positive action was taken to reduce local traffic impact. This was particularly so, given the number of additional vehicles attracted to the area by the reservoir.

A member asked for an agenda item for the next meeting to discuss a motion to the District Council to include electric charging points as conditions within planning applications, and to amend the design brief produced by the Parish Council to include electric charging points.

2018/77

Oxford Cambridge Expressway

This item had been discussed under the report item from Cllrs. R. and C. Webber. The Clerk referred to the fact that at the last meeting there had been a resolution to write to the Department of Transport, in support of the Campaign for the Preservation of Rural England, requesting that a public inquiry be held into the proposed route of the Oxford Cambridge Expressway. She advised that a response had been received. Whilst this did not confirm that a public inquiry would be held, it did state that all relevant parties would be fully consulted and have an opportunity to comment.

2018/78

Paths within new developments

Pye / Matthew Homes A415

The Clerk had confirmed with Matthew Homes that it was their intention to construct the paths shown on the approved planning drawings to the boundary with the Pye development. Queries regarding the A415 path would need to be resolved with the County Council. Matthew Homes had offered to meet with representatives from the Parish Council to discuss any issues. This was likely to be

Thursday 19th April. The Clerk has raised the matter of the lack of paths within the Pye development with the planning officer. He did not think a condition had been included in the planning consent which would require connecting paths to be constructed. Further investigation indicated that there were relevant conditions in the planning consents.

RESOLVED:

- (i) that the matter be referred to the planning officer referencing the planning conditions requesting checks as to compliance with the planning consent.
- (ii) that Cllr. Mrs. C. Webber be advised and, if necessary, be asked to contact Pye Homes to require them to respond to what was originally intended.
- (iii) that the invitation from Matthew Homes meet on site be accepted. The Clerk would advise members of the date and time agreed.

Vanderbilt Homes / Taylor Wimpey

The officer at Taylor Wimpey who had met with the footpaths working party was away on extended leave. A meeting had taken place with another officer to bring her up to date with what had previously been agreed. This was the linking of the path from the Taylor Wimpey site through to the Vanderbilt site, across what was a permissive path, and the connection of the tarmac link down to the tarmac path already installed by Vanderbilt homes. This would involve the felling of a conifer tree. The officer was going to check back with Taylor Wimpey's office records and colleagues. The Clerk reported that the transfer of the public open space on the Vanderbilt site to the Parish Council was with the lawyers.

2018/79

Community Facilities

Council received an update report from Miss Mander. The archaeological works had started on site. Council considered instructing its solicitor in regards to the draft Lease from the Anson Trust to the Marcham Community Group, as the Council had been included as a party to this. It was suggested that the draft Lease be sent as drafted by the Landlord's lawyers, but to include the amendments made by the Anson Trust. It was suggested that any changes be highlighted changes, to facilitate comprehension.

RESOLVED:

that Wellers Headley be instructed to represent the Council in regards to the draft Lease.

2018/80

War Memorial

Council noted that Historic England was currently considering whether the war memorial had special architectural or historical interest, and

noted the draft report to the Secretary of State. Council considered restoration to the war memorial in time for Remembrance Sunday 2018, and lodging a grant request with the War Memorial Trust. It would be preferable for the restoration works to take place before the listing.

RESOLVED:

- (i) that a grant application be lodged with the War Memorial Trust towards the costs of restoration work to the war memorial.
- (ii) that Historic England be asked to postpone the listing of the war memorial until the works were complete.

2018/81

Data Protection - GDPR - 25th May, 2018

Council noted that the working party had met. It was undertaking a data audit. Privacy notices would need to be prepared, as well as updating and creating policies relating to data processing and protection. The working party was continuing to work on these.

2018/82

Grant Application

Council had set aside funding from its grant allocation at its November 2017 meeting, for the PCC for its community worker if applied for. An application had been lodged, and the minute of the December 2017 meeting stated that Revd. Zair be asked to complete the grant application form to enable better consideration of this application. The completed grant application form had just been returned.

Some members believed that the Council's new grant application form was to be trialled with the PCC, but the intention was that this did not restrict the payment of the grant for 2017/18, nor should it be required for the release of the grant. Council agreed that it would have to accept the minute as recorded and subsequently agreed by Council at the January 2018 meeting. .

Council considered a draft grant policy prepared by the Clerk.

The Chairman called for a show of hands for those in support of releasing the grant cheque to the PCC towards the running costs of the Youth Club and Friday Club and its attendant activities.

In support
5

Against

Abstention
1

RESOLVED:

- (i) that the grant cheque in the sum of £1500 now be released to the PCC
- (ii) that Revd. Zair / PCC be asked for feedback on completion of the application form.
- (iii) that the draft grant policy prepared by the Clerk not be accepted

- (iv) that the draft grant policy be considered in conjunction with the grant application form by a grants working party.

2018/83

Dog Fouling

Further to general comments from the public regarding dog fouling, Council noted a list of the litter bins and dog waste bins in the village. Mr. Denton advised that the Parochial Church Council would be willing to have a waste bin in the churchyard by the main gate. The Clerk advised that there was not a specific sum within the budget for bins. Mr. Denton offered to walk the village to check on the existing bins. A comment was made that organisations such as the Marcham Sports Scouts and Social Club probably would not welcome dog faeces in their bin.

RESOLVED:

- (i) that a map showing the locations of bins where dog waste could be deposited be prepared
- (ii) that this matter be brought back to a future meeting in due course, but without urgency

2018/84

Thames Water Management Plan

Council noted Thames Water Utilities Ltd Water Resources Management Plan, and noted the proposal for a reservoir in years to come, on land south of Marcham. The Council expressed concern that it would have transport impacts in the area, yet there was no reference to a By Pass or road improvements. Of concern too, was the volume of leaks elsewhere which should be addressed.

RESOLVED:

that the following comments be submitted to Thames Water regarding its Water Resources Management Plan:

- a) The council would not support the reservoir without plans for road infrastructure and measures to reduce the impact on Marcham being included.
- b) measures to substantially reduce leaks within the Thames region should be increased in the first instance before consideration of reservoir be included in the Plan.

2018/85

Street Lighting – North Street

Council considered whether the street light outside of the Post Office in North Street, which was currently turned off over night, should remain lit, to improve security around the shop. It was currently one of those which was switched off between 12.30 a.m. and 5.30 a.m. under the County Council's carbon action plan.

RESOLVED:

that the County Council be requested to return to keeping the street light outside of the Post Office on over night to assist with security.

2018/86

Cothill – White gates – traffic calming

Council noted that St. Helen Without Parish Council wished to arrange for the painting of the white gates traffic calming feature at Cothill. These were once within the parish of Marcham, but, owing to parish boundary changes, were now in the parish of St. Helen Without.

RESOLVED:

that Council has no objection should St. Helen Without Parish Council wish to arrange the repainting of white gate entrance features at Cothill.

2018/87

Cow Lane Allotments

Council noted the resolution at the last meeting, the allotment legislation in regards to rent increases, the requirement to set a rate at which a tenant can reasonably be expected to pay, previous legal cases and a requirement not to discriminate against what was a recreational activity compared to other recreational activities.

Council also considered a quotation for pest control.

RESOLVED:

- (i) that the new charges effective from 1st April 2019 will be
- | | |
|----------------------|-----|
| <u>Cow Lane</u> | |
| Rent | £12 |
| Water - watering can | £16 |
| Water – hosepipe | £26 |
| Parkside rent | £5 |
- (ii) that Vale Pest Control Services be instructed to deal with the problem of rats as a one off treatment in the sum of £495.

2018/88

North Street – Howard Cornish Road - verges

Council considered the damage caused to the grass verges caused by the parking of vehicles. Comments made included using grasscrete on the verge, and residents applying to the County Council to install dropped kerbs so that they could park in their own front gardens. It was thought that a meeting with Sovereign Housing Association would be useful. Mr. Denton offered to meet with the Association.

RESOLVED:

- (i) that the Clerk arrange a site meeting with Sovereign Housing Association to discuss vehicles on the verges next to the flats.
- (ii) that the date, once arranged be notified to all members.

2018/89

Correspondence

- a) Vale of White Horse District Council – A register of local charities, voluntary and community groups will be started and retained. Invitations to submit details of local groups was received.
- b) Vale of White Horse District Council – grant of £174,000 to Wantage Independent Advice Centre .
- c) OALC newsletter

Council agreed to receive two items of correspondence received since the preparation of the agenda.

- d) Copy letter from resident regarding naming of new development off The Green. Council noted the new development had been allocated the name Walnut Tree Mews, and expressed surprise that it had been consulted. Council did not support the name Walnut Tree Mews as the tree had been felled, and the site was the site of the Old Forge.

RESOLVED:

that a query regarding the new street name, and lack of consultation with the Parish Council be referred to the Vale of White Horse District Council.

- e) Letter from resident regarding planting a tree on the village green Council noted that a letter had been received. Further information would be sought for the next meeting, when the item would be on the agenda.

2018/90

Accounts

Council noted the list of cheques numbered 3065 to 3070 to be signed.

RESOLVED:

that payments totalling £3370.71 in respect of administration costs, grants. Grass cutting and play area maintenance be authorised.

2018/91

Matters raised by members for information

There were no matters raised

2018/92

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2019/93

Date of Next Meeting

The next meeting of the Council would be held on Wednesday
9th May, 2018 in the residents' lounge at Duffield Place at
7.30 p.m.

The meeting closed at 9.25 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of the annual meeting of Marcham Parish Council held on Wednesday 9th May, 2018 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss R. Atkins, Mr. I. Charles, Mr. M. Denton, Mrs. S. Hill, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton
Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor) at 7.34 p.m.

- 2018/94 Election of Chairman
The Chairman called for nominations for the election of a Chairman of the Council to hold office until the next Annual Meeting of the Council.
A query was raised as to the appointment for 2 years in view of the elections next year and the need for continuity of a Chairman. Miss Mander indicated she would be willing to continue to be elected Chairman, however this would be dependent on standing as a candidate and success in the election.
- It was moved by Mr. Walton, seconded by Mr. Hoath and
- RESOLVED: nem.con
that Miss Mander be elected Chairman of the Council to hold office until the next annual meeting of the Council
- 2018/95 Declaration of Acceptance of Chairman
Miss Mander made and signed the declaration of acceptance of office as Chairman.
- 2018/96 Apologies for Absence
Apologies for absence had been received from Mrs. Janes Fabes, Mr. Matthew Hillis and Cllr. Catherine Webber (District Councillor)
- 2018/97 Declarations of Interest
There were no declarations of interest.
- 2018/98 Election of Vice-Chairman
The Chairman called for nominations for the election of Vice-Chairman of the Council to hold office until the next annual meeting of the Council

It was moved by Mr. Hoath, seconded by Mr. Denton, and

RESOLVED: nem.con

that Mrs. Hill be elected Vice-Chairman of the Council to hold office until the next annual meeting of the Council

2018/99 Appointment of Planning Working Group

RESOLVED:

that the Clerk be given delegated powers in consultation with Miss. Mander and Mr. Hoath to respond on behalf of the Council on planning applications requiring Council's comments before the next ordinary meeting of the Council.

2018/100 Appointment of Representative for the Oxfordshire Association of Local Councils

RESOLVED:

that Mrs. Hill represent the Council.

2018/101 Appointment of Representative to Hills Aggregates Liaison Committee
The Clerk advised that no meetings of this committee seemed to have taken place recently, and she had contacted Hills Aggregates to enquire whether a decision had been made to disband it.

RESOLVED:

that Mr. Steere represent the Council should there be meetings of this Committee.

2018/102 Appointment of Members to the Churchyard Working Party

RESOLVED:

that Ms. Atkins and Mr. Denton represent the Council at meetings with representatives nominated by the Parochial Church Council to discuss the maintenance of the closed Churchyard

2018/103 Appointment of MAD News Correspondent

RESOLVED:

that the Clerk write a monthly article on Parish Council business for the village newsletter

2018/104 Review of Effectiveness of Internal Audit Working Party

RESOLVED:

that Mr. Hillis and Mr. Hoath serve on the review of effectiveness of internal audit working party, to review the effectiveness of the internal audit and to report back to Council.

- 2018/105 Appointment of members to represent the Council at meetings of working groups to discuss new community facilities
- RESOLVED:
that Miss Mander and Mr. Walton represent the Council
- 2018/106 Parishioner of the Year Award working party
- RESOLVED:
that Mr. Hillis and Mr. Steere form a working party to consider nominations for the Parishioner of the Year Award, produce a short list for Council, and to administer the arrangements for the Certificate.
- 2018/107 Staff Working Party
- RESOLVED:
that Mrs. Hill and Mr. Hoath form a working party to consider staff issues as per the adopted terms of reference
- 2018/108 Appointment of members to. S 106 working party
- RESOLVED:
that Mrs Hill, Miss Mander and Mr. Walton together with the clerk form a working party to consider planning obligation and funding available for village projects.
- 2018/109 Appointment of members to grants working party
- RESOLVED:
that Mr. Charles, Mrs. Hill, Miss Mander and Mr. Walton together with the clerk form a working party to consider a grants policy, and application form for use by grant applicants.
- 2018/110 Appointment of observer to attend meetings of Marcham Community Group until such time as there are new Articles and Memorandum of Association for the company in place.
- RESOLVED:
that Miss Mander attend meetings of Marcham Community Group as an observer and report back to Council.
- 2018/111 Appointment of Parish Council representative as MCG Trustee once new structure for the company is in place.
As the Charity, in its new form, was not currently in place, the precise

role was uncertain. In addition, concerns were raised regarding conflict of interest possibilities, and the situation of a dual hatted person could be counter productive. Mr. Walton offered to be appointed on a temporary basis, and would report back to Council as to whether he found the role to be problematic in regards to conflict of interests. The Clerk reminded members that appointments by the Council were for one year only.

