

MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend the annual meeting of the Parish Council to be held on Monday 12th May, 2025 at 7.30 p.m. in the village hall, Barrow Close, for the transaction of the business stated below.



Mrs. L.A. Martin
Clerk of the Council
(Tel: 07438145787)

Orchard House,
90 Howard Cornish Rd.,
Marcham,
Abingdon,
Oxon. OX13 6PU

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office of Chairman
3. Apologies for Absence
4. Declarations of Interest
 - a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
5. Election of Vice-Chairman
6. Minutes of the last meeting held on 14th April 2025

To approve the minutes of the last meeting held on 14th April 2025 as a correct record of the meeting.
7. Matters arising from the meeting held on 14th April 2025
8. Public Participation

An opportunity for the public to bring parish matters to the attention of the Council.
9. Planning Applications
 - a) Decisions on previous applications
 - b) Applications dealt with prior to the meeting

None received

c) Applications for consideration at the meeting

None received

d) P23/V2608/HH Removal of the existing Lleylandii hedges. Temporary erection of hazel hurdles for screening, and replanting of laurel hedge.

4 North Street

To consider referring this matter to the Vale of White Horse District Council, as the laurel hedge has yet to be planted.

12. District Councillor's Report – Cllr. Robert Clegg

To receive a report on District Council matters.

13. County Councillor's Report – Cllr. James Plumb

To note the election of James Plumb as the new County Councillor following the ballot on 1st May.

14. Community Facilities

To receive an update report on the facilities.

15. S. 106 funding – Request from Vale of White Horse District Council

To consider a request from the Vale of White Horse District Council for Steventon Cricket Club to be allocated £4380 of s. 106 funding from Marcham's housing developments towards the cost of a new hybrid grass wicket (artificial and real grass).

16. Annual Parish Meeting

To review the Parish Council's participation in the annual parish meeting on 15th May.

17. Accounts

a) To note the balances as at 31st March, 2025

b) To approve accounts for payment as per list circulated to members

c) To consider signatories to the accounts.

18. Appointments

Past appointments are listed below. To consider the requirement for these groups, and the reappointment of members.

(i) Appointment of Planning Working Group (2)

(ii) Appointment of Representative to attend the meeting of the Oxfordshire Association of Local Councils (1)

(iii) Appointment of Representatives to the Churchyard Working Party (2)

(iv) Appointment of MAD News Correspondent (1)

(v) Appointment of members to a working party to "review the effectiveness of internal audit". (2)

(vi) Appointment of members to parishioner of the year working party (2).

(vii) Appointment of members to a s. 106 / hall working party to consider planning obligation and funding available for village projects, to include review of community facilities/management of hall leases, and related issues. (3)

(viii) Nomination by the Parish Council of an MCG Trustee to hold office for one

- year.
- (ix) Appointment of members to a play area working party to consider children's play provision and youth shelter.
 - (x) Appointment of members to an allotment working party to consider the management of the allotment sites.
 - (xi) Appointment of members to a "green" working party to consider footpaths, environment and climate change.
 - (xii) To consider membership of the staff committee.
 - (xiii) To consider the setting up of a cemetery working party to plan for a future burial area.
 - (xiv) To consider a working group to review the policy and application form for when the Council awards grants under its general spending power, and other
19. To review and adopt data protection policy and privacy notice
 20. a) To review standing orders and investment policy
b) To review financial regulations.
 21. To review the Council's complaints procedure
 22. To review grants policy
 23. To note and review land and assets of the Council
 24. To consider and adopt an IT policy.
 25. To consider representation of Council at other outside meetings, and arrangements for reporting back.
 26. To review subscriptions to other bodies
 27. To confirm insurance cover in respect of all insurable risks.
28. Matters raised by members for information
29. Items for MAD News
30. Exclusion of Public
To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted
- Legal matter – Access rights over Parish Council land.
To receive update report
31. Date of Next Meeting: The next meeting is scheduled to take place on Monday 9th June, 2025 in the village hall, Barrow Close.