

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the larger hall at the village hall, Barrow Close, Marcham on Monday 10th January 2022 at 7.30 p.m. for the transaction of the business stated below.

The meeting will be in the large hall. Please follow Government's guidance on Covid 19, and the hall committee's requirements on mask wearing, hand sanitising, and social distancing.



Mrs. L.A. Martin
Clerk of the Council
(Tel: 01865 391833)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
3. Minutes of the meeting held on Monday 13th December, 2021
To agree the minutes of the meeting.
4. Matters arising from those meetings
5. Public Participation
An opportunity for the public to bring parish matters to the attention of the Council.
6. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

P21/V2520/FUL Demolition of existing buildings and erection of a 6 bedroom dwelling (C3b) for people with highly complex disabilities. (Revised access, parking and ancillary works) Amended plans and highway information.

The Baptist Church site, Packhorse Lane

7. District Councillor's Report – Cllr. Mrs. C. Webber
To receive a report on District Council matters from Cllr. Mrs. C. Webber.
8. County Councillor's Report.
To receive a report on County Council matters from Cllr. R. Webber.
9. Neighbourhood Plan
 - (i) To receive a report from the initial steering group.
 - (ii) To resolve to undertake a neighbourhood plan.
10. East Hanney Draft Neighbourhood Plan – Consultation
To consider any comments on the draft Plan.
11. Community Facilities
To receive a report on community facility matters.
12. Cemetery Fees
To review fees and charges for the cemetery.
13. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and the Cemetery Committee and its assets and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills. Members are required to:

 - a) take steps to identify and update key risks facing the Council
 - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
 - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
14. Budget 2022-2023
 - (A) To consider the draft budget for 2022/2023
 - a) To resolve to take into reserves any unspent sums from the current year.
 - b) Council's obligatory expenditure
 - d) Capital Items
 - e) Chairman's Allowance
 - e) Working balance/contingencies
 - f) Earmark reserves for specific items
 - (B) To set the precept for 2022/23

15. Covid 19 – Face to face meetings - delegation

To note that Government still does not have legislation in place to permit remote meetings of Councils. In view of increasing risk from variants of Covid 19 virus, to consider delegation to Clerk in consultation with the Chairman to enable Council business to proceed should the Council not be able to hold meetings.

16. Annual Meeting for Electors

To consider arrangements for the annual meeting of electors.

17. Correspondence

a) Oxfordshire County Council - 20s plenty campaign

To note the campaign and consider any issues arising regarding speedwatch.

b) Vale of White Horse District Council – Code of Conduct – New arrangements
were adopted on 8th December, 2021

c) Emails with thanks from Be Free and South and Vale Citizens Advice Bureau for grants awarded.

d) Police Crime Commissioner bulletin December.

e) Oxfordshire County Council – Local Transport and Connectivity Plan
Webinars for Parish and Town Councils on 24th January and 1st February at 7.00 p.m. Formal consultation will run from 5th January to 16th March 2022.

f) Oxfordshire County Council – Operation London Bridge seminar for Clerks
18th January, 2022

g) Vale of White Horse District Council – Vale news December 2021

h) Affinity Water – Emerging Regional Plan for water, consultation to take place between 16th January 2022 and 14th March 2022

i) OALC – Members’ December’s newsletter

j) Vale of White Horse District Council – Planning Enforcement Statement as to policy

k) Vale of White Horse District Council – New arrangements for dealing with Code of Conduct complaints adopted 8th December, 2021

l) A34 Oxford – improvement information available at:

<https://nationalhighways.co.uk/our-work/a34-improvements-north-and-south-of-oxford/news/>

Consultation expected later in the year.

18. Accounts

(i) To approve accounts for payments as per list circulated to members

(ii) To receive the report from the working party on the review of the effectiveness of internal audit in regards to the Parish Council and the Marcham and Frilford Joint Burial Committee, including its review of the financial regulations.

(iii) To confirm IAC as the internal auditor for the next year.

19. Matters raised by members for information

20. Items for MAD News

21. Date of Next Meeting: - To be determined. – possibly 14th February 2022 at 7.30 p.m.