RESOLVED:

that Mr. Walton be appointed as the Council's representative on Marcham Community Group, once the new charity structure was in place.

2018/112 Appointment of MCG Hall Committee member

RESOLVED:

that Miss Atkins be appointed the Council's representative on the MCG Hall Committee once the new charity structure was in place.

2018/113 Appointment of MCG Field Committee member

RESOLVED:

that Mrs. Hill be appointed the Council's representative on the MCG Field Committee

2018/114 Appointment of MCG Finance Committee member

Council considered that Mrs. Fabes, who was absent from the meeting be given the opportunity to serve on this Committee.

RESOLVED:

- (i) that Mrs. Fabes be asked if she could serve as the Council's representative on the MCG Finance Committee
- (ii) if she were unable to serve, then Mr. Hoath be appointed as the Council's representative on the MCG Finance Committee

2018/115 Appointment of member as point of contact for allotment issues

RESOLVED:

that Mr. Hillis be appointed as the point of contact for issues arising relating to allotments

2018/116 Other Appointments

Council noted that appointments for Parish Transport representative representative, Anson Field management committee representative, and Police Neighbourhood Action Group representative had not been placed on the agenda, as these groups had ceased to function. Mr. Walton stated that he continued to receive information about the Parish Transport meetings, but had not been able to attend. The Clerk asked

if he were unable to attend, that information about the meeting should be circulated to members and/or the Clerk so that a substitute could be found.

RESOLVED:

that Mr. Walton be appointed as Parish Transport Representative.

- 2018/117 Minutes of the meeting held on 11th April, 2018
The minutes were approved and signed as a true record of the meeting, subject:
(i) in minute 2018/84 in the second sentence, the word “concerned” being changed to “concern” so that it read “The Council expressed concern”.
(ii) in minute 2018/89 the word “not” being included so “the name Walnut Tree Mews, and expressed surprise that it had been consulted” being changed to “the name Walnut Tree Mews, and expressed surprise that it had not been consulted”
- 2018/118 Matters arising from the meeting held on 11th April, 2018
- Vanderbilt Open Spaces – Transfer to Parish Council
Correspondence has been received from the Council’s solicitor to confirm the extent of land to be taken over the Parish Council. The transfer was progressing. A member raised a query that the grass in the first section of public open space had not been cut. It was unknown whether the section at the end of the cul de sac had been cut. Concerns were expressed that the areas being transferred to the Parish Council needed to be maintained and transferred in good state and condition. The Clerk would make enquiries of Vanderbilt as to the cutting until such time as the Parish Council became the owner of it. A comment was made regarding highway markers within the grass. These indicated the end of the open space and the start of the highway verge which was the responsibility of the County Council.
- Grass Verge – Junction of Howard Cornish Road/North Street - flats
Mr. Denton gave a report on a site meeting that he and Mr. Hoath had had with Sovereign Housing Association. A old broken down jeep which had been left on the grass had been removed. Other vehicles were still causing a problem. Applications for dropped kerbs would enable vehicles belonging to occupiers of the ground floor flats to be taken into their front gardens, but this would not solve the problem of inappropriate parking for other vehicles. The representative from Sovereign Housing Association had agreed to check the areas of grass within the Association’s ownership. It was mentioned that the tactile paving at the dropped kerb point across Sheepstead Road to The Farthings had cracked. This was probably due to the vehicles driving over it. Miss Atkins offered to report this online via Fix My Street.
- Naming of Development rear of The Green – Walnut Mews
Council noted that the Vale of White Horse District Council had

advised that the name was not a street name, but a building name. The postal address remained as Mill Road. Parish Councils are not consulted in regards to the naming of buildings. If the landowner(s) at a future date are unhappy with the naming, then the District Council would consider an application from them for renaming.

2018/119

Public Participation

There were no members of the public present

2018/120

Planning Applications

a) Decisions on previous applications

No planning decisions had been received.

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P18/V0981/HH Single storey rear extension

13 Chancel Way

For: Mr. and Mrs. Davies

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
8	0	0

RESOLVED:

- (i) Council supports the application
- (ii) that materials compatible with the existing be used

P19/V0953/HH Replacement of north side extension. Single storey rear extension and first floor rear dormer window.

19 Mill Road (amended location plan)

For: Mr. O Barreto

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
8	0	0

RESOLVED:

- (i) Council supports the application
- (ii) that as the property is visible from the conservation area materials used should be consistent with the existing.
- (iii) that in view of the air quality

management area on the A415 an electric charging point be required.

2018/121

S. 106 spending by Vale of White Horse District Council on district items from funds raised from Marcham development projects

Council at a previous meeting, had requested further information as to the spending by the District Council of s. 106 T & CP Act 1990, funds raised from developments in Marcham. Council noted that The District Council had advised that there were a number of projects at the sports hall but not one specifically identified. Outdoor tennis funding was to go toward converting clay courts to increase the capacity of the outdoor courts in terms of when they could be used. This would mean an all year round court. In regards to the swimming pool funding, this would go towards upgrading and increasing the capacity of the wet side changing cubicles. Members were concerned that there was no specific plans for the sports hall. There was no explanation as to how it was going to be meaningful for Marcham.

RESOLVED:

- (i) that it be recognised that Marcham had its own priorities for a hall
- (ii) that Council was disappointed in the s. 106 system and was relieved that it had come to an end.

2018/122

Planning Enforcement

The Willows – paths to link to site under construction by Matthew Homes Ltd

Council noted that the issue of paths still to be constructed, to link from The Willows to the adjacent site under construction by Matthew Homes was now the subject of investigation by planning enforcement. The Clerk was asked to advise members of the planning enforcement case number.

Matthew Homes – site meeting

Miss Mander, Mr. Hoath and the Clerk had meet with Matthew Homes. Discussion had taken place on the paths within their own site, possible works to widen the A415 path, and easy access at the end of that path for residents with pushchairs, wheelchairs, and mobility scooters. Paths to link to the Pye site of The Willows were to be constructed, plus an access from the north east corner of the site onto the A415. No path would be located in the vicinity of the attenuation pond, and this itself would have picket fencing around. It was expected that a dropped kerb at the end of the A 415 path would be installed. There was a s. 106 agreement in place which referred to

a 1.5 m path alongside the A415. The Clerk would raise a query with the County Council, as it had been constructed by a previous developer of the site to the west (Abbots Grange), and was only 1.2m wide in places.

Taylor Wimpey development – tree planting rear of Longfields

A query had been raised by a resident of Longfields regarding the removal of two trees to the rear of the Longfields property which formed part of the Taylor Wimpey development. An approved landscaping scheme was in place. Initial investigations had revealed some queries as to the trees referred to in the approved landscaping scheme and the species removed. Mr. Hoath had arranged to visit the resident who had raised the issue.

RESOLVED:

- (i) that a report be awaited from Mr. Hoath
- (ii) that the matter be deferred to a future meeting

2018/123

District Councillor's Report – Cllr. Mrs. C. Webber and County Councillor's Report – Cllr. R. Webber

In the absence of Cllr. Mrs. C. Webber, Cllr. R. Webber gave a report.

Oxford Cambridge Expressway

A public meeting had been held in Bicester regarding the Oxford Cambridge Expressway proposals. Cllr. R. Webber had participated as well as Cllr. John Cotton, Leader of South Oxfordshire District Council. All those speaking had tried to protect their own areas, and encourage alternate routes to be considered.

Leader Vale of White Horse District Council

Cllr. Roger Cox was to become the new Leader of the Vale of White Horse District Council, with Cllr. Edward Blagrove as the deputy.

Anson Field

The fence on the southern side of new properties had encroached on the path linking the A415 and North Street. The owner had been persuaded to move this back. Trees on the south side of the path were overhanging the field. They would need lopping.

Thames Water - Reservoir

The Vale of White Horse District Council, as well as most organisations, disliked the proposal for a reservoir. The Council had recommended that a public inquiry be held.

Carillion – County Council contracts

The collapse of Carillion had meant knock on effects on County Council contracts. These were proving difficult to unravel as sub contractors were involved. Teaching and education were continuing yet unfinished classrooms remained. School Ofsted reports did not take into account the difficult times which were being experienced. A comment was made that in regards to Marcham Primary School

local development companies constructing close by could possibly assist. This was thought unlikely.

2018/124 Cllr. R. Webber left the meeting at 8.40 p.m.

2018/125 Community Facilities
Miss Mander provided an update report. Archaeological dig was taking place on the field. The steering group working parties continued to meet, some were looking at items for the hall. There had been no decision on the s. 106 funding from the Vale of White Horse District Council. The Clerk was chasing the District Council. The funding had been agreed in principle at a meeting of the Senior Management Team, and it was difficult for members to understand why the matter was now being unravelled, and queries raised. The vehicular access gate to the field had been shut, but once development started, the field would be sealed off. The Council's working party had met to consider the first draft of the Lease, and had suggested amendments which had essentially been accepted. The draft was currently being considered by the tenant, Marcham Community Group.

2018/126 Data Protection
Council considered a draft data protection policy and privacy notice. This could be reviewed and amended as the provisions of the General Data Protection Requirements evolved. The Clerk reported that there was an amendment to the Data Protection Bill which, if agreed, would exempt Parish Councils from the requirement for a Data Protection officer.

RESOLVED:

- (i) that the Data Protection Policy as drafted be adopted
- (ii) that a review of the policy take place in one year's time.
- (iii) that the privacy notice as drafted be adopted and placed on the Council's website.
- (iv) that the privacy notice be amended as to the Data Protection Officer once clarification had been provided as to the amendment to the Bill going through Parliament.

2018/127 Dog Faeces - complaints
Council noted a map indicating the locations of litter bins, dog waste bins, both private and on highways. Council discussed the frequency of residents clearing up after their dog and then leaving plastic bags, some in trees for others to deal with. Discussion was had on placing of stickers on bins to clarify that dog waste could go into litter bins, as well as locations for new bins. From the list provided, it was suggested that the bin at the end of the path going from Tower Close to the Anson Field be added to the list for reinstatement. It was suggested that perhaps the Council could consider funding 2 bins per annum to increase the number of overall bins. The provision of and the

emptying of them would need to be considered. The Clerk had previously advised that the Vale of White Horse District Council would not provide and empty dog waste/litter bins unless they considered there to be a litter/dog faeces problem. Members generally thought that as there was an increased in houses in the parish, and an increase in council tax collected, then the District Council should fund the additional bins. The District Councillor should review this matter.

RESOLVED:

- (i) that Cllr. Mrs. C. Webber be asked to review the litter bin emptying policy of the District Council to enable Parish Councils to add bins to the list of those emptied at the District Council's expense, particularly as the District Council was collecting Council tax from new properties in the parish.
- (ii) that the Council plan to provide and fund 2 dog waste bins per annum provided the District Council would fund the emptying of them
- (iii) that the matter be brought back to Council should the District Council not be willing to undertake the emptying of new bins.
- (iv) that an article be placed in Marcham and District News regarding the leaving of dog waste in bags around the village, as the Council was trying to understand why this happened, and encouraging residents to dispose of it properly.

2018/128

Air Quality – Electric Charging Points

Council considered an amendment to its own design guide to include electric charging points to be required on developments, the types of applications as well as a request to the District Council to amend its own design guide to require electric charging points in areas designated air quality management areas.

RESOLVED:

- (i) that the Parish Council's own design guide, be amended to include a new clause, requiring that all housing proposals involving a substantial increase in occupancy, have an electric charging point fitted
- (ii) that this policy be applied, as far as possible, to planning applications for extensions to properties as well as new dwellings.
- (iii) that a separate clause be drafted for large estate developments, which may take place in the parish.
- (iv) that Cllr. Mrs. C. Webber be approached for advice on how to amend the District

Council's policies to include the provision of electric charging points.

2018/129

Village Green – Tree Planting

Council considered a request from a resident to plant an Amalanchier tree at the southern end of the village green. Details of the height and spread had been provided (5m high x 4m spread).

RESOLVED:

that permission be given for an Amalanchier tree to be planted at the southern end of the village green.

2018/130

Litter Pick

Council discussed undertaking a litter pick on Saturday 12th May, 2018.

The Clerk had advised that should the litter pick be undertaken in the name of the Council, then a risk assessment would need to be carried out, guidance notes as to health and safety issued to participants, and an indemnity form signed by participants. Participants under the age of 16 would not be covered for personal injury, by the Parish Council's insurance. Some members thought the extent to which the Council had to go was farcical in regards to health and safety, as a volunteer group when previously undertaking a litter pick had not done that.

RESOLVED:

- (i) that the Council undertakes a litter pick on Saturday 12th May, 2018
- (ii) that a risk assessment be undertaken, and guidance notes prepared for participants.
- (iii) that the new estates be included in the areas litter picked.

2018/131

Adverse Weather Conditions - gritter

Council considered this item postponed from an earlier meeting. Comments were made that the path from Howard Cornish Road to Harding Way also needed to be considered when discussing the matter, as leaves from trees fell onto the path and problems other than those caused by ice and snow arose.

