

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held on Monday 12<sup>th</sup> June, 2023 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Declarations of Acceptance of Office  
To confirm receipt of all Declarations of Acceptance of Office.
2. Apologies for Absence
3. Declaration of Interest in regards to agenda items
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
4. Minutes of the annual meeting held on 16<sup>th</sup> May, 2023  
To approve the minutes of the last meeting held on 16<sup>th</sup> May, 2023 as a correct record of the meeting.
5. Matters arising from the meeting held on 16<sup>th</sup> May, 2023  
Oxfordshire County Council – 20 mph areas – informal consultation  
To note responses from the County Council to the queries raised.
6. Public Participation  
An opportunity for the public to bring parish matters to the attention of the Council.
7. Appointments
  - a) To consider appointing a Public Transport Representative.
  - b) To confirm the war memorial working party, as established at the meeting held on 9<sup>th</sup> January 2023 continues to progress investigations into works needed to the war memorial, or consider its relocation.

8. Data Protection Policy  
To note the Clerk's comments following checks on the Data Protection Policy, as referred to at the meeting held on 16<sup>th</sup> May 2023.
9. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

none
  - c) Applications for consideration at the meeting

P23/V1077/RM - Reserved matters application for the approval of details relating to appearance, landscaping, scale and layout for 88 dwellings, following the approval of outline planning permission reference P20/V1388/O.  
Land south of the A415

P23/V1128/FUL Proposed extension of existing lake and associated landscape work.  
Denman College New Road
10. District Councillor's Report  
To receive a report on District Council matters from Cllr. R. Clegg.
11. County Councillor's Report.  
To receive a report on County Council matters from Cllr. R. Webber
12. Annual Meeting of Electors  
To note issues arising at the annual meeting of electors, and to consider whether these need future debate.
13. Community Facilities
  - a) New Play Area  
To receive an update report
  - b) Entrance to site off Barrow Close  
To consider further comments that there are continuing concerns regarding safety for users of the road entrance to the facilities, and for pedestrians crossing the entrance.
14. Neighbourhood Plan  
To receive update report and agree the survey questionnaire, as prepared by the Neighbourhood Plan steering group, to be circulated to parishioners.
15. State of Marcham village  
To consider comments received regarding the state of Marcham village.

16. Parish Communication  
To consider communications with residents and effective interaction with village organisations.
17. North Street – Bus stop – eastbound opposite Post Office  
To consider a request for the Parish Council's support to relocate the bus stop opposite the Post Office to another location.
18. Correspondence
  - a) CPRE Meeting – Championing our local countryside - Tuesday 27 June at 1800-1900 (via Zoom – one delegate invited). Details circulated.
  - b) Oxfordshire County Council – Public Transport Representative Meeting Tuesday 4 July at 1.30pm.(via Teams).
  - c) OALC – Newsletter May 2023
19. Accounts
  - a) To receive the financial statement for the year ending 31<sup>st</sup> March, 2023
  - b) To receive the report from internal auditor.
  - c) To note the internal auditor has not raised any observations.
  - d) To approve the Governance Statement
  - e) To approve the accounting statement
  - f) To set the dates for public access to the accounts.
  - g) To note the Joint Panel on Accountability and Governance has made slight amendments to the requirements going forwards from 1<sup>st</sup> April 2023.
  - h) To approve accounts for payments as per list circulated to members
  - i) To review internal control mechanisms for financial control including signatories to the accounts and funds earmarked and set aside, as per recommendations of the effectiveness of internal audit review working party.
20. Matters raised by members for information
21. Items for MAD News
22. Date of Next Meeting: The next meeting is scheduled to take place on Monday 10<sup>th</sup> July, 2023 in the village hall, Barrow Close.