

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held on Tuesday 16th May, 2023 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

---

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
5. Casual Vacancy

To co-opt to fill the remaining vacant seat following the uncontested Parish Council election.
6. Declaration of Acceptance of Office of Members

To agree an extension of time for the Declaration of Acceptance of Office for Members who have, for good reason, not been able to make and sign their Declaration.
7. Election of Vice-Chairman
8. Appointments
  - (i) Appointment of Planning Working Group (2)
  - (ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)
  - (iii) Appointment of Representatives to the Churchyard Working Party (2)
  - (iv) Appointment of MAD News Correspondent (1)
  - (v) Appointment of members to a working party to "review the effectiveness of internal audit". (2)

- (vi) Appointment of members to parishioner of the year working party (2).
  - (vii) Appointment of members to a s. 106 / hall working party to consider planning obligation and funding available for village projects, to include review of community facilities/management of hall leases, and related issues. (3)
  - (viii) Nomination by the Parish Council of an MCG Trustee to hold office for one year.
  - (ix) Appointment of members to a play area working party to consider children's play provision and youth shelter.
  - (x) Appointment of members to an allotment working party to consider the management of the allotment sites.
  - (xi) Appointment of members to a "green" working party to consider footpaths, environment and climate change.
  - (xii) To consider membership of the staff committee.
9. To review and adopt data protection policy and privacy notice
  10. To review standing orders, financial regulations and investment policy
  11. To review the Council's complaints procedure
  12. To review grants policy
  13. To note and review land and assets of the Council
  14. To consider representation of Council at other outside meetings, and arrangements for reporting back.
  15. To review subscriptions to other bodies
  16. To confirm insurance cover in respect of all insurable risks.
  17. Minutes of the last meeting held on 11<sup>th</sup> April, 2023  
To approve the minutes of the last meeting held on 11<sup>th</sup> April, 2023 as a correct record of the meeting.
  18. Matters arising from the meeting held on 11<sup>th</sup> April, 2023  
  
Cemetery Tree Work  
This has now been carried out
  19. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
  20. Planning Applications
    - a) Decisions on previous applications
    - b) Applications dealt with prior to the meeting  
  
none
    - c) Applications for consideration at the meeting

P23/V0820/LB Replacement windows and front door  
Hyde Farm House, Abingdon Road

P23/V0883/HH Installation of 16 ground mounted solar PV panels  
1 Gozzards Ford

- d) The Parish Council's application P23/V0898/FUL for the play area, to be considered under the agenda item for Community Facilities.

21. District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Clegg.
22. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
23. Oxfordshire County Council – 20 mph limits  
a) To consider the area proposed by the County Council for 20 mph speed limit within Marcham.  
b) To consider the area proposed by the County Council for 20 mph speed limits within Cothill/St. Helen Without.
24. Oxfordshire County Council – Bridleway 3 – Notice of Modification Order under s. 53 Wildlife and countryside Act 1981.  
An Order has been made for a width of 20 feet (6.1m) between Marcham/Cothill Road and the junction with Footpath no. 8. Representations to be received by the County Council by 16<sup>th</sup> June, 2023.  
To consider any Parish Council comments.
25. Neighbourhood Plan  
To receive update report from the working group.
26. East Hanney Neighbourhood Plan  
To consider any Parish Council comments on the Neighbourhood Plan submitted by East Hanney Parish Council to the Vale of White Horse District Council.
27. Community Facilities  
a) Existing play area  
To receive play area inspection report from MRH Services.  
b) New Play Area  
(i) To receive an update report  
(ii) To consider the planning application P23/V0898/FUL  
Removal of existing play equipment and rubber surfacing. Installation of new play equipment inside and outside of the existing fence line at the Play Area, Barrow Close  
c) Anson Field Signage  
To note and consider the comments from the Anson Trust on the draft wording for the field signage. (Marcham Community Group has been asked to consider the comments, and those from the Parish Council, and to produce a revised version of the draft.)

28. Annual Meeting of Electors  
To finalise the arrangements for the annual meeting of electors.
29. Parkside Allotments – Bee keeping  
To consider a request from an allotment tenant at Parkside for one bee hive to be kept.
30. Correspondence
  - a) Tree work Harding Way path confirmed 16<sup>th</sup> – 18<sup>th</sup> May
  - b) Thames Valley – Police & Crime Commissioner report
  - c) Oxfordshire County Council – Road Closure A417 at East Hendred 2<sup>nd</sup> -3<sup>rd</sup> June overnight.
  - d) Volunteer Link Up – Questionnaire about support for elderly in the parish – completed.
  - e) NHS –School Immunisation information.
  - f) Vale of White Horse District Council – Code of Conduct Briefing Session - Thurs 15<sup>th</sup> June, 7.00 p.m. via Teams
  - g) Community First Oxfordshire – newsletter
  - h) Parkside - Notification from resident regarding footway being block by parked vehicle. The Clerk has written to the property owner.
  - i) OALC – Notification of training courses.
31. Accounts
  - a) To note the balances as at 31<sup>st</sup> March, 2023
  - b) To approve accounts for payment as per list circulated to members
32. Matters raised by members for information
33. Items for MAD News
34. Date of Next Meeting: The next meeting is scheduled to take place on Monday 12<sup>th</sup> June, 2023 in the village hall, Barrow Close.