RESOLVED:

that this matter be again deferred to a future meeting.

2018/132

Correspondence

- a) Oxfordshire Association of Local Councils – social media training course a.m. Wednesday 16th May 2018
- b) Vale of White Horse District Council – Notification that Cllr. M. Barber would step down as Leader from the Council's annual meeting.

- c) Vale of White Horse District Council – Confirmation that no elections were taking place in May 2018.
d) Sobell House – Moonlight stroll 23rd June, 2018

2018/133

Employee Salary Scales

Council noted that the National Joint Council for Local Government Services had reached a 2 year agreement on salary scales. A 2% increase was to be implemented for 2018/19 and a 2% increase for 2019/2020. The Clerk was employed under the NJC terms. Council

RESOLVED:

that the salary of the Clerk be increase by 2% for 2018/19 and a further 2% for 2019/20 as per the agreement.

2018/134

Accounts

Council noted the list of cheques numbered 3071 to 3080 to be signed.

RESOLVED:

that payments totalling £4041.01 in respect of administration costs, grass cutting and play area maintenance be authorised.

2018/135

Matters raised by members for information

A Plant Lux Vehicles – Traffic Management and Highway works Lighting

A second vehicle belonging to this company was now being kept in Marcham. One had appeared again parked on the grass verge at the start of Howard Cornish Road. Mr. Denton offered to visit the company's local business premises and speak to the manager.

Path alongside Anson Field

Approximately opposite the play area, the planting in the recesses of the staggered fence, in the ownership of the occupiers of the new properties to the south, was protruding into the path. The Clerk was asked to contact the property owners and ask for it to be cut back.

Churchyard

Mr. Denton stated that he had asked the Clerk to arrange for the trimming of the yew tree next to the front door of the Church, and for the path edges to be trimmed back. The Clerk confirmed that a request for prices had been sent to the handyman, and these were awaited. The matter would be put to Council in due course.

A question was raised as to the responsibilities of the Parish Council in regards to paying for works within the Churchyard, and whether funding a new driveway would be included. The Clerk would check the provisions of the relevant legislation.

Parishioner of the Year Certificate

Mr. Steere stated the certificate for the parishioner of the year was being collected the day prior to the annual meeting of electors, in readiness for presentation at the meeting. A query was raised regarding certificates or letters for youngsters that had helped with parish events. This was separate from the annual meeting of electors, and could be arranged independently. A letter of thanks from the Council could be presented to any youngster at an event at which they helped.

A415 – Howard Cornish Road junction – grass cutting

It was reported that this grass was becoming very long as it had not been cut this season. There would soon be vision difficulties for motorists leaving Howard Cornish Road and joining the A415.

2018/136

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

20189/137

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 13th June, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.30 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 13th June, 2018 in the residents' lounge at Duffield Place, Marcham at 7.35 p.m.

Present:

Miss R. Atkins, Mr. I. Charles, Mrs. S. Hill, Miss R. Mander, (Chairman),
Mr. D. Walton
Clerk: Mrs. L. Martin

Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor)

1 member of the public at 7.55 p.m.

- 2018/138 Apologies for Absence
Apologies for absence had been received from Mr. M. Denton,
Mrs. J. Fabes, Mr. M. Hoath, and Mr. P. Steere.
- 2018/139 Declarations of Interest
There were no declarations of interest.
- 2018/140 Minutes of the meeting held on 9th May, 2018
The minutes were approved and signed as a true record of the meeting,
- 2018/141 Matters arising from the meeting held on 9th May, 2018

Hills Aggregates Liaison meeting
Council noted that when the Clerk advised Hills Aggregates of Mr. Steere being the Council's representative on the Liaison Committee, they advised that the Committee was no longer functioning, and any issues raised by local residents had been done so directly to the company. Another year it may not be necessary to appoint a specific parish representative.
- Litter Pick
Council noted that a successful litter pick had been held on 12th May, 2018. A comment was made that the litter sacks collected had not been picked up by Biffa.
- MCG Finance Committee
Council noted Mrs. Fabes could possibly be willing to be the Council's representative on the Finance Committee, but this depended on the time, commitment and work it involved.
- 2018/142 Public Participation
There were no members of the public present at the time of this item.
- 2018/143 Planning Applications

a) Decisions on previous applications

P18/V0770/LB and P18/V0769/HH

Alterations to wall to form new access drive and erection of 2 bay open port garage

The White House 12 Frilford Road

Permitted 11th May, 2018

P18/V0624/HH Demolish existing garage, construct two storey extension to form one bedroom grand parent annex with kitchen living area, ensuite shower room and dressing/study room. Construct new double garage and extend existing vehicle access onto Abingdon Road.

Stone Cottage, Abingdon Road

Permitted 15th May, 2018

P18/V0981/HH Single storey rear extension

13 Chancel Way

Permitted 7th June, 2018

Vale of White Horse District Council – Comments on the provision of Electric Charging Points as a planning condition

Council had requested, when commenting on previous planning applications for extensions or garaging, where additional vehicles were likely, for conditions to be included to provide for electric charging points as Marcham had an Air Quality Management Area along the A415. The Vale of White Horse District Council had not included such a condition, in 2 recent applications. When querying why this had been omitted, the Clerk had been advised that it would be unreasonable a condition within householder applications, and that air quality management officers had raised no objections. Electric charging points were only normally required for major housing and commercial applications.

General discussion followed. Cllr. Mrs. Webber reminded Members that there was a grant of up to £500 available from central government towards the cost of installation of electric charging points. She also referred to the fact that currently the Vale of White Horse District Council and South Oxfordshire District Council were sharing one officer who dealt with air quality issues.

RESOLVED:

- (i) that the comments from the planning officer be noted
- (ii) that the comments from the planning officer be sent to Cllr. Mrs. C. Webber (District Councillor), and Mr. Jason Sherwood Locality and Roads Agreement Manager at

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

R3.0043/18 Retention of temporary classroom for one year to July 2019

Marcham Primary School, Morland Road

For: Oxfordshire County Council

The application was for the retention of the classroom to which members had had no objections previously.

The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
5	0	0

RESOLVED:

that the Council supports the retention of the temporary classroom for one year to July 2019

2018/144

Planning Enforcement

The Willows – lack of paths to link to adjacent site under construction by Matthew Homes Ltd

Council noted that this matter was under investigation and a site visit by the enforcement officer had been made.

Taylor Wimpey development – tree planting rear of Longfields

Council noted a report from Mr. Hoath who had visited residents concerned that trees had been removed, by the new owners, from the garden of one of the new houses constructed by Taylor Wimpey. It appeared that Taylor Wimpey, when constructing boundary fences had discussed trees with the District Council's tree officer, and there was a requirement that there was a tree screen. Whilst this issue affected the rear gardens of private properties, in view of the fact that it was a new housing development, with planning conditions which may have been breached, it was

RESOLVED:

that the matter be referred to planning enforcement at the Vale of White Horse District Council for further investigation

- 2018/145 District Councillor’s Report – Cllr. Mrs. C. Webber and County Councillor’s Report – Cllr. R. Webber
 Cllr. R. Webber mentioned that Drayton Parish Council had referred issues to planning enforcement and had been advised that there 3000 Current cases, and it was difficult to respond quickly.
 Cllr. Mrs. Webber advised that she would speak later on the Community Facilities item.
- 2018/146 Community Facilities
 With the consent of the Council this item was moved to later on the agenda.
- 2018/147 Highway Verge Cutting
 Council considered the state and condition of County Council highway verges, and comments from residents regarding the junctions of Howard Cornish Road and A415 and Harding Way/Sheepstead Road. The County Council undertook one cut in the season of the verges, but where visibility splays were needed, did have a policy of cutting them more frequently, and responded to urgent cutting, when needed. Council discussed the possibility of an agency agreement with the County Council to take on the highway verge cutting, and noted the urban and rural areas split, and the small reimbursement towards the cost that the County Council offered. It was provided with information regarding both St. Helen Without, and Sutton Courtenay Parish Councils who had both taken on highway verge cutting. Some members had expressed concern regarding the lack of provision within the budget.
- RESOLVED:
- (i) that a map of the grass areas which were the responsibility of the County Council be obtained.
 - (ii) that an indication of the sum likely to be received from the County Council towards the costs involved be obtained.
 - (iii) that once obtained, quotations be sought from appropriate firms with the relevant insurance to meet the requirements of the County Council.
- 2018/148 A420 Fyfield Land Action Group
 Council noted and considered correspondence from the Fyfield Land Action Group requesting support for opposition to development in Fyfield Parish. It had been suggested that Marcham’s response should be “Marcham Parish Council supports the general principles of ensuring that developments in the Vale are fully sustained and that developments in one part of the Vale do not cause problems in other parts. We suggest that any development should be demonstrably in line with these principles before it is approved. However the Council did not have the capacity to provide comments on the individual points raised”

Members were concerned that support for objecting to sites within Fyfield may mean that greater impact for housing within Marcham, particularly as other sites within Marcham had been put forward for consideration in part II of the Local Plan.

RESOLVED:

that the qualified response as stated above, “that Marcham Parish Council supports the general principles of ensuring that developments in the Vale are fully sustained and that developments in one part of the Vale do not cause problems in other parts”, be ratified

2018/149

Village Green

Council noted that Open Reach had accepted that they should not have trenched through the village green without consent from the Parish Council, and were preparing a Wayleave Agreement. Council discussed the need to protect the village green from vehicles, as on occasions vehicles had been seen parked overnight on the grass. Bollards, posts, notices, and byelaws were mentioned.

RESOLVED:

that the Clerk investigate the erection of a no parking sign for the village green

2018/150

Churchyard

Council noted and considered a quotation for the trimming back of the path edges and cutting back the yew tree near the entrance to the Church door. Discussion was had as to a voluntary body from within the Church undertaking the work, or including maintenance on a regular basis. The latter would prove difficult with a contractor, and occasional works were preferable.

RESOLVED:

that the quotation in the sum of £410 from S.T. Grounds Maintenance be accepted for trimming the path edges and cutting back the yew tree at the entrance to the Church door.

2018/151

Cllrs. R and C Webber left the meeting

2018/152

Emergency Plan

RESOLVED:

that this matter be deferred to a future meeting.

2018/153

Correspondence

- a) OALC – Annual Meeting 2nd July at Didcot Civic Hall
The speaker would be Toni Vitale, author of the National Association of Local Council guide to data protection. Mrs. Hill would represent the Council at this meeting.
- b) Historic England – War Memorial
Confirmation that the war memorial had been given grade II listed building status.
- c) Letter of thanks – Parishioner of the Year
A letter of thanks for the Parishioner of the Year Certificate had been received from Mr and Mrs. Fontaine.
- d) Oxfordshire Playing Fields Association newsletter
- e) Programme Officer - Local Plan part 2 examination at Abingdon and Witney College commencing Tuesday 23rd July, 2018
- f) Oxfordshire County council – Joint working arrangement between the County Council and Cherwell District Council, as Cherwell District Council was minded to terminate its joint working relationship with South Northamptonshire Council, when the unitary authorities in Northamptonshire were formed
- g) Alzheimers Association – Support needed for singing group at Grove.
- h) Vale of White Horse District Council – Notification that the Summer Forum for Parish Councils had been cancelled

2018/154

Accounts

The accounts for the year 2017/18 were presented along with the The proposed annual return, and governance statement. Council considered the accounts and figures on the annual return and the governance assurance statement. Council noted the report from the internal auditor on the 2017/18 accounts.

RESOLVED:

- (i) that Council approve the annual return figures and the governance of assurance required by the external auditor Moore Stevens on the annual return for 2017/18
- (ii) that the report from the internal auditor RJS (IA)Ltd be noted
- (iii) that the accounts and annual return for the 2017/18 year be now signed

Council noted the list of cheques numbers 3081 to 3090 to be signed and authorised payments totalling £3321.36 in respect of administration costs, parishioner of year certificate, annual meeting of electors, play area checks, grass cutting and pest control on the allotments.

2018/155 Matters raised by members for information
A415 / North Street junction

It was reported that there were sight line difficulties westwards for motorists when leaving North Street and joining the A415. This was owing to the height of the new wall. A request was made to include this item on the agenda for the next meeting.

2018/156 Community Facilities

Council considered the final layout drawings for the hall. These included the mechanical and electrical drawings. There had been some changes since Council last viewed the drawings. These were mainly, cupboards that had been moved, the door from the referee room opened into the foyer, changes to the men's toilets, baby changing facilities, and doors from the main hall to the outside facilities.

The Chairman asked for a show of hands of those in support of the changes

In support	Against	Abstention
5	0	0

RESOLVED:

that Council supports the amended drawings

Council received a report on a meeting which the s. 106 working party members and Clerk had attended with the Vale of White Horse District Council. Representatives from the Anson Trust and Marcham Community Group had also been in attendance. The purpose of the meeting had been to discuss the s. 106 application and likely funding from the District Council. General discussion was held on the funding of the project. Discussion would continue at a future meeting.

