


# MARCHAM PARISH COUNCIL

To: All Members of the Council

You are hereby summoned to attend a meeting of the Parish Council to be held in the village hall, Barrow Close, Marcham on Monday 9<sup>th</sup> June, 2025 at 7.30 p.m. for the transaction of the business stated below.



Mrs. L.A. Martin  
Clerk of the Council  
(Tel: 07438145787)

Orchard House,  
90 Howard Cornish Rd.,  
Marcham,  
Abingdon,  
Oxon. OX13 6PU

---

## A G E N D A

1. **Apologies for Absence**

2. **Declarations of Interest**

- a) To receive declarations of interest from councillors on items on the agenda under consideration at this meeting.
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

3. **Minutes of the annual meeting held on 12<sup>th</sup> May, 2025**

To approve the minutes of the meeting held on 12<sup>th</sup> May, 2025.

4. **Matters arising from the annual meeting held on 12<sup>th</sup> May, 2025**

5. **Public Participation**

An opportunity for the public to bring parish matters to the attention of the Council.

6. **District Councillor's report – Cllr. R. Clegg**

To receive a report from Cllr. Clegg on District Council matters.

7. **Oxfordshire County Councillor's report – Cllr. J. Plumb**

To receive a report from Cllr. Plumb on County Council matters.

8. **Communications/Correspondence**

a) **Possible future use of the Baptist Church**

To note and consider correspondence from the Bhagwan Valmik Cultural Association Oxford.

b) **A415 – Traffic through village**

To note and consider an email from a resident regarding the speed of traffic on the A415, and a request to ban HGVs.

c) **Installation Bus Shelter outside 97 Howard Cornish Road**

To note and consider complaint from residents regarding the installation of a bus shelter abutting the garden hedge.

d) **Howard Cornish Road - Salvation Army Textile Bank**

To note and consider comments from a resident, and a request to have the textile bank removed.

e) **Howard Cornish Road - Caravan**

To note and consider comments from a resident that a caravan is now being parked in the layby outside the properties facing Longfields.

9. **Marcham Society – “Marcham Uncovered” Event Sat. 18<sup>th</sup> and Sun 19<sup>th</sup> October, 2025**

To consider a request from Marcham Society to participate in their “Marcham Uncovered” event showing different aspects of Marcham over the years. In particular to show the future plans for Marcham (and perhaps how past plans for Marcham have been developed, and incorporated in the Marcham we see today). The Society suggests a combined Vale District Council and Marcham Parish Council table.

10. **Planning Applications**

a) **Decisions on previous applications**

b) **Applications dealt with prior to the meeting**

c) **Applications for consideration at the meeting**

- (i) P25/V0730/HH Single storey front extension at ground, removal of existing ad-hoc porch extension, alterations to the elevations of the existing house. Changes to the driveway access, and treatment along the street frontage. Landscaping, and changes to the extent of hardstanding and material.  
Trinafour, Abingdon Road

- (ii) P25/V1030/HH Single storey rear extension  
1 Leas Lane

d) **4 North Street – Replanting of laurel hedge**

To receive update report from Ruth Mander

11. **Community Facilities**

**s.106 funding for artificial pitch within the vicinity – Deferred from last meeting**

To further consider the request from the Vale of White Horse District Council for Steventon Cricket Club to be allocated £4380 of s. 106 funding from Marcham's housing development.

**Play Area**

- (i) To receive update play area report.
- (ii) To receive play area equipment inspection report
- (iii) To note and consider comments from the Oxfordshire Playing Fields Association regarding play area incidents.

12. **Footpaths – Church to Cemetery**

To receive an update report.

13. **Community Led Housing Event 20<sup>th</sup> May, 2025**

To receive a report from Andrew Mason following the meeting he attended regarding collaborative housing, and to consider whether to invite the regional organiser to give a presentation to Council.

14. **Allotments**

- a) To receive an update report from the working party as to works at the allotments.
- b) To resolve to serve Notice to Quit on tenants who are over 40 days in arrears with allotment rent, and who rent remains unpaid.
- c) To write off arrears once the Council has repossessed the allotment plot.
- d) To consider a request from a fourth allotment holder to join the working party.

15. **Parishioner of the Year**

To consider a draft form to be used for accepting nominations for Parishioner of the Year.

16. **Grant applications**

To note grant funding available and to consider any grant applications.

17. **Finance /Accounts**

- a) To receive the report from internal auditor.
- b) To note the internal auditor's letter.
- c) To approve the Governance Statement
- d) To approve the accounting statement
- e) To set the dates for public access to the accounts.
- f) To approve accounts for payments as per list circulated to members

18. **Matters raised by members for information**

19. **Items for MAD News (July edition)**

To consider items for inclusion.

20. **Exclusion of Public**

To move that in accordance with s. 1(2) Public Bodies (Admissions to Meetings) Act 1960 that the public be excluded from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted

Legal matter – Access rights over Parish Council land.

21. **Date of Next Meeting:** - Monday 14<sup>th</sup> July, 2025 at 7.30 p.m.