

## MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Monday 10<sup>th</sup> February, 2025 at 7.30 p.m. for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 07438145787)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

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### A G E N D A

1. **Apologies for Absence**
2. **Declarations of Interest**
  - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
  - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - c) To grant any requests for dispensation as appropriate
3. **Minutes of the meetings held on 13<sup>th</sup> January, 2025 and 21<sup>st</sup> January, 2025**

To approve the minutes of the meeting held on 13<sup>th</sup> January, 2025.
4. **Matters arising from the meetings held on 13<sup>th</sup> January, 2025 and 21<sup>st</sup> January 2025.**
5. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.
6. **Oxfordshire County Councillor's report – Cllr. P. Stevens**

To receive a report from Cllr. Stevens on County Council matters.
7. **Faringdon Road / Sheepstead Road Marcham – Correspondence from resident**

To consider correspondence from the coordinator of the Sheepstead Road and Faringdon Road Action Group, and also an email from a resident in Sheepstead Road, in regards to a request for a reduced speed limit on these roads.

8. **Junction of The Gap /North Street**  
To consider correspondence received regarding parking in North Street, too close to the junction with The Gap. To note that the matter has been referred to the PCSO.  
To consider any Parish Council action.
9. **District Councillor's report – Cllr. R. Clegg**  
To receive a report from Cllr. Clegg on District Council matters.
10. **South East Strategic Reservoir Option – Email from Sutton Courtenay Parish Council**  
To note Sutton Courtenay Parish Council is very concerned about the proposed South East Strategic Reservoir Option (SESRO) and its potential for a major flooding disaster due to a let down of water from the reservoir during flood conditions.  
That Council would like to hear from other parishes who are similarly concerned, and to potentially work together to object to the project.  
  
To consider whether Marcham Parish Council would wish to join with other parish councils to provide a collective voice.
11. **Planning Applications**
  - a) Decisions on previous applications
  - b) Applications dealt with prior to the meeting  
None received
  - c) Applications for consideration at the meeting  
None received
12. **Community Facilities**  
To receive an update report on Barrow Close entrance, the Notice board and play area benches.
13. **Projects for 24/25**  
To receive an update on projects identified for 24/25.
14. **Council Funding / Grants**
  - a) To consider a review of the grant application form and grant policy.
  - b) To consider setting up a working party for this purpose.
15. **Annual Meeting for electors**  
To consider dates and arrangements for the annual meeting of electors.
16. **Vale of White Horse District Council – Request to use s. 106 funding**  
Request received by them from Wantage Town Council to use s. 106 “outdoor artificial pitch” funding raised from Marcham housing developments.

17. **All Saints Church – Invitation to send Council representatives to the formal opening of the new kitchen / servery in the Church on Sunday 2<sup>nd</sup> March at 10.30 a.m.**
- a) To note an invitation from All Saints Church to attend the Church service on Sunday 2<sup>nd</sup> March, and to represent the Parish Council at the formal opening of the new kitchen area after the service.
  - b) To appoint members to attend as representatives of the Council.
18. **Risk Assessment**
- As part of the accounting and audit process the Council is required to carry out an assessment of the risk, particularly financial risk, facing the Council and the Cemetery Committee and its assets, and take appropriate steps to manage those risks. The failure to manage risks effectively can be expensive in terms of litigation, reputation and council tax bills.
- Members are required to:
- a) take steps to identify and update key risks facing the Council
  - b) evaluate the potential consequences to the Council if an event identified as a risk takes place.
  - c) decide upon appropriate measures to avoid, reduce or control the risk or its consequence.
19. **Finance /Accounts**
- a) To note Nationwide Building Society has confirmed the reinvestment in their 6 month business saver account of £54202.91 with effect from 24<sup>th</sup> January, 2025.
  - b) To note the bank reconciliation as at 31<sup>st</sup> December, 2024, and budget monitoring report.
  - c) To receive a report from the working party on the review of the effectiveness of internal audit.
  - d) To approve the internal audit plan
  - e) To appoint Pauline Hedges as the Internal Auditor for the current year.
  - f) To approve accounts for payments as per list circulated to members.
20. **Matters raised by members for information**
21. **Items for MAD News (March edition)**
- To consider items for inclusion.
22. **Exclusion of Public**
- To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted
- Legal matter – Access rights over Parish Council land.

23. **Date of Next Meeting:** - Monday 10<sup>th</sup> March, 2025 at 7.30 p.m.