2018/157 Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/158 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 11th July, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 8.40 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 11th July, 2018 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath,
Miss R. Mander, (Chairman), Mr. D. Walton
Clerk: Mrs. L. Martin

Joined by Cllrs. R. Webber (County Councillor) and Cllr. Mrs. C. Webber
(District Councillor)

- 2018/159 Apologies for Absence
Apologies for absence had been received from Miss. R. Atkins,
Mr. I. Charles, and Mr. P. Steere.
- 2018/160 Declarations of Interest
There were no declarations of interest.
- 2018/161 Minutes of the meeting held on 13th June, 2018
The minutes were approved and signed as a true record of the meeting,
- 2018/162 Matters arising from the meeting held on 13th June, 2018

Highway Verge Cutting

Council noted that the County Council had advised that there were 10526 square metres of highway grass within the 30 mph zone. The rate per square metre was 10.25 p which equated to a grant of £1079 per annum. The rate for rural grass cutting was 1.25p per linear metre. A map of the urban areas had been requested, to enable prices from contractors to be obtained, should the Parish Council wish to enter into an agency agreement with the County Council. Any agreement would come into force from April 2019. A query was raised as to merging the County Council's areas, and those that were the responsibility of the Vale of White Horse District Council under one contract.

Village Green – Open Reach

Council noted that Open Reach had traced what they thought was an old wayleave agreement relating to ducting alongside the A415 in the village green, and had decided to close the complaint case which related to unauthorised cabling in the village green leading through to the new Walnut Tree Mews properties. The Clerk had lodged a second complaint requesting that the case be reopened, as the matters were not related in any way. Open Reach had confirmed that they were re-investigating the matter.

Electric Charging Points – requirement for condition in planning approvals

Council noted that Cllr. Mrs. Webber concurred with the view of the

planning officers. Chargers were added at the expense of a developer on new building developments, but not for individual houses. Individual residents could obtain their own charger with the aid of a grant of up to £500.

2018/163

Public Participation

There were no members of the public present.

2018/164

Planning Applications

a) Decisions on previous applications

P18/V0953/HH Replacement of side north extension, single storey rear extension, and first floor rear dormer window
19 Mill Road
Permitted 25th June, 2018

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P18/V1472 Installation of vehicular gates and single pedestrian gate, 2m high at entrance to property
Pendlewood. Cothill Road
For: Mr and Mrs J Haworth
Members commented that the application did not specifically refer to the gates opening inwards, but this seemed to be the case from the drawing.
The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
7	0	0

RESOLVED:

- (i) that the Council supports the proposal to erect vehicular and a pedestrian gate
- (ii) that confirmation be provided that the gates are to open inwards and not over the bridleway. A planning condition to regulate that may be appropriate.

2018/165

District Councillor and County Councillor reports

These items were deferred until the Councillors' arrival at the meeting.

2018/166

Community Facilities

Council received a report from the Chairman. She re-confirmed the

content of the meeting with the District Council. There were various outstanding issues to be resolved before the application for s. 106 funding could be progressed. The proposal for the hall extension had been discontinued, and the developer for the Anson Trust was seeking costs for development. Costs would be supplied to the Parish Council when available.

2018/167 Mr. Denton declared an interest in the following item in that he was a member of the Parochial Church Council.

2018/168 Cllr. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor) joined the meeting at 7.40 p.m.

2018/169 Churchyard Maintenance

Council received a report from its representatives who attended a meeting with the Parochial Church Council and Marcham society. The meeting was to enable the PCC to better understand who was responsible for which aspect of Churchyard maintenance. Whilst no formal notice to the Parish Council seemed to have been served, it was generally assumed that the Parish Council had taken on the general maintenance of the closed Churchyard. The required maintenance was to a general standard as determined by the Parish Council. Improved access, grass cutting schedules, conservation area notice board, cutting back path edging, and weed treatment had been discussed.

It was noted that changes to the access would be for the PCC to determine. They also would deal with the weed treatment immediately abutting the Church building. The Parish Council would check the grass cutting schedules and seek prices for suggested revisions to be considered by the Parish Council, and would deal with trimming the path edging. The Parish Council in conjunction with Marcham Society would review the restoration requirements for the conservation notice board close to the steps from Denman College.

Mr. Denton stated that it was some while since he had asked for the path edges to be trimmed back, and these had not been done. The quotation had only been approved at the last meeting, and the contractor instructed shortly afterwards. It was suggested that the Council seek an alternative contractor should the work not be carried out soon.

RESOLVED:

that the report be noted

2018/170 District Councillor – Cllr. Mrs. C. Webber - report

Local Plan Part 2

Cllr. Mrs. Webber had attended one day of the Local Plan Part 2 Inquiry. Questions had been raised as to why there was inclusion for Oxford City provision when the city itself had not completed its own Plan. Concerns had been raised regarding the deliverability of the Dalton Barracks site. The Inspector was not aware of the proposals for the Oxford Cambridge expressway. Only sites over 50 dwellings would be included in the Local Plan. Oxford wanted 50% of

dwellings as “affordable”, but could only deliver 30%. The rest of the area could be affected by that.

Capita

Certain services provided by the District Council were provided by Capita. The company was at break even point. The external auditor was examining the performance, and the results of a review would be put into the public domain.

2018/171

County Councillor – Cllr. R. Webber – report

Joint Chief Executive with Cherwell District Council

There was a proposal for a joint Chief Executive with Cherwell District Council. This had been approved at the Executive Committee and would be put to the full Council for adoption.

Pothole repair - funding

£120 million had been allocated for funding repairs to potholes.

Housing Development – Marcham

Cllr. Webber commented on the numbers of houses locally, the impact that more housing in Marcham would have. He outlined the experience in Sutton Courtenay and the action that had been taken within the parish, such as the formation of a local action group. He suggested that if more development was not welcome, then something similar would be required.

2018/172

Vanderbilt estate – open spaces

Council noted and considered a map from its solicitors which indicated the areas to be transferred to the Parish Council, and areas to be maintained by a future Management Company for the development. It showed that the strip of land from Howard Cornish Road to form the footpath into the Vanderbilt estate although being transferred to the Parish Council would become the responsibility of the Management Company for maintenance. Discussion took place as to the purpose of the path providing not only an access to the Vanderbilt site, but going further and linking other developments. It would therefore be preferable to be in the ownership of, and the responsibility of the Parish Council.

It was proposed by Mr. Hoath, seconded by Mr. Walton that the Council become the owner of, and takes responsibility for the maintenance of the 2 public open spaces to the South and East of the Vanderbilt site. This included the strip of land southwards to Howard Cornish Road.

The Chairman called for a show of hands of those in favour of the proposal

In favour
6

Against
0

Abstention
1

RESOLVED:

- (i) that the Parish Council acquires the two larger public open space areas to the south and east of the site, including the strip of land leading to Howard Cornish Road
- (ii) that the responsibility for maintenance for these areas becomes that of the Parish Council
- (iii) that once the Council became the legal owner of the areas, an application be lodged for the commuted sum for maintenance being held by the Vale of White Horse District Council.

2018/173

Grant Policy/Application Form

Council received a report from the working party. A grant application form had been created together with a suggested policy. Minor amendments were suggested. It was suggested that the policy be adopted with immediate effect, and the use of the application form be implemented from September, for organisations applying for grants in the Autumn. The level of success of using the application form could be reviewed post grant applications. It was suggested that grant applicants who have submitted applications over the past 2 years, be advised of the new application form.

RESOLVED:

- (i) that the grant policy as attached to these minutes be adopted with immediate effect
- (ii) that the grant application form as attached to these minutes be used with effect from the next round of grant applications from September 2018
- (iii) that notice of the new grant application form and new policy, together with past grants awarded be published in the September issue of Marcham and District News

2018/174

Litter Bins – Youth Shelter and Play Area

Council noted comments from its contractor who emptied the litter bins that there were carrier bags filled with soiled nappies, and carrier bags with cat litter being put into the bins. Parking too had become a problem for the contractor since the Anson Trust had closed and locked the vehicular access gate off Morland Road. An alternate parking place was the car park of the Baptist Chapel to which the Anson Trust had access.

RESOLVED:

- (i) that an article be placed in the next edition of Marcham and District News advising that household waste should not be deposited in the litter bins
- (ii) that an enquiry be made of the Nursery operating from the Anson field to check where they now disposed of their waste since vehicular access to the field was not possible.

2018/175 Oxfordshire Association of Local Councils – Annual General Meeting
2nd July, 2018

Mrs. Hill gave a report on the Annual General Meeting of the Oxfordshire Association of Local Councils which she had attended. There had been a presentation by Toni Vitale, Partner at Winckworth Sherwood, Solicitors who had prepared the National Association of Local Councils toolkit for local councils on the new requirements of the General Data Protection Regulations. There was a deficit of almost £7000 in the accounts of the Oxfordshire Association, and ways of reducing this such as an increase in membership subscriptions and charging for additional services were going to be considered.

2018/176 Hitchcopse Wood – signage

Council noted a reminder from the landowner that the Parish Council had agreed to provide notices to encourage walkers to keep to the path should a new right of way be created within Hitchcopse Wood. The County Council had created the new right of way, but this had yet to be marked on the definitive map. Council discussed the provision of signs, and noted that the clerk had approached St. Helen Without Parish Council, as that Council too had been involved from the outset, in regards to the new right of way.

RESOLVED:

- (i) that the Council pursue signs stating “In order to protect wildlife, please keep your dog under control. Please do not stray from the footpath”
- (ii) that with the landowner’s agreement such signs be located at each entrance onto the new path.
- (iii) that comments be sought from St. Helen Without Parish Council.
- (iii) that the cost of the signage be shared with St. Helen Without Parish Council

2018/177 Village Green - Signage

Council noted a quotation to produce a 600mm x 400 mm sign stating “Marcham Parish Council. This is a registered village green and the parking of motor vehicles is an offence liable to prosecution”. The cost was £153.63 for the sign and fixing post plus vat and delivery.

RESOLVED:

- (i) that a sign be purchased in the sum of £153.63 plus vat and delivery,
- (ii) to be erected on the village green that the website address and a QR code be added to the sign.

2018/178

Emergency Plan

Council considered the preparation of an Emergency Plan, following the presentation by the Emergency Planning Officer at the Annual Meeting of Electors. Mr. Denton held details of residents who had offered to assist in times of flooding. He would review this and bring it up to date if necessary. The opinion of members was that a new community hall should be provided in the first instance, before any emergency plan be drafted.

RESOLVED:

- (i) that Mr. Denton check and update any information he held regarding assistance to be provided should a flood take place
- (ii) that further discussion regarding the preparation of an emergency plan be deferred until after a community hall, where residents could be located, had been built.

2018/179

North Street / A415 junction - vision difficulties owing to wall

Council considered writing to the owners of the new properties at the junction of A415 and North Street regarding the height of the wall at the corner which was causing vision difficulties for motorists leaving North Street. The matter had already been investigated by planning enforcement, and although the wall was not part of the approved planning consent, at 1.1m high it was thought that enforcement action was unnecessary.

RESOLVED:

that a letter be sent to the occupiers of the affected properties stating that the height of the wall was a cause for concern, and that the council was keen to see what could be done to improve vision at the junction.

2018/180

Frilford Road Recreation Ground – repairs to wall

Council considered the quotations for the repairs to the wall at the entrance to the Frilford Road recreation ground. It was suggested that other options such as the use of gabions and stones to strengthen the corner could be considered.

RESOLVED:

that the matter be deferred to a future meeting.

2018/181

Correspondence

- a) Oxfordshire Leader funding (grants to support the rural economy update
- b) Oxfordshire Playing Fields Association – Annual General Meeting Notice 11th July, 2018 at 7.30 p.m. Exeter Hall, Oxford Road, Kidlington
- c) Healthwatch Oxfordshire – June briefing
- d) OALC – newsletter - June

2018/182

Accounts

Council noted the list of cheques numbers 3091 to 3098 to be signed and authorised payments totalling £3989.96 in respect of administration costs. play area checks, grass cutting, works to trees and weed treatment.

The Clerk commented that the contractor had not specified the day when the weed treatment had been carried out, and this was being clarified. The cheque would not be paid until this had been confirmed. The contractor had not carried out the work in March as expected, and then had sent an invoice without prior notification of when the work was to be done. The arrangement for weed treatment may require reviewing for a future season.

2018/183

Matters raised by members for information

Vehicle Activated Signs at entrance points to village – A415

The sign at the Eastern side of the village was not functioning at all, and the one at the Western side indicated only one of the numbers. A question was raised as to whether the Parish Council should fund repairs, as these had been left by the County Council. It was also suggested that the idea of a speed gun considered previously, but not pursued at budget time, be re-investigated, It was thought that Wootton Parish Council had acquired a speed gun, and enquiries could be made of that Council.

Frilford Road Recreation Ground – lock on entrance barrier

It was reported that the lock on the entrance barrier was broken. Mr. Denton offered to check this.

It was also reported that a sign advertising a stonemason was in the vicinity of the rear gate into the cemetery. This would be investigated.

Gladman Developments

Information had been distributed by this company to each household in the village regarding new housing development proposals at the north east side of Marcham. An exhibition was being held in the Baptist Church Hall on Tuesday 17th July. The company had initially offered to meet with Parish Councillors at tonight's meeting, then had cancelled the meeting at the last minute. A subsequent offer to meet after the exhibition did not meet with approval from the members. Members would attend the exhibition as individuals when convenient to them.

Hyde Copse development – Taylor Wimpey

It was reported that Taylor Wimpey had left certain areas of open space without rotavation, and grass was in poor condition. It was suggested that any relevant planning condition be checked to ensure compliance.

