

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Monday 9th February, 2026 at 7.30 p.m. for the transaction of the business stated below.



Mrs. L.A. Martin
Clerk of the Council
Tel: 07548145787

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. **Apologies for Absence**
To receive apologies for absence
2. **Declarations of Interest**
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests
 - c) To grant any requests for dispensation as appropriate
3. **Minutes of the meeting held on 12th January, 2026**
To approve the minutes of the meeting held on 12th January, 2026 as a correct record of the meeting.
4. **Matters arising from the meeting held on 12th January 2026**
5. **Public Participation**
An opportunity for the public to bring parish matters to the attention of the Council.
6. **District Councillor's report – Cllr. R. Clegg**
To receive a report from Cllr. Clegg on District Council matters.
7. **Oxfordshire County Councillor's report – Cllr. J. Plumb**
To receive a report from Cllr. Plumb on County Council matters.
8. **Planning applications**
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting
None received

- c) Applications for consideration at the meeting
P25/V7232/LB Erection of single storey part oak framed flat roof extension
(amended plans)
3 Mill Road

9. Footpaths

- a) To note the response from the Vale of White Horse District Council regarding obligations to release s. 106 funding.
- b) To resolve to accept the conditions in the letter and resolve that the Responsible Financial Officer, together with one member, sign the acceptance letter.

10. Local Government Re-organisation – Session hosted by Vale of White Horse District Council 9th February

To receive a report from members who attended.

11. Neighbourhood Planning – Session hosted by Vale of White Horse District Council 28th January/online 2nd February

To receive a report from members who attended.

12. Community Facilities

- a) To receive update report in regards to drainage.
- b) To note correspondence from MCG
- c) Morland Road path
To consider the design proposal for the path.

13. Allotments

To receive update report as to works at the sites.

14. Mill Road – state and condition of verges

To consider correspondence from a resident regarding the condition of the verges in Mill Road.

15. Salvation Army Textile Bank

To note the response from the Salvation Army regarding the taping of their textile bank, and to note that it has been removed from site.

16. Annual Meeting for electors

To consider dates and arrangements for the annual meeting of electors.

17. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk, particularly financial risk, facing the Council and the Cemetery Committee and its assets, and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

18. Accounts

- a) To note the bank reconciliation as at 31st December, 2025, and budget monitoring report.
- b) To receive a report from the working party on the review of the effectiveness of internal audit.
- c) To approve the internal audit plan
- d) To appoint Pauline Hedges as the Internal Auditor for the current year.
- e) To approve accounts for payments as per list circulated to members.

19. Staff Committee

- a) Council to resolve to set up a working party, alongside the Staff Committee to aid meeting arrangements.
- b) Council to resolve to authorise the Staff Committee to spend a sum on an external professional to undertake a review of staff duties.

20. Items for MAD News

21. Matters raised by members for information

22. Exclusion of Public

To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted

Legal matter – Access rights over Parish Council land.

23. Date of Next Meeting: - Monday 9th March, 2026 at 7.30 p.m.