

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 12<sup>th</sup> February, 2024 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 01865 391833)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. Apologies for Absence
2. Declaration of Interest in regards to agenda items / Code of Conduct
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
4. District Councillor's Report

To receive a report on District Council matters from Cllr. R. Clegg.
5. County Councillor's Report.

To receive a report on County Council matters from Cllr. R. Webber
6. Minutes of the meetings held on 4<sup>th</sup> January 2024 and 8<sup>th</sup> January 2024

To approve the minutes of the meetings held on 4<sup>th</sup> January, 2024 and 8<sup>th</sup> January 2024 as correct records of the meetings.
7. Matters arising from the meetings held on 4<sup>th</sup> January 2024 and 8<sup>th</sup> January 2024

Oxfordshire – Draft Charter  
To note that no comment was submitted by the Council.

### Annual Meeting for Electors

To note the date for this meeting has been set for Wednesday 22<sup>nd</sup> May, 2024 at 7.30 p.m. in Marcham Centre.

### Lion Close – Footpath

To note the residents have confirmed they are seeking legal advice in regards to the footpath.

## 8. Planning Matters

### a) Decisions on previous applications

#### b) Applications dealt with prior to the meeting

P23/V2670/HH Move the front door to the side of the porch. Extend the depth and length of the porch together with the construction of a small concrete ramp with a level threshold door.

5 Haines Court

Comments: Council had no objections

P23/V2840/HH Installation of air source heat pump

97 Howard Cornish Road

Comments: Council had no objection, provided there were no noise implications for the adjacent property.

#### c) Applications for consideration at the meeting

P24/0164/HH Convert the existing garage 1st floor from a games room to an ancilliary accommodation Annex.

Beechfield House, Frilford Heath

P24/V0248/LB Installation of ventilation cooker hood above cooking range in kitchen to vent through kitchen wall.

21 North Street

#### d) Vale of White Horse District Council - Local Plan 2041

To consider Parish Council comments on the preferred options.

#### e) Planning Correspondence

##### Community Infrastructure Levy – payments from Vale of White Horse District Council

To resolve that the Vale of White Horse District Council continues to hold any CIL funds allocated for Marcham, until advised otherwise, and not pay these to the Parish Council at the next payment date.

9. Bloor Homes development – South of A415 – Street Names  
To consider the street names suggested by residents, and to propose 4 to be put to the Vale of White Horse District Council.
  
10. North Street – double yellow lines close to A415 junction  
To note comments from Oxfordshire County Council in regards to the painting of double yellow lines.  
  
To consider whether to proceed.
  
11. Electoral Commission – Electoral Review - Vale of White Horse District ward boundaries  
To consider any Parish Council comments on the ward boundaries  
Deadline for comments is 18<sup>th</sup> March, 2024
  
12. s. 106 for art projects  
To note that £18733 is available this year for art projects, and is close to the expiry date referred to in the planning agreements.  
To resolve that the “green” working party consider the use of these funds in regards to lighting on the Harding Way path
  
13. Correspondence
  - a) Thames Water – Workshop event Didcot Civic Hall Sat. 2<sup>nd</sup> March 9.30 – 12.30 on SESRO.  
To nominate a representative to attend the workshop,
  - b) Keep Britain Tidy – A Spring Clean event will take place between Friday 15<sup>th</sup> March and Sunday 31<sup>st</sup> March. Vale of White Horse District Council is offering hi viz vests, and litter pickers to those wishing to take part and collect litter from highway areas.  
To consider whether to arrange a volunteer litter pick.
  
14. Allotments
  - a) Encroachment onto parking area – Cow Lane
    - (i) To receive a report as to the siting of raised beds on the parking area.
    - (ii) To note correspondence from the allotment tenant.
    - (iii) To determine what action the Council wishes to take.
  
  - b) Allotment Working Party
    - (i) To note that a new tenant has requested to join the working party.
    - (ii) To consider the composition of the working party, (3 councillors and 1 tenant), and to resolve that this be amended to allow for up to 2 further tenants to be members of the working party to review maintenance and management of the allotment sites, and to report back to the Council.
    - (iii) To consider funding a skip at the Cow Lane site for tenants to clear their plots from debris in readiness for the next growing season.

15. Community Facilities
  - a) H<sup>o</sup> Helipad marking – To consider a suggestion from a member of the public that an H be marked on the Anson field to assist the air ambulance.
  - b) To receive a report from members who attended the meeting with Marcham Community Group to review the Leases and Management Agreement.
  - c) To note a quotation for, and consider any action, in regards to a road safety audit at the entrance off Barrow Close.
  
16. CPR/AED training

To consider the arrangements for community CPR/AED training
  
17. Churchyard tree works

To consider quotation for works to the trees as outlined in the tree survey.
  
18. Finance/Accounts
  - a) To note the bank reconciliation as at 31<sup>st</sup> December, 2023, and budget monitoring report.
  - b) To receive a report from the working party on the review of the effectiveness of internal audit.

To approve the internal audit plan

To appoint Pauline Hedges as the Internal Auditor for the current year.
  - c) To approve accounts for payments as per list circulated to members.
  
19. Parishioner of the Year

To consider the shortlist of nominees, and to determine whether to make an award for 2023.
  
20. Matters raised by members for information
  
21. Items for MAD News

To consider items for inclusion in the next issue of MAD News.
  
22. Exclusion of Public

To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted

Legal matter – Access rights over Parish Council land.

To receive update report
  
23. Date of Next Meeting: The next meeting is scheduled to take place on Monday 11<sup>th</sup> March, 2024 at 7.30 p.m. in the village hall, Barrow Close.