2018/184

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/185

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th September, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.05 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th September, 2018 in the residents' lounge at Duffield Place, Marcham at 8.00 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Miss R. Mander, (Chairman), Mr. P. Steere.
Clerk: Mrs. L. Martin
Cllrs. R. Webber (County Councillor) and Cllr. Mrs. C. Webber (District Councillor)

- 2018/186 Apologies for Absence
Apologies for absence had been received from Miss. R. Atkins, Mr. I. Charles, Mrs. S. Hill, Mr. M. Hillis, Mr. M. Hoath and Mr. D. Walton.
- 2018/187 Declarations of Interest
There were no declarations of interest.
- 2018/188 Minutes of the meeting held on 11th July, 2018
The minutes were approved and signed as a true record of the meeting,
- 2018/189 Matters arising from the meeting held on 11th July, 2018
- Litter Bins – Inappropriate Use
Council noted that following notices having been displayed on the litter bins by the play area and youth shelter, and an article in the village newsletter, the depositing of household waste appeared to have ceased and no further complaints had been recorded. The Nursery had confirmed that it disposed of its waste in the bulk bins relocated at the Baptist Church.
- Hitchcose Wood – signage for footpaths
Council noted that the County Council had some months ago stated that it would erect 3 signs to encourage walkers to keep dogs under control and to keep to the paths when the new footpath in Hitchcose Wood was added to the rights of way map. The Parish Council, along with St. Helen Without Parish Council had agreed to assist in encouraging walkers to keep to the rights of way. An approach had been made to the County Council to install the signage, and the matter would be kept under review. The Clerk would send the relevant information to Cllr. R. Webber.
- Frilford Road Recreation Ground – Lock and Stonemason's advertisement
Council noted that the padlock had been found unlocked rather than broken, and this had been closed and the site made secure. The stonemason's advertisement sign reported at the last meeting left in the recreation ground had already been removed when the site had been inspected by the Clerk

2018/190 Public Participation
There were no members of the public present.

2018/191 Planning Applications

a) Decisions on previous applications

P18/V0361/FUL Erection of a conventional proprietary design timber framed agricultural general purposes building
Marcham Mill, Mill Road
Permitted 15th August, 2018

P18/V1472/HH Installation of vehicular gates and single pedestrian gate two metres in height at the entrance to the property
Pendlewood Cothill Road
Permitted 21st August, 2018

b) Planning Applications dealt with prior to the meeting

P18/V2004/HH Incorporation of rear parking area into private garden
73 Howard Cornish Road
For: R. Bolitho
Comments: Council had no objection provided policies as to the number of car parking spaces for the size of the property were adhered to, adequate width dropped kerbs were available, and there was no impact on the rear access (if any) to 4 and 5 Anson Close

P18/V2001/HH Incorporation of rear parking area into private garden
75 Howard Cornish Road
For: Mr and Mrs R. Bayley
Comments: Council had no objection provided policies as to the number of car parking spaces for the size of the property were adhered to, adequate width dropped kerbs were available, and there was no impact on the rear access (if any) to 4 and 5 Anson Close

c) Applications for consideration at the meeting

P18/V1855/HH Dropped kerb at front of property
16 Fettiplace Road
For: Mr. D. Painter
Members had no concerns with this application. The Chairman called for a show of hands for those in support of the application

In support	Against	Abstention
4	0	0
	75	

RESOLVED:

that the Council had no objections to the application as it was in keeping with works that similar properties had carried out.

2018/192

District Councillor report – Cllr. Mrs. C. Webber
Vale of White Horse District Council – Local Plan Part 2

Cllr. Webber stated that she had attended most of the Inquiry into the Local Plan Part 2. The Inspector had intimated that there should be no major development until he had issued his report. This implied that changes could be possible. He had been sympathetic to the air quality management area in Marcham, and was aware of issues at Frilford and Shippon. Cllr. Webber had addressed the Inquiry speaking against the 90 houses included in the Local Plan for the south side of the A415 at the Eastern side of the village.

Children's Air Ambulance

Cllrs. C and R. Webber had attended an event to launch a children's air ambulance. This aircraft would enable parents to travel with sick children. Funding would be needed to keep it operational.

2018/193

Bridleway 17 over river Ock adjacent to Marcham Mill

Residents from Drayton approaching the river Ock from the southern side had been unaware that the bridleway bridge was closed. The County Council was erecting further information signs on the Drayton side.

Parliamentary Boundary Review

At the forthcoming review of the parliamentary boundary it was likely that Marcham would become part of Oxford West and Abingdon constituency rather than Wantage and Didcot as at present.

Oxford Cambridge Expressway

An announcement had been made by the Department of Transport that route B which excluded the extreme northern and southern routes had been selected. This resulted in the area under greater consideration being between Kidlington airport in the North and Sutton Courtenay in the South. There would be the need to do something to improve the A34. A query was raised by a member as to how many times the A34 had been closed over the past year and whether such information could be obtained from the highways agency.

2018/194

Community Facilities

The Chairman gave a report on a meeting of the Marcham Community Group Board of Trustees held on 16th August. The notes of this meeting had been circulated to all members. It had been hoped that costings should be available for the different aspects of the project but these were awaited. The District Council needed to protect itself from challenge in regards to the s. 106 funding, so was proceeding cautiously and was awaiting costings and information regarding

specifications. There was a proposal to have an Agreement to Lease prior to the Lease itself. The Council's working party had met once to consider the first draft and had raised some queries. The Council noted a suggestion from the Marcham Community Group that the Parish Council could consider joining with that group to appoint a shared surveyor to monitor the construction of the facilities. This was an idea not requiring a decision for the time being.

2018/195 Proposed new village hall – website (Marchamcentre.org)
Council in July 2017 resolved to fund the setting up of a new website for the Community Facilities Steering group to host information about the hall and new facilities. Council considered a request to fund the website for a further year, as the renewal notice for the domain name had been received.

RESOLVED:

That the Council funds up to £55 for the village hall website for one year.

2018/196 Street Names for the housing development at the Institute site and in the Anson field
Village organisations and residents had put forward various suggestions for street names. These included names of local people, sporting terms, names of those recorded on the war memorial, and names associated with past history.

RESOLVED

That the following short list of names be submitted to the Vale of White Horse District council for consideration:

Anson Field

Ashers Way

Barrow Close

Lion close

Nicholas Hall / St. Nicholas Close

2018/197 A420 – Correspondence from Fyfield and Tubney Parish Council requesting support for improvements to this road owing to traffic volumes

Council noted correspondence regarding a proposed meeting with Ed Vaizey and the County Council regarding short and long term improvements for consideration for the A420. Council was very aware of its own problems in regards to the A415, and air quality management, and was minded not to support proposals to restrict traffic on the A420. It acknowledged that village gates or pedestrian crossings would assist the residents. If funding were available for improvements to the A420, then consideration should be given to funding improvements for the A415

RESOLVED:

That this Council focuses on the problems of the A415, and air quality

management, together with traffic to the A34 and its interchange, and not join with Fyfield and Tubney Parish Council in putting a case for funding for the A420 improvements.

2018/198 A415 – Correspondence received from resident regarding village issues
Council discussed correspondence regarding speeding traffic in and around Marcham, overgrown cycle track, shortage of footpaths, and closure of Bridleway 17. It was noted that the hedging along the A415 had been cut back. Discussion took place on the speed of traffic into Marcham along Sheepstead Road, and comments made that the original 30 mph roundel on the road should have remained as a reminder when the 30 mph sign was relocated. Mr. Denton offered to speak with the Police regarding visiting the area with a speed gun. A query was raised regarding the proposed speed reduction on the A415 between the village and A34.

RESOLVED:

- (i) that enquiries be made of the Police regarding undertaking speed monitoring in the area
- (ii) that Cllr. R. Webber be asked as to the progress with speed reduction on the A415 between the village and A34

2018/199 Oxfordshire County Council / Woodland Trust – Sapling Tree
Council noted the offer by the County Council and the Woodland Trust to provide a sapling and commemorative plaque to commemorate the end of the first world war.

RESOLVED:

- (i) that a sapling tree and commemorative plaque be ordered
- (ii) that consideration be given to planting the tree in the Frilford Road Recreation Ground with a final decision being made in the Autumn.

2018/200 North Street / A 415 junction
Wall on western side – vision difficulties at the junction
Council noted that the Clerk had contacted the residents who lived close to this junction and arranged to meet in principle to discuss the concerns raised by residents regarding sight lines on leaving North Street. Mr. Hoath and Mr. Charles had offered to attend the meeting on behalf of the Council. The Clerk would progress the meeting arrangements.

2018/201 Village Green
Council noted legal advice regarding easements and wayleaves for

pipes and cables in the village green. This advised that it was a criminal offence to damage the surface of the green and easements should not be granted. Council considered the situation regarding both Southern Gas Networks and Open Reach who had dug within the green without permission, and referred to compensation to the council for damage caused and any legal costs incurred by the Council for advice and action, being refunded.

RESOLVED:

- (i) that Southern Gas Networks and Open Reach not be granted permission to lay pipes and cables in the village green
- (ii) that reimbursement of any Council costs and compensation for damage be sought if appropriate.

2018/202

Marcham Mill – Bridleway

Council noted correspondence from a resident in Drayton regarding the closure of Bridleway 17. This had been referred to in the report by Cllr. R. Webber. The matter of the right of way was being handled by the County Council.

RESOLVED:

that no action be taken by the Parish Council

2018/203

Vanderbilt Development – Harding Way – Open Space

Council noted that the engrossed Transfer had been received for signing. The electricity supply box was still on site and required removal. The Chairman called for a show of hands for those in favour to the Chairman and Vice-Chairman signing the Transfer of Open Space document

In favour
4

Against
0

Abstention
0

RESOLVED:

- (i) that the Transfer of the open space area be signed by the Chairman and Vice-Chairman
- (ii) that the Clerk progress the issue of the removal of the electricity box and cabling before the transfer of the land is completed.

2018/204

Play Area Inspection Report

Council noted the play area inspection reports from RoSPA and MRH Services. Equipment was satisfactory, a small cut in the seat on the flat swings was being monitored. Items raised were low risk. In one place there was uneven ground, particularly at the western entrance gate and gaps within safety tiles. It was suggested that these could be

filled with soil whilst waiting for the appointed contractor to install a new surface. Some corrosion on metal posts in the youth shelter had been noted as well as graffiti.

RESOLVED:

- (i) that the reports be noted
- (ii) that soil be placed in the areas of uneven ground and in the gaps in safety tiles.
- (iii) that the state and condition of the play area be monitored.

2018/205

Correspondence

- a) Letter received from resident regarding tree on the verge on northern side of Orchard Way near the junction with Fettiplace Road. Concerns have been raised that this is overhanging a property, and branches are creaking against each other. A request was made for the tree to be pruned. This has been reported to the County Council by the resident via Fix My Street.
- b) Oxfordshire Playing Field Association – newsletter
- c) Environment Agency – newsletter – work to reduce flooding in Abingdon
- d) Oxfordshire County Council – Joint Spatial Strategy Planning meeting 24th September, 2018 at 7.00 p.m. at Stanton St. John village hall.
- e) Vale of White Horse District Council – Parish Forum event 24th September, 2018 at 6.30 p.m. at The Beacon, Wantage
- f) Vale of White Horse District Council – Nomination of recipients of the Vale Community Award. Council considered possible nominations and

RESOLVED:

- that the village team undertaking work at Trendles Archaeology Project, namely Eric Dunford and Simon Blackmore, with their consent, be nominated
- g) Letter from allotment holder thanking the Council for dealing with the rat problem on the allotments.

2018/206

Accounts

Council noted the list of cheques numbers 3099 to 3114 to be signed and authorised payments totalling £7185.48 in respect of administration costs. play area checks, and grass cutting.

2018/207

Matters raised by members for information

Churchyard - path edges and yew tree

Mr. Denton asked when the path edges and yew tree were to be cut. The Clerk advised that she had already spoken with the contractor who had indicated that he had made a start on the works. Mr. Denton said he would check the position on site.

Church - Welcome Pack

The Church welcome pack had been delivered to new houses within the village. Residents on the Taylor Wimpey estate had arranged a

social event to welcome newcomers which had been successful. A similar attempt to arrange a social event on the new Pye development had not received support.

Vale of White Horse District Council - Path Clearance

It was noted that the District Council had cleared the edges of some paths from overgrowing grass. Particularly noted was the start of Howard Cornish Road and New Road. The Clerk had received complaints that sacks with the cuttings had been left for several days before being removed. It was suggested that a letter of thanks be sent to the District Council for the work carried out.

Howard Cornish Road – flats - mattress

Concerns were raised regarding a mattress that was still in the front garden of a flat near the junction with North Street. It was thought that this may encourage pests. A suggestion was made that it may be a breach of tenancy to leave such items in the front garden area. The Clerk would contact Sovereign Housing Association.

