MARCHAM PARISH COUNCIL PERSONNEL COMMITTEE

You are hereby summoned to attend a meeting of the Personnel Committee of Marcham Parish Council to be held on Tuesday 17th January, 2023 at 8.00 p.m. in the village hall, Barrow Close for the transaction of the business stated below

Mrs. L.A. Martin

Clerk of the Council (Tel: 01865 391833)

Orchard House, 90 Howard Cornish Rd, Marcham, Abingdon, Oxon. OX13 6PU

AGENDA

1. <u>Apologies for Absence</u>

2. <u>Declarations of Interest</u>

To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.

3. <u>Exclusion of public</u>

To resolve to exclude members of the public and the press from the meeting under the Public Bodies Admission to meetings Act 1960 for reasons of employee confidentiality

4. <u>Staff Appraisals</u>

To consider the undertaking of staff appraisals.

5. <u>Council Commitments / Workload for staff</u>

To consider a review of current Council commitments, staff workload, and requirements.

6. <u>Matters raised by members for information</u>

7. Public to rejoin the meeting

8. <u>Date of next meeting</u>

To decide the date of the next meeting of the Personnel Committee meeting.