

Marcham Parish Council

Grant Application Form

Please complete all sections of this form. Incomplete applications may be delayed or not considered.

Section 1 – Organisation Details

Name of Organisation:

Type of Organisation (charity, club, CIC, voluntary group etc.):

Registered Charity Number (if applicable):

Organisation Address:

Main Contact Name:

Position in Organisation:

Telephone Number:

Email Address:

Section 2 – About Your Organisation

Please provide background information about your organisation, including its aims and activities:

Amount Requested: £ _____

How will this project or activity benefit the residents of Marcham?

Please provide any key dates relevant to the project or activity:

Activity Date

Other important milestones

Section 6 – Project Costs and Funding

Total Project Cost

£ _____

Other Sources of Funding

Please provide details of any other grants, sponsorship, fundraising or contributions towards the project.

Funding Source	Amount	Secured / Applied For
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Section 7 – Financial Information

Please provide details of the organisation's current financial position:

Current balance held in organisation accounts:

£ _____

Please attach copies of:

- Latest accounts or financial statements
 - Constitution or governing document
 - Any relevant quotations or estimates
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Section 8 – Payment Details

Address for Cheque Payment

Please provide the name and address to which any cheque should be sent.

Payee Name:

Cheque Postal Address:

Section 9 – Declaration

I confirm that:

- The information provided in this application is correct to the best of my knowledge.
- The organisation is authorised to apply for this funding.
- Any grant awarded will only be used for the purposes stated in this application.
- Supporting documents have been enclosed.

Signed: _____

Name: _____

Position: _____

Date: _____

Checklist

Before submitting your application, please ensure you have enclosed:

- Completed application form
- Latest accounts or financial records
- Constitution or governing document
- Supporting quotations or estimates where applicable
- Details of other funding sources

Please note that applications are normally considered in the order they are received, and the Council may stop accepting applications once the annual grant budget has been fully allocated.

Please return completed applications to:

The Clerk Marcham Parish Council, 90 Howard Cornish Road, Marcham, Abingdon, Oxon.
OX13 6PU

Email: clerk@marchamparishcouncil.gov.uk