2018/208

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/209

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 10th October, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.10 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 10th October, 2018 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss R. Atkins, Mr. I. Charles, Mr. M. Denton, Mrs. J. Fabes, Mrs. S. Hill,
Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere.
Mr. D. Walton
Clerk: Mrs. L. Martin
Cllrs. R. Webber (County Councillor)

- 2018/210 Apologies for Absence
Apologies had been received from Cllr. Mrs. C. Webber (District Councillor), as there was a District Council meeting that she was attending.
- 2018/211 Declarations of Interest
There were no declarations of interest.
- 2018/212 Minutes of the meeting held on 12th September, 2018
The minutes were approved and signed as a true record of the meeting, subject in minute 2018/189 Frilford Road Recreation Ground to amending “already been removed when he site had been inspected” to “already been removed when the site had been inspected”
- 2018/213 Matters arising from the meeting held on 12th September, 2018
A34 closure statistics – M4 to M40
Council noted the closure statistics of the A34 between the M4 and M40 motorways, obtained from the Highways Agency for the period 1st September, 2017 to 31st August 2018. These showed closures owing to road works and also owing to accidents. Members were pleased that information as to the road closures was being recorded.
- Street Names – new development in North St and Anson Field
Council noted that the Vale of White Horse District Council had allocated the names Lion Close and Barrow Close respectively to the houses at the rear of the Institute, and the Anson field site. The properties within the conversion of the Institute would be known as North Street.
- Commemorative Tree and plaque for the anniversary of the Armistice of World War I
Council noted that this had been ordered
- Village Green – parking sign
Council noted this had been manufactured and was with the handyman for installation. He had been asked to contact the Clerk to agree the location before proceeding with the work.

Howard Cornish Road – flats – deposited items

This issue had been raised with Sovereign Housing Association. The Clerk had been notified that the mattress had been removed, and correspondence sent to the person responsible for the deposit of the other items. It was reported that tins of oil, an old car, and tree branches and vegetation were still dumped at the side of the flats. Other items had appeared by the Duffield Place garages.

Vale of White Horse District Council – Community Awards Lunch

Dr. Eric Dunford and Mr. Simon Blackmore had been nominated on behalf of the volunteer team for their work in regards to the Trendles archaeological dig.

Churchyard - works

It was reported that the yew tree by the Church entrance had been cut back, and the edges of the path from Denman steps cut. There still remained the driveway from Church St to be done.

2018/214

Public Participation

There were no members of the public present.

2018/215

Planning Applications

a) Decisions on previous applications

P18/V1855/HH Dropped kerb at the front of the house to allow
Parking
16 Fettiplace Road
Permitted 20th September, 2018

P18/V2001/HH Incorporate rear parking area into private
garden (retrospective)
75 Howard Cornish Road
Permitted 9th October, 2018

P18/V2004/HH Incorporate rear parking area into private
garden (retrospective)
73 Howard Cornish Road
Permitted 9th October, 2018

b) Planning Applications dealt with prior to the meeting

No applications had been received

c) Applications for consideration at the meeting

P18/V2375/HH First floor extension to form new bedroom
Hyde Farm Bungalow, Abingdon Road
Members had concerns regarding the bulk of the building at the
entrance to the village and the need to retain tree screening.
Materials should be in keeping with the existing.

In favour of Supporting 10 Against 0 Abstention 0
Comments: Council expressed concern regarding the impact on the entrance to the village and required tree screening to be retained or planted. Materials to be in keeping with the existing.

P18/V2368/FUL Variation of condition 4 (approved plans) of planning permission P15/V3042/O to include plans 950.13 REVB & 950.03 REVB Full application for planning permission for conversion of the Anson Institute building to 3x apartments (2x 2 bed, 1x 1bed) and erection of 5x new dwelling houses (4x 3 bed, 1x 4 bed), and for the erection of 5x 4 bedroom dwellings along with new community building, MUGA and rearranged sports pitches on Anson Field. Outline application for the erection of nursery building on Anson Field with all matters reserved.

Marcham village institute and Anson Field site

In favour of Supporting 10 Against 0 Abstention 0
Comments: Council had no objections to the application

MW.107/18 Details pursuant to condition 19 (water monitoring) of permission MW.119/15 - Annual Environmental Monitoring Report
Upwood Quarry

Hills Quarry Products Ltd

Members noted the report and commented that its view was the same as for the previous report.

In favour of supporting that view 10 Against 0 Abstention 0
Comments:

Marcham Parish Council was aware that there were changes in the chemical data, and wished that very regular monitoring of the site and analysis be undertaken preferably by an independent body.

P18/V22470/FUL Variation of condition 2 - approved plans on application ref. P16/V3224/FUL Erection of 47 dwellings with associated means of access, car parking, footpath links, amenity space and landscaping.

Land off Sheepstead Road

For: MacTaggart and Mickel Homes England Ltd

Members discussed the altered plans, and expressed concerns regarding various issues

In favour of supporting, subject to suggested amendments and Council's requirements being carried out

In favour	Against	Abstention
9	0	1

Comments: Council objected to black boarding on fascia, canopies and bargeboards, inadequate visitor parking, and path in south east corner emerging into a vehicle parking area. Council requested that the path along Sheepstead Road be extended as shown on the drawings, and also a path completed

between The Gap and Howard Cornish Road, along North Street. It also wished to see play equipment within the open space, and a construction management plan, as well as confirmation from Thames Water as to the adequacy of the sewer system.

The Clerk, in the interests of transparency, placed on record that she was related to the agent for the applicant in regards to the following application.

P18/V2485/HH Construct single storey rear extension and two storey side extension. Demolition of side porch

12 Parkside

Members had concerns regarding the proximity of the building to the roadway into the garage block which could give it an enclosed feeling, materials needed to be in keeping, and if trees were to be felled within the conservation area, they needed to be replaced.

In support 10 Against 0 Abstention 0

Comments: proximity to garage access road, materials to be in keeping, and replacement trees planted for any that were removed during the construction process.

P18/V2324/T28 Notification that Harlequin Group Ltd on behalf of BT Open Reach are installing a green broadband cabinet at the junction of Frilford Road and Church Street. Members received this notification and asked the Clerk to advise the applicant that a vehicle had previously mounted the kerb and damaged the gas governor, adjacent to the site where it was proposed to install the cabinet.

2018/216

District Councillor report – Cllr. Mrs. C. Webber

Cllr. R. Webber, gave a report on behalf of Cllr. Mrs. C. Webber

(i) The 5 councils partnership project whereby the Vale of White Horse District Council was joining with 4 other councils to acquire discounts and benefits was ceasing to exist. The District Council was looking to claw back money.

(ii) The post of Director for the Oxfordshire Growth Deal was empty.

(iii) The District Council was looking at world trade, and how leaving the European Union would affect the Vale area.

(iv) Food safety had tested ice and ice cubes, and had found that 80% of tested samples contained faecal contamination

(v) The District Council was producing a new wheel gadget which enabled residents to easily identify which items were for landfill and which for recycling, and how to dispose of them. Used batteries were not being collected from the roadside in some areas, but this had not been a problem within Marcham.

(vi) The Oxford Flood Alleviation Scheme was out for consultation.

2018/217

County Councillor Report – Cllr. R. Webber

Oxford Cambridge Expressway - A highways officer meeting had taken place. Buckingham County Council was not happy as it wanted the route to go to the South and not through the central “B” zone which

had been selected for further investigation. He suggested that if central government was not to make the final decision, then it was important that all villages spoke together. The A34 Marcham junction could be affected by any proposals.

A Growth Deal meeting had taken place in Didcot. Reports had been received, but no decisions had been made. The decisions appeared to be made elsewhere but not in the public domain. A scrutiny committee was in place.

Members mentioned that the Clerk had obtained A34 road closure statistics for the section between the M4 and M40. The Clerk would forward these to Cllr. Webber.

2018/218

Community Facilities

There had been only one meeting of the steering group since the last meeting of the Parish Council. The matter of the Agreement to Lease was continuing, as was a new suggestion for a separate Lease of the access road, as this would be used by not only hall users, but the nursery and housing properties.

The Vale of White Horse District Council had been supplied with the Mechanical and Electrical information for the main hall, although access to the electronic files was difficult as they had been shared on dropbox. The current position in regards to the s. 106 funding was still the same, in that detailed specifications and costing quotations were awaited from Thomas Homes. The Clerk advised that these would be required, not only for the District Council to agree and then negotiate the release of the s. 106 funding, but also for the Parish Council's purposes. There was a significant amount of legal work to be undertaken in regards to Agreements to secure the funding and detailed contract conditions between the Parish Council and the Anson Trust, before work could commence on site.

It was reported that the various new Marcham Community Group committees for the field, and hall sites had not yet met. The minutes of the steering group meeting would be circulated by the Council's representatives once they had sight of them.

2018/219

War Memorial – Preparation for Remembrance Sunday

Council noted that an application to the Vale of White Horse District Council, for the road closure had been made. A query had been raised in regards to the road closure signing which had been dealt with by the Clerk. A decision on the grant application to the War memorial Trust was awaited. It was noted that a group of volunteers were meeting to clear the weeds from the area around the war memorial in readiness for Remembrance Sunday.

2018/220

Marcham Guides

Council considered a request from Marcham Guides for suggestions as to where they could display approximately 100 poppies approximately 650 mm high, similar to those used at the Tower of London.

Members discussed locations: Village Green, Howard Cornish Road and The Institute site, North Street.

RESOLVED:

- a) that the following locations be put forward to Marcham Guides:
 - (i) Marcham village green – consent granted from the Parish Council
 - (ii) Howard Cornish Road entrance to village – consent needed from Oxfordshire County Council
 - (iii) Howard Cornish Road wide verge under lime trees – consent needed from Vale of White Horse District Council

- b) that the Institute site was not suitable

2018/221

Overgrown vegetation

Council discussed overgrowing vegetation from properties and the difficulties it caused in regards to vehicles passing in areas where there was no footway, or to pedestrians where paths were effectively narrowed. Locations listed were:

The Farthings backing onto North Street

Junction of Orchard Way and Howard Cornish Road

A415 between Howard Cornish Road and lane leading to Hyde Farm

Path leading to Kings Avenue from Howard Cornish Road

Path alongside Denman College to Cemetery

Church Street opposite no. 1

Footway between Howard Cornish Road and Haines Court adjacent to 13 Orchard Way

Junction of The Gap and North Street on the northern side.

RESOLVED:

- (i) that an article be placed in Marcham and District News reminding residents to cut back hedge and tree growth which overhung the roads and footways.
- (ii) that letters be sent to appropriate occupiers requesting paths and roadways be kept clear from overhanging vegetation.

2018/222

Dog Waste Bins

Council considered a request from a resident for dog waste bins in the Mill Road area, one by the jubilee path and the other by the river Ock. Council had previously resolved to include 2 bins per year. Council was generally supportive of new bins which could accommodate dog faeces. Council noted that the District Council would only supply, install and empty bins where it recognised that there was a problem either with litter or dog faeces. Discussion took place on the dog waste bin that used to be at the Anson field end of the path leading from Tower Close, and other litter bins in the area which were in a state of

disrepair, as well as the future of the Anson Trust's bins near the pavilion building once construction works for the new hall started.

RESOLVED:

- that
- (i) enquiries be made of the Anson Trust as to their intentions regarding the litter bins adjacent to the pavilion in the Anson field.
 - (ii) that a litter/dog waste bin be installed near to the start of the Jubilee path just south of the village green, possibly by reusing a bin from the Anson field.
 - (iii) that the handyman be asked to empty the bin, when emptying the bins next to the play area and youth shelter.

2018/223

Correspondence

- a) Citizens Advice Bureau – Annual General Meeting
Tuesday 16th October, 2018 7.30 p.m at Abbey House, Abingdon.
- b) South Central Ambulance Service – Notification that a merger with London Ambulance Service for the procurement of supplies and support services was taking place.
- c) Oxfordshire County Council – Thursday 18th October, Parish and Town Council liaison meeting 6.00 p.m. at UTC Harwell
- d) Environment Agency – Guidelines for Burial sites
The Clerk was asked to send this to the Chairman of Marcham and Frilford Joint Burial Committee.
- e) OALC newsletter September
- d) Police and Crime Commissioner – newsletter
- e) Vale of White Horse District Council - Allocation of the name Foxcombe Cottage to 36 MonksWalk.

2018/224

Accounts

Council discussed the amount to be awarded by way of donation to the Royal British Legion Poppy Appeal. Council received the budget monitoring report as at 30th September, 2018 and also the report from the external auditor Moore Stephens for the year 2017/18. This confirmed that in their opinion the information contained within sections 1 and 2 of the annual governance and accountability return accounts was in accordance with proper practices and no matters came to their attention which gave cause for concern.

RESOLVED:

- (i) that the sum of £130 be awarded to the Royal British Legion Poppy Appeal by way of donation for 2018/2019.
- (ii) that the budget monitoring report and the external auditor's report be noted.

Council noted the list of cheques numbers 3115 to 3124 to be signed and authorised payments totalling £4401.32 in respect of

administration costs, rent for play area and youth shelter, village green sign, cemetery maintenance, grass cutting, play area checks, and donation to Royal British Legion Poppy Appeal.

2018/225 Matters raised by members for information

A415/Howard Cornish Road junction – parked cars

It was reported that cars were beginning to park again partly on the pavement at this junction. This caused an obstruction and presented a danger to traffic trying to negotiate the junction. The Clerk would place an article in Marcham and District News.

Orchard Way – boat trailer blocking footway

It was reported that a parent had approached a councillor expressing concern that opposite the school there was a boat on a trailer in the front garden of a property, the towbar from which was obstructing the footway and parents going to or from the school were having to walk in the road. The Clerk was asked to investigate the matter.

Path from Howard Cornish Road to Vanderbilt site – Taylor Wimpey

Comments were made that it was extremely disappointing that Taylor Wimpey had reneged on its earlier promise to link the path leading to Vanderbilt site into its own development. The trees that needed to be felled before the path could be extended were scrub and not trees with TPOs. The path as it was remained inadequate, and was a path to nowhere. The paths needed to be connected.

