

## MARCHAM PARISH

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 8<sup>th</sup> January 2024 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declaration of Interest in regards to agenda items / Code of Conduct
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
4. District Councillor's Report

To receive a report on District Council matters from Cllr. R. Clegg.
5. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber
6. Minutes of the meeting held on 11<sup>th</sup> December, 2023

To approve the minutes of the last meeting held on 11<sup>th</sup> December, 2023 as a correct record of the meeting.
7. Matters arising from the meeting held on 11<sup>th</sup> December, 2023

Oxfordshire County Council - 20 mph scheme – New illuminated poles are due to be installed in Frilford Road in January, followed by the signage.
8. Planning Applications
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting

P23/V1880/FUL and P23/V1881/LB Change of use of Denman College to single family dwelling (amended plans to include demolition of Holly and relocation of tennis courts)  
Denman College, New Road  
Comments: Council had no objections, and believed that to have the tennis courts more centrally located within the plot reduced the impact on the properties in The Farthings.

c) Applications for consideration at the meeting

P23/V2787/HH Install replacement PVCu conservatory to the rear of the property  
16 Parkside

9. Correspondence

a) North Street - Parking

To consider correspondence suggesting resident parking permits and strict enforcement, particularly in North Street.

b) Letters of thanks for grants

To note letters of thanks for grants awarded have been received from: Marcham Community Group, South and Vale Citizens Advice Bureau, Marcham Pre-School, Marcham Parochial Church Council,

10. Risk Assessment

As part of the accounting and audit process the Council is required to carry out an assessment of the risk facing the Council and the Cemetery Committee and its finances and assets and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.

Members are required to:

- a) take steps to identify and update key risks facing the Council
- b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
- c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.

11. Cemetery Fees

To review fees and charges for the cemetery.

12. Budget 2024-2025

(A) To consider the draft budget for 2024/2025

- a) To resolve to take into reserves any unspent sums from the current year.
- b) Council's obligatory expenditure
- d) Capital Items
- e) Chairman's Allowance

- e) Working balances
- f) Earmark reserves for specific items

(B) To set the precept for 2024/25

13. Street names – Bloor Homes site - South of A415  
To suggest to the Vale of White Horse District Council, 4 street names for allocation to the new roads within the new housing development south of the A415.
14. Oxfordshire County Council – Draft Charter  
To consider Parish Council comments on the draft Charter.
15. Annual Meeting for Electors  
To consider possible speakers and dates for the annual meeting for electors.
16. Finance/Accounts  
To approve accounts for payments as per list circulated to members
17. Matters raised by members for information
18. Items for MAD News
19. Exclusion of Public  
To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following Item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted  
  
Legal matter – Access rights over Parish Council land.  
To note and consider the report from RICS land surveyor.
20. Date of Next Meeting: The next meeting is scheduled to take place on Monday 12<sup>th</sup> February, 2024 at 7.30 p.m. in the village hall, Barrow Close.