Bridleway no.17 – Mill Road

Council had noted an approach from a Drayton resident to the County Council regarding the closure of the bridleway, and it was suggested that Drayton Parish Council be approached confirming that Marcham Parish Council was interested in re-opening of the bridleway.

2018/226 Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/227 Date of Next Meeting

The next meeting of the Council would be held on Wednesday 14th November, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 14th November, 2018 in the residents' lounge at Duffield Place, Marcham at 7.15 p.m.

Present:

Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hillis, Mr. M. Hoath, Miss R. Mander, (Chairman), Mr. P. Steere, Mr. D. Walton

Clerk: Mrs. L. Martin

Mr. Jon Bright, Director, South and Vale Citizens Advice Bureau.

Mr. Steven Hawkins, Project Manager/Lead from SGN gas networks

Ms. Susan Day, Stakeholder Engagement SGN gas networks

Ms. Sophie Stanhope, Planner for Direct Mole Ltd, contractor for SGN

Joined by Cllrs. R. Webber (County Councillor) at 7.30 p.m., Cllr. Mrs. C.

Webber (District Councillor) (7.50 p.m.), Mr. Neil Rowe, Chairman the Anson

Trust, (7.40 p.m) Mr. Mark Patchett MP Consultancy Services Ltd (7.40

p.m.) and Mr. Chris Brotherton, Director of Thomas Homes Ltd (7.40 p.m)

Mr. Jon Bright, Director of the South and Vale Citizens Advice Bureau had intended to address Council during public participation, but as he needed to leave the meeting early, the Chairman agreed to permit him to speak prior to the commencement of formal business.

He placed on record his thanks for the Council's grant last year. Whilst the Citizens Advice Bureau as a named organisation was well known, its precise roll and its funding was not known. It was part of a national organisation, but there was no core funding. The District Councils had given 70% of funding in the past, and it was looking to diversify funding. From 2020 there would be no rate support grant, so the District Council could not commit to future funding. The local bureaux had 68 volunteers who had advised 10,000 people, 74 of whom came from Marcham. There were 5 advice centres in the area operating from fairly new offices through to a World War II army canteen in Wallingford. The Citizens Advice Bureau recorded statistics, and their case studies showed shocking difficulties within families. 75% of people visiting the bureau could be helped with their problems. More volunteers were required, as were ideas for fund raising. Members thanked Mr. Bright for the work of the Citizens Advice Bureau, and for the information provided in this year's grant application. Mr. Bright left the meeting at 7.20 pm.

The Chairman invited representatives from SGN Gas networks to address the Council. Major gas pipe replacement works were being planned for the A415 from Marcham almost to the Marcham Interchange at the A34. The existing pipes were cast iron and were corroding. The proposal was to install a larger 1500mm diameter pipes which could serve areas such as Kingston Bagpuize as well as Marcham. Works would start in February 2019. The road would be restored to full highway specifications following trench digging, and would be guaranteed for 3 years. It was appreciated that significant long term road works caused disruption. SGN could not offer financial compensation, but did

offer programmes of safety awareness for school, small amounts of funding for fetes or similar, and assistance in terms of man power. Plans were being made for leaflet drops in households, an exhibition, a dedicated website, as well as communications to local schools and media. Discussion took place on the likelihood of stationary traffic causing pollution in the Air Quality Management Area, and the use of traffic lights elsewhere to control the flow of traffic through the village. Promises could not be made without involving County Council highways. The Parish Council requested to be present at any meetings with the highway authority. SGN asked for contact details of landowners adjacent to the road as they needed to arrange for a site compound

The Chairman thanked them for their presentation and Mr. Hawkins, Ms. Day and Ms Stanhope left the meeting. Formal business of the meeting commenced at 7.50 p.m.

- 2018/228 Apologies for Absence
Apologies had been received from Miss Ruth Atkins, Mr. Ian Charles and Mrs. S. Hill.
- 2018/229 Declarations of Interest
In regards to grant applications to be considered, Mr. Walton declared an interest in the grant application from Marcham Community Group in that he was the Council's representative on the Trustee body. Mr. Steere declared an interest in the grant application from Marcham Society in that he was Chairman of the Society. Mr. Denton declared an interest in the grant application from the Parochial Church Council in that he was a member of the Parochial Church Council.
- 2018/230 Minutes of the meeting held on 10th October, 2018
The minutes were approved and signed as a true record of the meeting.
- 2018/231 Matters arising from the meeting held on 10th October, 2018
Howard Cornish Road – flats – deposited items
Confirmation had been received that the car left on the amenity land adjacent to the flats was being moved into a garage. It was reported that branches and offcuts from trees were still there.
- Litter Bins adjacent to pavilion – Anson Field
These bins had been checked by the handyman and were found to be not in a good state of repair and were therefore not reusable elsewhere. It was reported that these bins were full and overflowing and that dog faeces was being left by the pavilion. The bins were the responsibility of the Anson Trust.
- Overhanging Vegetation
Some responses had been received from residents that they were taking action in regards to overhanging vegetation.
- 2018/232 Public Participation

Community Facilities

Mr. Mark Patchett, consultant for the Anson Trust, introduced himself. He stated that what should be a simple project was in fact turning out to be very complex. The Parish Council was provided under half of the total cost of building the hall. The Trust was at the stage of finalising the Leases. The final drafts would go to the Parish Council's solicitors for advice and comment. The Trust was anxious to help secure the s. 106 funding from the District Council.

Mr. Brotherton spoke about his procurement process, and stated he had undertaken a viability assessment in 2016 which had satisfied the District Council. The cost of the whole scheme (all aspects) would be £2.2 million plus vat and inflation. Some aspects, such as tendering for landscaping would not be undertaken until next year. He spoke about projects he had undertaken elsewhere. He declined an invitation to share the cost figures for the construction of the hall that he had acquired to date. Costs had been obtained not only for the hall but for the nursery. It would be difficult to separate the figures. The Clerk indicated that all figures could be supplied. As the s. 106 application related to construction of the hall, multi use games area and sports pitches it was thought possibly easier to split the application into 3 the separate areas, and apply for each section independently.

Mr. Patchett confirmed that the Anson Trust was appointing a surveyor to monitor construction. The Clerk queried whether this was Mr. John Naish of Wantage. Mr. Rowe confirmed that it was. In addition there would be monthly visits on site open for the Parish Council, MCG and others to attend.

Mr. Brotherton confirmed that the temporary electricity supply to enable construction to commence would be installed by SSE next year which should permit a start on site in February.

One key outstanding issue was the requirements of the District Council in order to release the s. 106 funding. It was suggested that a meeting with the District Council take place to discuss the outstanding requirements, and to see if an agreed way forward could be found. Mr. Brotherton to attend this meeting. Mr. Brotherton, Mr. Rowe and Mr. Patchett left the meeting.

2018/233

Planning Applications

a) Decisions on previous applications

There were no planning application decisions to report.

b) Planning Applications dealt with prior to the meeting

P18/V2523/ Incorporation of rear parking area into private garden and create parking to front of dwelling.

71 Howard Cornish Road

For: Mr Lepelletier

Comments: Council objected as the shared access had been incorporated into private garden and the turning area removed,

thereby making it more difficult for other vehicles to manoeuvre. It was noted too that windows had been changed at this property and a conservatory erected. The Council was unsure whether these were permitted development. If the application were approved, there was a need for a drop kerb to be installed at the front of the dwelling.

c) Applications for consideration at the meeting

P18/V2546/LB and P18/V2545/FUL Conversion of existing listed barn to new 3 bed detached dwelling

The White House, 12 Frilford Road

For: Mr. J. Allan

Members discussed the application and noted concerns regarding windows, parking, requirements for screening, adequacy of sewers and drainage, replacement trees, and possible obstruction to the site if access off North Street were used.

The Chairman called for a show of hands of those in support of the application

In favour	Against	Abstention
7	0	0

RESOLVED:

that the Council supports the application, with the following concerns being brought to the attention of the Vale of White Horse District Council

Comments: Council had concerns regarding the windows which were are being changed from timber to aluminium, and which were not consistent with the listed status of the property. The vehicle parking was being extended and required screening from the road. Thames Water had not confirmed the adequacy of the adjacent sewers and connections for drainage for a new dwelling. The system was at capacity. Similarly surface water drainage provision should be included. Any trees removed from the site should be replaced. Access to the site off North Street also served other properties and land. There should be condition that there was to be no parking which interfered with others rights of access and cause obstruction. That requirement applied permanently as well as to the construction phase.

P2473/O Erection of 114 dwellings with public open space, landscaping and sustainable drainage system. Vehicular access points from Leas Lane.

Land north of Longfields

For: Gladman Developments and W. Cumber & Son (Theale) Ltd

Members discussed the application and objected to further large scale development within the parish on grounds of the site not being within the Local Plan, the accumulative effect of more housing, particularly on the Air Quality Management Area, effects on ground water and inadequate drainage.

The Chairman called for a show of hands of those in support of the application

In favour	Against	Abstention
0	7	0

RESOLVED:

that the Council objects to the application on the following grounds

Comments: The site is in conflict with the Local Plan, housing need figures as presented by the applicant were inconsistent with those of the District Council. The Air Quality Assessment calculations submitted by the developer conflicted with the view of the County Council and Highways England that no further major development should take place in Marcham until at least a By Pass was complete. The site conflicted with Core Policy 4 in the Local Plan, and was not sustainable. There was drainage and flood risk with an effect on Barrow Farm Fen. The Design and Access statement make incorrect assumptions in regards to school capacity. Access to the site was via an existing housing development with blocked paved roads, which if not adopted by the highway authority, would have to be maintained and funded by residents elsewhere.

2018/234

District Councillor report – Cllr. Mrs. C. Webber

Dalton Barracks – Cabinet Report

The area for building on the Dalton Barracks site had been reduced, and Shippon would remain in the green belt area.

5 Councils Joint Procurement Arrangements

The agreement for the 5 councils had ceased. Funds had been frozen. Frozen too by Central Government was the New Homes bonus. This brought in £3m per year. Grants were therefore frozen, including the Wantage Leisure Centre.

Department of Housing Communities and Local Government – Housing Needs Assessment

Figures for the Oxfordshire Strategic Housing Market Assessment undertaken in 2014 were still in use, and figures for 2016 which showed a reduced requirement were not being used.

St. Helen Without Parish - Neighbourhood Plan

This neighbourhood plan had now been completed, and was out for consultation.

Free Christmas Parking

Parking was going to be free of charge on Saturdays in the main towns in the Vale of White Horse District area from 1st December until Christmas.

Vale of White Horse District Council – Business Awards

The District Council was inviting nominations for the business awards scheme.

2018/235

County Councillor Report – Cllr. R. Webber

Oxfordshire Housing and Growth Deal

This was an agreement signed by all the Councils in Oxfordshire. Each of the Councils would supply all of the houses in their separate local plans. Central government would provide £150m for infrastructure, £60m for affordable housing and £5m for administration and to ensure it all worked effectively. However £8 billion was the true cost of the infrastructure needed.

Oxford – Cambridge Expressway

This was a proposed route between the Oxford area and Cambridge. Cambridge and Bedfordshire were keen to have the expressway. It would have limited access on and off. All local councils were pressing Government to be clearer as to its purpose. It was also not clear as to where Government wanted it to go.

Thames Water – Water Resources Management Plan

These proposals indicated that water from the area would probably go to Affinity which was a water supplier in the north west of London and the Homes Counties. Should a reservoir be built, it would not be for the benefit of local people, but numerous visitors would add to the air quality management problems of the area.. He suggested, and Council agreed that a public inquiry into the reservoir would be appropriate. The Clerk was asked to convey such comments to Thames Water.

2018/236

Community Facilities

Council noted that the minutes of the steering group meeting referred to at the October meeting of the Parish Council had not been received. The Council's working party had continued to meet to discuss the future Leases of the facilities, in so far as they affected the Council. Council noted the information provided by the developer during the public participation section, and that the District Council had indicated that they could see no problem in splitting the s. 106 monies available into 3 areas – hall, multi-use games area and sports pitches, although the issue may need to be referred back to the District Council's SMT committee.

RESOLVED:

That Cllr. Catherine Webber (District Councillor) be asked to approach Mark Stone, Chief Executive of the Vale of White Horse District Council to try and arrange a meeting with relevant officers in order to progress discussions regarding the release of the s. 106 funding.

2018/237

The Anson Field – Proposed Nursery Building

Council The Clerk has been contacted by the Vale of White Horse District Council to inform her that Little Angels Nursery had applied to the District Council to have the name “Little Angels” formally allocated to the nursery building as part of the postal address. This would be in addition to 1 Barrow Close. The Clerk has contacted the Anson Trust to advise them of this, and they were unaware of the application. Council discussed whether a formal name should be allocated to the nursery building as part of the postal address. There seemed to be little merit in this, and then each business occupier could add their own name for identification purposes as appropriate.

RESOLVED:

- (i) that this Council does not support the allocation of a property name as part of the postal address of 1 Barrow Close
- (ii) that each business, as appropriate should be free to add its own business name as required.

2018/238

Grant Applications

In view of the lateness of the hour it was

RESOLVED:

that this item be deferred to the next meeting.

2018/239

Commemorative Tree – Armistice of World War I

Council noted that 2 trees have been allocated for Marcham (Oak and Rowan).

RESOLVED:

that the location for planting be delegated to the clerk in consultation with the Chairman.

2018/240

Correspondence

- a) Road Closure for New Road, Church Street and part of the A 415 between 10.30 a.m. - 12.30 p.m. for Remembrance Sunday was

granted by the Vale of White Horse District Council on 2nd November, 2018

b) OALC – October news

c) High Sheriff Awards – Nominations invited for those who have made outstanding contributions to community life. Deadline 10th January, 2019

2018/241

Accounts

a) Council noted that the Internal Auditor had indicated that he was retiring. The Clerk was taking steps to find a replacement. The internal audit section of the Vale of White Horse District Council was suggested as a possible replacement auditor.

RESOLVED:

- (i) that possible replacement auditors be considered by the audit working party
- (ii) that enquiries be made of the Vale of White Horse District Council to see if it undertook internal auditing of Parish Council accounts within its area.

b) Council noted the list of cheques numbers 3125 to 3132 to be signed and authorised payments totalling £3287.51 in respect of administration costs, tree clearance, grass cutting, and donation to Royal British Legion Poppy Appeal

2018/242

Matters raised by members for information

Resignation

Mrs. Jane Fabes indicated that she was thinking of standing down from the Parish Council. She was reminded that the seat would become vacant at the elections in May 2019, and also of the provisions for casual vacancies and co-opting close to an election.

Frilford Road Recreation Ground Car Park – Caravan

It was reported that a caravan with someone resident in it was parked in the car park to the Frilford Road recreation ground. This had already been reported to the Clerk, who in turn, had spoken with the County Council's gypsy and traveller officer, the Police, and Environmental Health at the Vale of White Horse District Council, The District Council was about to visit the site and speak to the person involved.

Royal British Legion Poppy Appeal

Mr. Denton reported that as the local Poppy Appeal organiser, he could confirm that the sum of £7067.15 had been collected.

New Road – Allotment hedge - overhanging

It was reported that the hedge from the allotments overhanging New Road was in need of cutting back.

Church Street – overhanging hedging near to A415

It was reported that as the Church Street path tapered close to the A415, it was impossible to walk as there was overhanging hedging. The Clerk would check the properties and see whether the owners could cut the hedging back.

A415 – path on southern side in Packhorse Lane

It was reported that this path had moss on it and was therefore slippery.

Path from Howard Cornish Road to Harding Way Vanderbilt site

There was a significant number of leaves on this path. The Council would need to include in its budget a provision for maintenance when it became the owner.

2018/243

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/244

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 12th December, 2018 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.35 p.m.

Signed Date

MARCHAM PARISH COUNCIL

Minutes of a meeting of Marcham Parish Council held on Wednesday 12th December, 2018 in the residents' lounge at Duffield Place, Marcham at 7.30 p.m.

Present:

Miss. R. Atkins, Mr. M. Denton, Mrs. J. Fabes, Mr. M. Hoath, Miss R. Mander,
(Chairman), Mr. D. Walton
Clerk: Mrs. L. Martin

- 2018/245 Apologies for Absence
Apologies had been received from Mrs. S. Hill, Mr. M. Hillis and Mr. P. Steere.
- 2018/246 Declarations of Interest
In regards to grant applications to be considered, Mr. Walton declared an interest in the grant application from Marcham Community Group in that he was the Council's representative on the Trustee body. Both Miss Atkins and Mr. Denton declared interests in the grant application from the Parochial Church Council in that they were members of the Parochial Church Council. Miss. R. Mander declared an interest in the grant application from the Marcham Community Group in that she attended these meetings as an observer for the Parish Council.
- 2018/247 Minutes of the meeting held on 14th November, 2018
The minutes were approved and signed as a true record of the meeting, subject in minute 2018/233 Planning application for 12 White House in Council's comments to deleting the word "are" and also in 2018/234 Dalton Barracks to amending the word "rea" to "area".
- 2018/248 Matters arising from the meeting held on 14th November, 2018

Unauthorised caravan – Frilford Road Recreation Ground
Council noted that this had now been removed. It had relocated to a remote location in Cow Lane. Environmental Health department at the District Council would take action should rubbish collect and it became a public health issue.
- 2018/249 Public Participation
There were no members of the public present.
- 2018/250 Planning Applications

a) Decisions on previous applications

P18/V2375/HH First floor extension to form new bedrooms
Hyde Farm Bungalow Abingdon Road
Permitted 14th November, 2019

P18/V2485/HH Construct single storey rear extension and a two storey side extension. Demolish existing porch on the side elevation.

12 Parkside

Permitted

27th November, 2018

P18/V2523/HH Incorporate rear parking area into private garden, and create parking area to front of dwelling

71 Howard Cornish Road

Permitted

5th December, 2018

b) Planning Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P18/V2967/HH Single storey rear infill extension

52 North Street

Members noted the location in the conservation area.

The Chairman called for a show of hands of those in support of the application

In favour

6

Against

0

Abstention

0

RESOLVED:

that the Council supports the application, but requested materials to be in keeping, with the use of stone.

2018/251

District Councillor's report – Cllr. Mrs. C. Webber and County Councillor's report – Cllr. R. Webber

In the absence of Cllrs. R. and Mrs. C. Webber no reports were available.

2018/252

Oxford Cambridge Expressway

Mr. Denton and Mrs. Fabes gave a report on the exhibition that they had attended. It was a very complex matter. Mr. Denton had a usb stick and a pack with information. The pack would be circulated around members in order to let them view the documents.

RESOLVED:

that the matter be deferred to the February meeting to allow time for members to view the information.

2018/253

Priory Lane – Deliveries to and advertising of Matthew Homes’
Monks Walk housing development off Packhorse Lane

Council noted correspondence from residents that Matthew Homes who were undertaking a development off Packhorse Lane were using a Priory Lane postcode for deliveries and for advertising the houses for sale. Priory Lane was a narrow private cul de sac. It was impossible for large vehicles to turn round without entering private driveways and causing damage. The use of the incorrect postcode caused problems for residents, as visitors and deliveries to the development site were finding themselves at the wrong location. Council considered a request to have a new street nameplate at the entrance to Priory Lane with a red "T" no through road symbol added to the nameplate.

RESOLVED:

- (i) that a request be made of the Vale of White Horse District to erect a street nameplate incorporating a red "T" no through road symbol.
- (ii) that a letter be sent to Matthew Homes and Green and Co, agents who were dealing with the sale of the properties on the new housing development, in support of the residents, pointing out the dangers to pedestrians of vehicles in a narrow cul de sac without a footway and requesting the correct post code to be used for deliveries and advertising.
- (iii) that the residents who contacted the Council be advised of the Parish Council's action

2018/254

Community Facilities

Council received a report on the meeting of MCG Trustees held on 28th November. The Annual General meeting of MCG had been held at the primary school on Wed. 5th December, 2018. This had provided useful update information for the residents who had attended. The draft Leases of the community facilities, access road, the agreement to Lease and the service agreement had been considered by the working party, and submitted to the Council's solicitor. Comments from the Solicitor and working party were discussed by Council. There were some minor queries still outstanding. Comments were made that this Council should not make commitments that bound a future Council. The Council's current commitment was to fund £500,000 towards the cost of the facilities. Some of these funds were being obtained from s. 106 funding being held by the Vale of White Horse District Council. There was no obligation on a future Council, just an option to take on the facilities should the MCG cease to operate them. It was proposed by Mr. David Walton, seconded by Mr. Michael Hoath that the Parish Council adopts the Agreement for Lease, the Leases for the community facilities, and access road, and the Service Agreement subject to satisfactory outcomes on the outstanding points.

The Chairman called for a show of hands in support

In favour	Against	Abstention
6	0	0

RESOLVED:

- (i) that Council accepts the versions of the Agreement for Lease (v9), the Leases for the community facilities (v15), and access road (v5), and the Service Agreement (v9), subject to satisfactory outcomes on the outstanding points.
- (ii) that the Clerk in consultation with the s. 106 working party be authorised to finalise the outstanding points provided they were minor in nature.
- (iii) that any substantial points within the documents be referred back to Council.

2018/255

Grant Applications

Council considered grant applications and

RESOLVED:

- (i) that the following grants be awarded under s.137 Local Government Act 1972 where there is benefit to some or all of the community

Be Free - running costs	£ 150
Marcham Society - maintenance of jubilee paths	£ 300
Oxfordshire Association for the Blind - running costs	£ 150
Marcham Football Club – running costs/pitch hire	£ 300
Marcham Cricket Club – running costs/pitch hire	£ 300
The Abingdon Bridge – running costs	£ 400
Marcham Parochial Church Council – running costs for After school Club, Friday Club including pantomime costs, plus welcome packs for new residents in the parish	£1800
St. John’s Ambulance Marcham Cadet Unit – purchase of manikins for first aid training.	£462

(As this was a new unit, to first establish that the payment goes to an appropriate recipient, such as the organisation, and not personally to the organiser, as had been requested)

- (ii) that under s. 142 Local Government Act 1972 a grant of £800 be awarded to the South and Vale Citizens Advice Bureau towards running costs
- (iii) that under s. 19 Local Government Act (Miscellaneous Provisions Act) 1976 a grant in the sum of £2360 be awarded to Marcham Community Group towards costs in regards to the provision of a new community centre

2018/256 Mr. Denton left the meeting.

2018/257 Risk Assessment

Council noted the risk assessment as drafted. The open space areas on Kings Field I development were still in the ownership of the developer, but the transfer document had been signed. A full risk assessment to include the public open spaces on this land would be required when the Parish Council took them over. The requirements under the new General Data Protection Regulations had been considered.

RESOLVED:

- (i) that the risk assessment be accepted as drafted
- (ii) that members, if finding anything not included in the risk assessment, to report to the Clerk any additional items.

2018/258 Play Area Inspection Report

Council noted the play area inspection report. The equipment was in satisfactory condition, some gaps in safety tiles on the multi play unit, and split in swing seats, and damage to ropes on the balance beam was being monitored.

The Youth Shelter had a small area of corrosion on metal posts, but a loose broken slab and rough edges on the timber seating.

RESOLVED:

- (i) that the handyman be asked to check and repair the slab and timber seating
- (ii) that the play area inspector be asked to indicate that when he issued the report stating something was satisfactory, that he include the fact that it should reasonably be expected to be satisfactory until the next inspection date.

2018/259 Village Green – Request for Street Light

Council considered a request from residents in Mill Road for a street light to be installed along the footway which runs to the western side of the village green. The Clerk had approached Oxfordshire County Council to make enquiries as to the likely possibility and costings.

RESOLVED:

that this matter be investigated further with the County Council, and a its response be discussed at a future meeting.

2018/260 Donation of Hawthorn Tree

Council considered an offer to donate a hawthorn tree, and were supportive in principle. Discussion took place on planting within the new Vanderbilt development off Harding Way. A planting plan for this area was required, plus advice from Mr. MacLean tree grower, as to planting location and maintenance.

RESOLVED:

- (i) that Council undertake further investigation as to the growth, maintenance and suitable planting location for a Hawthorn tree
- (ii) that the planting plan for the public open space area in the Vanderbilt development be obtained.
- (iii) that the person who offered the tree be asked to keep it for the time being.

2018/261

Correspondence

a) Vale of White Horse District Council

Free parking on Saturdays in the main towns in the run up to Christmas.

b) Oxfordshire County Council – Admission to Schools

Applications to be lodged by 15th January, 2019

c) OALC – newsletter November

d) Age Concern – Information on keeping well this Winter

e) Royal British Legion Poppy ~Appeal

Letter of thanks for donation. A total of £7214.55 was raised from Marcham, Garford, Frilford and Cothill.

2018/262

Accounts

Council noted the list of cheques numbered 3133 to 3138 and authorised payments in the sum of £1799.29 in respect of administration costs, grass cutting, play area inspection, and litter clearance.

2018/263

Matters raised by members for information

Longfields – lamppost demolished during construction of Taylor Wimpey development

It was reported that although an undertaken had been given, the lamp post knocked down during a delivery by Travis Perkins to the Taylor Wimpey site off Longfields, had not been replaced.

A415 – Pothole near entrance to Matthew Homes development Abbots Grange, off Packhorse Lane

This pothole reported on fix my street had received the response that it was too deep and not suitable for standard repair.

Mrs. Janes Fabes

Mrs. Fabes indicated that she was standing down as a member. The Clerk advised on the formal resignation process required.

A415 – Cycle Track

It was reported that the cycle track between Marcham and the A34 was overgrown, and had weeds coming through. White lines at the edge were not visible.

Wootton Parish Council – Speed gun

An update on sharing a speed gun with Wootton was requested. The Clerk would talk with the Chairman of Wootton Parish Council.

A415 – CotSDale – hedging / Church Street near junction with A415

It was reported that the hedge which overhung the property closest to the entrance into Hyde Farm had not been cut, neither had the overhanging hedging near the former White Hart public house at the end of Church Street been cut.

Footpath North Street to A415

It was reported that ivy was growing over the wall from the Institute, impacting on the use of the path. The origin of the roots was unclear, and it may be coming from the house at the start of the path. Mr. Hoath offered to check the position.

Arboretum wall

A contractor was required in order to undertake repairs to this wall. The job was quite complex in that it involved working from the A415 and the use of traffic lights.

2018/264

Items for Marcham and District News

The Clerk would prepare an article for MAD News.

2018/265

Date of Next Meeting

The next meeting of the Council would be held on Wednesday 9th January, 2019 in the residents' lounge at Duffield Place at 7.30 p.m.

The meeting closed at 9.15 p.m.

Signed Date